



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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Minutes of the Full Council meeting held on 22nd August 2023 at pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Clr Anne McLeod (Chair)	Clr Oli Bere (Vice Chair)	Clr Irene Dovey
Clr Gillian Dunn	Clr Matt Douglas-Kirk	Clr Annie MacKenzie
Clr Harry Curtis	Clr Nikki Farnsworth	Clr Alice Tomlinson
Clr Sue Clegg	Clr Tracie Bere	

Members Absent:

Clr Tracy James	Clr Phil Thomas	Clr Oliver Furniss
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In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	
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Agenda	Agenda Item title	Resolution	Action	Power/Regulation
	Chair's welcome	Chair and Clr Clegg attended a RBC planning meeting on 10 th August regarding the bungalow on Shelford Road, which the Parish		

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		Council commented to object to the application, the RBC subsequently approved the application.		
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	There were none present.		
FC24/070	To note apologies for absence.	Cllr Thomas, Cllr Furniss and Cllr James all gave their apologies, and these were accepted by the Council.		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/071	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None were received.		Localism Act 2011, s31.
FC24/072	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary	None were received.		Localism Act 2011, s33.

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	interests, not previously recorded.			
FC24/073	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	None were required.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/074	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 25 July 2023	The Council resolved to sign the minutes of the previous Full Council meeting held on 25 th July 2023 as a true record of that meeting subject to amending the incorrect date of the meeting on the agenda but not the minutes.	Administrator to upload to website	Local Government Act 1972, Sch 12, p41 (1).
FC24/075	To note the (draft) minutes of the council's committees: a) Planning and Environment 25 July 2023 b) Personnel and Wages 10 July and 14 August2023 Paper B	a) The Planning and Environment Committee minutes were noted by all. b) The Personnel and Wages Committee minutes were noted by all.		Local Government Act 1972, s. 112
FC24/076	To receive and note a verbal update by the clerk	The Council received a verbal update from the clerk, this included images of the work that has been completed in the last few		

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		weeks by staff and contractors. This was noted by all Councillors.		
FC24/077	To consider an application for co-option to the council. Paper C	The Council resolved to co-opt Linda Lyn-Cook to the council.	Clerk to contact the co-opted councillor and arrange for signing of declaration of acceptance of office.	
FC24/078	To consider adopting the policies as recommended by Personnel and Wages Sub-Committee a) Dignity at Work Policy b) Councillor Officer protocol Paper D	The Council unanimously resolved to adopt the following policies as recommended by the Personnel and Wages Sub-Committee:- a) Dignity at Work Policy b) Councillor Officer Protocol	Clerk to publish and issue to members.	
FC24/079	To consider the following planning applications: a) 23/01303/LBC Internal Refurbishment including new fixed seating, new darts surround, new screen and drinks shelf, new vanity, complete redecoration and new internal doors, installation of partition wall to existing door way.	a) The council considered the planning application 23/01303/LBC and resolved not to object to this application. However, questions were raised regarding the removal of the coat of arms and the name change of the pub. b) This application has already been approved by RBC and therefore did not require a comment.	Parish Clerk to submit comments to RBC Planning	

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	<p>External alterations to include painting of render and new replacement lighting to all elevations. Manvers Arms Main Road Radcliffe On Trent Nottinghamshire NG12 2AA</p> <p>b) 23/01436/FUL Demolish existing single storey flat roof garage and construct new single storey rear and side extension with pitched roof 26 Prince Edward Crescent Radcliffe On Trent Nottinghamshire NG12 2DX</p> <p>c) 23/01466/FUL New larger porch 2 Kingsway Radcliffe On Trent Nottinghamshire NG12 2EB</p> <p>d) 23/01545/FUL Single storey rear extension,</p>	<p>c) The council considered the planning application and unanimously resolved not to object to this application.</p> <p>d) The council considered the planning application and unanimously agreed not to object to this application.</p>		

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	<p>alterations to roof of existing extension, replace garage door with bow window, raised patio to rear 10 Maple Close Radcliffe On Trent Nottinghamshire NG12 2DG</p>			
FC24/080	<p>To consider and approve new Terms of reference for the following committees:</p> <ul style="list-style-type: none"> a) Amenities b) Finance and General Purposes c) Grange and Grange Hall d) HR e) Planning and Environment <p>Paper E</p>	<ul style="list-style-type: none"> a) The Council unanimously resolved to adopt the Amenities Committee subject to "Christmas lights" being placed under Grange and Grange Hall Committee terms of reference and the addition of a power of setting fees and charges for amenities. b) The Council unanimously resolved to adopt the Finance and General Purposes Committee terms of reference subject to the addition of the power of setting property rents the inclusion of website and 	Clerk to make agreed amendments and publish and circulate to members.	

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		<p>social media as a delegated responsibility.</p> <p>c) The Council resolved to adopt the Grange and Grange Hall Committee terms of reference subject to the addition of "Christmas Lights" and wording to include maximise business opportunities.</p> <p>d) The Council unanimously resolved to adopt the HR Committee terms of reference to amendments to wording relating to disciplinary actions and obtaining HR advice.</p> <p>e) The Council unanimously resolved to adopt the Planning and Environment Committee terms of reference subject to deleting "Carbon Clever" and the addition of responsibility for the environment.</p>		
FC24/081	<p>To consider adopting a revised Code of Conduct based on the latest Local Government Association model.</p> <p>Paper F</p>	<p>The Council unanimously resolved to adopt the revised Code of Conduct based on the latest Local Government Association model.</p>	<p>Clerk to publish and circulate to members.</p>	

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FC24/082	To consider quotations for the repair or replacement of the hot water supply in the changing rooms at the Grange Hall. Paper G	The Council considered three quotations for the repair and replacement of the hot water supply in the changing rooms at the Grange Hall and unanimously resolved to approve the expenditure for option 3: - to isolate the water services and electrics to enable the removal to the existing leaking unvented hot water heater. To supply and install a new 15 litre unvented hot water heater, together with new accessories and local pipework modifications. Test and leave in working order at a cost of £1,276.00 (Plus VAT).	Clerk to instruct for work to go ahead.	
FC24/083	To consider approving the expenditure to upgrade the CCTV storage to facilitate improved reporting of anti-social behaviour. Paper H	The Council considered and unanimously resolved to approve the expenditure to upgrade the CCTV storage to facilitate improved reporting of anti-social behaviour at a cost of £445 plus VAT.	Clerk to instruct for work to go ahead.	
FC24/084	To consider moving all staff to MS Office 365 professional at a cost of £468+VAT over the renewal cost of the current arrangement of £451+VAT. Paper I	The Council considered and unanimously resolved to approve moving all staff to MS Office 365 Professional at a cost of £468 +VAT per annum	Clerk to instruct for work to go ahead.	
FC24/085	To consider approval of quotation for continued provision of 'boxed	This matter was discussed at length. The proposal to pay the company for continued provision of services	Clerk to contact the supplier.	

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	drinks' at the Rec (paper to follow) Cllr Bere	at the recreation ground was not carried. The Council resolved to approve to continue to waive the pitch fee but would not approve a quotation of continued provision of a mobile café at the Wharf Lane Recreation ground.		
FC24/086	To note correspondence previously circulated. Paper J	The correspondence was noted by all, in particular correspondence in opposition to proposed picnic benches at Dewberry Hill.		
FC24/087	To receive and note reports from members.	There were none received.		
FC24/088	To receive any items for notification to be included on a future agenda – for information only	Committee memberships for new Councillors Working groups Strategic Plan meeting on 23 rd September 10am		
FC24/089	To note the date and time of the next scheduled Full Council meeting as Tuesday, 26 September 2023 at 20.00.	Noted by all		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 8.55pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting

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