



**Radcliffe on Trent Parish Council**  
**The Grange, Vicarage Lane,**  
**Radcliffe-on-Trent, Nottingham NG12 2FB**

**Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com**

**Amenities Committee Meeting Tuesday 14<sup>th</sup> February 2023 at 7pm in The Grange**

**Present:**

Cllr Alice Tomlinson (Vice Chair)	Cllr Sue Clegg	Cllr Harry Curtis
Cllr Gillian Dunn	Cllr Jo Spencer	Cllr Anne McLeod
Cllr Matt Douglas-Kirk	Cllr Irene Dovey	Cllr Phil Thomas
Cllr Sue Clegg		

**Also present:** Hayley Gandy (Administrator), and 4 members of the public

Cllr Alice Tomlinson acting as Chair in the absence of chair Cllr Oli Bere

**Minutes**

**1. Apologies for absence**

**Cllr Oli Bere, Cllr Tracy James and Cllr Ian Rhodes**

**Accepted**

**2. Declarations of interest**

**3. Chairman's announcements**

**Cllr Bere has had an informal meeting with Streetwise regarding emptying bins, fact finding meeting.**

**4. Amenities Budget Financial Forecast - noted**

**5. Correspondence**

- a. Email regarding Tree Warden forum invite – previously decided not to participate.
- b. Email from a resident following on from Cllr Spencer's January update, electric scooters – this is a police matter. Cllr Clegg commented that the police can only do something if they catch them on them. Police meet in the library on Friday mornings. With regard to the Cliff top, maintenance of the trees is ongoing - JS to reply
- c. Email from resident regarding dog poo found on the Grange park and asking if possible to fence off the park from dogs. Committee asked that the office place notices on the website, social media and notice board reminding dog owners to clear up dog poo and to keep off the park and also where to report if seen.
- d. Emails received from resident as part of Neighbourhood Plan review comments, and commented on the height of the hedge looking out over the river being too high. Cllr McLeod has previously replied to resident. Cllr Dunn request the hedge is monitored in the summer months. Office to respond.

**6. Open session for members of the public to raise matters of council business, Limited to 15 Minutes**  
**Standing Order suspended at 7.12pm**

Barbara Gaffney from Nottinghamshire County Council working locally in a community role for Radcliffe on Trent, East Bridgford and part of Bingham. Working on a community project for a variety of issues – such as early intervention for crisis, cost living advice, social isolation and practical issues such as getting funding for essentials.

Resident couple attended in respect of Item 14, they are asking for headstone which is different from the usual stones in the cremation section of the cemetery (see item 14)

Standing Orders reinstated at 7.23pm

## **7. Proposal to accept the Minutes of the Amenities Committee Meeting held on 17.1.23**

**Proposed by Cllr McLeod                      Seconded by Cllr Curtis                      unanimous**

**Accepted once amendment made on item 16**

## **8. Office report on previous minutes**

Item 9 – Wharf Lane and Rockley park vandalism has been reported to the police on 101

Item 10 – leaf mulching has been done on Cliff walk instead of leaf blowing.

Item 14 – Hayley spoke with Soal Windows of Bingham regarding Perspex windows for the pavilion, the advice they gave was against having Perspex due to it discolouring and warping in sunlight and easily melted. A quote was requested for toughened glass but this was not received in time for this meeting.

## **9. Vandalism Report**

Vandalism has occurred at Rockley Park on 2 occasions, a further 3 broken windows at the pavilion, bin has been pulled up with the slabs attached, broken bottles, fire in the toilet sink, attempt to break into storage room behind the toilets and someone has been into the compound and thrown around fence panels. All have been reported to the 101 and to PC Sanders.

Due to the spike in vandalism, the public toilets have been closed.

AT to draft response for the website and social media.

## **10. Proposal to accept quote for replacement windows at Rockley pavilion – deferred**

## **11. Ground Staff Report and Surplus Tool inventory**

### January update

Picnic table – Wharf Lane	Collect and install picnic table required 4 people to move to site
Notice board	Collect and install village history board. Installed on Bingham Road
Skip	Clean up Rockley Park depot, skip old fence panels, pallets, shopping trolley etc
Frosts nurseries	Check plant stock and availability. Discuss numbers, costs, place order the for Grange border
Move bench	Request received from National Grid to remove and reinstall bench on Cliff top for access reasons
Woodland Path	Bark chip woodland paths at Rockley
Repair fencing	Repair boundary fence at Rockley park

Storm Damage	Cut down and make safe several trees following high winds at Rockley Park, the Weir and the Grange
Liaise with park neighbours	Discuss with our neighbours, fencing repairs out of courtesy and to avoid complaints
Fencing and Life buoys	Check fence near weir following fallen trees, check life buoys and housings
Disable access Wharf lane	Investigate wheelchair access issue following resident bringing matter to attention of the parish council. Met with wheelchair user on site and fed back to office.

Regular ongoing works continue

Pruning at Rockley Park

Cleaning daily toilets at Rockley park

Playground checks

De-fib checks

Move cemetery bins to entrance for collection

Clean and sweep Rockley pavilion daily

Surplus tool inventory – committee provided with list of surplus tools. Committee discussed whether or not to sell.

**Proposal to keep surplus tools for now**

**Proposal made by Cllr Clegg      Seconded by Cllr Tomlinson      7 agree 2 abstain**

**Approved**

*Suspension of standing orders 7.53*

**12. Update from the Conservation group**

Phil Taylor updated the committee, Dewberry hill has a combination lock. Ivy doesn't strangle trees, it tends to attach to trees that are passed there prime. He has received the invite for the AGM and will respond in due course. The electric brush cutter has been received.

Standing order reinstated at 8.04pm

**13. Proposal to add a combination lock or key safe to Valley Road, Dewberry Hill and Wharf Lane gates and to consider who will know the code-**

combination lock for Valley Road only, Dewberry Hill and Wharf Lane already have them. There was an incident at where Severn Trent required access through the gate to get to manhole on the Valley Road park on a Sunday and a request was put on Facebook.

**Proposal to obtain a combination lock for Valley Road**

**Proposed by Cllr Tomlinson      Seconded by Cllr McLeod      Unanimous**

**Approved**

The committee are still to consider who the code will go to.

**14. Headstone request from resident/family, proposal to accept and review policy****Headstone for resident.****Proposal to accept headstone design****Proposed by Cllr Tomlinson      Seconded by Cllr Spencer      Unanimous****Approved****15. Proposal to consider widening disabled access on Wharf Lane**

Resident came into the office to report that they had helped a disabled person through the gap in the gate onto Wharf Lane but found that it was very tight, bumpy and not ideal for wheelchairs.

**Proposal to widen the access at the Wharf Lane gate****Proposal made by Cllr McLeod      Seconded by Cllr Tomlinson      Unanimous****Approved****16. Working party updates and Cllr reports**

Cllr Tomlinson informed Cllr Bere would like to ask that the Cemetery working group meet to discuss pricing

Cllr Spencer informed the committee that she met with the Canvas group regarding the Skate Park. The park has 5 rough areas, which have been reported and it requires sealing. It has been requested that Canvas be asked for a specification on how to use the sealant. Office to make a note on the system about resealing every 4 years and make sure we have all the necessary documents.

Cllr McLeod – the repair café will start on 13<sup>th</sup> May at Craig Moray

Cllr Thomas informed the committee the East Midlands Railway are giving Brownies and Rainbows £400 in order to do some gardening in the community garden.

**17. Date of the next meeting Tuesday 14<sup>th</sup> March 2023 at 7pm**

I declare that the above is a true record of the meeting

Signed

Date

Chair

Amenities Committee