



Radcliffe-on-Trent Parish Council
The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB
Tel: 0115 933 5808
Email: clerk@rotpc.com www.rotpc.com

16 February 2023

MEETING NOTICE TO THE PUBLIC

A meeting of the **Finance and General Purposes Committee** of the Parish Council is to be held in the **Radcliffe Room in The Grange on Tuesday 21st February at 7pm** and members of the public are invited to attend and listen to the proceeding.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

Agenda

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Open session for members of the public to raise matters of council business Limited to 15 Minutes**
- 4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 24.1.23**
- 5. Chairman's Announcements**
- 6. Clerk's Report on previous Minutes**
- 7. Proposal to approve Income/Expenditure figures and Payments January 2023**
- 8. To note the Forecast for 2022/2023**
- 9. To note the Bank reconciliation**
- 10. Report on Debtor's Age analysis**
- 11. To consider future recognition of Civic Awards - certificates or plaque**
- 12. Reports from Working Groups: a) Audit**
 - b) PR**
 - c) IT**
 - d) Health and Safety**
- 13. Correspondence**
- 14. Date of next Meeting 21st March 2023**