



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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Minutes of the Full Council meeting held on 30th May 2023 at 8.06pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Clr Anne McLeod (Chair)	Clr Oli Bere (Vice Chair)	Clr Sue Clegg
Clr Gillian Dunn	Clr Phil Thomas	Clr Irene Dovey
Clr Harry Curtis	Clr Tracie Bere	Clr Oliver Furniss

Members Absent:

Clr Matt Douglas-Kirk	Clr Tracy James	Clr Nikki Farnsworth
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In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	
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Agenda	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not	None present. Rushcliffe Borough Councillor N Clarke had given his apologies.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).

Agenda	Agenda Item title	Resolution	Action	Power/Regulation
	exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
FC24/001	To note apologies for absence.	Cllr Tracy James, Cllr Matt Douglas-Kirk and Cllr Nikki Farnsworth- accepted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none.		Localism Act 2011, s31.
FC24/003	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.		Localism Act 2011, s33.
FC24/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/005	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and	Cllr Curtis proposed a correction to the minutes, as he had not put himself forward to serve on the planning committee. The Council	Amended minutes to be signed and published.	Local Government Act 1972, Sch 12, p41 (1).

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	<p>resolve to sign these as a true record of the meeting(s). Paper A – Annual Parish Council meeting, Tuesday 16 May 2023</p>	<p>resolved to amend minute 23/13c accordingly.</p> <p>Cllr Furniss proposed to remove a line from the draft minutes. The Council resolved to amend minute FC24/006 accordingly.</p> <p>The Council resolved to sign the minutes of the Annual Parish Council meeting, Tuesday 16 May 2023 as a true record of that meeting, subject to the agreed amendment above.</p>		
FC24/006	<p>To consider whether the conditions to declare the Power of general Competence has been met and resolve to declare the Power of General Competence if applicable. Paper B</p>	<p>Proposed by Cllr O Bere, seconded by Cllr McLeod The Council unanimously resolved to declare the Power of General Competence having ascertained that the criteria are being met.</p>		Localism Act 2011 s1-8
FC24/007	<p>To receive the Finance and General Purpose Committee's recommendation to resolve to appoint Mrs Belina Boyer to the position of Clerk to the Council/RFO at SPC 37 for 30 hours per week and note her agreed start date of 02 May 2023.</p>	<p>Proposed by Cllr O Bere and seconded by Cllr Thomas The Council unanimously resolved to appoint Mrs Belina Boyer to the position of Clerk to the Council/RFO at SPC 37 for 30 hours per week and note her agreed start date of 02 May 2023.</p>		Local Government Act 1972, s. 112

Agenda	Agenda Item title	Resolution	Action	Power/Regulation
	Paper C			
FC24/008	To consider the Internal Auditor's Report and completed Annual Internal Audit Report of the AGAR and any action resulting from it. Paper D	The Council noted the Internal Auditor's report resolved that there was no further action required to be taken.	Clerk/RFO to publish relevant paperwork and submit to External Auditors.	
FC24/009	To consider the Annual Governance Statement assertions and resolve to sign it. Paper E	The Council resolved to approve the Annual Governance Statement with "No" for assertion 4,5 and 7 as recommend by F & GP. It was unfortunate that some answers had to be "no" but actions had been put in place to prevent a similar situation in future. Proposed by Cllr O Bere Seconded by Cllr McLeod the Council unanimously resolved to sign the Annual Governance Statement.	Clerk/RFO to publish relevant paperwork and submit to External Auditors.	JPAC Practitioners Guide 2022
FC24/010	To consider the Annual Accounting Statement and resolve to sign it. Paper F	Proposed by Cllr Thomas Seconded by Cllr Clegg the Council unanimously resolved to sign the Annual Accounting Statements.	Clerk/RFO to publish relevant paperwork and submit to External Auditors.	JPAC Practitioners Guide 2022
FC24/011	To review and consider for approval the supporting papers	The supporting papers make explanation for the external audit. The confirmation of dates of the period of exercise of public rights	Clerk/RFO to publish relevant paperwork and	JPAC Practitioners Guide 2022

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	in evidence for the External Audit. Paper G.	were Monday 5 th June 2023 to Friday 14 th July 2023. Proposed by Cllr Dovey Seconded by Cllr Curtis the Council unanimously resolved to approve the supporting papers.	submit to External Auditors.	
FC24/012	To receive any items for notification to be included on a future agenda – for information only	Cllr T Bere asked how much notice was required for supporting an idea to a committee as an agenda item – clerk explained 7 clear days. Councillor updates. Cllr Dunn – 1 st meeting for Upper Saxondale parish council – report Cllr Dovey – recognise the positive things in the village – public relations		
	Councillor updates	Cllr McLeod attended the 40 th Anniversary Male Voice Choir concert. Cllr Clegg – Radfest require more volunteers if anyone is available. Cllr O Bere – Chairs are meeting on 31 st May with a need to be proactive.		
FC24/013	To note the date and time of the next scheduled Full Council	Noted		Local Government Act 1972, Sch 12, p10 (2)(a)

Agenda	Agenda Item title	Resolution	Action	Power/Regulation
	meeting as Tuesday, 27 June 2023 at 19.00.			

The meeting closed at 8.45pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting