



Radcliffe on Trent Parish Council
 The Grange, Vicarage Lane,
 Radcliffe-on-Trent, Nottingham NG12 2FB
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Amenities Committee Meeting Tuesday 29th November 2022 at 7pm in The Grange

Present:

Cllr Oliver Bere (Chair),	Cllr Alice Tomlinson (Vice Chair)	Cllr Harry Curtis
Cllr Gillian Dunn	Cllr Sue Clegg	Cllr Anne McLeod
Cllr Jo Spencer	Cllr Matt Douglas-Kirk	
Cllr Irene Dovey	Cllr Tracy James	

Also present: Karen Green (Clerk), Hayley Gandy (Administrator), John Simpson (ground staff) and 1 member of the public

Minutes

1. Apologies for Absence

Cllr Phil Thomas

Proposed Cllr Bere

Seconded Cllr Tomlinson

Unanimous

ACCEPTED

Absent but no apologies- Cllr Ian Rhodes

2. Declarations of Interest-none

3. Chairman's announcements

Meeting format has changed for this meeting. Thank you to office staff and also thank you to colleagues for helping out with meeting preparation in the Clerks recent absence.

4. Proposal to accept the Minutes of the Extraordinary Amenities Committee Meeting held on 08.11.22

Proposed by Cllr Tomlinson

Seconded by Cllr Clegg

Unanimous

Approved

5. Clerk's report on previous Minutes

Item 8 work on the leak at Rockley memorial park will go ahead on 6th- 8th December 2022

Item 9 the fence for Bingham Road has been ordered. This will likely be installed in January 2023.

6. Vandalism report

Vandalism report was not produced for the meeting. Clerk reports no additional changes have been reported however increased littering has been noted in the Grange Grounds despite 2 additional bins being installed. Clerk to inform local Police beat team re potential underage consumption of alcohol. Rockley Park Pavilion windows quote received £707. Committee agree not to replace these at present and will discuss a way forward at next meeting.

7. Correspondence

Emails received from residents regarding TPOs and West Bridgford Fire Consultation – these have been noted.

8. Open Session for members of the public to raise matters of council business (Limited to 15 Minutes)

Member of the public raising matters as part of agenda item 16

9. Proposal to include a regular Ground Staff report at committee meetings

Regular updates from ground staff with seasonal in person reports

Proposed by Cllr Bere

Seconded by Cllr Tomlinson

Unanimous

Approved

10. Ground staff report

The Head Groundsman gave detailed notes provided prior to the meeting detailing what is involved in their job and the maintenance of the village, the grounds, and the cemetery. Noted that Rockley Park is an issue and hasn't been properly maintained. Staff is a little stretched. Chair of the committee gave big thank you to ground staff and for the report. Vice Chair of the committee said they were extremely proud of the work they do and happy we have an expert.

11. Amenities budget report (YTD & Forecast)

Overall not much for discussion, amenities should fall just under budget. It is noted that there is a £7143 for October for play equipment, this is regarding the Bingham Road fence which Council received insurance money for. There is no budget for anything new for playgrounds as there is deficit next year. the street furniture budget currently has funds available this year and proposed spend is to be discussed in item 25.

Additionally, current spend from nature reserves also has some capacity, proposals discussed items 17 & 18.

12. Proposal to accept and agree the Amenities Budget for 2023-2024

The chair explained a review of Cemetery pricing is needed and the budget for next year predicts a slight increase of income in this area. There is a slight change to the nature reserve budget from £3000 to £2000. No new play equipment. The Chair of the Council suggested looking into grants for new play equipment in the future.

Proposal to agree in principle subject to possible change

Proposed by Cllr Bere

Seconded by Cllr Tomlinson

Unanimous

Approved

13. Proposal to continue with hanging baskets in the village

Discussions were made for and against the continuation of hanging baskets. The consensus was against having hanging baskets in the village due to now having planters in the village and that they are time consuming for their upkeep. The Vice Chair of the committee stated they had asked residents their opinion and they were happy to not have them.

Counter proposal to discontinue hanging baskets through the village

Proposed by Cllr Clegg

Seconded by Cllr McLeod

7 agreed 2 against and 1 abstention

Approved

14. Proposal to install sensory garden/improved planting at Rockley Park entrance

Committee members states this a great idea and it was suggested that there maybe grant funding available. A refund has been received for some poor quality Jubilee Roses. This money received could be used for this sensory garden.

Proposal to agree in principle

Proposed by Cllr McLeod Seconded Cllr Bere Unanimous

Approved

15. Proposal to review planting within the Grange grounds

When reviewing the planting it was noted that the Grange Hall is a wedding venue and when reviewing planting that there is colourful plants put in The Vice Chair of the Committee noted that the front of the Grange is an advert and should be kept impactful

Proposal to use both herbaceous and bedding plants in the Grange Grounds

Proposed by Cllr Spencer Seconded Cllr Clegg Unanimous

Approved

Standing Orders suspended at 7.37pm

16. Update from the Conservation group

Update from Conservation Group member received regarding Dewberry Hill moth survey and Lily Ponds. They mentioned that the handrail needs repairing on the Hollywell steps and the support under the runoff pipe is yet to be installed. There are local community funds available that can benefit parish councils which could be worth looking into for grants.

The life saving equipment at the weir is all available the group are finding out if these should this be checked on a regular basis

There are 3 benches in need of replacing 2 on the riverside and 1 that views Stoke Bardolph. These are £250 each. There was a suggestion that these could be sustainable memorial bench sites if it was suitable

Standing Orders reinstated 7.48pm

17. Proposal to install/replace benches at Lilly ponds

Agreed in principle to have replacement benches from NR budget subject to clarification from accounts clerk. If needed, can come back to meeting in January.

18. Proposal to repair/replace handrail on Hollow Well steps funded from NR Budget

Proposed by Cllr McLeod Seconded by Cllr Spencer unanimous

Approved

19. Proposal to re-form the Cemetery Working Group and agree priorities

Proposed by Cllr Spencer Seconded by Cllr Bere unanimous

Approved

**Members for group to be Cllr Clegg, Cllr McLeod, Cllr Spencer, Cllr Tomlinson and Sally Horn
Accounts Clerk**

20. Proposal to accept Cemetery Tap (replacement) quote

The committee were disappointed to learn that this work had already been completed and some ambiguity remained over the details of how this was agreed. The quote is to be noted and the Chair will follow up with the office on the approval process.

21. Proposal to agree alternative memorial options

Chair requested this be deferred to new cemetery working group

22. To review bin emptying/litter pick costs at Wharf Lane and the Grange

Currently paying £4000 for emptying of bins and litter picking. Committee commented on what a good job they do especially with litter picking and that they keep the village looking very tidy. It was suggested caretakers be on standby for any overflowing bins. It was also suggested the litter pickers be asked about whether bins are being used and if they are in the correct positions.

23. Proposal to move Grange grounds bin emptying & litter picking to be the responsibility of Caretaking staff

Discussed and agreed to not go ahead.

24. Proposal to paint the floor of the Gazebo in Grange Grounds

It was suggested the gazebo floor be painted with garage floor paint in order for it to be mopped.

Proposal to paint floor grey based on £100 budget

Proposed by Cllr Bere Seconded by Cllr McLeod Unanimous

Approved

25. Proposal to purchase new seating within the Grange grounds

Originally discussed about replacing love seats with S bench on the Grange grounds on the proviso that part of it would be donated. Donation did not go ahead. The budget does not cover the cost of purchase outright by the PC. £1000 is needed

Proposal to purchase new seating and request shortfall of funds from F & GP

Proposed by Cllr Bere Seconded by Cllr Tomlinson Unanimous

Approved

26. Proposal to agree works required from the tree report

Two reports received one relating to the Residential Park on Wharf Lane, this has been sent to Wydecrest Park Homes as the trees are their responsibility. The report for Radcliffe are for routine maintenance. **Committee agreed to set up a rolling maintenance program with the tree contractors.**

27. Proposal to agree that better carparking facilities at the top of Wharf Lane recreation ground are required and to seek funding options

Discussions were made regarding what to do about making more car parking space at Wharf Lane.

Proposal to agree in principle that better car parking is required at Wharf Lane and that guidance is required. Clerk to contact Highways at NCC.

Proposed by Cllr Tomlinson Seconded by Cllr Spencer Unanimous

Approved

28. Proposal to install 2 x additional picnic benches at the Rec with part funding from RB Cllr Grants

RB Cllrs Brennan and Upton have kindly agreed to use some of their grant money to fund a new picnic bench at Wharf Lane. Committee to agree to purchase 1 for now and look at any surplus funds towards end of financial year for a second. Clerk to contact Borough Cllrs for grant application form.

Proposal to buy one picnic bench for the Rec in "Clifton" style and to look at different companies to get the best price

Proposed by Cllr Bere Seconded by Cllr Tomlinson Unanimous

Approved**29. Proposal to agree to retain the steps at the Rec/Skatepark and to agree a way forward**

Clerk informed the committee that there has been a struggle to get contractors to look at fixing the steps. The committee discussed and agreed the steps should be removed and access to be improved.

Proposal to remove steps**Proposed by Cllr Spencer****Seconded by McLeod****8 agreed 2 abstentions****Approved****30. Proposal to form a Working Group to look at the provision of Public toilet facilities across the village to include opening times, refurbishment and or reinstallation**

Committee discussed and agreed that nothing could be changed at present but hopes to revisit at a later date.

31. Councillor reports, liaison and other organisation updates

Cllr Tomlinson informed the committee that she had received an email from Canvas about the Skate Park visiting the site on 30th November and should notice be given it would be useful to have representatives present.

Cllr Douglas-Kirk informed the committee that there has been complaints that the new Princes Place notice board is in the wrong place. Cllr Bere informed the committee that the position of the notice board is in readiness for the site being complete and it will be adjacent to the communal areas of the development on completion.

Cllr Dunn requested that new notices be placed at Rockley Memorial Park. Cllr Dunn also informed the committee that at the last Residents Association meeting a new chair had been appointed.

Cllr Curtis informed the committee that the profits from the Village Carnival are being distributed.

Cllr Spencer informed the committee that there will be a meeting with RBC Councillors on Friday 2nd December 2022.

Cllr McLeod informed the committee that she had attended a meeting with the Social Prescriber regarding the Warm Places Scheme starting between Christmas and New Year. Also, she informed the committee that the Ukrainian Christmas Party will be on 7th January and asked if the Christmas lights can be kept on. She also informed the meeting that she attended training on the setting up of a Repair Café which will be set up with the church possibly once a month.

Meeting ended at 8.46pm

Date of the next meeting Tuesday * January 2023 at 7pm (Meeting dates be agreed at Full Council 13.12.22)**

I declare that the above is a true record of the meeting

Signed

Date

Chair

Amenities Committee