

Radcliffe-on-Trent Parish Council
Minutes of the Full Council Committee Meeting, inc Planning and Environment
held in the Grange Hall on Tuesday 17th August 2021 at 7pm

Cllr Oliver Bere	Cllr Irene Dovey	Cllr Tracy James
Cllr Carol Chambers	Cllr Gillian Dunn	Cllr Anne McLeod
Cllr Harry Curtis	Cllr Diane Farthing (A)	Cllr Shaun Moroney
Cllr Martin Davis	Cllr Lorraine Foster (A)	Cllr Alice Tomlinson (A)
Cllr Matthew Douglas-Kirk	Cllr David Graham	Cllr Phil Thomas (A)

Cllr Josephine Spencer (PC Chairman), Cllr Sue Clegg (PC Vice Chairman)

Also present Lisa Simpson (Acting Parish Clerk), Jacquie Earp (Admin Assistant), NCC Cllr Roger Upton and RBC Cllr Abby Brennan and no members of the public

1. Apologies for Absence
Cllr Farthing, Cllr Tomlinson, Cllr Thomas and Cllr Foster - Approved. The Chairman welcomed Cllr Davis and Cllr Dovey to tonight's meeting.
2. Declarations of Interest
Cllr Dunn declared an interest in Planning Application 21/02077/FUL, Cllr Chambers declared an interest in Planning Application 21/02078/FUL and Cllr Bere declared an interest in Planning Application 21/02058/FUL and did not take part in discussion or vote.
3. Minutes of the Full Council (inc Planning and Environment) Meeting for Approval held on the 13 July 2021
It was Resolved: "That the minutes were approved and signed by the Chairman."
4. Minutes of the Finance and General Purposes/Amenities Meeting held on the 27th July 2021 for Acceptance
It was Resolved: That the minutes were approved as an accurate record and referred back to Committee."
5. Chairman's Announcements
 - J 'Radcooks' are now meeting on Sundays to cook in The Grange and will be approaching the PC for a grant for potential building hire and purchase of utensils in in due course.
 - J Suggested Council meetings continue to take place on Tuesday evenings and to use the Trent Room where there is less echo when speaking and a screen available. It was Resolved: "The PC meetings will continue on Tuesday evenings in the Trent Room until further notice."
6. Clerk's Report on Previous Minutes
Nothing to report.
7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes
No matters were raised.
8. Councillor Vacancy: To Note No Call for Election and Consider Advertising as a Casual vacancy with a View to Potential Co-option at 21 September Full Council meeting.
There has already been 3 expressions of interest for the Cllrs vacancy and Cllrs were asked to consider advertising or taking a ballot on the interested parties. It was noted that the PC had recently advertised for 5 other Cllr vacancies, which takes several weeks. It was Resolved: "The PC will not re-advertise the 1 Cllr vacancy and will take a ballot to select from the three people who had expressed an interest."

9. Planning and Environment
Applications: To Consider

21/02077/FUL – Mr Tim Timson – 2 Shadwell Grove, NG12 2ET

New boundary wall to front (retrospective) RBC has requested an additional revised application also with a reduction in height of front wall).

PC Dec	Vote	Comments
OBJ	11 For 2 Abs	Out of keeping with open plan street scene, sets a precedent, excessive height, obstructs visibility

21/02078/FUL – Redhill Academy Trust – South Nottinghamshire Academy, Glebe Lane, NG12 2FQ

Construction of detached two storey teaching block.

PC Dec	Vote	Comments
DNO	12 For 1 Abs	

21/02058/FUL – Mr Ashley Fullard – 3 Hall Close, NG12 2BA

Erection of a first floor side extension over existing garage, single storey rear extension. External alterations include application of render.

PC Dec	Vote	Comments
DNO	9 For 1 Ob 3 Abs	

21/02022/FUL – Mr and Mrs Chris and Marion Smith – 90 Grantham Road, NG12 2HY

Convert garage to a study / guest bedroom and en-suite shower room. Clad part of the front façade (over the area of the garage door opening) with timber weather boarding similar to the garage.

PC Dec	Vote	Comments
DNO	UNAN	

21/01606/FUL – Mrs J. Grice – Water Fountain and Trough, Main Road

Works to water fountain including, steam clean water fountain, remove cement mortar joints and clean out debris. Deep point with hot water lime mortar, leave with slightly recessed joints. Repair and re-instate central finial. New dormer on rear elevation

PC Dec	Vote	Comments
		APPLICATION WITHDRAWN RE: INSUFFICIENT INFORMATION

21/02167/FUL – Mr Craig Connor - 1 Harlequin Close, NG12 2HQ

Re-modelling of existing roof to create second floor accommodation (hip to gable end): inclusion of side dormers.

PC Dec	Vote	Comments
OBJ	11 For 2 Abs	Over intensive, overpowering and intrusive

21/02223/TPO – Mrs Rachael Brown – 8 Queen Marys Close, Upper Saxondale, NG12 2NR

Trees: T1 (Horse Chestnut) 30% crown reduction and crown thinning. Maintain overall shape of tree.

PC Dec	Vote	Comments
DNO	UNAN	Refer to Tree Officer

21/02272/TPO – Mrs Liz Swallow – 7 The Woodlands, NG12 2JY

Trees: T1-T2 (All Limes) Re-pollard of trees.

PC Dec	Vote	Comments
DNO	UNAN	Refer to Tree Officer

10. Rushcliffe Borough/County Council Planning Decisions (Noted)

21/01066/FUL - Mr Simon Constance – 107 Shelford Road, NG12 1AU
Construction of single storey side and rear extension, detached double garage, entrance gates and walls.

RBC Dec PC Dec
GRANT PERMISSION DNO

21/01433/FUL – Lisa Moore – 1 Parr Court, NG12 2AU
New dormer to front elevation.

RBC Dec PC Dec
REFUSE PERMISSION OBJECT (Out of keeping with street scene, overbearing design)

21/01742/FUL – Mr John Cox – 108 Bingham Road, NG12 2GT
First floor rear extension and single storey rear extension.

RBC Dec PC Dec
GRANT PERMISSION DNO

21/01597/FUL – Mr and Mrs Shaw – 3 Ridge Lane, NG12 1BD
Add new rooflights, dormer roof and doors to raised deck to existing guest annexe building

RBC Dec PC Dec
GRANT PERMISSION DNO

21/01759/FUL – Mr Ian Fraser – 10 Queen Marys Close, NG12 2NR
Demolition of conservatory, erection of single storey rear extension

RBC Dec PC Dec
GRANT PERMISSION DNO

21/01711/FUL – David Brown – Manvers Arms, Main Road, NG12 2AA
Construction of new timber framed and pitched roof covered area to garden including new paving below and fixed seating with planter boxes and lighting.

RBC Dec PC Dec
GRANT PERMISSION DNO

21/01761/FUL – Mr Will Buckley – 14 Clumber Drive, NG12 1DB
Extension to first floor at side of existing dwelling: canopy to front elevation.

RBC Dec PC Dec
GRANT PERMISSION DNO

11. Trains Working Group Update

Cllr Thomas submitted a Trains Working Group Update Report for tonight's agenda. This was noted and accepted.

12. A52 Bingham Road Triangle: Tree Felling Update

There has been three recent meetings between the PC and Highways England. At the 7th June meeting it was agreed that the trees at the Triangle would only be pruned, with the possibility of removing one tree altogether. This has not been the case and seven trees including very old ones, have now been felled on PC land. There had been no correspondence/ permission request from Highways to do this. The area now looks terrible and there is no natural screening for the surrounding houses. Following this clearance, and one month prior to the total completion of the roadworks the PC requested Highways will provide and install twenty large trees of choice, remove all existing tree stumps and the ground be levelled and seeded and to provide the PC with two large bags of bulbs for planting. For the future Highways may consider extending the cycle path on the A52. Cllrs suggested that wild flower seeds could also be sown at the Triangle and were concerned whether Highways would remove a large tree on Carter Avenue, to accommodate the works.

