



# Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,  
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

## Finance and General Purposes meeting Tuesday 24<sup>th</sup> January 7pm at the Grange

### Present:

Cllr Gillian Dunn

Cllr Jo Spencer

Cllr Harry Curtis

Cllr Irene Dovey

Cllr Sue Clegg

Cllr Anne McLeod

Cllr Matt Douglas-Kirk

Cllr Tracy James

Cllr Ian Rhodes

**Also present:** Hayley Gandy (Administrator), and 0 members of the public

## Minutes

### 1. Apologies for Absence

Cllr Phil Thomas and Cllr Alice Tomlinson

Proposed by Cllr McLeod

Seconded by Cllr Spencer

Unanimous

Approved

Apologies not received:- Cllr Oliver Bere

### 2. Declarations of Interest - none

### 3. Open session for members of the public to raise matters of council business Limited to 15 Minutes – none present

### 4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 13.12.22

Proposed by Cllr McLeod

Seconded by Cllr Douglas-Kirk

Unanimous

### 5. Chairman's Announcements

Cllr Dunn apologised that a grant application which was received too later before the last F & GP meeting has been overlooked for this meeting.

**Proposed to defer to Full Council committee meeting on 31<sup>st</sup> January 2023**

Proposed by Cllr Dunn

Seconded by Cllr McLeod

Unanimous

Approved

### 6. Clerk's Report on previous Minutes

Item 14 – S bench was purchased and £1000 donation was received

### 7. Proposal to approve Income/Expenditure figures and Payments November and December 2022 – Bookings are coming in well for Grange and Grange hall

**Proposal to approve November Income/Expenditure figures and Payments**

**Proposed by Cllr McLeod                      Seconded by Cllr Douglas-Kirk                      Unanimous**

**Approved**

**Proposal to approve December Income/Expenditure figures and Payments**

**Proposed by Cllr Dunn                      Seconded by Cllr Spencer                      Unanimous**

**Approved**

**8. To note the Forecast for 2022/2023 - noted**

**9. To note the Bank reconciliation - noted**

**10. To note Aged summary analysis** – looking much better, 1 or 2 outstanding invoices being chased £400 outstanding one off booking being chased.

**11. Gas and electricity contract renewal**

**To approve recommendation from budget working party**

Sally has spoken with British Gas regarding the possibility to renew electricity for Hall, mess room, Grange and public toilets and the Grange gas contract now. Current contracts expire in June. It has been recommended that the Council get the meter changed. Cllr Dunn commented that they are looking into the possibility of installing hive. Cllr James suggested looking into a broker to compare prices.

**Proposed to request Sally to contact a broker to see if a better deal can be found, if not accept the invitation to renew early on the British Gas Lite 24 month offer**

**Proposed by Cllr James                      Seconded by Cllr Dunn                      Unanimous**

**Approved**

**Cllr Spencer requests that the flood lights be turned off at 10pm in order to save money**

**Proposed by Cllr Clegg    Seconded by Cllr Dunn                      Unanimous**

**Approved**

**12. Approval of Precept for 2023/24**

**Proposal to set at 5% or £5**

The Council agreed an increase in precept of 5% which is in line with the Government's upper limit for larger councils, this will generate an income of £312,852. A £5 precept would generate £313,376. 5% is more acceptable.

**Proposed to set precept at 5%**

**Proposed by Cllr Dunn                      Seconded by Cllr Douglas-Kirk                      Unanimous**

**Approved**

**13. Formation of Upper Saxondale Parish**

### **To approve proposed financial settlement**

With the formation of Upper Saxondale Parish, the Residents Association met with the Radcliffe on Trent Parish Council working party to discuss a financial settlement from this Parish Council. It was agreed that RoTPC will pay a sum of £20,000 to the future Upper Saxondale Parish Council as the apportionment reserves held by the RoTPC. Payments to be paid in two instalments Upper Saxondale PC will pay RoTPC £2,000 for support services.

Payments will be made to the Upper Saxondale Parish Council accounts not to the Residents Association.

### **Proposal to accept the financial settlement**

**Proposed by Cllr Douglas-Kirk**

**Seconded by Cllr Clegg**

**unanimous**

**Approved**

### **14. Reports from Working Groups: a) Audit**

**b) PR**

**c) IT – Cllr Rhodes plans to meet with office staff on Thursday 26<sup>th</sup> January to discuss IT needs. He also suggested that he make a presentation about the benefits of Office 365.**

**d) Health and Safety**

### **15. Correspondence - none**

*The chair to move that the press and public be excluded from the meeting during consideration of item 16 and on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960*

### **16. Proposal to accept the Minutes of the Personnel sub-committee on 10<sup>th</sup> January 2023**

The minutes of the Personnel meeting held on 10 January 2023 were accepted.

### **17. Date of next Meeting 21<sup>st</sup> February 2023**

**I declare that the above is a true record of the meeting**

**Signed**

**Date**

**Chair**

**Finance and General Purposes**