

**Radcliffe-on-Trent Parish Council
Minutes of the Finance and General Purposes inc Amenities
held in the Grange Hall on Tuesday 05 October 2021 at 7pm**

Cllr Oliver Bere (from 7.14pm)
Cllr Carol Chambers
Cllr Sue Clegg
Cllr Harry Curtis
Cllr Martin Davis (A)

Cllr Matthew Douglas-Kirk
Cllr Irene Dovey
Cllr Diane Farthing
Cllr Lorraine Foster (Ab)
Cllr David Graham (A)

Cllr Tracy James
Cllr Anne McLeod
Cllr Shaun Moroney
Cllr Ian Rhodes
Cllr Josephine Spencer
Cllr Phil Thomas

Cllr Gillian Dunn (F&GP Chairman), Cllr Alice Tomlinson (Amenities Chairman) (A)

Also present Jacki Grice (Parish Clerk), Sally Horn (Accounts Clerk), and the Chair of the Conservation Group

1. Apologies for Absence

Cllrs Davis, Tomlinson and Graham – Approved.

2. Declarations of Interest

(Clerk: Grange Grounds damaged wall – related to contractor) The Chair explained the importance of declaring interests.

3. Chairman's Announcements

- Welcomed S Horn to the meeting and is glad she is recovering well and back at work.
- K Green started in position of Deputy Clerk on Monday and is settling in well.
- J. Earp is retiring and has given notice – thanks go to Jacquie for all her help and support over the past few years. The vacant position will be considered in due course.
- D Rigby has also left the Council due to retirement intentions and personal circumstances – thanks go to Don for all his help and support over the past few years also, he had been a very good friend to the Council. Thanks to D Sale for stepping up and working extra hours during this period. The Caretaker vacancy is being advertised.
- Welcomed Cllr Ian Rhodes to his first meeting.
- Concerned that residents on Shelford Road were not informed of recent roadworks.
- Bingham Road/A52 roadworks start tomorrow, the Chair will be in regular contact with the Project Manager at Highways England. The next meeting is 19 October.
- Residents of Cropwell Road have received a notification letter regarding parking limitations during the A52 roadworks.
- Remembrance Day Parade is Sunday 14 November, (the Clerk will advise RBL that the Parish Council will have 6-8 representatives at the Parade and 2 during the Service. The Parade will muster in Grange Grounds this year accessing from Hunt Close.

4. Minutes of the Finance and General Purposes/Amenities Meeting held on the 7th September 2021 for Approval

Resolved: "That the minutes were approved as an accurate record and signed by the Chairman."

5. Clerks Report on Previous Minutes

M5/M5 The Clerk is awaiting a response from the Conservation Officer at RBC to endeavour to resolve the issues she raised with the application to restore the Fountain. The Planning Dept. currently has a backlog of work and is extremely busy.

M5/M9 The Gazebo is due to arrive on Monday 11th October and should take two days to install.

M5/M19 The Chair of the Skatepark Committee is currently working on the specification to address the eroding bank. Contact will then be made with Canvas to resolve this issue plus other snagging items before the remaining retention sum is released for payment.

M16. There is a meeting this week to progress the Grange Condition Survey report.

M.21 The loose branches in the tree along the Wharf Lane boundary (next to floodlight) have been addressed.

M33. No progress to report on the I.T Working Group meeting.

6. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes

Standing Orders were suspended at 7.17pm

The Conservation Group Chairman expressed his concerns with the lack of signage in the Grange Grounds and Rockley Park with regard to the expectations of dog owners. Dogs are being toileted in these public areas. Suggests more signage "You must keep your dog on a lead at all times, keep to pathways and do not toilet your dog in this area."

The Chair asked that the item is put on the next Agenda for consideration of more appropriate signage and an information campaign.

