



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Finance and General Purposes meeting Tuesday 2nd May in the Grange at 7pm

Present:

| | | |
|---------------------------------|------------------|-------------------|
| Cllr Gillian Dunn (Chair) | Cllr Phil Thomas | Cllr Harry Curtis |
| Cllr Jo Spencer | Cllr Anne McLeod | Cllr Sue Clegg |
| Cllr Alice Tomlinson | Cllr Irene Dovey | Cllr Ian Rhodes |
| Cllr Tracy James (arrived late) | | |

Also present 0 members of the public

Minutes

1. Apologies for Absence

Cllr Matt Douglas-Kirk and Cllr Tracy James arrived late

Accepted

Apologies not given: - Cllr Oliver Bere

2. Declarations of Interest - none

3. Open session for members of the public to raise matters of council business Limited to 15 Minutes – none present.

4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 21.3.23 and the Extraordinary Finance and General Purposes meeting on 28.3.23

Proposal to approve the minutes from 21st March 2023

Resolved: Approved 9 agreed 1 abstention

Proposal to approve the minutes from 28th March 2023

Resolved: Approved unanimous

5. Chairman's Announcements - The Chairman stated that this is the last meeting for this council. The year end internal audit report has been received and will go to the next F and GP, the comments are very positive. The overall conclusion – "We are pleased to conclude that in the areas examined the council continues to have excellent effective systems in place to ensure that transactions are free from material misstatement and should be reported accurately in the Statement of Accounts for 2022-23. It is clear that the Clerk and her team work hard to ensure that robust systems are in place; despite there being some

staff changes during the course of the year the essential controls and accuracy of recording has been maintained. On the basis of the work undertaken this year, we have duly signed off the Internal Audit Certificate on the Annual Return, assigning positive assurances in each relevant area." Also stated "I would like to record my appreciation to the Clerk of the Council and her staff for their excellent work and assistance during the course of the audit work."

The Clerk means Sally. High Praise and thanks to Sally for all her hard work for steering the ship.

6. Clerk's Report on previous Minutes - none

7. Proposal to approve Income/Expenditure figures and Payments March 2023

End of the year has ended up with surplus for a few reasons, grant monies not used, monies from the project budget not used (£16,000). There was £30,000 for the building maintenance budget £18,500 spent and £11,500 left over for painting. It was questioned at the last full council meeting what would happen to the election fund money, it is still possible for the residents to call an election therefore we will hold the fund for a year. The money for refurbishment of the Grange and Grange Hall needs to spend, it is suggested that the new council look into obtaining the advice of a heating engineer for the Grange Hall. Cllr Spencer requests that the new council doesn't forget about projects that had been discussed which haven't yet been looked into properly such as the Wharf Lane car park and Proposed extension to the rear of the Trent Room.

8. To note the Bank reconciliation - noted

9. Report on Debtor's Age analysis – looking good, 2-3 small debts

10. Proposal for approve the free use of the Radcliffe Room for the Police Setting group twice a year.

Proposed by Cllr Tomlinson

Seconded by Cllr Dunn

Unanimous

Approved

11. Proposal to approve Grass cutting contract 23/26 including the Triangle

Cllr Spencer raised concerns regarding the frequency of the Triangle being mowed – Cllr Thomas confirmed that the contract states how much it costs per cut. This will be on a when required basis. Cllr Dunn stated that there will be 2 cuts for Upper Saxondale which will be charged to us.

Proposal to approve contract.

Proposed by Cllr Dunn

Seconded by Cllr Clegg

Unanimous

Approved

12. Proposal to approve bio cleaning and other works of the Grange external paintwork

The gable end of the Grange has severe damp issues due to failing paint on the outside. A surveyor from Chem Clean Services Ltd met with Cllrs Thomas and Clegg to discuss options and provide advice. The company quoted £1,600 plus VAT to blast clean and remove the

paint. Further investigation will then be required before repainting. Repair work to the roof of the Grange is scheduled to commence next week and it is proposed to follow on with this work to the external walls to save costs. Cllr Spencer raised concerns that blasting an old building could cause further damage. It was suggested that the company would use a low-pressure high-temperature blast method. It was suggested to do a test area first. Cllr Spencer requested that the company fixing the roof be asked for their opinion.

Proposal to agree in principle subject to further investigation by Cllr Thomas

Resolved: Accepted

13. Reports from Working Groups: a) Audit - none

b) PR - none

c) IT - 3 quotes received; further information requested from currently IT technician – will liaise with the new clerk

d) Health and Safety – none

14. Correspondence

Email received from Kate Cox of Great British Outdoor Fires who had been requested by the mayoress of Rushcliffe to create stainless-steel panels to commemorate the late queens reign and the coronation of King Charles. Committee discussed at length however, not sure they would like them but would wish to do something to recognise the coronation, perhaps with a tree. Further enquiries to be made, ground staff to be asked about where to plant a tree and what sort.

The Chair thanked the Vice Chair, Cllr Phil Thomas together with all Committee Members and all office staff for their continued support throughout the year.

Cllr Spencer was presented with wine and flowers in recognition of her length of service with the Parish Council.

15. Date of next Meeting 30th May 2023

I declare that the above is a true record of the meeting

Signed

Date

Chair Finance and General Purposes