



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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### Minutes of the Grange and Grange Hall Committee meeting held on 6<sup>th</sup> June 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

Clr Sue Clegg (Chair)	Clr Tracie Bere (Vice Chair)	Clr Anne McLeod
Clr Gillian Dunn	Clr Phil Thomas	Clr Irene Dovey
Clr Harry Curtis		

#### Members Absent:

Clr Matt Douglas-Kirk	Clr Tracy James	
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#### In attendance:-

Claire Sutcliffe (Hall Manager)	Hayley Gandy (Administrator)	
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes,	None present		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
	Chairs Welcome	Cllr Clegg welcome to all members of the committee and welcome to Cllr T Bere as the Vice Chair		
GGH24/001	To note apologies for absence.	Cllr Matt Douglas-Kirk and Cllr Tracy James accepted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None		Localism Act 2011, s31.
GGH24/003	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None		Localism Act 2011, s33.
GGH24/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	None		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

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GGH24/005	<p>To receive the minutes of the previous Radcliffe-on-Trent Parish Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s).</p> <p><b>Paper A</b> – Grange and Grange Hall Committee meeting 4 April 2023</p>	<p>Proposed to sign by Cllr McLeod                      Seconded by Cllr Dunn Unanimous approved</p>		<p>Local Government Act 1972, Sch 12, p41 (1).</p>
GGH24/006	<p>To <b>note</b> the Grange and Grange Hall and Events Revenue Budget for 2023/2024</p> <p><b>Paper B</b></p>	<p>Discussed at length. Documents shown were the budget not the ongoing forecast information. It was noted that the events had different amounts in.</p>	<p>To clarify with accounts clerk</p>	
GGH24/007	<p>To <b>consider</b> amendments a draft Terms of Reference document for recommendation to Full Council in June.</p> <p><b>Paper C</b></p>	<p>It was considered to change the power to spend the designated reserves for the Grange and Grange Hall refurbishment for instance. The current power of spend contradicts financial reserves policy. It was stated that there is a wish to move more quickly on a project and not be delayed by committee. It is the committee responsibility to oversee the work by staff, not set the work or micro manage. Grounds come under the amenities umbrella. Marketing and pricing working</p>		<p>Local Government Act 1972,s101</p>

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		groups required. Terms of reference need further reviewing.		
GGH24/008	To <b>consider</b> future ambitions for the inclusion in a 4-year plan – to follow	Visions for the hall and Grange for the future was considered. The Clerk and Cllr Douglas- Kirk plan to hold a ideas session with staff to get aspirational ideas. A common obligation is to increase facilities usage.		
GGH24/009	To receive and <b>note</b> the Hall Managers report – verbal update.	<p>Hall Managers report:</p> <ul style="list-style-type: none"> <li>• Our 3<sup>rd</sup> caretaker, Ian Carr, has signed a 6-month contract until 12<sup>th</sup> October 2023 for 12 hours per week. This will be reviewed and hopefully extended in due course.</li> <li>• A meeting with all 3 caretakers, the Hall Manager and the Chair of The Grange &amp; Grange Hall Committee, Cllr Clegg, took place on 23<sup>rd</sup> May. This was used as a forum to discuss various things affecting the smooth running of events and to document maintenance requirements and suggestions for improvements which will</li> </ul>	<p>Review of Terms and conditions required. Review of pricing.</p> <p>To go to amenities to consider options for tidying the grange grounds at weekends.</p> <p>Have the representative for school groups speak to the schools about the vandalism and litter.</p>	

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		<p>feed into a new 4-year plan.</p> <ul style="list-style-type: none"> <li>• There were a couple of events at the end of April which resulted in an unacceptable level of cleaning left for the caretakers after the hirers had left. This then led to lengthy discussions between the Hall Manager and the hirers over how much of their bond it was acceptable to retain. We have now put in place several processes to hopefully prevent or at least mitigate the impact of this in the future.</li> <li>• Gazebo – images taken on the morning of Sunday 4<sup>th</sup> June by Dave Bunce and emailed to the Hall Manager show destruction of planters, a lot of litter and broken glass. This is an ongoing issue that creates a lot of work for the caretakers who are not officially responsible for The Grange grounds and means they are not available for the</li> </ul>		

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		<p>caretaking work in the buildings that they have been put on shift to do.</p> <ul style="list-style-type: none"> <li>• May saw another successful ROT Drama Group production at Grange Hall bringing in £2500 of income.</li> <li>• The Silver Cinema in May had 50 attendees which was fewer than the last few months. This may be because it was school holidays, and more people were away or with family. This is one of the issues with always holding it on the last Wednesday of the month. Whilst it is good from a consistency point of view, this could have potentially been more successful the week before on 24<sup>th</sup> May when we also had no other events on whereas on 31<sup>st</sup> May the caretakers had to turn the Hall round straight after the cinema ready for a big event in the</li> </ul>		

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		evening with very little time to spare.  <i>Cllr Dovey left the meeting at 8.30pm</i>		
GGH24/010	To receive and <b>note</b> the Events Working group update – to follow	Noted that events met for the Christmas Fair meeting on 31 <sup>st</sup> May, there is a village show meeting on 14 <sup>th</sup> June. Feedback from the picnic in the park was to have possible themed picnic in the park for coming years. Thanks to Cllr Clegg for all the work for the coronation and picnic in the park.		
GGH24/011	To receive and <b>note</b> correspondence and feedback from hirers.	Noted. Committee presented with positive comments from residents regarding the Picnic in the park event from social media.		
GGH24/012	To <b>note</b> the date and time of the next scheduled Grange and Grange Hall Committee meeting as Tuesday, 4 July 2023 at 19.00.	Noted.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 8.50pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting