



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 05 October 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the **Grange and Grange Hall** which will be held on **Tuesday 10 October 2023** commencing at **19.45** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Belina Boyer
Parish Clerk/RFO

Committee Members: Cllr Sue Clegg (Chair), Cllr Tracie Bere (Vice Chair), Cllr Irene Dovey, Cllr Harry Curtis, Cllr Gillian Dunn, Cllr Phil Thomas, Tracy James and Cllr Anne McLeod,

Agenda no	Agenda Item title	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
	Chairs Welcome	

Agenda no	Agenda Item title	Power/Regulation
GGH24/036	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/037	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
GGH24/038	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
GGH24/039	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
GGH24/040	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Grange and Grange Hall Committee meeting 12 September 2023	Local Government Act 1972, Sch 12, p41 (1).
GGH24/041	To note the Grange and Grange Hall, Income/Expenditure over Budget and Events Revenue Budget for 2023/2024 to date. Paper B	
GGH24/042	To note the Hall Managers report. Paper C	
GGH24/043	To consider a new pricing structure to come into effect 01 January 2024. Paper D	
GGH24/044	To consider a draft keyholder policy for regular users. Paper E	
GGH24/045	To consider events for the 2024/25 financial year Paper F – to be tabled	
GGH24/046	To consider a first draft budget report and consider any projects for the 2024/25 financial year.	

Agenda no	Agenda Item title	Power/Regulation
GGH24/047	Paper G – to be tabled	
GGH24/048	To consider authorising expenditure for some temporary repairs to the exposed Grange gable to increase weather protection. Paper G – to be tabled	
GGH24/049	To receive and note updates Events working group	
GGH24/050	To consider authorising the expenditure for Christmas Illuminations. Paper E	
GGH24/051	To receive and note correspondence and feedback from hirers (if there was any). Paper F	
GGH24/052	To note the date and time of the next scheduled Grange and Grange Hall Committee meeting as Tuesday, 14 November 2023 at 19.45.	Local Government Act 1972, Sch 12, p10 (2)(a)

PAPER A



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

196/23

DRAFT Minutes of the Grange and Grange Hall Committee meeting held on 12th September 2023 at 8pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Sue Clegg (Chair)	Cllr Tracy James	
Cllr Gillian Dunn	Cllr Irene Dovey	
Cllr Harry Curtis	Cllr Anne McLeod	

Members Absent:

Cllr Tracie Bere (Vice Chair)	Cllr Phil Thomas	
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In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes,	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
	Chairs Welcome	The Chair welcomed those present.		
GGH24/024	To note apologies for absence.	The committee noted that Cllr Douglas had resigned from the committee and that Cllrs Thomas and T Bere had sent their apologies.		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/025	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
GGH24/026	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
GGH24/027	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were no members of public present.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
GGH24/028	To receive the minutes of the previous Radcliffe-on-Trent Parish Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Grange and Grange Hall Committee meeting 4 July 2023	Proposed by Cllr McLeod and seconded by Cllr Dovey, the committee resolved to sign the minutes of the meeting held on 4 th July 2023 as a true record of that meeting.	Administrator to publish to website.	Local Government Act 1972, Sch 12, p41 (1).
GGH24/029	To note the Grange and Grange Hall, Income/Expenditure over Budget and Events Revenue Budget for 2023/2024 to date. Paper B	The committee noted the Grange and Grange Hall Income/Expenditure and events revenue budget for 2023/2024 to date.		
GGH24/030	To note the Hall Managers report. Paper C	The committee noted the Hall Managers report. The committee fully supports the Hall Manger and Caretaker and Duty Officers when they need to clear the venue at the end of the hire period. Hirers are not permitted to exceed their hire period. Additional training will be given to staff.	Clerk to arrange training.	Local Government Act 1972,s101
GGH24/031	To note the Clerk's report. Paper D	The committee noted the Clerk's report which confirmed the legality of staff discounts.		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
GGH24/032	To receive and note updates and feedback from the Village Show. – Verbal report	The Committee noted an update by Cllr Clegg who informed the meeting that there would be a Village Show meeting on 13 th September to discuss the event in detail. The Chair stated that the event went well and thanked the Administrator for her involvement in planning for the show.	Report from Village Show meeting to go to next G+GH meeting and Events Working Group.	
GGH24/033	To consider which Working Groups will be required to serve and report back to this committee. Paper E	The committee resolved to create an Event Working Group. Further working groups might be formed following the Strategic Plan meeting on the 23 rd September.	Clerk to draft event Working Group Terms Of Reference	
GGH24/034	To receive and note correspondence and feedback from hirers (if there was any). Paper F	The committee noted the correspondence and feedback received from hirers and stated it was great to see appreciation for staff.		
GGH24/035	To note the date and time of the next scheduled Grange and Grange Hall Committee meeting as Tuesday, 10 October 2023 at 19.00.	The committee noted the date of the next meeting and suggested the time be at 7.45pm.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 9.00pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting

PAPER B

Grange and Grange Hall Committee Forecast

to 30 September

	apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	2023/24 Forecast	2023/24 budget	2022/23 Actual
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
The Grange	1,391	421	499	2,311	322	318	1,080	1,720	400	400	400	1,200	1,000	400	400	1,800	7,031	9,300	9,049
Grange Hall	12,205	6,268	2,443	20,916	3,648	4,003	5,181	12,833	3,000	6,000	3,000	12,000	3,000	3,000	4,500	10,500	56,249	60,000	55,915
Grange and Grange Hall	13,596	6,689	2,942	23,227	3,970	4,321	6,261	14,553	3,400	6,400	3,400	13,200	4,000	3,400	4,900	12,300	63,279	69,300	64,964
Events	90	292	136	518	190	93	157	440	125	125	1,550	1,800	150	125	125	400	3,157	6,100	6,668
Christmas	-	-	-	-	-	-	-	-	-	-	1,337	-	-	-	-	-	-	-	-
Total Grange, Hall and Events	13,686	6,981	3,078	23,744	4,160	4,414	6,418	14,992	3,525	6,525	6,287	15,000	4,150	3,525	5,025	12,700	66,436	75,400	71,632

Expenditure

The Grange maintenance	231	0	338	569	82	0	786	868	400	500	400	1,300	500	400	550	1,450	4,187	4,200	2,837
Rates	172	173	173	518	173	173	173	519	173	173	173	519	173	0	0	173	1,729	1,729	1,647
Utilities	273	255	-243	285	160	327	170	657	800	900	1,500	3,200	700	700	700	2,100	6,241	7,000	4,606
Total Grange	676	428	268	1,372	414	500	1,129	2,043	1,373	1,573	2,073	5,019	1,373	1,100	1,250	3,723	12,157	12,929	9,090
Enhancements and maintenance	745	1,062	1,945	3,752	1,866	416	322	2,604	1,800	1,600	1,700	5,100	1,750	1,750	1,500	5,000	16,456	16,500	25,069
Insurance	282	282	282	846	334	334	334	1,002	310	310	310	930	310	310	310	930	3,708	3,664	3,387
Licences - Music, TV, premises, wedding	0	0	0	0	422	180	0	602	600	0	185	785	0	200	0	200	1,587	1,525	2,272
Publicity	0	0	0	0	0	0	0	0	300	0	0	300	500	0	0	500	800	800	180
PWL Capital and interest	2,116	2,116	2,116	6,348	2,116	2,116	2,116	6,348	1,861	1,861	1,825	5,547	1,825	1,825	1,825	5,474	23,717	22,260	23,062
Rates	945	947	947	2,839	947	947	947	2,841	947	947	947	2,841	947	0	0	947	9,468	9,468	8,233
Trade Waste	0	0	484	484	0	484	0	484	0	490	0	490	0	490	0	490	1,948	1,960	1,606
Utilities	712	897	741	2,350	369	58	1,283	1,710	3,500	1,500	2,200	7,200	2,100	1,000	1,450	4,550	15,810	17,000	10,045
Total Grange Hall	4,800	5,304	6,515	16,619	6,054	4,535	5,002	15,591	9,318	6,708	7,167	23,193	7,432	5,575	5,085	18,091	73,494	73,177	73,854
TOTAL GRANGE AND GRANGE HALL	5,476	5,732	6,783	17,991	6,468	5,035	6,131	17,634	10,691	8,281	9,240	28,212	8,805	6,675	6,335	21,814	85,651	86,106	82,944
Events	63	827	17	907	164	50	2,750	2,964	125	125	2,200	2,450	150	100	200	450	6,771	4,785	5,779
Christmas Decorations	391	0	0	391	0	0	172	172	1,000	3,375	3,000	7,375	1,200	150	350	1,700	9,638	9,625	11,773
Total Grange, Grange Hall and Events	5,930	6,559	6,800	19,289	6,632	5,085	9,053	20,770	11,816	11,781	14,440	38,037	10,155	6,925	6,885	23,964	102,060	100,516	100,496

Designated Reserves

Building Maintenance	9,950
Grange/Grange Hall refurbishment	30,000

NETT

The Grange	715	-7	231	939	-92	-182	-49	-323	-973	-1,173	-1,673	-3,819	-373	-700	-850	-1,923	-5,126	-3,629	-41
Grange Hall	7,405	964	-4,072	4,297	-2,406	-532	179	-2,758	-6,318	-708	-4,167	-11,193	-4,432	-2,575	-585	-7,591	-17,245	-13,177	-17,939
TOTAL GRANGE AND GRANGE HALL	8,120	957	-3,841	5,236	-2,498	-714	130	-3,082	-7,291	-1,881	-5,840	-15,012	-4,805	-3,275	-1,435	-9,514	-22,372	-16,806	-17,980
Events	27	-535	119	-389	26	43	-2,593	-2,525	0	0	-650	-650	0	25	-75	-50	-3,614	1,315	889
Christmas Decorations	-391	0	0	-391	0	0	-172	-172	-1,000	-3,375	-1,663	-7,375	-1,200	-150	-350	-1,700	-9,638	-9,625	-11,773
Total Nett	7,756	422	-3,722	4,455	-2,472	-671	-2,635	-5,778	-8,291	-5,256	-8,153	-23,037	-6,005	-3,400	-1,860	-11,264	-35,623	-25,116	-28,864
	7,756	422	(3,722)	4,455	(2,472)	(671)	(2,635)	(5,778)	(8,291)	(5,256)	(9,490)	(23,037)	(6,005)	(3,400)	(1,860)	(11,264)	(35,623)	(25,116)	(28,864)
	-	-	-	-	-	-	-	-	-	-	1,337	-	-	-	-	-	-	-	-

Radcliffe on Trent Parish Council Forecast for 2023/2024

Results to date and budget for Events 2023/24						
	Actual/Budget 2023/24			Budget 2023/2024		
	Income	Costs	Net	Income	Costs	Net
	£	£	£	£	£	£
Village Show	3,093	3,576	(483)	3,000	3,000	-
Picnic in the Park	42	690	(648)	-	630	(630)
Lights switch on and Fair	763	157	606	950	1,550	(600)
Christmas Concert	-	-	-	400	450	(50)
Christmas Events	763	157	606	1,350	2,000	(650)
Cinema Silver, Evening, Children (12+6+6= 24)	508	133	375	1,750	470	1,280
Coronation		386	(386)	-	1,000	(1,000)
Purchases		193	(193)	-	500	(500)
Total	£4,406	£5,135	-£729	£6,100	£7,600	-£1,500

PAPER C

Hall Manager's Report – October 2023

- The new booking forms are now live on the website. These are much more user friendly and give all the information needed for an initial quote.
- Several improvements have been made by the Hall Manager to the format of The Grange and Grange Hall website pages making it easier to read and bringing up to date the Local User information and What's On sections. The next planned phase is to add some recent photographs to the gallery section to further showcase the potential of the venue.
- The pricing changes proposed to take effect from 1st January 2024 have taken into consideration the need to reward our loyal, long standing regular customers and those groups or individuals hiring to deliver a service or benefit to the local community, by making their increase relatively lower than the standard rate increases.

This is also the case with the resident rates which will also rise but by a lesser percentage. We also propose introducing a special package price for Children's Birthday Parties to keep this cost as low as possible so that we don't discourage village residents and other people living in the local area to have these at Grange Hall as they are low maintenance in terms of staff input and administration so worth our while to keep doing regularly.

We hope this way, we can start to combat our own cost increases whilst still looking after our most valuable customers.

- The cost of fitting automatic locks to the two public toilets in the village was approved by the Amenities Committee on 3rd October 2023. Hopefully the work to do this can be carried out soon as we are still struggling without a 3rd caretaker and having these locks will mean the current caretaking hours can be used more effectively and at a time when it benefits the hirers and bookings rather than when the toilets need to be opened or closed.

Both existing caretakers have annual leave coming up which is one of the reasons why we are asking for formal approval to allow certain, trusted hirers to hold keys to open and lock up on occasion so that we can manage the bookings over this period. The person who does ad hoc duty officer shifts is also helping as much as possible over the coming months, but he is not in a position to commit to contracted hours, so this is not reliable in the longer term.

PAPER D

Radcliffe on Trent Parish Council

Proposed Hire Charges from 1st January 2024

Updated 05.10.23

GRANGE HALL

	Standard			Resident			Regular/Parishioner Benefit		
	Current	Proposed	Net Proposed	Current	Proposed	Net Proposed	Current	Proposed	Net Proposed
	Per hour			Per hour			Per hour		
Main Hall									
Week Daytime	33.00	35.00	29.17	23.00	25.00	20.83	22.00	25.00	20.83
Weekend Daytime	42.00	50.00	41.67	29.00	35.00	29.17	28.00	30.00	25.00
Week Evening	42.00	45.00	37.50	29.00	30.00	25.00	28.00	30.00	25.00
Weekend Evening	54.00	60.00	50.00	38.00	45.00	37.50	36.00	40.00	33.33
Trent Room									
Week	20.00	25.00	20.83	14.00	18.00	15.00	13.20	15.00	12.50
Weekend	25.00	30.00	25.00	17.00	25.00	20.83	16.80	18.00	15.00
Hall and Trent									
Week Daytime	53.00	60.00	50.00	37.00	43.00	35.83	35.20	40.00	33.33
Weekend Daytime	67.00	80.00	66.67	46.00	60.00	50.00	44.80	48.00	40.00
Week Evening	62.00	70.00	58.33	43.00	48.00	40.00	41.20	45.00	37.50
Weekend Evening	79.00	90.00	75.00	55.00	70.00	58.33	52.80	58.00	48.33
Duty Officer	20.00	20.00	16.67	20.00	20.00	16.67	20.00	20.00	16.67
	Flat Fee			Flat Fee			Flat Fee		
Kitchen									

Radcliffe on Trent Parish Council

	Standard			Resident			Regular/Parishioner Benefit		
	Current	Proposed	Net Proposed	Current	Proposed	Net Proposed	Current	Proposed	Net Proposed
	Per hour			Per hour			Per hour		
Full/Exclusive	60.00	65.00	54.17	60.00	60.00	50.00	50.00	50.00	41.67
Light	12.00	15.00	12.50	12.00	12.00	10.00	10.00	10.00	8.33
Support Costs									
Under 50	-	25.00		-	25.00		-	-	
Small	60.00	60.00	50.00	60.00	60.00	50.00	50.00	50.00	41.67
Large	120.00	120.00	100.00	120.00	120.00	100.00	100.00	100.00	83.33
BAR and PRS	30.00	35.00	29.17	30.00	35.00	29.17	25.00	30.00	25.00
Civil Ceremony	300.00	300.00	250.00	300.00	300.00	250.00			-
Under 12 Birthday Party Package 3 hours Hall + Light Kitchen Use		95.00	79.17		95.00	79.17			

Radcliffe on Trent Parish Council

Proposed Hire charges from 1st January 2024

Updated 20.9.23

THE GRANGE

	Current	Proposed (gross and net)
	Per Hour	
Radcliffe	9.00	12.00
Dowson	7.00	10.00
Reception	6.00	6.00
Kitchen	9.00	-
		Flat fee
Kitchen Full Use		40.00
Kitchen Light Use	Incl	Incl
Discounts		
2 rooms	20.00%	15.00%
3 rooms	30.00%	25.00%
4 rooms	40.00%	35.00%
eg 4 hour wake		
The Grange	74.40	112.80
Hall + light	104.00	148.00
Trent + light	68.00	120.00

Note: Full use covers both exclusive use and/or use of ovens

PAPER F

SKATEPARKS AND PUBLIC SPACES



**SKATEPARK OPENINGS
& EVENTS**

CANVAS

ARTISIC ENGINEERING

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Registered Co. in England & Wales no. 8723592 | VAT Reg. no. 172 5172 16
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ARTISTIC ENGINEERING

Contents

Introduction	3
Events Overview	4
Event Itinerary	6
Activities	7
Ribbon Cutting	8
Competitions	10
Demonstrations	12
Music/PA	14
Refreshments	16
Media	17
Photo Opportunities	18
Media	19
Filming Opportunities	20
The Team	22
Events Co-ordinator	23
Events Team	24
Promotion	25
Promotional Artwork	26
Prize Packages	28
Complimentary Prize Package	29
Additional Prize Package	30
Weather Warnings	31
Poor Weather Conditions	32
Extras	33
Large Scale Events	34
Coaching	35
Live Music	36
Costings	37



Introduction

CANVAS



Events Overview



Events Overview

CANVAS aim to work together with local skatepark groups to create an opening event for all skateparks we design and build.

The scale and ambition of this day is up to you, the client. We hope to organise the opening day with a core group consisting of skatepark committee, user group and council members.

These events are great for bringing a community together.

Skateparks are visited by users of a varied age group: From younger children who are just starting out through to experienced professionals. The event also gives spectators a chance to see the park used to its potential; It's an exciting day for parents to see their children enjoying the new facility and committee members to see the fruits of their labour.

