

Radcliffe-on-Trent Parish Council
Minutes of the Full Council Committee Meeting, held in the Grange Hall
on Monday 10 May 2021 at 7pm

Cllr Sue Clegg
Cllr Harry Curtis
Cllr Barbara Deavin (A)
Cllr Gillian Dunn

Cllr Matthew Douglas-Kirk
Cllr Diane Farthing
Cllr Lorraine Foster
Cllr David Graham

Cllr Tracy James
Cllr Anne McLeod
Cllr Josephine Spencer
Cllr Alice Tomlinson
Cllr Phil Thomas

Also present Jacki Grice (Parish Clerk), Jacquie Earp (Admin Assistant), NCC Cllr Roger Upton and RBC Cllr Abby Brennan. (RBC Cllr Neil Clarke sent his apologies)

1. Election of Chairman and to Receive the Declaration of Acceptance of Office

2020/2021 PC Chairman Cllr Josephine Spencer welcomed all members of the Parish Council to tonight's face to face Grange Hall Full Council Annual Meeting. Cllr Sue Clegg then dealt with agenda item 1: PC Chairman Election.

Cllr Gillian Dunn proposed Cllr Josephine Spencer seconded by Cllr Sue Clegg there were no other nominations, it was

Resolved: "That Cllr Josephine Spencer be duly elected as Parish Council Chairman, and the Declaration of Acceptance be signed."

2. Apologies for Absence

PC Cllr Barbara Deavin – Approved.

3. Chairman's Announcements

) The Chairman welcomed Cllrs and was happy to see everybody in person at tonight's meeting in the Grange Hall.

) Cllrs are now aware that the Parish Clerk will be retiring in 8 months' time. The Chairman publicly thanked the Clerk for all her extremely hard work carried out for the Parish Council, and wished her a very happy retirement.

) Congratulations to Cllr Upton on becoming a Nottinghamshire County Councillor.

) Radcliffe Health Centre had contacted the Chairman as they are concerned with any village misinformation regarding the ownership of the Health Centre. It was confirmed Radcliffe Health Centre is privately owned by the Doctors themselves and that they are searching for new premises.

) There is a new bench outside the Grange Hall donated by Avril Fearon in memory of her husband Cllr Eddie Fearon and it is a great asset to the Grange Grounds.

4. Election of Vice Chairman

Cllr David Graham proposed Cllr Sue Clegg seconded by Cllr Josephine Spencer there were no other nominations, it was

Resolved: "That Cllr Sue Clegg be duly elected as Parish Council Vice Chairman and the Declaration of Acceptance be signed."

The Chairman also thanked Cllr Clegg for her invaluable support over the past year.

5. Declarations of Interest

Cllr Dunn declared an (non-pecuniary) interest: Planning Application 21/01028/FUL. Cllr Spencer declared an interest: Planning Applications 21/01066/FUL, 21/01034 AND 21/01180/FUL and Cllr McLeod declared an interest in planning application 21/01195/FUL. They did not take part in discussion or vote.

6. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes

Standing Orders were suspended at 7.06pm:

-) RBC Cllr Upton confirmed RBC Cllr Neil Clarke's apologies for absence.
-) Referred to Planning Application 21/01028/FUL and had concerns from the map submitted regarding Public Highway access to 3 Prince Edward Crescent. This issue will be addressed at agenda item 'Planning Applications to Consider'

Standing Orders re-instated at 7.07pm

7. Minutes of the Full Council (inc Planning and Environment) Remote Meeting for Approval Held on 12 April 2021

Resolved: "That the minutes were approved as an accurate record and signed by the Chairman."

8. Minutes of the Finance and General Purposes/Amenities Meeting held on 26 April 2021 for Acceptance

Resolved: "That the minutes were accepted and referred back to committee."

9. Clerk's Report on Previous Minutes

-) The Clerk will shortly be advertising for 5 Parish Councillors, to co-opt to fill the current vacancies.

10. Membership of Standing Committees Amenities (inc Grange/Hall)

Resolved: Cllrs, Sue Clegg, Harry Curtis, Gillian Dunn, Diane Farthing, Lorraine Foster, David Graham, Tracy James, Anne McLeod, Jo Spencer, Alice Tomlinson, Matthew Douglas-Kirk, Phil Thomas, Barbara Deavin

11. Finance and General Purposes

Resolved: Cllrs, Sue Clegg, Harry Curtis, Gillian Dunn, Diane Farthing, Lorraine Foster, David Graham, Tracy James, Anne McLeod, Jo Spencer, Alice Tomlinson, Matthew Douglas-Kirk, Phil Thomas, Barbara Deavin

12. Planning and Environment

Resolved: Cllrs Sue Clegg, Harry Curtis, Gillian Dunn, Diane Farthing, Lorraine Foster, David Graham, Tracy James, Anne McLeod, Jo Spencer, Alice Tomlinson, Matthew Douglas-Kirk, Phil Thomas, Barbara Deavin

13. Election of Standing Committee Chairman and Vice Chairman

(Nominations and voting for each position from members of relevant committee only)

14. Amenities (inc Grange/Hall) Chairman

Cllr David Graham proposed Cllr Alice Tomlinson seconded by Cllr Josephine Spencer there were no other nominations, it was

Resolved: "That Cllr Alice Tomlinson be duly elected as the Amenities (inc Grange/Hall) Committee Chairman."

15. Amenities (inc Grange/Hall) Vice-Chairman

Cllr Jo Spencer proposed Cllr David Graham, seconded by Cllr Alice Tomlinson there were no other nominations, it was

Resolved: "That Cllr David Graham be duly elected as the Amenities (inc Grange/Hall) Committee Vice-Chairman."

16. Finance and General Purposes Chairman
Cllr Phil Thomas proposed Cllr Gillian Dunn seconded by Cllr Josephine Spencer there were no other nominations, it was
Resolved: "That Cllr Gillian Dunn be duly elected as the Finance and General Purposes Committee Chairman".
17. Finance and General Purposes Vice-Chairman
Cllr David Graham proposed Cllr Phil Thomas seconded by Cllr Sue Clegg there were no other nominations, it was
Resolved: "That Cllr Phil Thomas be duly elected as the Finance and General Purposes Committee Vice-Chairman".
18. Planning and Environment Chairman
Cllr David Graham proposed Cllr Anne McLeod seconded by Cllr Harry Curtis there were no other nominations, it was
Resolved: "That Cllr Anne McLeod be duly elected as the Planning and Environment Committee Chairman".
19. Planning and Environment Vice-Chairman
Cllr Gillian Dunn proposed Cllr Diane Farthing seconded by Cllr Anne McLeod there were no other nominations, it was
Resolved: "That Cllr Diane Farthing be duly elected as the Planning and Environment Committee Vice-Chairman."
20. Membership of Subcommittees
Personnel and Wages
For the purpose of continuity it was
Resolved: That the Personnel Committee will comprise of all Committee Chairman and the Chairman and Vice-Chair of Council." (Chairs can delegate to Vice Chairs in their absence)
21. Membership of Working Parties
Amenities:
Grounds Maintenance/Nature Reserves
Resolved: Cllrs, Sue Clegg, Harry Curtis, Diane Farthing, David Graham, Anne McLeod, Jo Spencer, Phil Thomas
22. Play Equipment
Resolved: Cllrs, David Graham, Anne McLeod
23. Leisure
Resolved: Cllrs, Sue Clegg, Harry Curtis, Diane Farthing, David Graham, Tracy James, Anne McLeod, Jo Spencer
24. Football Club Liaison
Resolved: Cllrs, Tracy James, Jo Spencer
25. Grange and Hall:
Housekeeping / Maintenance
Resolved: Cllrs, Sue Clegg, Diane Farthing, David Graham, Anne McLeod, Phil Thomas
26. Events, Marketing, Pricing
Resolved: Cllrs, Sue Clegg, Harry Curtis, Gillian Dunn, Diane Farthing, Tracy James, Anne McLeod, Jo Spencer, Matthew Douglas-Kirk
27. Finance and General Purposes:
Audit
Resolved: Cllrs, Sue Clegg, Gillian Dunn, Jo Spencer, Phil Thomas

28. Publicity and Publications
Resolved: Cllrs, Harry Curtis, Gillian Dunn, Diane Farthing, Tracy James, Anne McLeod, Jo Spencer, Matthew Douglas-Kirk, Phil Thomas
29. Health and Safety
Resolved: Cllrs, Sue Clegg, Gillian Dunn, Diane Farthing, Phil Thomas
30. Budget (Chair/Vice Council & Chair/Vice F&GP)
Resolved: Cllrs, Jo Spencer, Sue Clegg, Gillian Dunn, Phil Thomas
31. Planning and Environment:
Train Service
Resolved: Cllrs, Tracy James, Anne McLeod, Phil Thomas
32. Neighbourhood Plan
Resolved: Cllrs, Sue Clegg, Diane Farthing, Lorraine Foster, Tracy James, Anne McLeod, Jo Spencer, Phil Thomas
33. Environment
Resolved: Cllrs, Sue Clegg, Harry Curtis, Gillian Dunn, Diane Farthing, David Graham, Anne McLeod, Phil Thomas.
34. New Working Group Carbon Footprint
Resolved: Cllrs, Gillian Dunn, Sue Clegg, Phil Thomas, Anne McLeod
35. Other Appointments and Representatives on Outside Bodies and Organisations
RESOLVED:
- a) Rural Community Action Nottinghamshire (2) Cllrs, Sue Clegg, Harry Curtis
 - b) Radcliffe on Trent Sports Association (2) Cllrs, Tracy James, Jo Spencer
 - c) Jeffrey Limmer (Dole) Charity (1) Lisa Simpson (Staff), Cllr Barbara Deavin (TBC)
 - d) Radcliffe on Trent Carnival (2) Cllrs, Gillian Dunn, Diane Farthing
 - e) Radcliffe on Trent Twinning Association (1) Cllr Harry Curtis
 - f) Radcliffe Infants School (1) Cllr David Graham
 - g) Radcliffe Junior School (1) Cllr Anne McLeod
 - h) Radcliffe Community Plan (3) Cllrs, Sue Clegg, Anne McLeod, Jo Spencer
 - i) Radcliffe Residents Association (2) Cllrs, Gillian Dunn, Sue Clegg
 - j) Police Priority Setting Meetings (3) Cllrs, Sue Clegg, Alice Tomlinson, Diane Farthing
 - k) RBC Economic Growth Board (2) Cllr Jo Spencer plus Parish Clerk Jacki Grice
 - l) Neighbourhood Watch (1) Cllr Alice Tomlinson
 - m) Village Fireworks Committee (2) Cllrs, David Graham, Diane Farthing
 - n) Radfest Music Event (2) Cllrs, Alice Tomlinson, Tracy James
 - o) SkatePark Committee (2) Cllrs, Alice Tomlinson, David Graham

36. To Review Standing Orders

It was noted that all references to remote meetings have been omitted, although it was agreed Working Groups could continue with remote meetings if they wish to do so.

Resolved: "The Full Council Committee have reviewed and approved the PC Standing Orders subject to amendments regarding remote meetings."

37. To Review Financial Regulations

Noted and reviewed.

Resolved: "The Full Council Committee have reviewed and approved the PC Financial Regulations subject to amendments referencing the pandemic."

38. To Review Committee Terms of Reference

Noted reviewed and approved. It was Resolved: "The Full Council Committee have reviewed and approved the PC Committee Terms of Reference, the Planning Chairman will present applications via the RBC website on screen and considerations for carbon foot-print is now included as a Working Group."

Cllrs were also asked to make themselves familiar with submitted Planning Applications before Planning and Environment meetings.

39. Planning and Environment

Applications To Consider:

21/00945/REM – Mrs Sarah Taylor- Shelford Road Farm, Shelford Road, NG12 1BA
Application for matters reserved under application ref 13/02329/OUT for approval of access, appearance scale, landscaping and layout of proposed 86 dwelling houses
P.C. DNO (UNAN)

21/01066/FUL – Mr Simon Constance – 107 Shelford Road, NG12 1AU
Construction of single storey side and rear extension, detached double garage, entrance gates and walls
P.C DNO (12 FOR, 1 ABS)

21/01034/FUL – Tinsley and Turner – Millfield House, 74 Cropwell Road, NG12 2JG
Demolition of existing dwelling and the erection of new single storey extension. Removal of chimneys and alteration to main roof to create gable ends, new roof tiles and rendered walls
P.C DNO (11 FOR, 1 OBJ, 1 ABS)

21/01123/FUL - Mr John Roper – 6 Johns Road, NG12 2GW
Removal of conservatory and the erection of new single storey rear extension. Removal of chimneys and alteration to main roof to create gable ends, new roof tiles and rendered walls
P.C DNO (UNAN)

21/01028/FUL – Mr Farshid Bagheri – 3 Prince Edward Crescent, NG12 2DX
Construction of single storey side and rear extension
P.C DNO (11 FOR, 1 OBJ, 1 ABS)
(PC to confirm they are aware the diagram submitted is incorrect and refer to Mr Ramsdens letter – via RBC Planning Portal)

21/01127/VAR – Mr J Bee – 12 Cliff Drive, NG12 1AX
Variation of Condition 2 of planning permission ref 19/02365/FUL to allow changes to approved plans for bungalow to include new porch
P.C DNO (UNAN)

21/01180/VAR – Mr Andrew Palmer – Land West of 5 Ridge Lane, Radcliffe on Trent
Variation of Condition 7 of planning permission 20/02306/FUL to allow amendment to access arrangements
P.C DNO (11 FOR, 1 OBJ, 1 ABS)

40. Subsequent Decisions

21/01334/TPO – Mr David Spencer – 2 Gatcombe Close, NG12 2GG

Trees: T1 (Tilla x europaea) Crown thin and crown reduce mature common lime tree to maintain clearance and retain established shape. Partial re-pollarding. Longest regrowth will be cut back to established pollard points at a 3 in 5 ratio, leaving younger, shorter regrowth to establish a balanced canopy between 1-2m beyond these pollard points.

P.C DNO (UNAN, Refer to RBC Tree Officer)

21/01330/VAR – Mr John Savage – 19 Clumber Drive, NG12 1DA

Variation of condition 2 of planning permission ref 19/0295/FUL to amend the approved plan to allow the revision to the glazing configuration to the two-storey extension Southwest elevation and the single storey Southwest and Northwest elevations.

P.C DNO (UNAN)

21/01195/FUL – Debra Easter – 1 Wharf Lane, NG12 2AN

Single storey front and side extension, double storey front extension, single storey rear extension and new double garage to replace existing single garage and internal decorations

P.C DNO (12 FOR, 1 ABS)

41. Planning Decisions: To Note

Rushcliffe Borough / County Council Decisions (Noted)

21/00719/FUL – Mr and Mrs Handley – 6 Cropwell Road, NG12 2FS

Construction of two storey side extension and single storey rear flat roofed extension

RBC Grant Permission P.C DNO

21/00608/FUL – Mr and Mrs Basu – 1 Berkeley Crescent, Upper Saxondale, NG12 2NW

Replace existing front canopy with new enclosed front porch, alteration to balcony

RBC Grant Permission P.C DNO

21/00627/FUL – Mr R Southall – Corner House, 28 Fernwood Drive, NG12 1AA

Single storey rear extension. External alteration including application of render to side and wooden cladding to front façade

RBC Grant Permission P.C DNO

21/00557/FUL – Mr and Mrs Peter Clarke – 4 Fernwood Drive, NG12 1AA

Construction of single storey front extension

RBC Grant Permission P.C DNO

21/00588/FUL – Mr J Tinsley – 2 Harlequin Close, NG12 2HQ

Two storey side and single storey rear extensions

RBC Grant Permission P.C DNO

21/00570/FUL – James Fogg – 4 Prince Edward Crescent, NG12 2DX

Two storey side extension

RBC Grant Permission P.C DNO

20/02620/FUL – Tricia Akers – 60 Grantham Road – NG12 2HS

Demolition of existing two storey house along with a single-storey former café building and two out-buildings, redevelopment of the site to provide 9 flats in two 2 ½ storey blocks with two storey element to the rear of block 1 with ancillary car parking and open space

RBC Grant Permission P.C OBJECT (over intensive development, egress onto A52 is dangerous due to constant traffic flow.)

21/00675/FUL – Mr James Heafford – 10 Morley Gardens NG12 2GH

Erection of new detached double garage.

