



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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Wednesday, 09 August 2023

You are hereby invited to attend a meeting of the **Personnel and Wages Sub-Committee** which will be held on **Monday 14 August 2023** commencing at **19.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Belina Boyer
Parish Clerk/RFO

Committee Members: Cllr O Bere (chair), Cllr S Clegg, Cllr A McLeod, Cllr P Thomas, Cllr M Douglas-Kirk

Agenda no	Agenda Item title	Power/Regulation
P&W24/026	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.
P&W24/027	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
P&W24/028	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
P&W24/029	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
P&W24/030	To note a verbal update by the clerk.	

Agenda no	Agenda Item title	Power/Regulation
P&W24/031	To receive the minutes of the previous Radcliffe-on-Trent Personnel and Wages Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Personnel and Wages Sub-Committee meeting 10 July 2023	Local Government Act 1972, Sch 12, p41 (1).
P&W24/032	To consider the recent recruitment process and approve further action.. Paper B. Exclusion of Public and press recommended due to the personal nature of the items under discussion.	Local Government Act 1972, s. 112
P&W24/033	To consider the creation of an additional part time grounds maintenance post. Exclusion of Public and press recommended due to the personal nature of the items under discussion.	Local Government Act 1972, s. 112
P&W24/034	To consider alterations to the Terms of Reference for this sub-committee for recommendation to Full Council for approval. Paper D.	
P&W24/035	To receive and consider an update by the chair of Personnel and Wages on . Exclusion of Public and press recommended due to the personal nature of the items under discussion	Local Government Act 1972, s. 112
P&W24/036	To consider draft policies for recommendation to Full Council. <ul style="list-style-type: none"> • Dignity at Work • Councillor-Officer Protocol • Paper F 	
P&W24/037	To receive a verbal update on staff requirements for the village show.	
P&W24/038	To receive any items for notification to be included on a future agenda – for information only	
P&W24/039	To agree the date and time of the next Personnel and Wages Sub-Committee meeting.	Local Government Act 1972, Sch 12, p10 (2)(a)