



Radcliffe on Trent Parish Council
The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Thursday, 11 May 2023

Annual Parish Council Meeting Tuesday 16th May 2023 in the Grange at 7.00pm

You are hereby invited to attend a meeting of the **Full Council** which will be held on **Tuesday 16th May 2023** in the Grange commencing at **7.00pm** in the Radcliffe Room at the Grange.

Members of the public and press are invited to attend and listen to the proceeding.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chair prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council, limited to fifteen minutes, during which time Standing Orders will be suspended.

Belina Boyer
Parish Clerk

Agenda

1. To elect a Chair for the 2023-24 municipal year and allow for the newly elected Chair to sign their Declaration of Acceptance of Office.
2. To elect a Vice Chair for the 2023-24 municipal year and allow for the newly elected Vice Chair to sign their Declaration of Acceptance of Office.
3. To note the receipt of councillor Declaration of Acceptance of Office forms and to resolve to permit signing at a later date if applicable.
4. To note and approve apologies for absence.
5. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011
6. To consider any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.

7. Open session for members of the public to raise matters of council business, limited to 15 minutes.
8. To note the clerk's report – **Paper A**
9. To review and adopt Standing Orders based on the latest NALC model **Paper B**
10. To review and adopt Financial Regulations based on the latest NALC model **Paper C**
11. To review delegation arrangements to committees, sub-committees, staff and other local authorities.
12. To review and adopt Terms of Reference for Standing committees
 - a) Finance and General Purpose
 - b) Amenities
 - c) Planning and Environment
 - d) Grange and Grange Hall
13. To determine the number and time of the ordinary meetings of the Full Council and standing committees **Paper D**
14. To appoint members to the standing committees
 - a) Finance and General Purpose
 - b) Amenities
 - c) Planning and Environment
 - d) Grange and Grange Hall
15. To appoint the Chair and Vice Chair of the standing committees
 - a) Finance and General Purpose
 - b) Amenities
 - c) Planning and Environment
 - d) Grange and Grange Hall
16. To appoint representatives to outside organisations and determine arrangements for reporting back
 - a) Rural Community Action Nottinghamshire (2)
 - b) Radcliffe on Trent Sports Association (2)
 - c) Jeffrey Limmer Charity (1)
 - d) Radcliffe on Trent Carnival (2)
 - e) Radcliffe on Trent Twinning Association (1)
 - f) Radcliffe Infants School (1)
 - g) Radcliffe Junior School (1)
 - h) Radcliffe Community Plan (3)
 - i) Radcliffe Residents Association (2)
 - j) Policy Priority Setting Group (3)
 - k) RBC Economic Growth Board (2)
 - l) Neighbourhood Watch (1)
 - m) Village Fireworks Committee (2)

- n) Radfest Music Event (2)
 - o) Skatepark Committee (2).
- 17.** To review arrangements for insurance cover in respect of all insured risks and approve payment of the insurance fees. **Paper E**
- 18.** To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting and resolve to sign these as a true record of the meeting held Tuesday 25th April 2023 **Paper E**
- 19.** To note the draft minutes of the committee meetings and the decisions contained therein
- a) Finance and General Purpose meeting held on 2nd May 2023 **Paper F**
 - b) Amenities meeting held on 5th April 2023 **Paper G**
 - c) Planning and Environment meeting held on 22nd March and 19th April 2023 **Paper H**
- 20.** To defer the review of
- a) Inventory of land and building assets
 - b) Council's and/or staff subscriptions to other bodies
 - c) The complaints procedure
 - d) The procedures for handling requests made under the Freedom of Information Act and data Protection Act.
 - e) The policy for dealing with press and media
- to a future meeting.
- 21.** To consider and resolve to adopt a co-option policy. **Paper I**
- 22.** To note that there are currently six vacancies on the council and resolve to start the co-option process by advertising the vacancies so co-options can be considered at the June meeting.
- 23.** To consider the council's response to planning application:-
- a) 23/00656/FUL 6A Cropwell Road Single storey side extension
 - b) 22/01600/REM Application for matters reserved under application ref 19/01353/OUT for approval of appearance, landscaping, layout and scale for the residential development of up to 280 dwellings including remodelled junction to the A52
- 24.** To consider approval of building work. – verbal report.
- 25.** To consider councillors' attendance at NottsALC training courses and authorise the expenditure. **Paper J**
- 26.** To note correspondence previously circulated
- 27.** To receive and note reports from Borough and County Councillors
- 28.** To note the date of the next scheduled full council meeting as **Tuesday 27th June 2023.**