RBC Grant Permission P.C DNO

42. The Great British Spring Clean

Cllr Dunn confirmed the Great British Spring Clean usually takes place on a Saturday in June, which falls on the 5th or 12th of June this year. It was then confirmed this year's event will be organised on the 12th June and all necessary arrangements will be made, to include advertising on social feeds. It was also noted that litter picking had taken place at the end of the Train Station platform, which is illegal. Cllr Thomas asked that volunteers are reminded not to carry out litter picking at this dangerous point.

43. Community Infrastructure Levy Aspirations

There is a meeting arranged this Thursday afternoon at 3pm between the Chairs and Vice-Chairs to discuss PC aspirations.

Cllr Upton confirmed there was £350,000 available and that Charging Notices had been sent out in the Borough. There is an expected CIL projection of 1.1 million to the end of the year and that it was an opportunity for the PC to have a meeting to discuss the aspirations for the 25% share of the CIL contributions. It was confirmed the CIL money could be spent on various projects, however this has a time limit of two years. Cllrs were also made aware that PC bids would also be accepted for the remaining 75% of the CIL.

44. Correspondence

Armed Forces Covenant (To Consider Registration)

Cllr Clegg confirmed this issue had been raised at a Town and Parish Council Forum 18 months ago. This is: "For Parish Councils demonstrating a commitment for endeavouring in our business dealings to uphold the principles of the Armed Forces that is no members of the Armed Forces Community should face disadvantages in provision of commercial and public services and in some circumstances special treatment may be appropriate especially for the injured or bereaved"

Cllr Clegg recommended that Victoria Coomber, who is the Armed Forces Covenant Development Officer be invited to carry out a short presentation on this issue at a future PC meeting. RBC Cllr Brennan also confirmed that it would be very useful for a 'point of contact' should any member of the Armed Forces be facing difficulties within the Parish. Cllr Foster then agreed to be the Community Champion contact for Radcliffe.

45. Cliff Top Fencing

A resident had contacted the Chairman concerning fencing and hedging at the Cliff Top area, to say it was too high and couldn't see over it. The Chairman has replied to the resident and confirmed this issue would be raised at the next Amenities meeting.

46. Residents Association - Park Homes, Wharf Lane

A letter has been received from a Park Home resident regarding a fence adjacent to their bungalow. The owners of the site, (Wyldecrest Homes) have not responded, and so the Chairman has replied to the resident and confirmed this will also be raised at the next Amenities meeting.

47. Parish Councillors and Outside Organisations Reports

- J Cllr McLeod referred to a letter sent from Park Homes to Cllrs at the Borough including Parish Cllrs. Some Parish Cllrs had taken offence at some of the letter content, and it was noted that although it is out of their jurisdiction, the PC has great sympathy and support for resident problems experienced at the site.
- J Cllr Graham confirmed he is hoping to have the Skatepark lighting issue resolved in the next few days.
- J The Chairman confirmed to the Chairs and committee members that the Annual Parish Meeting is on Wednesday 19th May 2021. All Chairs are required to deliver a small speech at this meeting. There will shortly be an Events meeting to discuss the way forward and it is suggested that perhaps a 'low key' event be held in the Grange Grounds early July.
- J Cllr Thomas asked for clarification of the date opening and numbers allowed for the next WEA meeting to be held at the Grange Hall. It was confirmed according to government guidelines the date for event opening is the 17th May 2021 and this will be based on 50% capacity. The Hall Manager should be contacted for further details.

48. Reports from Borough and County Councillors

RBC Cllr Roger Upton:

- J Confirmed that at 7pm tomorrow evening there is a face-to-face Cabinet Meeting at The Arena. On the agenda is the proposed East Midlands 'Freeport' to discuss next stages. If this goes ahead it will have a large impact on Radcliffe regarding development and employment.
- J The Leadership of the County Council has now been decided namely Ben Bradley and Bruce Lawton.

RBC Cllr Abby Brennan

- J Referred to the electric car charging points at the Health Centre car park and Walkers Yard car park. There is a software issue and they are not working at the moment, however work is being carried out and it is expected they will be working imminently. Cllr Brennan apologised for the delay and confirmed that as soon as the car charging points are 'live' a post will be uploaded to the local Facebook page.

49. Date of Next Full Council (inc Planning) Meeting – Monday 07 June 2021

There being no further business, the meeting closed at 8.05pm

Signed: ChairmanDate