CANVAS provide a complimentary opening event with any completed project. This is a great way for all involved to celebrate their efforts and enjoy showcasing the new facility to the local community. We can organise demonstrations from experienced skaters and riders alongside competitions with prizes for the local users. The day usually involves a formal ribbon cutting ceremony with press opportunities, photographs and the potential for a video to be produced





Events Overview

CANVAS as a company is comprised of skatepark users: a team of experienced skateboarders and BMX riders of various ages and abilities, we love nothing more than to get out and ride the finished product. Like everything we do, this can feed into our progression with design and helps ensure we are always looking to go one step further.

The aim is to work alongside the local skatepark group and our contacts to contribute to the success of the day. CANVAS have a wealth of experience in hosting competitions and coaching sessions if required.

Event Itinerary



Example Timeline

- 11:00 - CANVAS Arrive, greet the skatepark group and set-up for the day
- 11-12:00 - Demo Riders/DH/Organising Bodies Arrive
- 12:00-12:15 - Official Opening Ceremony: Formal Ribbon Cutting with local Council Member/Skatepark Committee members. Speech opportunity - Thankyou to all involved, handover/officially open the skatepark/explain the days proceedings.
- 12:15-12:30 - Free Session of the park: All users can ride the park and warm up for 15 minutes following speeches.
- 12:30-1:00 - Commence proceedings: Potential 30minute Demonstration
- 13:00-14:45 (estimated time)
- CANVAS or Event MC announce competitions
- Competitions begin, format tbc on the day depending on turnout/riding disciplines.
- Potential: Skateboard/BMX/Scooter/Rollerblade Competitions
- Most likely an informal 'Jam Format' with prizes for best tricks/most enthusiastic in each discipline.
- Split various competitions up with short Free Sessions.
- 14:45-15:00 - Wrap things up: Sticker toss, speech opportunities - "Please keep the park tidy and look out for one another as it is yours to use".
- CANVAS to thank/congratulate everyone involved.
- Timeline is subject to change dependent on the scale of the event.



Activities

CANVAS



Ribbon Cutting



Photo
Acton Skatepark Opening

Photographer
Channon Wallace

Project
Acton Park Skatepark

Completion date
2019

Event Date
13/04/2019

Scope of Event
Large scale event, organised in collaboration with the Ealing Skatepark Association and Ealing Council.

Competitions/Prizes/
Demonstrations/Coaching/Live
Bands/Refreshments/Vintage
Carshow

Good to know

A ribbon cutting ceremony is a great way to formalise the opening of your park.

.....

This provides a perfect time for press opportunities: speeches, photos for the local newspaper, thanking funding bodies and people who have contributed to the project.

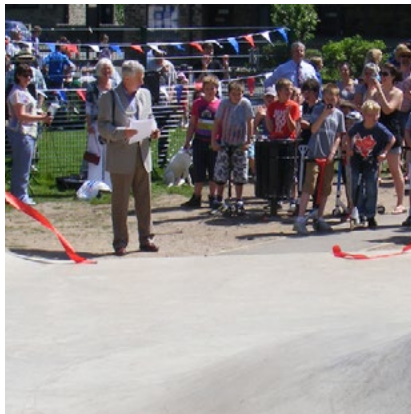
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It is also a great way to 'kick things off' for the day. Once the ribbon has been cut, any speeches are given and the park has been officially opened.

.....

The MC can then introduce themselves, announce the day's itinerary and get things started.

.....



Ribbon Cutting

Competitions



Photo

Royal Victoria Park Skatepark Opening

Photographer

Tom Sparey

Project

Bath Skatepark

Completion date

2016

Event Date

20/06/2016

Scope of Event

Large scale event, organised in collaboration with the local skatepark group/shops and Bath Council.

Competitions/Prizes/
Skateboard and BMX
Demonstrations/Music/
Refreshments

Good to know

CANVAS can help run an informal competition for all to enjoy.

.....

This aspect of the opening events tends to be determined on the day, as it is dependent on turnout and how many users attend from each discipline: Skateboard / Scooter / BMX / Rollerblade.

.....

We normally run an informal 'best trick jam' with prizes for best tricks/most enthusiastic in each discipline.

.....

This seems to be the best way to make it an inclusive day for all in attendance.



Demonstrations



Photo

Fifth Skatepark - Wiltshire Skate Series, 3rd Leg

Photographer

Darcy Wright

Project

Fifth Skatepark

Completion date

2017

Event Date

21/07/2018

Scope of Event

Medium scale event, organised by Wiltshire skatepark group headed by James Threlfal - CANVAS Supporting the event

Multi Phased Competition/ Skateboard and BMX Demonstrations/Music

Good to know

CANVAS can arrange a professional demonstration if desired.

Being in the industry for many years, we have links to athletes and can arrange a 'Demo' on the day to show off what can be achieved at your skatepark.

We have a good relationship with: Fifty-Fifty Skate store, 14:01Skateboardco, TwobitSkateco, Freestyle Skate Shop and many more.

As the athletes require professionals, this service would come with an additional cost - please contact us for further details.



Demonstrations



Photo

Fifth Skatepark - Wiltshire Skate Series, 3rd Leg

Photographer

Darcy Wright

Project

Fifth Skatepark

Completion date

2017

Event Date

21/07/2018

Scope of Event

Medium scale event, organised by Wiltshire skatepark group headed by James Threlfal - CANVAS Supporting the event

Multi Phased Competition/ Skateboard and BMX Demonstrations/Music

Good to know

Having music on the day really helps elevate the event. It is preferable that this is arranged by the local skatepark group/council.

We find that there is often a local DJ or band who are keen for the opportunity to showcase their talent.

CANVAS can provide music on the day if requested. We can hire a speaker system which will play music for the day as well as provide a microphone for any announcements and the MC-ing of competitions.

Equally, we can provide a playlist for the day if requested; often local users will have music they would like to play on the day.

Providing a PA for the event would come with an additional cost - please contact us for further details.



Music/PA

Refreshments



Photo

Acton Skatepark Opening

Photographer

Channon Wallace

Project

Acton Park Skatepark

Completion date

2019

Event Date

13/04/2019

Scope of Event

Large scale event, organised in collaboration with the Ealing Skatepark Association and Ealing Council.

Competitions/Prizes/
Demonstrations/Coaching/Live
Bands/Refreshments/Vintage
Carshow

Good to know

Having refreshments available on the day is a really great addition.

Opening events create a good way to feed into local businesses. At previous events a local burger van business or similar has come along for the day.

It is preferable that this would be arranged by the local skatepark group/council as they would have a better local knowledge.

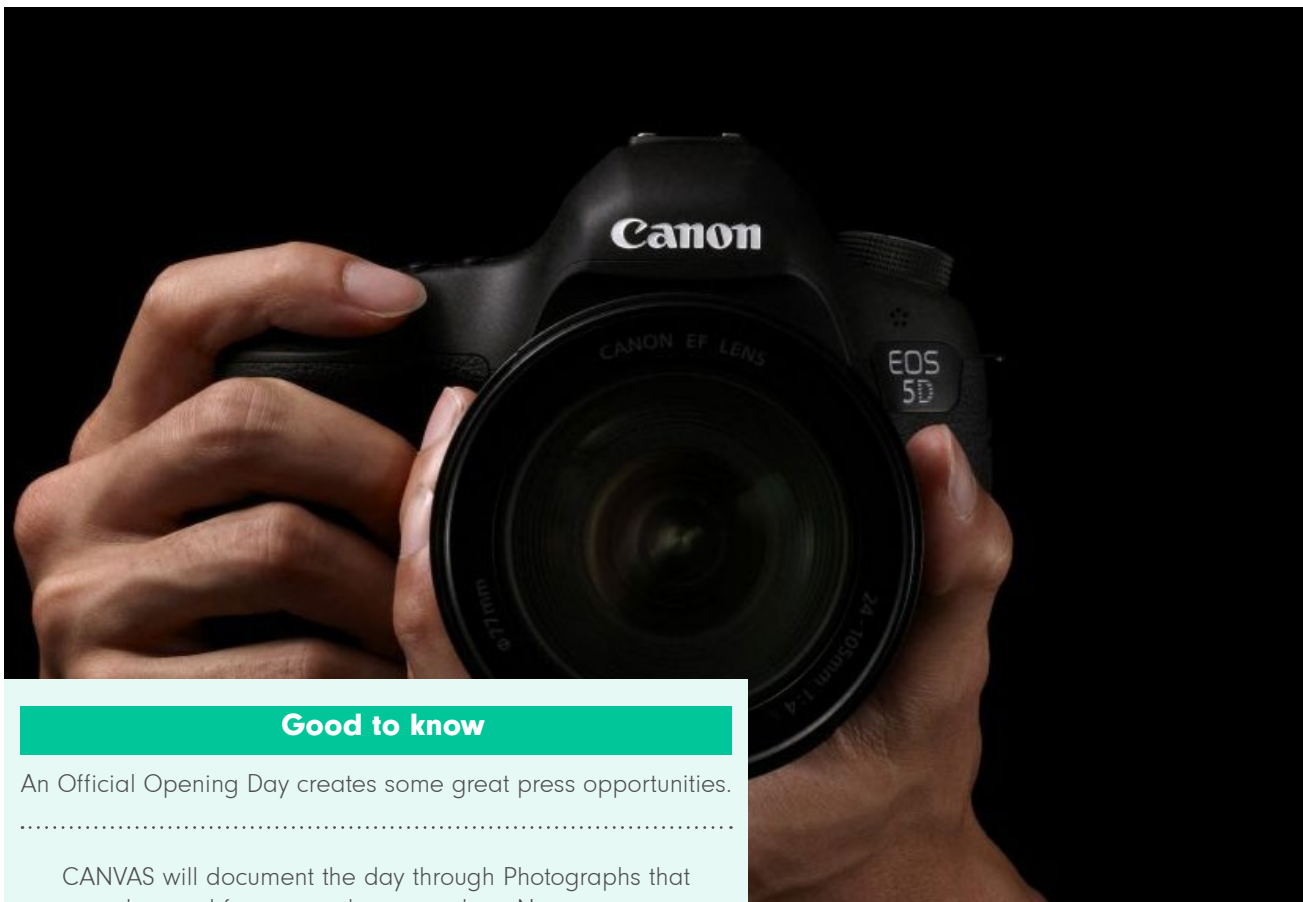


Media

CANVAS



Photo Opportunities



Good to know

An Official Opening Day creates some great press opportunities.

CANVAS will document the day through Photographs that can be used for press releases such as Newspaper or Web Articles. A great way to advertise your new facility.

The photos can feature on our website and various social media platforms that will be seen by the wider public. This can increase the number of visitors to your skatepark and feed into the local economy. It also gives the users and those attending the Opening Day a chance to be featured on our website and social media.

It is also an opportunity for local photographers to showcase their talent. Any photos of the day taken by locals can be featured on our website/Facebook with a photo credit giving a platform to advertise their photography skills.

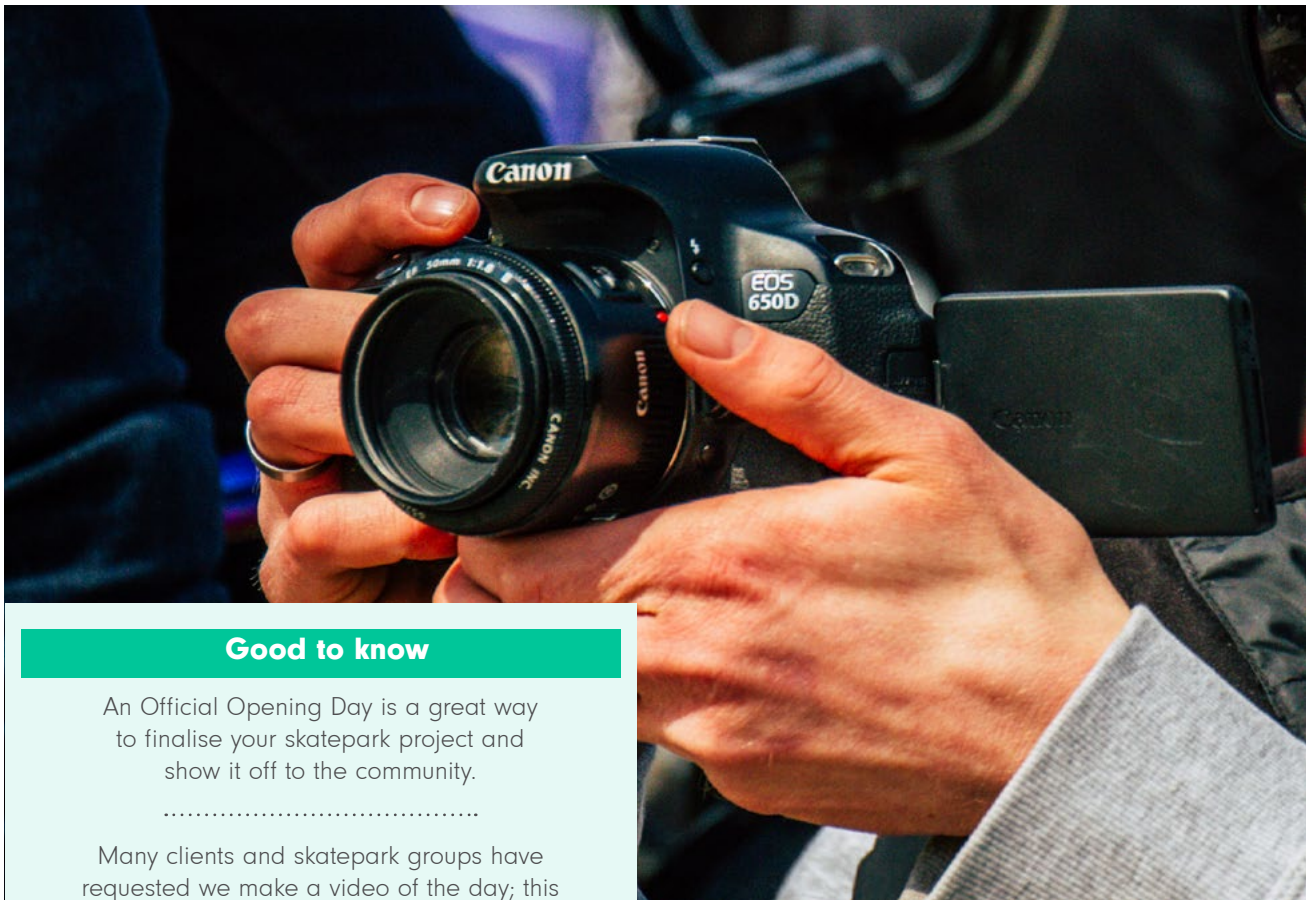
There is potential for a wide variety of photograph styles. From action shots of users performing tricks, to prizes being handed out and funding bodies/local councillors cutting the ribbon, handing over the facility and brushing shoulders with the younger community.



Media



Filming Opportunities



Good to know

An Official Opening Day is a great way to finalise your skatepark project and show it off to the community.

Many clients and skatepark groups have requested we make a video of the day; this is an exciting way to eternalise the event and show off the new facility to the wider public.

CANVAS have an in-house videographer as well as links to many others within the industry. This ensures a high-quality video as the dynamics of recording skateboarding/ BMX etc. is very different to standard filming.

We have a good relationship with some of the biggest skateboard and BMX magazines (Vague & RIDE Magazine) which means video edits may feature on their social media platforms.

Sharing videos on our website/social media and the possibility of being featured on Skateboard/ BMX magazines your skatepark video can reach thousands of views, promoting the park and giving local users the chance to make an appearance.





The Team

CANVAS



Events Co-ordinator

Russ Heideman

Discipline: Skateboarder

Stats:

- Age: 28
- Years Riding: 17

Experience

- Over 15 years Skateboarding
- Over 5 Years organising/ hosting events
- Over 8 Years Skatepark Design
- Photography/Videography
- Video Editing



Events Team

Nic Chappel

Discipline: Skateboarder

Stats:

- Age: 28
- Years Riding: 17

Sponsors

- Huf Worldwide
- Out of Step Dist
- Shiner Dist



James Threlfall

Discipline: Skateboarder

Stats:

- Age: 25
- Years Riding: 14

Sponsors

- Element Europe
- Pig Wheels
- Skate Warehouse



Ben Rowley

Discipline: Skateboarder

Stats:

- Age: 31
- Years Riding: 18

Sponsors

- 14:01 Skateboard Company
- Severn Goods
- Twobitskateco



Dan Cates

Discipline: Skateboarder/Master of Cermonies

Stats:

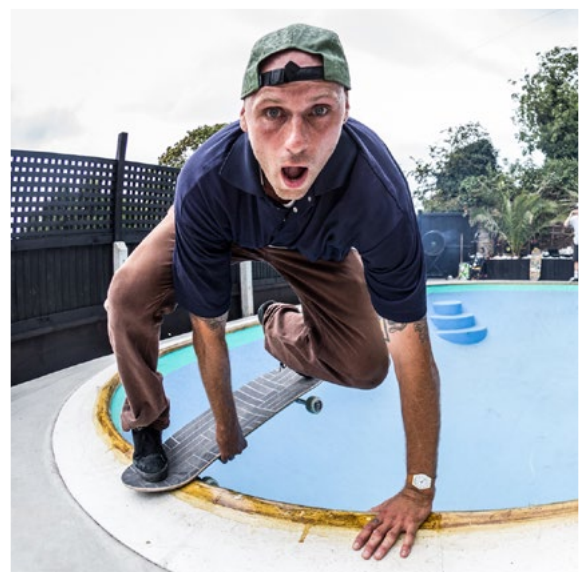
- Age: 43
- Years Riding: 30

Experience

- Over 30 Years Skateboarding/Hosting Events
- Over 15 years hosting events
- Professional Judge for Simple Sessions

Sponsors

- Death Skateboards
- Independent Trucks
- Shiner Dist





Promotion

CANVAS



Promotional Artwork



Whitchurch Skatepark

Official Opening Day
 Wednesday 22nd August
 11:00am-4:00pm
 @ Jubilee Park, SY13 1BN



Good to know

A promotional poster is an important way to spread word of the event.

CANVAS can provide you with an 'Off the Shelf' promotional poster for the Opening Event upon request.

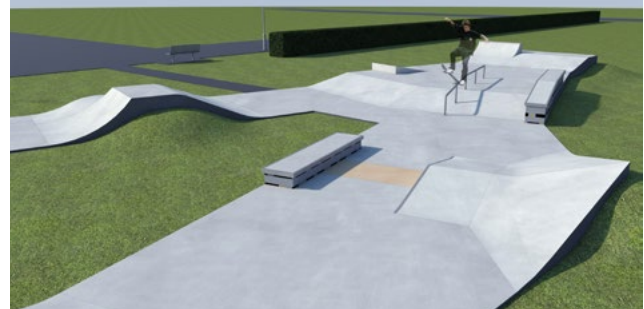
The artwork can then be shared on various platforms to promote the event: Local press, Council Website, CANVAS Social Media etc.

This is often something that the local skatepark group would like to produce. Skateparks tend to attract creative types and this can be a good opportunity to showcase their work.

Kings Heath Skatepark

Official Opening Day
 Friday 29/03/2019 from 3:00pm

Competitions | Prizes | Music | Demonstrations



CRYSTAL PALACE SKATEPARK **SUMMER JAM**

SAT 25TH
AUGUST 11 - 4

PROS LEGENDS
UNDER 16'S
BEST TRICK
PRIZES

FRIENDSCRYSTALPALACESKATEPARK.WORDPRESS.COM

King opening jam
eddie's

SATURDAY 29TH APRIL / 1PM - 6PM
KING EDWARD SKATEPARK, CARLTON RD, NOTTINGHAM, NG3 2AR
WWW.SKATENOTTINGHAM.CO.UK | CONTACT@SKATENOTTINGHAM.CO.UK

SUPPORTED BY



Prize Packages

CANVAS



Complimentary Prize Package



Details

The competition aspect of these events is always greatly improved by having plenty of merchandise to give away to those in attendance.

.....

CANVAS will provide some complimentary prizes as a contribution to the event.

.....

We will also look to source prizes from people who may wish to sponsor the event where possible.

.....

We have our own 'CANVAS' branded skateboard decks and will provide 1 or 2 of these depending on the scale of the park.

.....

Alongside these boards: we will also bring along some CANVAS stickers as they are a nice easy way to ensure that everyone can go away with something from the day.

.....



Additional Prize Package



Details

CANVAS can source additional prizes from one of our many suppliers within the industry (Shiner Distribution/RockSolid Distribution/Form Distribution) if there is a budget available.

.....

We recommend a small prize budget of £100 to ensure a great day for all in attendance.

.....

Lower value prizes are ideal as that ensures we have lots to give away for all who participate in any competitions on the day.

.....

If you have any specific requirements, we may be able to help with purchasing through our suppliers ahead of the event.

.....



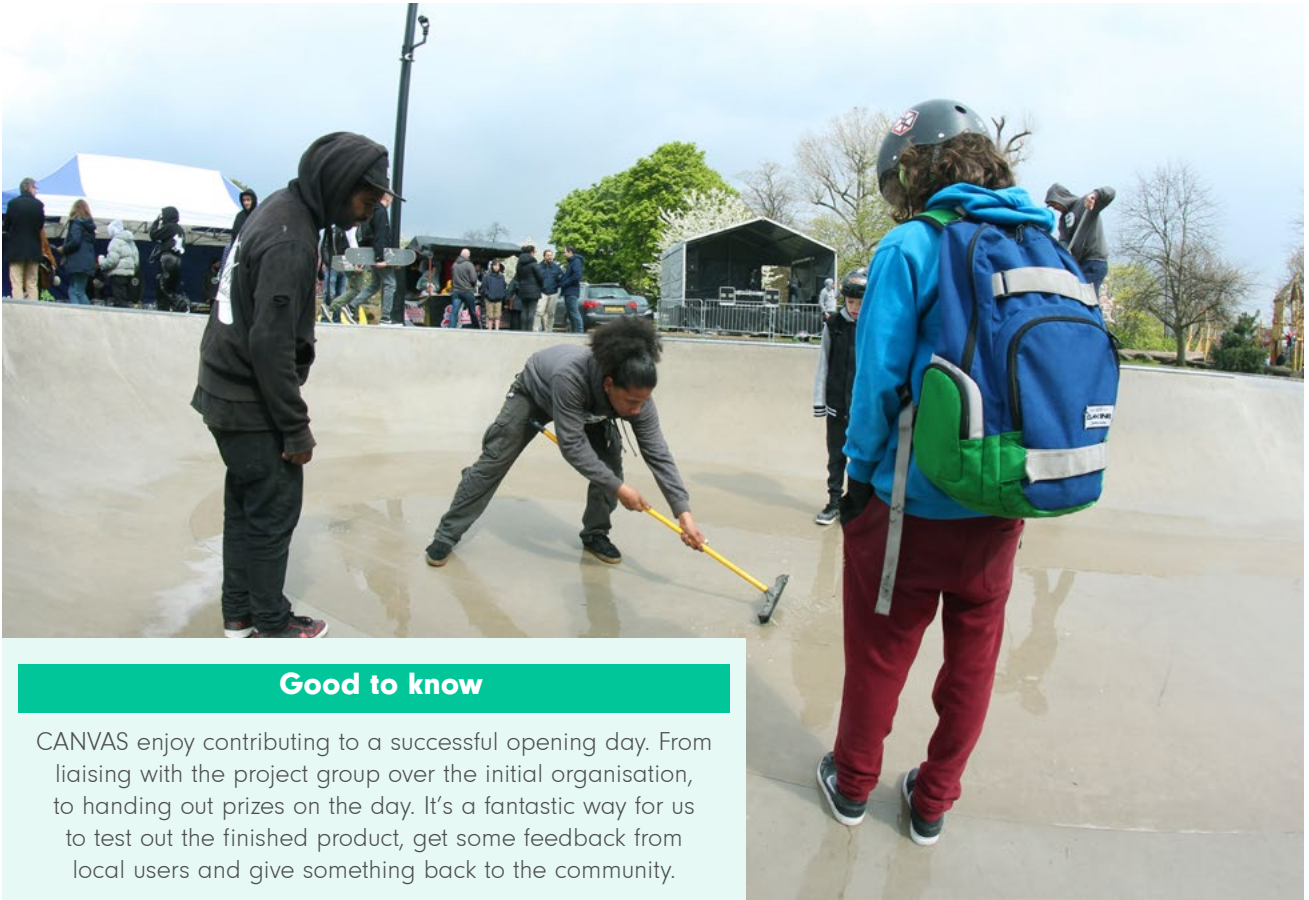


Weather Warnings

CANVAS



Poor Weather Conditions



Good to know

CANVAS enjoy contributing to a successful opening day. From liaising with the project group over the initial organisation, to handing out prizes on the day. It's a fantastic way for us to test out the finished product, get some feedback from local users and give something back to the community.

.....

Being a UK based company, opening events can be affected by the weather. This needs to be considered when planning. For example: if we are nearing completion in late autumn - we would encourage skatepark groups to hold an official opening day the following spring. Concrete skateparks become slippery when wet and this increases the risk of falls. We would not encourage users to push themselves during an event at the risk of injury.

.....

If your park is scheduled to be completed during the winter months, we would advise a 'soft opening' or 'ribbon cutting' ceremony is arranged locally. An opportunity for the skatepark group, local users, council members, mayor, funding bodies etc. to get some PR photos for local press/magazines and officially announce the opening to local users.

.....

CANVAS could then arrange a secondary event in collaboration with the project group/client with less risk of poor weather.

.....





Extras

CANVAS



Large Scale Events



Photo
Jubilee Park Opening

Photographer
Russ Heideman

Project
Shropshire Skatepark,

Completion date
2018

Event Date
22/08/2019

Scope of Event
Large scale event: organised by Shropshire Council in collaboration with Third party events company: King Ramps - Canvas supported the event.

Competitions/Prizes/
Demonstrations/Coaching/
DJ/Refreshments/Modular
PumpTrack

Good to know

CANVAS have been involved in much larger scale opening events when there is a budget available.

.....
These are normally hosted by a third party who specialise in this type of event:

.....
King Ramps - <https://www.kingramps.co.uk/>

.....
Team Extreme - <http://www.teamextreme.co.uk/>

.....
Team Rubicon - <http://teamrubicon.co.uk/>

.....
Please mention CANVAS Spaces when approaching any of the above.
.....

Coaching



Photo

Crystal Palace Summer Jam

Photographer

Russ Heideman

Project

Crystal Palace Skatepark

Completion date

2018

Event Date

25/08/2018

Scope of Event

Large scale event, organised in collaboration with 'FriendsCrystalPalceSkatepark' Group and Bromley Council.

Competitions/Prizes/
Demonstrations/Coaching/
Music/Refreshments

Good to know

Coaching can be a great addition to an opening day if there is a budget available.

We have links to many organisations who provide skate coaching:

Skates and Ladders - <https://www.skatesandladders.com/>

ABC Skate Coaching - <http://www.abcskateboarding.co.uk/>

Learn to Skateboard - <https://www.learntoskateboard.co.uk/>

Please mention CANVAS Spaces when approaching any of the above.

Live Music



Photo

Acton Skatepark Opening

Photographer

Ealing City Council

Project

Acton Park Skatepark

Completion date

2019

Event Date

13/04/2019

Scope of Event

Large scale event, organised in collaboration with the Ealing Skatepark Association and Ealing Council.

Competitions/Prizes/
Demonstrations/Coaching/Live
Bands/Refreshments/Vintage
Carshow

Good to know

Your skatepark opening event creates an opportunity for a great day out for the local community.

At past events, skatepark groups have organised live music and even stages for the day.

This could be incorporated in the skatepark opening. Using different songs for different parts of the day, announcements etc.

A great way to showcase local talent and create a fun day for the wider community.

Costings

Canvas would like to help support the opening day as much as possible. To do so, we could do with as much input and lead time as possible in order to organise the event.

.....

Canvas can provide complimentary support on the day in the form of:

.....

- Documenting the day with photographs.
 - Filming highlights of the day.
- Informal Best Trick/Small prize giveaways. (Depending on turnout/requirement)
 - Complimentary Prizes: CANVAS Deck (Skateboard), CANVAS stickers, some additional prizes (tee shirts and accessories)

There are additional things we can help arrange/support with an available budget and suitable lead time:

.....

- Additional Prizes: Minimum £100 order from our suppliers.
 - Arranging a PA system/music on the day: £350
 - Formal Judging/MC for the day: £300
- Professional Demonstrations: £250 per session (minimum of 2 x Riders required to perform a Demo)

Events Companies: King Ramps/Skates and Ladders/Team Extreme: (They will run the whole day: Professional Demos, Workshops, PA/Music, MC, Competitions, Prizes etc.) Cost TBC with third party.

.....

We aim to work together with the council and skatepark group towards the scale and success of the day.

.....



A R T I S T I C E N G I N E E R I N G

Canvas Spaces Limited | 12 Dowry Square, Bristol BS8 4SH United Kingdom
Registered company in England & Wales no. 8723592 | VAT Reg. no. 172 5172 16

PAPER H

Christmas Lights quoted prices

Street Lights	
Highline electrical	
Installation & removal of 15 column motifs on High St £2,500	2500
Installation & Removal of FXL085 lights to 4 Trees on High Street £800	800
Installation & Removal of 1 set lights on vicarage lane lamp column (Magnolia Tree) £200	200
Switch on, 2 man team 26.11.23 £350	350
Collection & return of products to Blachere £207.65	208
Sundries £10.00	10
	4068
Total Lights budget	

Ground Lights		
Creative Festivities (CFL)	1Year	3 year rental
15ft Nordmann Fir Christmas tree and coloured string	2214	1925
To supply only for one year festoon lights for 2 x trees as per 2021	2620	2230
Install festoon lights	175	175
To supply only icicle lights as per 2021	1056	898
To install and take down icicle lights	280	280
	6345	5508

Total 1 year	Total 3 year
10,413	9,576
9,625	9,625

All prices +VAT

The above does not yet include the cost for the local electrician who will be fitting the lights at the hall and the small trees.