



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 19 October 2023

You are hereby invited to attend a meeting of the **Finance and General Purposes Committee** which will be held on **Tuesday 24 October** commencing at **19.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

This committee is followed by a meeting of Full Council scheduled at 20.00.

Belina Boyer
Parish Clerk/RFO

Committee Members: Cllr O Bere, Cllr S Clegg, Cllr G Dunn (Vice-Chair), Cllr I Dovey, Cllr T James, Cllr A McLeod, Cllr P Thomas (Chair), Cllr Alice Tomlinson and Cllr Oliver Furniss

Agenda no	Agenda Item title	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
	Welcome by the chair of the committee.	

Agenda no	Agenda Item title	Power/Regulation
FGP24/080	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.
FGP24/081	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
FGP24/082	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FGP24/083	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FGP24/084	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Finance and General Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Finance and General Purposes Committee meeting Tuesday 26 September 2023	Local Government Act 1972, Sch 12, p41 (1).
FGP24/085	To receive a verbal progress report by the clerk on action points from the last meeting.	
FGP24/086	To receive and approve the payments listings for September 2023. Paper B	
FGP24/087	To receive and note the summary and detailed income and expenditure reports for September 2023. Paper C	
FGP24/088	To receive and note the balance sheet for September 2023. Paper D	
FGP24/089	To receive and note the summary and detailed forecast for council income and expenditure. Paper E	
FGP24/090	To receive and note the bank reconciliation to the 30 September 2023 Paper F	
FGP24/091	To receive and note the draft minutes of the Personnel Sub-Committee held 14 August 2023 Paper G	
FGP24/092	To consider the Terms of Reference for the committee's working groups for adoption <ul style="list-style-type: none"> Internal Control Working Group and determine its membership 	

Agenda no	Agenda Item title	Power/Regulation
	<ul style="list-style-type: none"> Budget Working Group Paper H – to be tabled	
FGP24/093	To consider 2024/25 budget requirements for this committee for this committee Paper I	
FGP24/094	To consider moving all but £5000 from the elections designated reserve to general reserves. Paper J	
FGP24/095	To consider releasing funds held in accruals for improvements at the Recreation Ground and creating a designated reserves for Recreation Ground and Skatepark improvements Paper K – to be tabled	
FGP24/096	To consider the following grant requests: a) Use of uncharged room for AGM request from Radcliffe-on-Trent Preschool Playgroup. b) Grant application from 4 th Radcliffe on Trent Guides Paper L	
FGP24/097	To consider an Internal Financial Controls checklist and nominate a member of the committee to carry out the checks. Paper M	2023 JPAG – Proper Practices
FGP24/098	To receive any items for notification to be included on a future agenda – for information only	
FGP24/099	To note the date and time of the next scheduled Finance and General Purposes Committee meeting as Tuesday, 28 th November 2023 at 19.00.	Local Government Act 1972, Sch 12, p10 (2)(a)