



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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144/23

Minutes of the Amenities Committee meeting held on 11th July 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Oli Bere (Chair)	Cllr Oliver Furniss (Vice Chair)	Cllr Harry Curtis
Cllr Gillian Dunn	Cllr Tracie Bere	
Cllr Anne McLeod	Cllr Matt Douglas	

Members Absent:

Cllr Tracy James		
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In attendance:-

Belina Boyer (Clerk/RFO)	Hayley Gandy (Administrator)	
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Also present:

Cllr Sue Clegg and 2 members of the public.

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent.			Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
	Chair's welcome	The Chair commented on the great Carnival event on Saturday. He thanked all those involved in its organisation and the Mayor for attending. He praised the		

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		council's caretaking staff. He stated that he had attended Chair training delivered by Notts ALC and would try to implement what he had learnt.		
AC24/035	To note apologies for absence.	Cllr James apologies for absence were noted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/036	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None were received		Localism Act 2011, s31.
AC24/037	To consider any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None were received.		Localism Act 2011, s33.
AC24/038	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	None were required.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/039	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Amenities Committee 13 th June 2023	Proposed by Cllr McLeod and seconded by Cllr O Bere the committee unanimously resolved to sign the minutes as a true record of the meeting 13 June 2023.	Administrator to post to website	Local Government Act 1972, Sch 12, p41 (1).

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AC24/040	To note the Amenities Committee Revenue Budget for 2023/2024. Paper B	The committee resolved to note the Amenities Committee Revenue Budget for 2023/2024.		
AC24/041	To receive and note a verbal report on ground staff work.	The committee noted a verbal update on the activities of the grounds team which apart from the routine planting, watering, weeding and general maintenance also at this time of year also comprised the re-installation of a bench and emergency repairs to the steps at the recreation ground and removal of a leaking tap in the cemetery.		
AC24/042	To note a verbal update from the Conservation Group.	A member of the Conservation Group requested updates on replacement benches at the riverside and path cutting in the area and repairs to a handrail. He updated members that the Conservation Group will commission the grass cutting at Dewberry Hill in line with the Dewberry Hill Management Plan 2020 – 2024 . Funding had been secured by the group to bring in a remote control brush cutter in late September to manage the site. The group would bring a proposal for tree planting to the September committee. The clerk updated that a contractor will be brought in to install benches	Clerk to order the benches with a back rest for the riverside and instruct a contractor to install them. Clerk to instruct contractor to do interim cut at Lilly Ponds and other footpaths. They will also arrange to meet with conservation group and contractor in early September.	

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		approved by the council and provide an additional cut of the footpaths and the Dewberry grasslands in early September. The Committee noted this update unanimously.		
AC24/043	To consider renewal of the Streetwise waste contract. Paper C	Proposed by Cllr O Bere, seconded by Cllr Furniss the committee unanimously resolved to approve the Clerk's recommendations to the Streetwise contract..	Clerk to sign the renewal contract.	
AC24/044	To consider the temporary provision of toilet facilities at the Wharf Lane Recreation Ground. Paper D	Members acknowledged the considerable work by the administrator to obtain relevant quotes. Proposed by Cllr Furniss, seconded by Cllr Dunn the committee resolved to hire a single accessible cubicle on a trial basis. The unit to be serviced by the provider 2-3 times a week. The usage and any damage and anti-social behaviour would be closely monitored and the project aborted if the facilities are being abused. The committee delegated the choice of provider to the clerk.	Clerk to book portable toilet that is the best price option. Signs to be placed in the area stating vandalism being monitored and that "abuse it or lose it" sign be installed.	Localism Act 2011, s. 1-8
AC24/045	To authorise the Clerk to sign the licence to install a community board on Shelford Road. Paper E	Proposed by Cllr Dunn, seconded by Cllr McLeod the committee unanimously resolved to authorise the clerk to sign the licence.	Clerk to sign licence.	Localism Act 2011, s. 1-8
AC24/046	To consider a proposal by Cllr Furniss to repair, replace or cap off a tap in the cemetery.	Proposed by Cllr Douglas, seconded by Cllr McLeod the committee unanimously resolved to replace the tap with a	Accounts clerk to clarify the purpose of cemetery designated funds.	Localism Act 2011, s. 1-8

