



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Finance and General Purposes meeting Tuesday 13th December 2022 7pm at the Grange

Present:

Clr Phil Thomas (Vice Chair)	Clr Jo Spencer	Clr Harry Curtis
Clr Irene Dovey	Clr Sue Clegg	Clr Anne McLeod
Clr Matt Douglas-Kirk	Clr Tracy James	

Also present: Sally Horn (Accounts Clerk acting Clerk), Hayley Gandy (Administrator), and 1 member of the public

Clr Phil Thomas chaired the meeting in the absence of Clr Gillian Dunn

Minutes

- 1. Apologies for Absence** - Clr Oliver Bere, Clr Gillian Dunn, Clr Ian Rhodes and Clr Lorraine Foster. RBC Clr Neil Clarke and NCC RBC Clr Roger Upton

ACCEPTED

- 2. Declarations of Interest** – Clr McLeod for items 11 and 12
- 3. Open session for members of the public to raise matters of council business** Limited to 15 Minutes
- 4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 01.11.22 and 08.11.22**

Proposed by Clr Spencer Seconded by Clr McLeod Unanimous

Approved

- 5. Chairman's Announcements**

PKF Littlejohn have been approved as the external auditors for the next 5 years.

Committee is still trying to set up and deal with the budget. On Instruction from NALC and SLCC it has been suggested that there be an significant increase in pay for staff. This with the increase of utilities and the loss of the precept for Upper Saxondale requires the committee to look at the budget again.

- 6. Clerk's Report on previous Minutes-** none
- 7. Proposal to approve Income/Expenditure figures and Payments October 2022**

Proposed by Clr Thomas Seconded by Clr Tomlinson Unanimous

Approved

- 8. To note the Bank reconciliation as 06.12.22** - noted
- 9. To note aged summary analysis** – noted. All have been effectively managed. Well done to Claire and Sally for their hard work on this.

- 10. Proposal to agree a way forward for the ROTSA grant already approved on 8.3.22 with caveat**

Committee have been provided with supporting information.

Proposal to accept the information provided on 2nd December 2022 to release the grant of £2500 held from last year

Proposed by Cllr McLeod Seconded by Cllr Tomlinson 6 agreed and 2 abstentions

Approved

- 11. Proposal to accept the Grant application for Ukrainian Christmas Event** – one off event £291.20 for the hire of the room for 4 hours and light use of kitchen.

Proposed by Cllr Clegg Seconded by Cllr Dovey 7 agree 1 abstention

Approved

- 12. Proposal to accept the Grant from Radcliffe Warm spaces** – max £189 for 12 weeks of weekly room bookings.

Proposed by Cllr Dovey Seconded by Cllr Spencer 6 agreed 2 abstention

Approved

- 13. Proposal to approve the compassionate leave policy** – thank you to Cllr Dunn

Proposed by Cllr Spencer Seconded by Cllr McLeod Unanimous

Approved

- 14. Proposal to release funds from Contingency £1000 to cover shortfall in payment for bench in Grange Grounds proposed by Amenities committee**

Proposed by Cllr McLeod Seconded by Cllr Curtis Unanimous

Approved

- 15. Reports from Working Groups: a) Audit** none

b) PR none

c) IT none

d) Health and Safety – policy has been distributed to staff and forms have been updated

- 16. Correspondence- none to date**

The chair to move that the press and public be excluded from the meeting during consideration of item 17 and on the grounds that they involve the likely disclosure of

exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960

Chair requests that the following item be moved to the end of Full Council meeting.

17. Proposal to accept the Minutes of the Personnel sub-committee on 30.11.22 and 12.12.22 minutes to follow

18. Date of next Meeting TBC

I declare that the above is a true record of the meeting

Signed

Date

Chair

Finance and General Purposes