Standing Orders re-instated at 7.21

7. Amenities

Budget Suggestions 2022/23 for Amenities: To Consider Noting Carbon Clever Working Group Meeting Notes 22.9.21

Members were provided with a list of compiled suggestions for the next financial year. The Budget working group would categorise the list by various funding streams, i.e. budget, external funding, accruals and reserves when it meets next week and bring back recommendations. It was debated whether to continue with the Hanging Baskets and increase more sustainable planting, - (Grounds Maintenance Working Group to consider more perennials) it was also discussed whether to increase the precept in order to achieve the projects and aspirations of the Council. It was:

Resolved "To include the hanging baskets in the 2022 planting scheme and also look into more sustainable planting for Rockley Park and the Grange Grounds. The Budget Working Group to work on the basis that a 5% precept increase may be acceptable subject to the final recommended 22/23 budget being approved."

8. Grange Hall Managers Report & Hall and Grange Capacity Review (Covid)

In the absence of the Hall Manager, the Clerk advised that the Hall is busy with lots of enquiries for this year and next year, as we come out of the Pandemic it was agreed to review the capacity limits. It was **Resolved** "To lift all restrictions on reduced capacity and remove the 'social distancing' tape in the toilets.

9. Events Update & Policy on Dogs in Hall Review

No events update was reported as the Hall Manager was not present. Due to a recent request to bring a 'Therapy' Dog to the Community Cinema, staff requested policy on this matter. It was

Resolved: Guide dogs are allowed in the Grange and Hall buildings, other Assistance Dogs are also permitted that are certified/registered as such.

10. Bench Policy & Grange Grounds 'Conversation Corner'

Resolved:

- No more bench requests accepted for Cliff Top, Rockley Park or the Cemetery
- To offer available locations at x1-2 Valley Road, x4 Grange Grounds+ 1 Picnic Bench, x3 Wharf Lane + 1 Picnic Bench, plus x1 replacement at Bingham Road Play Area
- All benches to be accepted on the basis that they are a donation to the public realm and the Parish Council takes on the responsibility for them. (The Donator will not therefore be charged VAT)
- Prices will cover the cost of the bench and installation and a sum for future maintenance
- Approved inscriptions at the discretion of the Clerk's Office

The next meeting Agenda will consider alternative donated memorials to offer residents as bench space is now a very limited option.

11. Grange Grounds Wall Damage and Issues with the Far Corner

Members considered the wall damage which appears to be due to a number of factors, crumbling brickwork as previously repaired with cement only, roots growing through and young people standing on it to jump over the wall into the cemetery. Bricklayers and all trades in general are booked up for some time and as this is an urgent matter the Clerk offered the services of a family member (bricklayer) who could carry out the work on a weekend. It was noted that the Clerk had an interest, however members wished to accept the offer to expedite the matter on health and safety grounds. It was **Resolved** "To carry out the repairs on the wall as soon as possible with a Lime Mortar mix."

12. Cliff Top Beech Tree Felling: To Note

The large Beech tree on the Cliff Walk at the end of Grandfield Avenue has needed to be felled on health and safety grounds due to the presence of Meripilus Giganteus. The adjacent resident has requested that the stem is made into a 'throne' type seat and has offered to pay for this to be done. **Resolved** To accept the offer to pay for creation of a seat from the stem.

13. Nature Reserves: Update and Recommendations from Working Group meeting with Radcliffe Conservation Group 27.9.21

Cllr Thomas gave an overview as the notes of the meeting were not yet available. The available budget this year appears adequate and will accommodate the need to carry out some repair work on the steps to the Lily Ponds to redirect the surface water and mend the fence. The group continue to carry out their maintenance sessions and excellent work on behalf of the Parish Council. The PC Chair suggested that a Community Group information board is displayed in the Hall Foyer showcasing the good work of RCG and other groups in the future. Clerk's office to liaise with RCG and put the item on the next Agenda.

14. Village Defibrillators & Emergency First Aid To Consider Hosting a Training Session

Cllr Bere offered to lead on delivering a public first aid training session for approx. 20 residents in his capacity as a Frontline Ambulance Clinician. There was discussion on the appropriateness of asking attendees for donations to First Responders as they would be making equipment available. It was advised that they can approach the Parish Council for grant funding for equipment and running costs. **Resolved** "To approve the use of Grange Hall for the event, hosted by the Parish Council and this would be advertised as a free event as a service to the village on a pre-booked basis

Bleed Control Kits for the Defibrillator cabinets would be considered at the next meeting. The PC Chair would also put a request on social media for groups and organisations to get in contact if they have Defibrillator, who maintains it and who can access it in order to compile a list.

15. Radcliffe Olympic- Proposal to Site Defibrillator at Wharf Lane Pavilion

The Football Club has obtained grant funding to house a new Defibrillator on the outside of the Pavilion and are seeking permission to install. They have confirmed that monitoring and maintenance would be undertaken by themselves.

Resolved "To approve the installation of a Defibrillator on the outside of the Pavilion at Wharf Lane."

16. Upper Saxondale Residents Association – Proposal to site Defibrillator at Venezia

Members noted that the organisation had ordered a new Defibrillator, however it was

Resolved: "That the Parish Council would not take on responsibility for monitoring and maintaining the equipment, this should come under USRA.

17. Leisure Hub: Update from Planning Officer

The Clerk made enquiries with the Services Manager in the RBC Planning Dept. with regard to the aspiration of a Leisure Hub at Wharf Lane and the implications of it being in the Greenbelt. He

responded that the NPPF provides that new buildings in the Green Belt should be regarded as inappropriate development, however the NPPF also sets out that some development to facilitate outdoor sports and recreation can be appropriate. The planning framework in this regard is very complex and more detail on the proposed future plans is needed. The Clerk will ask the Services Manager if he is able to attend a working group meeting in the near future. (All invitees on Leisure W.G + Cllrs Rhodes, Kirk and Moroney).

18. Correspondence

None received.

19. Resolved: To suspend standing orders to enable the meeting to continue until 9.30pm

20. Finance and General Purposes

Budget Suggestions 2022/23 for Finance and General Purposes: To Consider

The Budget working group to categorise and bring back recommendations. It was noted that the I.T Working Group had not met to put forward any recommendations. Cllr Kirk clarified that he would like the PR budget to accommodate any social media expenses to reach people by geographical areas on specific posts.

21. Income/Expenditure Figures and Payments August 2021

It was **Resolved:** "The Income/Expenditure Figures and Payments for August 2021 were approved."

22. Finance and General Purposes Committee Actual vs Budget & Forecast @ 24.9.21

Resolved To accept the forecasted figures as presented to year end 31.3.22

23. AGAR Complete – External Auditor Report

The External Auditor, PFK Littlejohn has signed off the Annual Return (AGAR) for the Financial Year ending 31.3.21

Noted.

24. Correspondence

N.C.C. Community Funding (Social Recovery and Community Food)

- The Clerk would pass details of the Community Food Fund to Radcooks.
- There may be an opportunity for the Council to submit an application to the Social Recovery Fund (subject to meeting the criteria). Projects may be identified during the budget setting process.

Noted.

25. R.B.C. Town and Parish Conference: 4.11.21

Cllrs requested to book a place via the Clerk – Noted.

26. Cllrs Reports

- Cllr Dunn: The Radcliffe Residents Association is currently reviewing whether the organisation in its current format is fit for purpose and is looking at ways to increase membership and reduce expenditure.
- Cllr Mcleod: Attended an event on Climate recently and will share info with the Carbon Clever Working Group
- Cllr Douglas Kirk: Raised concerns with safe egress for residents at the Harlequin accessing the Main Road during the Roadworks at the Bingham Road triangle. The Chair has raised this with Highways England.
- Cllr Spencer: Noted it was 'World Teacher Day' and 'Do Something Nice' Day.
- Cllr Bere: Radcooks held a 'meet and greet recently as it is looking for volunteers and is keen to work in partnership with other groups and organisations. It is currently undergoing a change in operating model is suggesting a £10 donation per month from the Sunday recipients.

Resolved "The Chairman moved that the press and public be excluded from the meeting during consideration of item 23 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960."

27. To Accept the Minutes of the Personnel and Wages Sub Committee Meetings Held 9th and 27th September 2021

Resolved: "To accept the minutes and refer back to the subcommittee."

28. Date of Next F&GP/Amenities Meeting: 2nd November 2021 (Tuesday, Grange Hall)

There being no further business, the meeting closed at 9.20pm

Signed: ChairmanDate

Draft Unapproved