



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Full Council Meeting Tuesday 16th May 2023 in The Grange at 7pm

Present:

Cllr Josephine Spencer	Cllr Sue Clegg	Cllr Gillian Dunn
Cllr Anne McLeod	Cllr Nicki Farnsworth	Cllr Oliver Furniss
Cllr Phil Thomas	Cllr Harry Curtis	Cllr Tracy James
Cllr Oli Bere	Cllr Irene Dovey	Cllr Tracie Bere
Cllr Matt Douglas-Kirk		

Also present: Belina Boyer (Clerk), Hayley Gandy (Administrator), RBC Cllr Abby Brennan, RBC Cllr Roger Upton and 1 members of the public

Minutes

Cllr Josephine Spencer spoke to the committee as the current Chair of the council stating that she has enjoyed her term on the Parish Council since 1989 and now wishes the new council all the best.

1. To elect a Chair for the 2023-24 municipal year and allow for the newly elected Chair to sign their Declaration of Acceptance of Office.

Cllr Dunn proposed Cllr Sue Clegg for Chair seconded by Cllr Dovey – 4 votes in favour

Cllr O Bere proposed Cllr Anne McLeod for Chair seconded by Cllr Furniss – 8 in favour,

Cllr Anne McLeod was duly elected as Chair of the Parish Council for the coming year.

2. To elect a Vice Chair for the 2023-24 municipal year and allow for the newly elected Vice Chair to sign their Declaration of Acceptance of Office.

Cllr McLeod proposed Cllr Oli Bere for Vice Chair seconded by Cllr Curtis – 10 agreed 2 abstained

Cllr Oli Bere was duly elected as Vice Chair of the Parish Council for the coming year.

3. To note the receipt of councillor Declaration of Acceptance of Office forms and to resolve to permit signing at a later date if applicable.

All forms had been received and signed before the start of the meeting.

4. To note and approve apologies for absence. - There were none.

5. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011. - There were none.

To consider any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded. There were none.

- 6. Open session for members of the public to raise matters of council business, limited to 15 minutes.**

Standing orders suspended at 7.07pm

Apologies were received for RBC councillor Neil Clarke. RBC Cllr Abbey Brennan suggested cooperation between the parish and borough council on a strategic plan for investments in the village.

Standing orders reinstated at 7.11

- 7. To note the clerk's report – Paper A - noted**

- 8. To review and adopt Standing Orders based on the latest NALC model Paper B –** The Clerk explained that there had been some changes to the NALC model standing orders since the Council last adopted them. When asked she explained that the wording in bold print was taken from legislation. Proposal to for Section 3 a-d to apply to all meetings and the notice period for motions to be 7 and 4 clear days respectively.- proposed by Cllr Clegg Seconded by Cllr Dovey Unanimous agreed to make change.

Proposed by Cllr Clegg and seconded by Cllr Oli Bere the Council resolved to adopt Standing Orders with a view to review in January.

- 9. To review and adopt Financial Regulations based on the latest NALC model Paper C**

The Council discussed the document in detail.

Proposed by Cllr Clegg, seconded by Cllr O Bere the Council unanimously resolved to increase the amount under 4.5 to £5,000.

Proposed by Cllr McLeod, seconded by Cllr Clegg the Council unanimously resolved to adopt the Financial Regulations with a caveat to review within 3 months.

- 10. To review delegation arrangements to committees, sub-committees, staff and other local authorities.**

It was agreed to delegate functions to committees and officers.

Proposed by Cllr Dunn Seconded by Cllr O Bere Unanimous

- 11. To review and adopt Terms of Reference for Standing committees**

- a) Finance and General Purpose**
- b) Amenities**
- c) Planning and Environment**
- d) Grange and Grange Hall**

The Council resolved that membership for each committee should be a maximum of nine. The details of Terms Of Reference would be reviewed and adopted at another meeting in the near future.

- 12. To determine the number and time of the ordinary meetings of the Full Council and standing committees Paper D**

Proposed to accept the meeting schedule already in place

Proposed by Cllr O Bere Seconded by Cllr Douglas-Kirk

Unanimous

Accepted

Standing orders suspended at 8.02

Standing orders reinstated at 8.05

- 13. To appoint members to the standing committees**
 - a) Finance and General Purpose (7)– Cllr Thomas, Cllr McLeod, Cllr Clegg, Cllr O Bere, Cllr James, Cllr Dunn and Cllr Dovey**
 - b) Amenities (8) – Cllr O Bere, Cllr Furniss, Cllr Douglas-Kirk, Cllr McLeod, Cllr Curtis, Cllr James, Cllr T Bere, Cllr Dunn**
 - c) Planning and Environment (8)– Cllr McLeod, Cllr Douglas-Kirk, Cllr Thomas, Cllr James, Cllr Clegg, Cllr Farnsworth and Cllr Dovey**
 - d) Grange and Grange Hall (8) – Cllr Clegg, Cllr Thomas, Cllr Dunn, Cllr Curtis, Cllr James, Cllr T Bere, Cllr McLeod, Cllr Dovey and Cllr Matt Douglas-Kirk**
- 14. To appoint the Chair and Vice Chair of the standing committees**
 - a) Finance and General Purpose**
Cllr Clegg proposed Cllr Phil Thomas as Chair Seconded by Cllr O Bere
Unanimous
Cllr Thomas proposed Cllr Gillian Dunn as Vice Chair Seconded by Cllr Clegg
Unanimous
 - b) Amenities**
Cllr McLeod proposed Cllr Oli Bere as Chair seconded by Cllr Douglas-Kirk
unanimous.
Cllr McLeod proposed Cllr Furniss as Vice Chair seconded by Cllr Dovey
unanimous.
 - c) Planning and Environment**
Cllr McLeod proposed Cllr Matt Douglas-Kirk as Chair seconded by Cllr O Bere
unanimous
Cllr McLeod proposed Cllr Nicki Farnsworth as Vice Chair seconded by Cllr
Douglas-Kirk unanimous
 - d) Grange and Grange Hall**
Cllr Clegg proposed Cllr Clegg as Chair seconded by Cllr Dunn unanimous
Cllr Furniss proposed Cllr T Bere as Vice Chair seconded by Cllr Clegg unanimous
- 15. To appoint representatives to outside organisations and determine arrangements for reporting back**
 - a) Rural Community Action Nottinghamshire (2) - defer**
 - b) Radcliffe on Trent Sports Association (2) - Cllr James and Cllr T Bere**
 - c) Jeffrey Limmer Charity (1) – Cllr McLeod**
 - d) Radcliffe on Trent Carnival (2) – Cllr Curtis and Cllr T Bere**
 - e) Radcliffe on Trent Twinning Association (1) – Cllr Curtis**
 - f) Radcliffe Infants School (1) – Cllr James**
 - g) Radcliffe Junior School (1) – Cllr Farnsworth**

- h) Radcliffe Community Plan (3) – no longer required.**
- i) Radcliffe Residents Association (2) – Cllr Dunn and Cllr Clegg**
- j) Policy Priority Setting Group (3) - Cllr Clegg, Cllr Douglas-Kirk and Cllr Dunn**
- k) RBC Economic Growth Board (2) – Cllr McLeod and Belina Boyer**
- l) Neighbourhood Watch (1) – no longer required.**
- m) Village Fireworks Committee (2) – Cllr Furniss and Cllr Farnsworth**
- n) Radfest Music Event (2) – Cllr T Bere and Cllr Clegg**
- o) Skatepark Committee (2) – Cllr O Bere**
- p) Hartwell Charity (3) -**
- q) Surgery forum (2) – Cllr Thomas and Cllr Clegg**
- r) Armed Forces Champion (1) – Cllr James**
- s) SNA (2) – Cllr Farnsworth and Cllr Furniss**

- 16. To review arrangements for insurance cover in respect of all insured risks and approve payment of the insurance fees. Paper E**

Discussed at length, some assets not included – defer to F & GP

- 17. To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting and resolve to sign these as a true record of the meeting held Tuesday 25th April 2023 Paper E**

Proposed by Cllr Clegg

Seconded by Cllr McLeod

Unanimous

Signed

- 18. To note the draft minutes of the committee meetings and the decisions contained therein**

- a) Finance and General Purpose meeting held on 2nd May 2023 Paper F - noted**
- b) Amenities meeting held on 5th April 2023 Paper G - noted**
- c) Planning and Environment meeting held on 22nd March and 19th April 2023 Paper H - noted**

- 19. To defer the review of**

- a) Inventory of land and building assets**
 - b) Council's and/or staff subscriptions to other bodies**
 - c) The complaints procedure**
 - d) The procedures for handling requests made under the Freedom of Information Act and data Protection Act.**
 - e) The policy for dealing with press and media**
- to a future meeting.**

- 20. To consider and resolve to adopt a co-option policy. Paper I**

Proposed by Cllr O Bere

Seconded by Cllr Dunn

unanimous

Adopted

- 21. To note that there are currently six vacancies on the council and resolve to start the co-option process by advertising the vacancies so co-options can be considered at the June meeting. - noted**

22. To consider the council's response to planning application:-

a) [23/00656/FUL](#) 6A Cropwell Road Single storey side extension

Proposed to not object to application

Proposed by Cllr Clegg Seconded by Cllr Dunn Carried

b) [22/01600/REM](#) Application for matters reserved under application ref 19/01353/OUT for approval of appearance, landscaping, layout and scale for the residential development of up to 280 dwellings including remodelled junction to the A52

Discussed at length regarding the sufficiency of housing types, the impact on amenities and traffic.

Proposed not to object to application

Proposed by Cllr Clegg Seconded by Cllr McLeod Carried

23. To consider approval of building work. – Builders working on the roof have noticed the chimney has some bad breaks and suggested either to restore the chimney or to lower the chimney which would save £480.

Proposed to restore the chimney to original height.

Proposed by Cllr Douglas-Kirk Seconded by Cllr O Bere Unanimous

Approved

24. To consider councillors' attendance at NottsALC training courses and authorise the expenditure. Paper J

Proposed to authorise expenditure Cllr McLeod, Seconded by Cllr O Bere, unanimous

Authorised

Cllrs to email Clerk to book onto training

25. To note correspondence previously circulated- Grow your roots poster now on website

26. To receive and note reports from Borough and County Councillors

RBC Cllr Abby Brennan reported that conservatories have gained the majority again and are now elected, herself, Roger Upton and Neil Clarke. The new leader of the conservatives for Rushcliffe Borough Council is now Cllr Neil Clarke with Cllr Abby Brennan the deputy therefore Radcliffe is well represented.

RBC Cllr Roger Upton reported the following:-

Cllr Kay Cutts's husband Nigel Cutts has recently passed away.

Shelford Road zebra crossings are still planned.

Richmond Drive footpath to be resurfaced.

Bingham Road bus stops completed.

Brookfield Close yellow lines approved in principle.

Villager bus services has improved.

Holme Lane TRO is being prepared by the legal department.

Refreshment of the white lines through the village was great, some missed including disable bay outside St Marys.

Flooding at Bingham Road by Ashmores restaurant – reference number has been obtained.

Orford Avenue has been resurfaced to the Vancouver junction

There is project to locate the defibrillators in the village

Hawthorne Walk, a deceased tree being dealt with and path being cleared

Rushcliffe Country Park now has a shelter by the café.

27. To note the date of the next scheduled full council meeting as Tuesday 30th May 2023.

I declare that the above is a true record of the meeting

Signed

Chair of the Council

Date