



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 19 October 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the **Full Council** which will be held on **Tuesday 24 October** commencing at **20.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Please note: This meeting is preceded by a meeting of the Finance and General Purposes Committee. The start of this meeting may be delayed if the preceding meeting overruns.

Belina Boyer
Parish Clerk/RFO

Agenda no	Agenda Item title	Power/Regulation
	Chair's welcome	
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	
FC24/111	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Local Government Act 1972, s85 (1) & Sch 12, p40.

Agenda no	Agenda Item title	Power/Regulation
FC24/112	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
FC24/113	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FC24/114	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/115	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 26 September 2023	Local Government Act 1972, Sch 12, p41 (1).
FC24/116	To note the (draft) minutes of the council’s committees: a) F & GP 26 September 2023 b) Amenities 3 October 2023 c) Planning and Environment 10 October 2023 d) The Grange and Grange Hall 10 October 2023 Paper B	
FC24/117	To receive and note a verbal update by the clerk	
FC24/118	To consider the following policies and procedures for adoption: a) Social Media and Electronic Communication Policy b) Communication Protocol Deferred from FC24/103 Paper C	
FC24/119	To consider a proposal by Cllr Thomas: to agree the work scope required to support promoted events for the year 2024/5. As part of this I would ask the Clerk to assess the number of hours and cost of the staff time we 'invested' in the events this year and to decide on number of associated proposals so that the correct figures can be included in next years budget:	

Agenda no	Agenda Item title	Power/Regulation
	<ul style="list-style-type: none"> • the council will continue to promote events next year only if all costs (including staff) are covered by income from the event (i.e. no charge on the precept) • the council will continue to promote events next year if external costs only are covered by income from the event (i.e. the precept covers the cost of staff time etc) • If the council agree to continue to promote events next year, will the required staff time is made available from work schedule of our regular permanent staff (I would expect the Clerk to give an idea of the impact on other work) or do we request the Clerk to find additional temporary help to minimise the impact on our 'regular' work. We took this second option a couple of years ago but obviously this has a budgetary impact. <p>Paper D – to follow</p>	
FC24/120	<p>To consider a request from RadFest for the free use of the recreation ground 08 June 2024 as in previous years.</p> <p>Paper E</p>	
FC24/121	<p>To consider a complaints policy for adoption.</p> <p>Paper F</p>	
FC24/123	<p>To note correspondence previously circulated.</p> <p>Paper G</p>	
FC24/124	<p>To receive and note reports from members.</p>	
FC24/125	<p>To receive any items for notification to be included on a future agenda – for information only</p>	
FC24/126	<p>To note the date and time of the next scheduled Full Council meeting as Tuesday, 28 November 2023 at 20.00.</p>	<p>Local Government Act 1972, Sch 12, p10 (2)(a)</p>