



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 18 May 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the **Amenities Committee** which will be held on **Tuesday 23 May 2023** commencing at **19.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Belina Boyer
Parish Clerk/RFO

Committee Members: Cllr O Bere (Chair), Cllr Furniss, Cllr Douglas-Kirk, Cllr McLeod, Cllr Curtis, Cllr James, Cllr T Bere, Cllr Dunn

Agenda no	Agenda Item title	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
AC24/001	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.

Agenda no	Agenda Item title	Power/Regulation
AC24/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
AC24/003	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
AC24/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/005	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Amenities Committee 11 April 2023	Local Government Act 1972, Sch 12, p41 (1).
AC24/006	To note the Amenities Committee Revenue Budget for 2023/2024 Paper B	
AC24/007	To consider a draft Terms Of Reference document for recommendation to Full Council in June. Paper C	Local Government Act 1972,s101
AC24/008	To receive and note the Ground Staff Report – to be tabled. Paper D	
AC24/009	To note a verbal update from the Conservation Group.	
AC24/010	To note the April Playground Condition Report, receive one indicative quotation for remedial work and consider delegating the decision which contractor to appoint to the clerk, subject to further quotations being obtained. Exclusion of Public and Press recommended due to the time sensitive commercial interest. Paper E	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
AC24/011	To consider a request from the Parochial Council to stop mowing parts of the closed churchyard and possible financial implications. Paper F	

Agenda no	Agenda Item title	Power/Regulation
AC24/012	To consider and application for a memorial bench and three cremated remains plots. Exclusion of Public and press recommended due to the personal nature of the request. Paper G	
AC24/013	To consider authorising the tree work as previously identified. Paper H Exclusion of Public and Press recommended due to the time sensitive commercial interest.	
AC24/014	To consider a request to make and access at Wharf Lane wheelchair accessible. Paper I	
AC24/015	To consider a request regarding the opening of the Lily pond area Paper J.	
AC24/016	To consider authorising blast cleaning and removal of paint from end gable at a cost of £1600.00 + VAT. Report to follow	
AC24/017	To note the date and time of the next scheduled Amenities Committee meeting as Tuesday, 13 June 2023 at 19.00.	Local Government Act 1972, Sch 12, p10 (2)(a)



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Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Amenities Committee Meeting Tuesday 11 April 2023 in The Grange at 7pm

Present:

Cllr Alice Tomlinson (VC)	Cllr Sue Clegg	Cllr Harry Curtis
Cllr Anne McLeod	Cllr Jo Spencer	Cllr Gillian Dunn
Cllr Irene Dovey	Cllr Phil Thomas	

Also present: Hayley Gandy (Administrator), and 1 members of the public

Cllr Alice Tomlinson acting as chair in Cllr Oli Bere's absence

Minutes

1. Apologies for absence

Cllr Oli Bere and Cllr Ian Rhodes

Accepted

2. Declarations of interest - none

3. Chairman's announcements - none

4. Amenities Budget Financial Forecast - none

5. Correspondence

Email received from resident concerning Valley Road Play Park inadequate fencing. Their concern is that dogs off leads are able to get into the park. The committee discussed the situation and will respond accordingly to state that they sympathise, the council is financially prohibited to place fencing around the playpark. It will, however, make a statement on Facebook to appeal to dog owners to be considerate of the children on the park and will improve signage in the area.

6. Open session for members of the public to raise matters of council business, Limited to 15 Minutes – see item 11

7. Proposal to accept the Minutes of the Amenities Committee Meeting held on 14.3.23

Resolved Accepted

8. Office report on previous minutes

S Bench has now been installed in the Grange

Boarding has now gone up in the Rockley Park Pavilion, it has been painted white – Cllr Spencer to put a statement on Facebook to let residents know why this has been done. Cllrs request the pavilion is painted green as previously agreed.

Widening of the gate at Wharf Lane has been requested.

Hive installed in the Grange

Public toilets have been repaired

Public toilets at Rockley have been reopened following on from vandalism and sink fire

Woodland walk bench installed

9. Vandalism Report

No vandalism to report, Councillors were shown the time taken by Ground staff to deal with the vandalism over the February half term.

10. Ground Staff Report

March 2023

John on leave for 1 week

Clean benches and memorial area at cemetery

Install new seating and tables in the Grange

Reinstall bench to cliff walk

Cleaned Wharf Lane notice board

Flexibility – attend work on 2 non scheduled days to clear several damaged trees and branches following high winds.

A volunteer continues to support staff every Monday. He cleans footpaths and Rockley Park, litter picks, weeds borders, spreads bark chippings, sweeps pavilion and washes benches and signs.

Ongoing maintenance

- Bark chipping beds and borders
- Open, lock and clean toilets daily
- Playground inspections
- Defib checks.
- Cemetery bins
- Litter picking.

Ground staff have been given a list of jobs to do on the grounds and priorities what is needed, by the acting clerk.

Standing orders suspended at 19.23pm

11. Update from the Conservation group

Phil Taylor of the conservation group stated that Sally is now looking at quotes for the riverside benches, its possible it may be 2 benches which can be purchased. Nature reserve budget not yet decided, to be discussed at F & GP.

Standing orders reinstated at 19.24pm

12. To note and review bin emptying report by Streetwise.

Report discussed at length. A meeting was held with Streetwise, Cllr Thomas, Cllr Dunn and Sally. Streetwise is now under new management with the RBC. There is some confusion on what bins are RBC or Radcliffe Parish Council. The new management are trying to find out the scope of the contract. The new contract needs further investigation. Cllr Tomlinson requests this is brought back regularly to amenities.

13. Proposal to paint the public toilet doors house burgundy.

Proposed by Cllr Tomlinson

Seconded by Cllr Spencer

Unanimous

Approved

14. Grass Cutting Contract 23/26 to Consider – Contract discussed and considered. Upper Saxondale including in the contract on a per cut basis to acknowledge the cutting they will do before it becomes a Parish Council, areas where cutting not always required such as the triangle on a per cut basis.

Proposed to send to F & GP

15. Working party updates and Cllr reports

Cllr Spencer asked if anyone knew why there was a still a pile of soil by Valley Park, after National Grid had been completing works. Cllr Spencer to enquire.

16. Date of the next meeting Tuesday 23rd May 2023

I declare that the above is a true record of the meeting

Signed

Chair

Amenities Committee

Date

DRAFT

Radcliffe on Trent Parish Council Budget for 2023/2024

AMENITIES

	apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	2023/24 Budget	2022/23 budget
INCOME																		
Amenities																		
Burials	950	950	590	2,490	590	690	365	1,645	980	980	640	2,600	980	640	335	1,955	8,690	7,735
Sale of plots	250	250	500	1,000	500	-	-	500	-	250	250	500	250	500	-	750	2,750	3,000
Headstones/plaques/kerbs	300	375	225	900	225	75	70	370	130	130	-	260	130	-	130	260	1,790	1,300
Cemetery	1,500	1,575	1,315	4,390	1,315	765	435	2,515	1,110	1,360	890	3,360	1,360	1,140	465	2,965	13,230	12,035
Donations	-	-	-	-	-	-	-	-	-	-	1,625	1,625	-	-	-	-	1,625	800
Grounds - hire (Pav, pitch,Lily)	400	-	9	409	-	-	-	-	-	-	300	300	8	-	-	8	717	678
Public Toilets	15,420			15,420	-			-				-				-	15,420	12,842
Total Amenities	17,320	1,575	1,324	20,219	1,315	765	435	2,515	1,110	1,360	2,815	5,285	1,368	1,140	465	2,973	30,992	26,355
																	30,992	

EXPENDITURE

Cemetery maintenance	100	0	0	100	0	0	0	0	300	100	50	450	100	200	800	1,100	1,650	1,750
Cemetery audit + kerbs/audit follow up			0	0				0				0			2,000	2,000	2,000	2,000
Gravedigging	550	460	550	1,560	0	370	90	460	460	460	370	1,290	460	370	90	920	4,230	3,600
Plaques/Memorial Kerbs	120	150	200	470	0	210	60	270	90	60	-	150	60	60	60	180	1,070	360
Publicity			200	200				0				0				0	200	200
Rates	368	0		368			368	368	-			0			-	0	736	960
Trade Waste	190			190	190		0	190	200			200	190			190	770	800
Water	76	0	0	76	23		7	30	30		70	100			44	44	250	200
Total Cemetery	1,404	610	950	2,964	213	580	525	1,318	1,080	620	490	2,190	810	630	2,994	4,434	10,906	9,870
Christmas Decorations	400			400				0	1,000	3,375	3,500	7,875	1,200	150		1,350	9,625	9,000
Donated plants/benches	0			0		0	0	0	-	-	-	0	-	-	-	0	0	700
In house grounds work	2,000	1,000	700	3,700	500	100	150	750	1,500	750	250	2,500	300	750	2,000	3,050	10,000	9,000
Litter and dog bins and litter picking			2,195	2,195			2,195	2,195			2,195	2,195			2,195	2,195	8,780	0
Mowing contractor	2,004	2,100	2,400	6,504	2,500	2,500	2,234	7,234	2,000	812	0	2,812	0	700	1,750	2,450	19,000	18,850
Nature reserves	165		0	165			550	550	300	685		985			300	300	2,000	3,000
Sub contractors	500	500	1,000	2,000	500	500	1,000	2,000	500	500	1,000	2,000	500	500	1,000	2,000	8,000	15,000
Tree Maintenance	1,000			1,000	0	540	500	1,040	810			810	2,000	-		2,000	4,850	4,000
Utilities at Park/Mess Room	600	30	30	660	20	20	500	540	50	50	50	150	50	50	350	450	1,800	1,060
Street Furniture	0	0		0	0	0	0	0				0			1,500	1,500	1,500	1,500
Grounds Maintenance	6,269	3,630	6,325	16,224	3,520	3,660	7,129	14,309	5,160	2,797	3,495	11,452	2,850	2,000	9,095	13,945	55,930	52,410
Play Equipment	300	200	200	700	1,200	200	200	1,600	600	1,000	300	1,900	400	650	600	1,650	5,850	5,000
Skatepark - RBC	0		0	0											-	0	0	5,000
Skatepark - inc PWL	225	225	275	725	225	350	350	925	350	225	350	925	225	350	350	925	3,500	3,500
Play Areas	525	425	475	1,425	1,425	550	550	2,525	950	1,225	650	2,825	625	1,000	950	2,575	9,350	13,500
Maintenance	30	0	85	115	0	30	100	130	25	10	20	55	100	50	50	200	500	420
Utilities	20	75	125	220	45	45	45	135	45	45	120	210	45	45	45	135	700	580
Public Toilets (2)	50	75	210	335	45	75	145	265	70	55	140	265	145	95	95	335	1,200	1,000
Vehicles and Machinery	60	500	75	635	100	25	100	225	400	200	75	675	200	200	165	565	2,100	2,000
	8,708	5,240	8,035	21,983	5,303	4,890	8,449	18,642	8,660	8,272	8,350	25,282	5,830	4,075	13,299	23,204	89,111	88,480

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NETT

Cemetery	96	965	365	1,426	1,102	185	(90)	1,197	30	740	400	1,170	550	510	(2,529)	-1,469	2,324	2,165
Public Toilets	15,370	(75)	(210)	15,085	(45)	(75)	(145)	-265	(70)	(55)	(140)	-265	(145)	(95)	(95)	-335	14,220	11,842
Other	(6,854)	(4,555)	(6,866)	-18,275	(5,045)	(4,235)	(7,779)	-17,059	(7,510)	(7,597)	(5,795)	-20,902	(4,867)	(3,350)	(10,210)	-18,427	(74,663)	(76,132)
	8,612	(3,665)	(6,711)	-1,764	(3,988)	(4,125)	(8,014)	-16,127	(7,550)	(6,912)	(5,535)	-19,997	(4,462)	(2,935)	(12,834)	-20,231	(58,118)	(62,125)
	8,612	(3,665)	(6,711)	-1,764	(3,988)	(4,125)	(8,014)	-16,127	(7,550)	(6,912)	(5,535)	-19,997	(4,462)	(2,935)	(12,834)	-20,231	(58,118)	(62,125)
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Radcliffe on Trent Parish Council

Committee Terms of Reference

To be adopted by Full Council

Amenities

- Membership of Committees to be agreed at each annual meeting of the Parish Council
- The Terms of Reference to be reviewed annually to ensure continued relevance to the community.
- All members to attend relevant training sessions where possible.

1. <u>COMMITTEE</u>	Amenities
2. MEMBERSHIP	9 members of the Council
3. POWER TO DECIDE	Yes
4. POWER TO SPEND	Executive Within Specified Budget

' the Amenities Committee is responsible for its Net Budget, subject to any exceptional income or expenditure (i.e. outside the norm in terms of size or purpose) being submitted to and then authorised by the Finance and General Purposes Committee.'

Yes (except for agreeing budget, setting precept & authorising borrowing) **Amount required for individual expenditure**

- | | |
|---------------------|---|
| 5. POWER TO ACT | Yes |
| 6. QUORUM | One Third of membership |
| 7. CHAIR/VICE CHAIR | To be nominated at Annual Parish Council Meeting.
Committee to elect Chair/Vice chair if any changes in Year. |
| 8. SUB-COMMITTEES | None |
| 9. WORKING PARTIES | Grounds Maintenance, Play Equipment, Football Liaison, Leisure (All advisory) as task and finish groups |

MAIN FUNCTIONS

The Amenities Committee is constituted as a Standing Committee of Radcliffe on Trent Parish Council.

Responsibilities

Matters relating to all Play Areas / Recreation Grounds, Churchyard, Cemetery, Twitchel, Rockley Memorial Park, Cliff Top, Valley Road Play Area; Bingham Road Play Area; Wharf Lane Recreation Ground including the Skate Park, 19 Rockley Avenue, Triangle of land at Bingham Road, Land at Dewberry Hill, the Lily Ponds and other general Village Amenities including Street Furniture.

1. To provide details of work required for inclusion in the budget by the end of October to be costed for approval by the Finance and General Purposes Committee later that year.
2. Provision and Maintenance of Equipment and other Assets,
3. Consider matters relating to the acquisition of land or facilities for recreational or related purposes.
4. Administration, management and maintenance of properties and buildings in the ownership of the Parish Council including the Cemetery and all matters relating thereto (except for the administration, management and maintenance of properties and buildings and grounds of the Grange and Grange Hall which is considered by a separate Standing Committee).
5. The Committee has delegated executive powers to consider revenue and capital expenditure within the Amenities budget and associated items, i.e. Public Toilets, the Pavilion and 19 Rockley Avenue only.
6. To be responsible for maintenance and development of Play Areas
7. To be responsible for the risk assessment on the Play Areas.

Parish Council

We have received some funds from the diocese, and are looking for additional funds to help match the funds they have granted us. I wonder if you would be willing to contribute £120 towards improvements to the churchyard as follows:

Name of Parish/Church: St Marys Church

Key Contact person: [REDACTED]

Contact details:

email: [REDACTED]

Phone: [REDACTED]

1. What does the parish aim to do to care for creation?

We are making changes to the churchyard to rewild it and improve biodiversity to make it a more alive and beautiful place to be enjoyed by the birds, insects and humans who use the space. Adding more plants will help draw carbon dioxide out of the air and into the soil. Composting will enhance the soil health with mycorrhizal fungi, bacteria and worms. The local microclimate will improve with more plants creating shade and drawing up water after rainstorms so that it does not flood into the river valley. We hope it will be an inspiration and encourage members of the congregation and other residents to consider how they can become more connected to nature and make positive changes in their gardens.

2. What has the parish already done in relation to climate change challenges and caring for creation?

- We have signed up as an ecochurch and have achieved a Bronze award.
- We have drawn up a plan for the churchyard and have got the agreement of the PCC and of the Parish Council to go ahead with it. The Parish Council is responsible for mowing the lawns and has agreed to allowing some areas to stay unmowed to create a meadow.
- We have promoted fairtrade goods for many years and are registered as a fairtrade church.
- We have joined Caring for God's Acre in order to get guidance on how best to manage the churchyard.
- Several church members have donated cuttings and divisions of plants from their gardens and these have been planted in the churchyard to increase the number of different plants there. These include ferns, hellebores, irises, sweet box, Oregon grape, foxglove, grape hyacinth, pulmonaria.
- We have put up 2 bird boxes, bird feeders and a bird bath. One bird feeder has disappeared, but the other items are there and there are more birds and squirrels evident than before.

3. Who in the wider community is the parish working with on this agenda?

- We plan to invite the local history society to get involved in mapping the 99 listed gravestones in the churchyard so that we can make sure that these are not damaged.
- We will also invite the wider community to get involved in gardening days.
- Some members of the congregation are involved with the community garden, growing vegetables some of which are given to a group who cook for the elderly and vulnerable. We may be able to grow and offer herbs to help enhance the meals.

4. How will you make this happen and what is your timescale?

This is an ongoing project which we hope will be part of church life. This year, we hope, will be the first time that the meadow is left unmowed and will give us a chance to what wild flower seeds may already be present in the soil. Church volunteers will take over from the council in mowing the meadow. We will use a scythe as Caring for God's Acre recommends that this is better for wildlife and for helping the grass and flowers to grow well than a mechanical mower. We would like to put up a notice printed on plastic to explain to people who walk through the churchyard what we are doing to help avoid misunderstanding and complaints.

We will continue to plant out more diverse plants over time.

We have set up a compost area in the corner where we can compost old flower decorations from the church, tea and coffee waste as well as garden waste. This will reduce the amount of waste that we send to the municipal waste centre and create compost which will make the churchyard plants grow better.

We will create a woodland walk through an area that is shaded by large trees near the main church entrance.

We will create a mown path through the meadow, with points to stop and pray on the way through.

We will create an open meeting area in the churchyard where we could hold small outdoor services, or activities to help people connect more with nature.

In the autumn, we will plant some hedgerow plants along the south border of the churchyard to create habitat and berries for wildlife.

We will create a plant bed with perennial shrubs and herbs which are beautiful to look at, but also have edible parts (leaves, flowers, shoots or berries) as a demonstration garden. This can be used to teach people about plants they can grow to improve their own food security and nutrition. We would be able to propagate plants by taking cuttings, divisions or seeds to then sell or give out to the community.

5. How much do you want to apply for and what will you spend it on? How will you match fund this?

Scythe set	£150
Other gardening tools e.g. secateurs, loppers, hand trowel, gloves	£50
Signage for churchyard to explain what we are doing (A3 size Vistaprint) X2	£36
With post screws etc	£7
Hedging plants from woodland trust to create more habitat and food for wildlife	£37
Bird food	£20
Perennial plants, possibly from Agroforestry research trust	£140
TOTAL	£440
Amount requested	£120

We have recently paid £88 for bird boxes, bird bath and bird feeders.

We are arranging a donation of 7 pallets to make into a compost bin

We will continue to receive donations of plants from the congregation.

We aim to make signs for a prayer walk through the churchyard using wooden discs donated by a church member and written using a pyrography pen.

6. How will you celebrate and share your story?

We are currently updating our website and have a section on there to share news about EcoChurch activities.

We will put an article in our Link magazine which is widely distributed through the village.

We aim to start having occasional outdoor services where we can celebrate God's creation.

In the summer, we will encourage the children's groups in the church to hold some activities outside.

Once the perennial garden is established, we would share our story through Arocha, the Permaculture Association and maybe local media.

St Mary's Churchyard Plan November 2022

Observations

The churchyard is a closed graveyard and the management of mowing the lawns has been taken over by the Parish Council. However, they are amenable to the St Marys congregation taking a more active part in managing the grounds and developing it to be more wildlife friendly, working together to make this happen.

The path through the churchyard is used by many people of all ages everyday and so improvements in the grounds could be appreciated by many people as well as wildlife. Walking through natural environments, especially with trees has been shown to be of benefit to mental health.

There are ashes of recently deceased people buried at the garden of remembrance and relatives still find this an important place to sit and remember their loved ones. This area is also visited by other people wanting somewhere quiet to sit. Unfortunately in the evenings and night it can be used by small groups who want to drink alcohol or take drugs.

In the past, villagers were buried in churchyards in order to be near their community in death. Historical records tell of their relatives having meals by the grave and telling the deceased the latest family news. Village festivities were held in the churchyards to the point of revelry at times damaged the gravestones. So churchyards were not seen as somber places to be avoided, but were utilised as an outdoor area. We have 99 Grade 2 listed gravestones, so must be careful to preserve these, but the area of land that people make use of could be more than just the path and the war memorial.

Several members of the congregation have expressed the importance of the snowdrop bulbs which were planted by the Sunday school some years ago. We must make sure that these are not disturbed by any changes.

The main entrance path to the church is in deep shade with a large yew tree, and some broadleaf trees as well as the church itself shading the area. There is little growing under the trees at present. This path is used for church services, weddings and funerals.

While there are some mature trees, and some flowers and shrubs around the garden of remembrance, there is very little growing anywhere else. There is not much in the way of birdlife or insects to be seen or heard in the churchyard.

Vision

Increase biodiversity, animals, birds, insects and plants; being better restorers and caretakers of God's creation.

Improve the experience for people walking through the churchyard or using the church by increasing biodiversity and by creating a prayer walk and outdoor church meeting area off the main path.

Apply permaculture principles to all we do; use organic methods of gardening, recycle and compost waste, collect rainwater for irrigation.

Helps

Church members willing to provide plants from their gardens to increase the variety in the churchyard.

Church members willing to help with gardening

Support and expertise from organisations like Caring for God's Acre

Funding from Church of England for EcoChurch activities

Lots of organic matter for composting within the churchyard

Water tap on the outside of the church for watering in new plants

Mature trees already established

Limits

Currently lack of gardening tools and storage space for these

The yew, cypress and holly trees to the south of the church cast deep shade year round on what could be a sunny aspect of the church which may make heating costs higher than they would otherwise be and creating a barrier for people wanting to walk onto the grassed area beyond.

Slow process of getting faculties to make any alterations to structures e.g. removing trees, planting trees, siting compost bins, siting rainwater tanks, digging drainage channels across the path to divert rainwater runoff, siting more benches.

99 gravestones are listed and care must be taken to map and preserve these.

The area around the war memorial should remain suitable for use in memorial services.

The churchyard is open and vulnerable to vandalism.

Dogs passing through urinate on plants in the beds by the path, so these cannot be used for edible herbs or vegetables

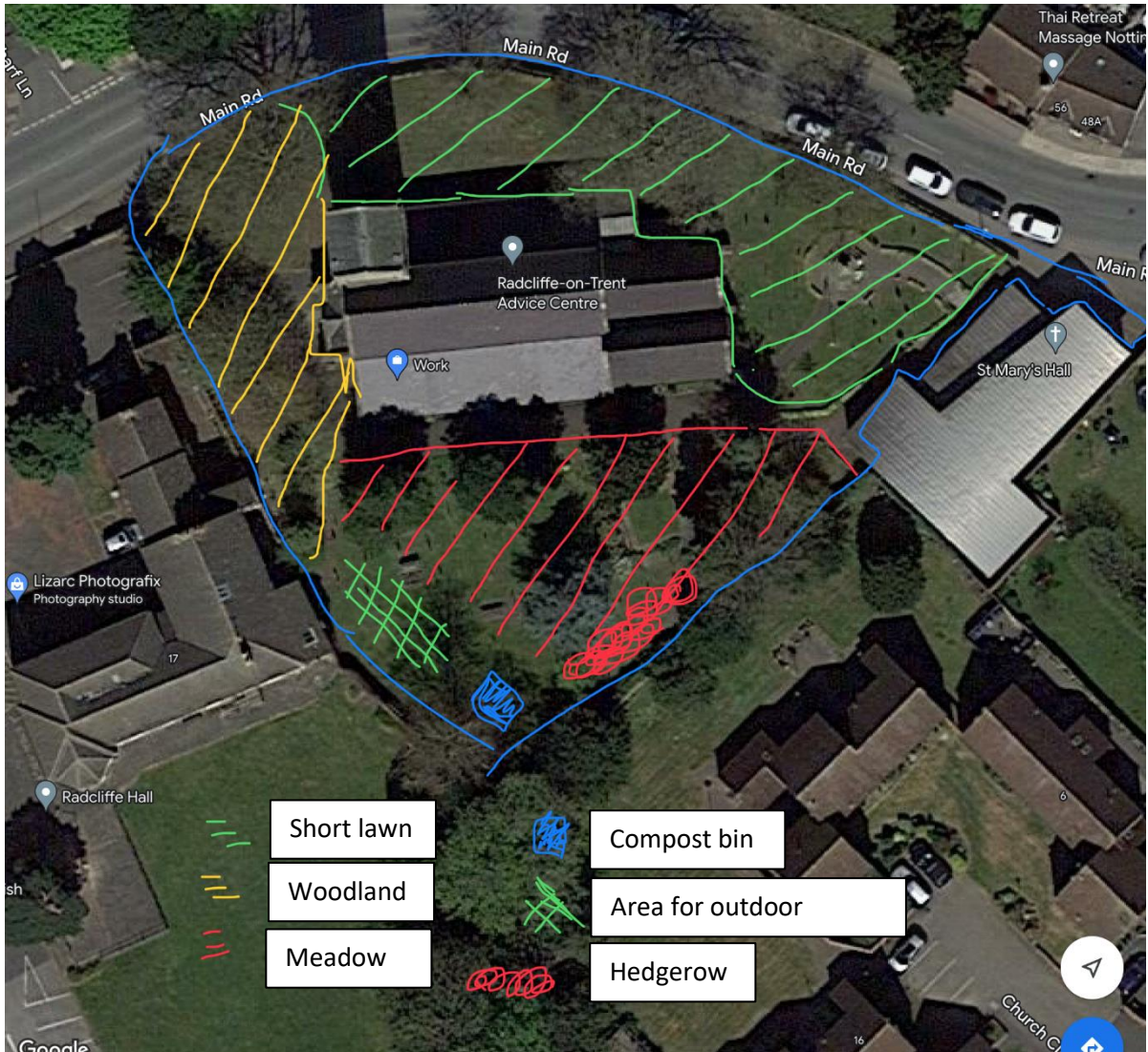
Ideas for discussion

1. Parish Council to continue to mow and maintain the grounds to the north of the church and to the east; around the war memorial
2. Stop mowing the grass to the south of the church and designate one area for a summer meadow and another area planted with bulbs for a meadow in the spring. Wait a year to see what is there already and then consider adding flower seeds if needed. Yellow rattle seed may be sown in autumn to weaken the grass. Add spring bulbs next autumn after mapping what is there already this coming spring.
3. Plot the 99 listed gravestones . Ask local historical society if they would like to take this on.
4. Remove ivy growing up the yew and cypress trees to reduce risk of them being blown over.
5. Reduce ivy (but leave some) growing on the walls on the south side of the churchyard and replace with wildlife friendly hedging plants e.g. hawthorn, blackthorn, elderflower, hazel.
6. Cut back suckers from base of lime to open up the ground underneath it.
7. Designate an area for a compost pile. Get pallets donated to contain the compost piles; these can be moved around and are not fixed structures.
8. Plot an informal path for a prayer walk through the south garden and just mow/ cut the grass along this path. Place prayer station information signs along the walk; these could be made out of wood with the words burnt on with a pyrography pen.
9. Mark out a path through the woodland area to the bench that is situated there. Aim to cover this with woodchip and edges to be made from branches pruned off the lime tree.
10. Hard prune the yew on the south of the church to allow more light to reach the church walls. Will need to be done over several years in winter by a professional.

11. Prune back the cypress and holly trees in late spring to increase light reaching the church & increase access to the south garden; likely need to be done by a tree surgeon.
12. Make 2 compost bins out of old pallets (7 pallets); use one for a year then start on second. Encourage flower arrangers & coffee shop to put waste here rather than in the main bin. Add cuttings from pruning and grass from mowing. Position south of lime tree, against wall out of sight. Compost can be used to improve the fertility of the soil in the flower beds. Excess compost can be given to church members who enjoy gardening
13. Make a woodpile with larger branches pruned off trees. This encourages wildlife including slowworms and hedgehogs as well as beneficial fungi.
14. Grass trimmings from long grass can be used to make hay which can be given/sold to pet owners
15. Arrange a bat watch or expert to come and see if we have bats using the graveyard
16. There is a need to recruit a team of volunteers to help manage the graveyard. These can include people who do not attend church, but are interested to help out. If work parties meet on any of Tuesday-Thursday mornings, they could include refreshments at the Welcome Café, perhaps for free, after 60-90 minutes work. Different people may wish to join in with different activities e.g. physical gardening, wildlife/flower/bird spotting & recording.
17. Raised planters on the pavement owned by St Marys by the church hall for herbal teas; is north facing so these will need to be shade tolerant e.g. mints, lemon balm
18. Think about accessibility; paths, steps, seating, multisensory garden etc.
19. Site rainwater collection tanks so that the water can be used for watering the plants; could be off the church hall, the church building or off British Legion building adjacent to the boundary. Tanks should be raised; perhaps 1m off the ground to allow gravity fed hosepipes.
20. Dig drainage channels, covered with a grill across the main path from the 2 downpipes by the west entrance which currently drain onto the path and the water runs down onto the road. This water could be channelled into swales in the planting to improve moisture around the plants and help them to thrive while reducing run off into storm drains.

Annual plan

Action	J	F	M	A	M	J	J	A	S	O	N	D
Summer meadow- cut grass & add to compost												
Spring meadow- cut grass & add to compost												
Short grass – cut & add to compost												
Remove ivy from trees												
Remove ivy from walls												
Clear leaves from paths												
Empty compost bins onto flower/herb beds												
Remove suckers from base of lime tree												
Remove any growth under the entrance yew tree												
Check & fill bird feeders												
Check and clear gullies around church												



Items needed

- Some gardening tools could be borrowed/ donated from church members

For cutting a path through long grass and then cutting down the long grass at the end of summer, a scythe is recommended by Caring for God's Acre. This makes no noise or fumes, causes minimal disturbance to wildlife and the grass is easy to collect. It can be controlled well to avoid damage to gravestones.

Shears- to cut grass carefully around the gravestones.

Watering can

7 Pallets for compost area

Radcliffe on Trent Parish Council

A few months ago a lady wrote to the Council asking that the space beside the main gate be made wheelchair accessible. Amenities instructed the officers to widen the gap between the gate post and the fence to accommodate a wheelchair. This has been done but wheelchair access is still inhibited by the state of the ground.

I attach 2 photos showing the various problems: end of concrete path higher than gravel drive, grass and general uneven gravel access.

Recommendation: A sub contractor be employed to level the area by breaking back the concrete and removing the excess grass and making the whole area good as a gravel surface as the rest of the drive.

Sally Horn

17/05/2023

AL MASKER 07



Clerk, ROTPC

From: [REDACTED]
Sent: 13 May 2023 13:48
To: Clerk - ROTPC
Subject: Fwd: Rocket Park and the lily pond area

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: 11 May 2023 at 19:27:28 BST
To: clerk@rotpc.com
Subject: Rocket Park and the lily pond area

Hello,

I would like to know if it may be possible, now that the Covid pandemic has been declared officially over, to revert to closed gates on the Cliff Walk side of Rockley Park. Dogs are drawn by the powerful smell in the rubbish bins full of takeaway boxes and the food left on the ground which is potentially damaging to them. There have been complaints about dogs in the Park. New notices asking people to close the gates would solve the problem easily; the old habit would be resumed.

The hedge between the gates could also do with some mending.

The bench near the weir has rotted and collapsed. The benches that used to be beside the lily pond have never been replaced. Benches in such a lovely spot are much used at all times of year. Last summer families were frequently spending hours down there. In autumn and winter it would be so peaceful to sit on a bench facing upstream towards Nottingham watching the sun go down. I am very happy to make a contribution towards the cost.

Thanking you for your attention

Yours sincerely,

[REDACTED]
Sent from my iPad