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	Paper F	stainless steel tap and column similar to one already in place elsewhere in the cemetery.	Clerk to instruct contractor to replace tap.	
AC24/047	<p>To consider a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> a) To purchase and install two picnic benches at Dewbury Hill near 'The Lawn' area. b) To install appropriate signage encouraging people to take their litter home with themselves. <p>Paper G</p>	<p>Following a debate there were two proposals.</p> <p>Cllr Furniss's proposal was seconded by Cllr T Bere. The proposal was not carried.</p> <p>Proposed by Cllr McLeod seconded by Cllr Dunn the committee resolved to add this item to the Strategic Plan discussions by a majority vote.</p>		Localism Act 2011, s. 1-8
AC24/048	<p>To consider a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> a) To purchase and install two picnic benches at the Lily Ponds near 'The Beach' area. b) To install appropriate signage encouraging people to take their litter home with themselves. <p>Paper H</p>	<p>Cllr Furniss amended his proposal which was then second by Cllr Douglas. The Committee resolved to add the item to the Strategic Plan discussions in line with item AC24/047.</p>		Localism Act 2011, s. 1-8
AC24/049	<p>To consider a proposal by Cllr Furniss to fund and undertake a professional condition report of the Wharf Lane Pavilion</p> <p>Paper I</p>	<p>Proposed by Cllr Furniss seconded by Cllr Dunn the committee resolved to fund and undertake a condition report for the Wharf Lane Pavilion.</p>	Clerk to obtain condition report.	Localism Act 2011, s. 1-8

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AC24/050	<p>To consider a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> a) To refurbish the entire toilet block at Rockley Park to include new Male and Female toilet facilities. b) To clean the outside and roof of the current toilet block at Rockley Park to good order. <p>Paper J</p>	<p>Cllr Furniss amended his proposal which was seconded by Cllr Dunn.</p> <p>The committee unanimously resolved to add the item AC/050 a) to the Strategic Plan discussions.</p> <p>Item AC24/050 b) was an operational matter and would be dealt with by the clerk.</p>	<p>Clerk to arrange for the cleaning the outside and roof of the current toilet block at Rockley Park to good order.</p>	<p>Public Health Act 1936, s. 87</p>
AC24/051	<p>To consider a proposal by Cllr Furniss to fund and replace in full the steps at The Rec/Skatepark, with a new handrail that is fit for purpose. 'Caution Steep Steps' signage to remain.</p> <p>Paper K</p>	<p>Following the recent repairs to the steps a replacement of the steps was no longer considered an imminent requirement. Cllr Furniss amended the proposal to retain and maintain the steps which was carried unanimously.</p>	<p>Clerk to update the committee on any reserves held for steps repairs.</p>	<p>Localism Act 2011, s. 1-8</p>
AC24/052	<p>To consider a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> a) To fund and install a new fence between Valley Road Play area and the open space behind. b) To repair the current 'gaps' in fencing around the hedgerow of the play area <p>Paper L</p>	<p>Cllr Furniss amended his proposal which was seconded by Cllr Bere. The committee unanimously resolved to add the item AC/052) to the Strategic Plan discussions and to arrange a meeting to discuss what the options are for this area.</p>	<p>Clerk to arrange a site visit.</p>	<p>Localism Act 2011, s. 1-8</p>
AC24/053	<p>To consider a proposal by Cllr Furniss:</p>	<p>Cllr Furniss amended his proposal. The committee unanimously resolved</p>	<p>Clerk to make relevant arrangements with contractor.</p>	<p>Localism Act 2011, s. 1-8</p>

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	<p>a) To repair and clean the current steps down from Valley Road to the Lily Ponds (Marked Yellow on Map A)</p> <p>b) To repair the current handrail along the path towards the weir (Marked Red on Map A)</p> <p>c) To clean/install new steps on the lower section of path (Marked Purple on Map A)</p> <p>d) To install a new handrail (wooden) the full length to join existing sections (Marked Purple on Map A)</p> <p>e) To make improvements to the pathed access to the weir with a new suitable surface (Marked on Map A)</p> <p>Paper M</p>	<ul style="list-style-type: none"> • That the Clerk would instruct a contractor to carry out tasks a) and b) • Request the Conservation group to try to dig the mud of the lower steps. A member of the conservation group would bring this to the group. • To look into options and costings for items d) and e) and bring to a future meeting. 	<p>Conservation Group to dig out the mud from the lower steps. Clerk to obtain costings for items d) and e)</p>	
AC24/054	<p>To consider a proposal by Cllr Furniss:</p> <p>a) To approve Parish Council funding and planting of wildflower/meadow flower plants in the triangle area on Bingham Road and to reduce the mowing contract to exclude this</p>	<p>The committee unanimously resolved to add the item AC/054 to the Strategic Plan discussions.</p>		<p>Localism Act 2011, s. 1-8</p>

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	<p>area from future cutting with the relevant price adjustment.</p> <p>b) To approach the Borough and County Council for Wildflower planting approval in other key areas of the village and request new 'signage' for all wildflower areas to match. (Example in Appendix A).</p> <p>Paper N</p>			
AC24/055	To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> • Standing item of “update by members” or similar. • Permission for archaeological dig 	Clerk to add to next agenda	
AC24/056	To note the date and time of the next scheduled Amenities Committee meeting as Tuesday, 05 September 2023 at 19.00.	Noted by all.		Local Government Act 1972, Sch 12, p10 (2)(a)

At the end of the meeting Cllr Furniss presented the committee with an outdoor defibrillator cabinet, a LifepakCR2 defibrillator and a bleed kit that had been gifted to the Council anonymously.

The meeting closed at 9pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting