



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808,

Email: [clerk@rotpc.com](mailto:clerk@rotpc.com),

Web: [www.rotpc.com](http://www.rotpc.com)

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# Minutes of the Amenities Committee meeting held on 23<sup>rd</sup> May 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

### Members Present:

Cllr Oli Bere (Chair)	Cllr Oliver Furniss (Vice Chair)	Cllr Matt Douglas
Cllr Gillian Dunn	Cllr Tracy James	Cllr Harry Curtis
Cllr Anne McLeod		

### Members Absent:

Cllr Tracie Bere		

### In attendance:-

Hayley Gandy (Administrator)		
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### Also present:

Cllrs Sue Clegg and Phil Thomas as well as a member of the public.

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not	Deferred to item AC24/009		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3



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Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
AC24/001	To note apologies for absence.	Cllr Tracie Bere - accepted		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None.		Localism Act 2011, s31.
AC24/003	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None.		Localism Act 2011, s33.
AC24/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	None to be excluded.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/005	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign	The committee <b>resolved</b> to sign the minutes of the Amenities meeting dated 11 <sup>th</sup> April 2023 as a true record of the meeting.	Administrator to publish.	Local Government Act 1972, Sch 12, p41 (1).



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	these as a true record of the meeting(s). <b>Paper A</b> – Amenities Committee 11 April 2023	Proposed by Cllr McLeod Seconded by Cllr Curtis 5 agreed 2 abstained		
AC24/006	To <b>note</b> the Amenities Committee Revenue Budget for 2023/2024 <b>Paper B</b>	Noted. It was suggested to work with the office more closely to understand the budget. Some of the budget is committed and some is hypothetical. There are some accruals from the previous financial year which have already previously been earmarked for projects such as £650 for benches at the lily pond and £9000 for steps at Wharf Lane Recreation.	Parish Clerk/RFO to devise a budget workshop.	
AC24/007	To consider a draft Terms of Reference document for recommendation to Full Council in June. <b>Paper C</b>	The committee agreed to defer and have a Terms of Reference workshop for all committees. All agreed.	Parish Clerk/RFO to devise a Terms Of Reference workshop.	Local Government Act 1972,s101
AC24/008	To receive and <b>note</b> the Ground Staff Report – to be tabled. <b>Paper D</b>	<b>Noted.</b>	<b>Grounds Staff</b> to inform Clerk/RFO of any additional funds that would be required.	
AC24/009	To <b>note</b> a verbal update from the Conservation Group.	<i>Standing Orders suspended at 7.30pm</i>	Clerk to enquire about the NCC mowing schedule for public footpaths.	



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		<p>A member of the Conservation group spoke on the following points:-            Re item 11 – rewilding of the churchyard. It was pointed out that there may be an issue with using a scythe near the headstones.            Public footpath mowing schedule. Email sent to clerk but not sure she is aware of this. NCC contractors cut the public footpaths by the river and Dewberry hill, and wondered if the clerk knew when they were coming.            Benches – quote received from John Ingram, which need amending and still awaiting.            Key access requested for the garage at Rockley Park to store brush cutter.  <i>Standing orders reinstated at 7.45pm</i></p>	<p>Clerk to consider key access for conservation group</p>	
AC24/010	<p>To <b>note</b> the April Playground Condition Report, receive one indicative quotation for remedial work and <b>consider</b> delegating</p>	<p><b>Noted</b> the playground report. It was noted that the dates were a mix of November 2022 and April 2023. Works which were high risk</p>	<p>Clerk to make a statement stating that the works completed at Wharf Lane</p>	<p>Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3</p>



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	<p>the decision which contractor to appoint to the clerk, subject to further quotations being obtained.</p> <p><b>Exclusion of Public and Press recommended due to the time sensitive commercial interest.</b></p> <p><b>Paper E</b></p>	<p>were verbally given to office staff and not in report. The high risk work has been done.</p> <p>Remedial work considered with the committee agreeing that a new report be requested and further quotations.</p>	<p>are to a satisfactory standard.</p> <p>Has the repairs suggested in the report been made, PC has a financial obligation to meet this.</p> <p>It is requested a new report is sort and work goes out to tender for fencing on the park.</p>	
AC24/011	<p>To <b>consider</b> a request from the Parochial Council to stop mowing parts of the closed churchyard and possible financial implications.</p> <p><b>Paper F</b></p>	<p>Cllr Thomas explained that this is a strange situation, Parish Council has responsibility of the church yard but it is perceived by the residents that it is the Church's responsibility. It was agreed to defer to the church and request that the Mower not mow this area as requested. It was also noted that part of the paperwork for this item includes a grant application.</p>	<p>Further clarity required of who will have do this project - clerk</p>	
AC24/012	<p>To <b>consider</b> and application for a memorial bench and three cremated remains plots.</p> <p><b>Exclusion of Public and press recommended due to the personal nature of the request.</b></p>	<p>Discussed and resolved to agree unanimously.</p>	<p>Accounts Clerk to progress</p>	



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	<b>Paper G</b>			
AC24/013	To <b>consider</b> authorising the tree work as previously identified. <b>Paper H</b> <b>Exclusion of Public and Press recommended due to the time sensitive commercial interest.</b>	Quote for works was not received on tree survey report. This is a little over the tree budget. The committee <b>resolved</b> to authorise the tree works.	F& GP to consider releasing further funds for tree work from reserves or to leave to emergency funds	
AC24/014	To <b>consider</b> a request to make an access at Wharf Lane wheelchair accessible. <b>Paper I</b>	The committee <b>resolved</b> for works to be completed to level the path where it has been widened.	Accounts Clerk to progress.	
AC24/015	To <b>consider</b> a request regarding the opening of the Lily pond area <b>Paper J.</b>	Committee discussed and <b>noted</b> the residents concerns, the gates can be closed and have signs on and the benches at the lily ponds are in process of being replaced.	Clerk to respond.	
AC24/016	To <b>consider</b> authorising blast cleaning and removal of paint from end gable at a cost of £1600.00 + VAT. <b>Report to follow</b>	Deferred to Full Council		
AC24/017	To <b>note</b> the date and time of the next scheduled Amenities Committee meeting as Tuesday, 13 June 2023 at 19.00.	Noted		Local Government Act 1972, Sch 12, p10 (2)(a)



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Reports from Councillors: -

Cllr Douglas – tree down on Golf Road – emergency work completed.

Cllr James – stated that there is a stump on Cliff Way which was a deceased tree.

Cllr Clegg – attended a meeting with Residents association which brought up to issues, one being the lack of toilets at Wharf Lane Recreation and the second being that the toilets at Rockley Park were closed and they asked at the bungalow for the key to the toilet which they were given.

Cllr Bere – requests that the toilet door at Rockley be painted.

The meeting closed at 8.30pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting