



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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136/23

Minutes of the Grange and Grange Hall Committee meeting held on 4th July 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

CLlr Sue Clegg (Chair)	CLlr Tracie Bere (Vice Chair)	CLlr Anne McLeod
CLlr Matt Douglas-Kirk	CLlr Phil Thomas	CLlr Irene Dovey
CLlr Harry Curtis		

Members Absent:

CLlr Gillian Dunn	CLlr Tracy James	
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In attendance:-

Belina Boyer (Parish Clerk)	Claire Sutcliffe (Hall Manager)	Hayley Gandy (Administrator)
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes,	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
	Chairs Welcome			
GGH24/013	To note apologies for absence.	Cllr Dunn and Cllr James - accepted		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/014	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
GGH24/015	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
GGH24/016	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	N/A		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

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GGH24/017	To receive the minutes of the previous Radcliffe-on-Trent Parish Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Grange and Grange Hall Committee meeting 6 June 2023	The committee resolved to sign the minutes as a true record of the meeting held on 6 th June 2023	Administrator to publish to website.	Local Government Act 1972, Sch 12, p41 (1).
GGH24/018	To note the Grange and Grange Hall, Income/Expenditure over Budget and Events Revenue Budget for 2023/2024 to date. Paper B	The committee discussed at length and all noted the income and expenditure over the budget and the events revenue budget to date		
GGH24/019	To consider a new pricing structure from 1 st August 2023 for approval. Paper C	The committee considered a new pricing structure for the Grange Hall, this was discussed at length. It was resolved to approve the new pricing on the principle that the clerk is to check the legality of a staff discount. Proposed by Cllr Douglas Seconded by Cllr Thomas – 6 for and 1 against - approved	Clerk to check about legality of staff discount being offered.	Local Government Act 1972,s101
GGH24/020	To receive and note the Hall Managers report – verbal update	<ul style="list-style-type: none"> • Our 3rd caretaker, Ian Carr, has resigned effective 12th August 2023 due to a recent change in personal circumstances. We are 		

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		<p>looking to replace him as soon as possible as it's impossible for the other two caretakers to take their annual leave if there isn't any cover.</p> <ul style="list-style-type: none"> • We have seen a marked improvement in standards since introducing the new process to control excessive mess left by hirers at the end of their event. • We have secured a monthly booking for the Radcliffe WI in the Trent Room for 3 hours on the third Tuesday of the month, starting from October 2023 through to December 2024. They had previously been using The British Legion. • There was an accident in the hall on Friday 23rd June when one of the ladies attending the Glenda Mary 		

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		<p>Dance, fell and caused injuries to her face. This was not due to any negligence on our part. The Clerk and Hall Manager gave first aid, and she did not have to go for any further treatment. An accident report was completed. The lady sent a lovely card to thank us for our efforts in assisting her.</p> <ul style="list-style-type: none"> • Update on the Gazebo & Grange Grounds – The litter and anti-social behaviour by groups of teenagers continued throughout June and, after the decision taken at the Amenities Committee Meeting on 13th June to not pay for additional security, the situation escalated significantly on Saturday 24th June. Both caretaking staff & hirers were intimidated and verbally abused, there was criminal damage caused as well as the usual broken 		

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		<p>glass & litter and several people entered the building and caused deliberate mess in the toilets & foyer. This was not only upsetting for everyone involved but resulted in many hours of work for the office staff on Monday in viewing CCTV, reporting to police etc.</p> <ul style="list-style-type: none"> The decision was taken by the Clerk & Hall Manager to pay for additional outdoor security for a large event that took place on Saturday 1st July to reassure staff that their safety and wellbeing is a priority. The caretaker reported a noticeable improvement during the evening and that there was little to no rubbish left for clean up the next morning. This was in contrast to Friday evening when no one was here and there was a significant clean up required 		

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		<p>again the next day. We are going to do the same again this Friday 7th July as there is another large event with a lone worker on duty inside. We are also now advising hirers that once all of their guests have arrived; they must have the automatic doors set to exit only to prevent uninvited people entering the building.</p> <ul style="list-style-type: none"> • June’s Afternoon Cinema had 70 attendees generating £210 in income and the film was well received. <p>The committee all noted this report.</p>		
GGH24/021	To receive and note updates from the Village Show working group.	<p>The committee were informed that the village show met on 14th June, and that there is still a lot to do but it is moving.</p> <p>The updates were noted by all the committee members</p>	<p>Hivis jackets to get parish council put on.</p> <p>Enquiries to be made about walkie talkies and Cllr Clegg to ask Radfest about their risk assessment</p>	

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GGH24/022	To receive and note correspondence and feedback from hirers (if there was any).	None received		
GGH24/023	To note the date and time of the next scheduled Grange and Grange Hall Committee meeting as Tuesday, 12 September 2023 at 19.00.	<p>Noted by all. It was also noted the Hall Manager will not be available to attend the meetings due to the change of dates.</p> <p>It was requested that 2 items be added to the next agenda,</p> <ol style="list-style-type: none"> 1. Reduction in energy tariffs 2. Works for the exterior of the Grange 		

The meeting closed at 8.25pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting