



**Radcliffe on Trent Parish Council**  
**The Grange, Vicarage Lane,**  
**Radcliffe-on-Trent, Nottingham NG12 2FB**

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**Amenities Committee Meeting Tuesday 14<sup>th</sup> March 2023 in The Grange at 7pm**

**Present:**

Cllr Oli Bere (Chair)	Cllr Sue Clegg	Cllr Harry Curtis
Cllr Alice Tomlinson (VC)	Cllr Tracy James	Cllr Anne McLeod
Cllr Irene Dovey	Cllr Phil Thomas	

**Also present:** Hayley Gandy (Administrator), and 2 members of the public

**Minutes**

**1. Apologies for absence**

**Cllr Gillian Dunn, Cllr Jo Spencer, Cllr Ian Rhodes and NCC RBC Cllr Roger Upton**

**Accepted**

**2. Declarations of interest - none**

**3. Chairman's announcements**

Chair is putting together the report for APM. Cllr McLeod states there is an overlap with environment.

- 4. Amenities Budget Financial Forecast** – Forecast looking good this year thanks to income in cemetery and donations for benches. When the budget goes to F & GP, Chair asks Cllr's to show diligence on budget proposals and to make clear why spends haven't been made this year and request that funds are allocated proportionately for next year's budget to allow projects to continue as intended. Cllr Thomas requests that if there are specific things the committee is mindful of from a financial planning perspective to advise Accounts Clerk. Cllr Bere to do this.

**5. Correspondence -**

Memorial Tree request – Resident wishing for a memorial tree on the Cliff Walk, committee discussed and decided this would be a unique request and may set a precedent which may not be feasible. Committee deferred this decision pending a memorial policy and to continue to consider. Chair requests Cemetery Working Group look at this. Office to also offer alternatives to resident in the meantime.

New Chairman of the resident's association letter regarding toilets at Wharf Lane Recreation Ground – This has already been discussed and is in previous minutes for the new council to consider. Office to reply pointing this out.

- 6. Open session for members of the public to raise matters of council business, Limited to 15 Minutes**  
**None**

**7. Proposal to accept the Minutes of the Amenities Committee Meeting held on 14.2.23**

**Resolved: Accepted with 2 abstentions**

**8. Office report on previous minutes**

S Bench for Grange Grounds will be delivered this week.

Rockley Memorial Park toilets are now open again following the vandalism over the half term break.

**9. Vandalism Report**

The committee was provided with a report on the vandalism which mainly occurred over the school holidays. The vandalism included broken windows, broken bottles and bins all over the Rockley Memorial Park, a fire in the Rockley Memorial toilets, a sofa being left in the gazebo on the Grange grounds along with broken furniture and graffiti on Wharf Lane. All have been reported to the police. Cllr Thomas requests that the ground staff are asked how long it has taken to sort vandalism to show the cost in time.

**10. Ground Staff Report – noted. Thank you to the Ground staff.**

**11. Update from the Conservation group**

*Standing orders suspended at 7.23pm*

Thanks given to Sally for printing pictures in readiness for APM stall. The group has finished planting trees for the year now. The Rowan tree which was donated will go in tomorrow. Trent River Trust sponsored trees will be happy to replace next autumn.

Thanks to RBC for the grant for the Brush Cutter.

*Standing reinstated at 7.35pm*

**12. To consider ROTPC continuing to do weekly playground inspection for Upper Saxondale after it becomes a new Parish Council in May.**

**ROTPC to consider and provide a quote for:**

- **Visual inspection and tick box reporting of each piece of equipment.**
- **Report to be sent via email to new Parish Clerk at Upper Saxondale each week.**

Committee discussed at length, and it was proposed not to facilitate any further inspections once the Parish Council is established due to lack of staff.

**Proposed by Cllr Bere**

**Seconded by Cllr McLeod**

**Unanimous**

**Approved**

Office to find out when the next Streetwise report is required.

**13. Proposal to approve the updated Burial and Monument fees for April 2023.**

To note the grave digger prices have increased, the Parish Council is not changing their charges. This is a direct pass on of costs.

**Proposed by Cllr Bere**

**Seconded by Cllr Tomlinson**

**Unanimous**

**Approved**

**14. Proposal to decide on who is to have the combination for Valley Road lock.**

It was considered that all caretakers and staff have the code for the lock.

**Proposal that all caretakers and staff have the code**

**Proposed by Cllr Clegg**

**Seconded by Cllr Thomas**

**Unanimous**

**Approved**

This matter has brought up what the out of hours/emergency procedure is – office to look into this.

- 15. Proposal to collaborate with Radfest** – Cllr Spencer sent in the committee in her absence a statement whereby the parish Council will not be collaborating with Radfest as neither party wish to do this. The acting clerk suggested that Radfest speak with Zurich to obtain their own insurance policy.

**Not Proposed**

**16. Proposal to consider closing the cemetery gates in the evening.**

This matter was considered and suggested that should it happen again that the resident inform the police, but we will continue to monitor.

**Proposal to keep the gates open.**

**Proposed by Cllr Bere**

**Seconded by Cllr Clegg**

**Unanimous**

**Approved**

**JG to respond.**

**17. Proposal to replace the windows at Rockley Pavilion with laminated glass. £50.50 per pane**

Committee discussed that in order to replace all broken windowpanes it would cost in the region of £1200. It was proposed that the pavilion windows be boarded up and painted white.

**Proposal to board up the pavilion windows and paint white.**

**Proposed by Cllr Tomlinson**

**Seconded by Cllr Clegg**

**Unanimous**

**Approved**

**18. Proposal to install a table tennis table at the Grange, donated by Radpanto**

**Proposed by Cllr Bere**

**Seconded by Cllr Tomlinson**

**Unanimous**

**Approved subject to; being installed on hard standing not grass and clarification of location. Radpanto responsible for all costs.**

**19. To note and review bin emptying report by Streetwise – deferred not received****20. Proposal to seek a further picnic bench at Wharf Lane Recreation ground**

One picnic bench was bought with a grant from RBC and is now in situ. Second bench was previously discussed but committee wished to wait towards end of financial year. Now this is approaching the PC can afford to install second bench (making 3 at the Rec) from this year's funds.

**Proposed by Cllr Bere**

**Seconded by Cllr Tomlinson**

**Unanimous**

**Approved**

**21. Working party updates and Cllr reports**

Cllr Thomas requests the costing for the Skate Park steps being removed and for Skate Park treatment and to be mindful when looking at the budget.

Cllr McLeod states there has been an email from Urban Imprint regarding the Neighbourhood Plan which she will respond to in due course.

Cllr Clegg states that there may be a change in the meeting schedule due to new councillors starting.

Cllr Bere states this is his last meeting as the Chair of amenities.

**22. Date of the next meeting Tuesday 11<sup>th</sup> April 2023 at 7pm**

I declare that the above is a true record of the meeting

Signed

Date

Chair

Amenities Committee