13. Carbon Clever Working Group: Notes of Meetings Held 29/7 & 5/8 – and Action Points 1-9 Recommendations to Consider

Notes of the Carbon Clever Working Group meetings held 29/7 and 5/8 discussed. The group are conscious the village is expanding quickly and that the workload of the PC will also grow. The group are looking at future projects and grants which require additional administration. It was noted Cllrs would take on the majority of work if they are required to work alongside PC office staff.

Action point's 1-9 recommendations were then discussed and considered:

- J Action Point 1: "The IT working party to increase their remit to work together with the Clerk and Derek Roffesoft to formulate a 5-year plan to take our IT systems forward. Money would need to be set aside in each year's budget." Cllr Kirk, Cllr Davis and Cllr Moroney volunteered to become members of the IT working group. It was Resolved: "Action point 1 was agreed in principle."
- J Action Point 2: "That the meeting agenda and papers are shown at meetings on a large screen whenever possible, thus reducing the amount of paper." It was Resolved: "Action point 2 was agreed in principle."
- J Action Point 3: "Jacki Grice, John Simpson and Paul Phillips (RBC Environmental Sustainability Officer) to be invited to a future Carbon Clever Working Party meeting in August or September to invite their opinion on strategies to formulate actions to put forward to a future Amenities meeting." It was Resolved: "Action point 3 was agreed in principle."
- J Action Point 4: "To refine the procurement policy so that wherever feasible, sustainability is taken into account by the office for the purchase of supplies and services. (Proposed revision to procurement policy to follow)." This Action point was deferred as the proposed revision to procurement policy was not available at tonight's meeting.
- J Action Point 5: "To appoint a Tree Warden in order to continue to receive free trees from RBC." Cllrs agreed the responsibility of a Radcliffe Tree Warden is onerous and there has been no volunteers to date. After further discussion, it was Resolved: "The Chairman will compile an update for social media, to include a request for a Radcliffe Tree Warden Volunteer. If no volunteers come forward, RBC will be notified along with a supporting explanation for the decision."
- J Action Point 6: "To create a Carbon Clever area on the updated PC website to publicise the aspirations and achievements of the Parish Council and to add links to the Radcliffe Eco-group and the Community Gardens Scheme etc." It was Resolved: Action point 6 was agreed in principle."
- J Action Point 7: "To consider the suggestion that a voluntary contribution is made by Grange Hall users to offset carbon emissions. The money to be ring-fenced to plant trees in areas such as the Lily Ponds." It was noted that this suggestion would be hard to administer and there is no infrastructure to carry this out, there could also be potential conflicting views and opinions from Hall users and businesses not local to Radcliffe. Invoices would also have to be raised to highlight any voluntary contributions. The running and selling of the Hall is based on personal customer contact and their responses to charges. This Action Point suggestion could potentially cause some customers to become uncomfortable and upset. After further consideration it was Resolved: "Action point 7 was not agreed in principle."
- J Action Point 8: "To create a Carbon Clever budget for 2022/2023." It was Resolved: "Action point 8 was agreed in principle."
- J Action Point 9: "To obtain 3 quotes and technical advice for the erection of solar panels for Grange Hall." An energy expert had recently provided Cllrs with two display energy certificates (DEC) one based on a normal years consumption and another based on the Covid year. It was agreed that the normal years energy consumption would be taken into account, based on this the Hall is in Band D, and Band C or possibly B should be aimed for. Although the average payback period for solar panels is 10 years, grants or possibly CIL money could be used to purchase them. It was Resolved: "Action point 9 was agreed in principle."

The Chairman was concerned that more work was being passed onto the office staff to 'Establish the PC Baseline Carbon Footprint'. It was also confirmed information would be passed onto members of the Carbon Clever Group for review.

14. Correspondence

South Nottinghamshire Academy: Consultation on new Two Storey Extension

Noted. This item was dealt with at agenda item 9.

15. Draft Affordable Housing Supplementary Planning Document: Consultation

The deadline for consultation comments is the 17th September. Cllrs were requested to submit any comments to Cllr McLeod. Comments will be collated and brought back to the next meeting for discussion.

16. RBC: Covid 19 Memorial Scheme: (Consider a Working Group)

Noted and discussed. Cllrs would not apply for a RBC Memorial Grant, however they were happy to accept the free bulbs on offer. It was Resolved: "The PC do not wish to apply for a Covid-19 Memorial Grant, however they wish to accept the offer of free bulbs from the RBC."

17. Parish Councillors and Outside Organisations Reports

- J Cllr Graham was delighted to tell Cllrs that the Grange Grounds landscaping work will begin on the 31st August, and thanked all those involved. Today was also 'UK Cupcake Day.'
- J Cllr James had noticed a compliment on the local Bingham Facebook page for the Radcliffe Public Toilets. The writer had said the toilets were amazing, clean and well stocked with toilet paper and had asked for the same in Bingham. Also agreed Bingham Road Playing Fields are looking unkempt and the hedges need tidying up. Confirmed this matter is being dealt with.
- J Cllr Kirk confirmed the new PC Facebook Page is being launched tomorrow. Had noticed the Streetwise team for Radcliffe have changed and they are doing a fantastic job in removing the weeds in the centre of the village.
- J Cllr Spencer referred to the Streetwise lorry that is currently being driven along Cliff Top to empty the dog bins. Is concerned this is happening from a Health and Safety/ground damage point of view and it needs addressing.

18. Reports from Borough and County Councillors

NCC Cllr Upton:

- J Referred to a house on Orford Avenue that has been unoccupied for 25 years and is in a poor state of disrepair. Had received reports from residents about the overgrown front and rear gardens and confirmed council contractors are working on them today. Plans are now in place to contact the owners to discuss compulsory purchase.
- J Has met the Highways Manager, who had submitted a detailed report regarding the potential of having double yellow lines outside St Marys Church. Yellow lines for this area have not been approved for a number of reasons, however other areas being looked at such as inspection covers and overgrown hedges over pavements in the village. The hedges are currently a big problem in the village and this in turn causes access difficulties for pedestrians and people using Motability scooters. Owners of the hedges are now being contacted to trim down the overgrowth within 14 days, if this isn't done further legal action will be taken.
- J Met with Barry Ingle of Streetwise and thanked him for his team's efforts in weeding the village centre.
- J Has been in contact with the owner of the old unoccupied gym in the village, who is taking further steps to address its poor state. Is also looking at contacting owners of other unoccupied buildings within the Rushcliffe area.

RBC Cllr Brennan:

- J RBC are also addressing and stepping up enforcement for unoccupied buildings.
- J Has had a request to consider two new dog bins. Spoke to residents and Streetwise monitored one area at Malkin Avenue, however it was felt there was insufficient

justification to place a bin in this area so one will now been placed on the corner of Wakefield Avenue and Shelford Road. The second dog bin request was for Hudson Way as there are no bins at all in this area and the only option is for people to cross over the A52 to a bin which is difficult. Hudson Way has also been monitored but there was little evidence of dog waste being left. Residents confirmed there is still a great need for a bin, so Cllrs are now reviewing this. (The Chairman also suggested a dog bin could be placed on the Triangle once roadworks are complete).

-) It has been agreed that an additional History Board can be placed up on Shelford Road using a Community Grant. Other History Boards in other areas will be looked at in the future. Asked that any grant requests for Community Projects be forward to Cllr Brennan as funding is available, Radcooks and Radcliffe Community Garden Group were also encouraged to get in touch with RBC.
-) The Road Sign near to the Barbers Shop on Cropwell Road has been cleaned up and refurbished and is now back up. Confirmed that the finger posts in this area also need to be refurbished and repainted and they are currently on the works programme for NCC, as they are their responsibility.
-) Is looking at the possibility of installing planters near the new benches outside the Post Office.

The Chairman also referred to a litter bin that was previously outside 'The Piano'. This has been moved to near the Zebra Crossing and is now in the wrong place. Was concerned that drivers cannot see a child crossing.

Also had requests from Cyclists to tarmac Holme Lane. Cllr Upton confirmed he had written a formal letter to Cllr Clarke as Chairman of the Transport and Environment Committee requesting that part of the lane is tarmacked for Cyclists.

19. Date of Next Full Council (inc Planning & Environment) Meeting – Tuesday 21 September 2021

There being no further business, the meeting closed at 8.39pm

Signed: ChairmanDate