



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

### Minutes of the Full Council meeting held on 27<sup>th</sup> June 2023 at 8pm in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

Clr Anne McLeod (Chair)	Clr Oli Bere (Vice Chair)	Clr Matt Douglas-Kirk
Clr Gillian Dunn	Clr Phil Thomas	Clr Tracy James
Clr Harry Curtis	Clr Nikki Farnsworth	

#### Members Absent:

Clr Sue Clegg	Clr Tracie Bere	Clr Oliver Furniss
Clr Irene Dovey		

#### In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	1 Member of the public, 3 borough and county councillors.
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Agenda	Agenda Item title	Resolution	Action	Power/Regulation
	Chair's welcome	The Chair welcomed all councillors, Rushcliffe Borough Councillors and		

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		members of the public to Full Council.		
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	1 member of the public, did not wish to speak.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	<p>RBC Cllr Clark – not a lot has happened with the elections happening recently.</p> <p>RBC Cllr Brennan would like to make the PC aware that they are aware of pitches at RSPCA with travellers. They are aware that they are exceeded designated pitches and council is taking action but it will take time.</p> <p>Some things that came out of the 4 year plan meeting recently have been put in motion.</p> <p>Cllr Clark went on to say that as there are travellers in the area try</p>		

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		to be vigilant and keep gates locked at Wharf Lane. Cllr Upton stated that the pothole at RSPCA has been filled.		
FC24/041	To note apologies for absence.	Cllr Clegg, Cllr Furniss, Cllr Dovey and Cllr T Bere – Accepted		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/042	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.		Localism Act 2011, s31.
FC24/043	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None received.		Localism Act 2011, s33.
FC24/044	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	The Clerk reminded members that should they wish to debate the candidates suitability under item FC24/048, this would need to be done under exclusion of public and press.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/045	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and	The Council <b>resolved</b> to sign minutes of the Parish Council	Administrator to upload to publish.	Local Government Act 1972, Sch 12, p41 (1).

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	resolve to sign these as a true record of the meeting(s). <b>Paper A</b> –Parish Council meeting, Tuesday 30 May 2023	meeting, Tuesday 30 May 2023, as true record.		
FC24/046	To <b>note</b> the (draft) minutes of the council's committees: a) Amenities 23 May 23 b) Amenities 13 June 23 c) Finance and General Purposes 30 May 23 d) Finance and general Purposes 20 June 23 e) Grange and Grange Hall 6 June 23 f) Planning and Environment 30 May <b>Paper B</b>	The Council <b>resolved</b> to note the draft minutes of the committees.		Local Government Act 1972, s. 112
FC24/047	To <b>receive and note</b> an update by the clerk	The Council <b>noted</b> that Ground staff have been busy planting throughout the village repairing the steps at Wharf Lane and adding grip tape to manhole covers to mitigate a slip hazard. They also reinstalled the lectern following repair.		
FC24/048	To <b>consider</b> an application for co-option to the council.	Cllr Dunn proposed Mr Harvey for the role of councillor, Cllr Curtis seconded the proposal. With 2 votes in Favour and 6 against the	Clerk to inform the candidate in writing.	

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		candidate did not receive the required absolute majority of those present and voting. – nomination not considered.		
FC24/049	To <b>consider</b> a document retention policy for adoption. <b>Paper C</b>	The Council <b>resolved</b> to adopt the document retention policy.		
FC24/050	To <b>consider</b> adopting a revised meetings schedule from September 2023. <b>Paper D</b>	Discussed at length; the revised schedule would leave one Tuesday per month free of meetings.  Proposed by Cllr Thomas Seconded by Cllr James, the Council <b>resolved</b> to adopt a revised meeting schedule subject to a change for the Amenities Committee from 2 <sup>nd</sup> January to 16 <sup>th</sup> January 2024.	Administrator to add to meeting calendar and publish schedule.	
FC24/051	To <b>consider</b> a Strategic Plan workshop for 22 or 23 July 2023 or another suitable date in the near future.	Discussed at length.  Clerk to arrange a poll for dates to see if they can find a date to suit the majority.  Unanimously agreed to have a workshop.	Clerk to circulate a sample council mission statement and strategic and to arrange a poll for dates and a loose agenda.	
FC24/052	To <b>consider</b> a Terms of Reference workshop for council committees, sub-committees and working groups.	Discussed at length.  The Council agreed to hold a Terms of Reference workshop for		

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		council committees, sub-committees and working groups. 8 <sup>th</sup> August at 7pm.		
FC24/053	To <b>nominate</b> members to represent the council at the Nottinghamshire Association of Local Councils AGM 11 September and <b>consider</b> potential nominations for officers to the executive board. <b>Paper G.</b>	The Council nominated Cllr Clegg to be the voting representative for the Council. The Clerk would also attend.  The Council agreed to nominate Josephine Spencer for a long service award.	Clerk to send the relevant paperwork to Notts ALC.	
FC24/054	To <b>receive and note</b> reports from members.	The Chair, Vice-chair and Clerk had met with RBC Councillors who recognise enough hasn't been spent in the village.  Cllr McLeod attended the quarterly Jeffrey Limmer Trust meeting who wish to give £150 to families struggling with the cost of living. She also met with the head teachers of the juniors school and infants school – positive response from both.  Cllr Thomas, Cllr Bere and Cllr McLeod attended the Chairs training.		

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		<p>Cllr McLeod wished to congratulate Jane Braybrook for her App that was mentioned in the Guardian.</p> <p>Cllr Dunn reported that she attended the first meeting of the Upper Saxondale Parish Council who were pleased with the transfer and appreciated the help received from Radcliffe PC.</p> <p>Cllr James and Cllr Bere met with trains stakeholders along with the MP.</p> <p>Cllr Douglas – tree on golf road now removed.</p>		
FC24/055	To <b>receive</b> any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> <li>• Remembrance Day Parade</li> <li>• RBL Building to be listed Asset of Community Value</li> </ul>		
FC24/056	To <b>note</b> the date and time of the next scheduled Full Council meeting as Tuesday, 25 July 2023 at 19.00.	The committee noted the next meeting to be on Tuesday 25 <sup>th</sup> July.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 9.04pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting