



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 23 November 2023

Dear Councillor,

You are hereby invited to attend a meeting of the **Full Council** which will be held on **Tuesday 28 November** commencing at **20.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Please note: This meeting is preceded by a meeting of the Finance and General Purposes Committee. The start of this meeting may be delayed if the preceding meeting overruns.

Belina Boyer
Parish Clerk/RFO

Agenda no	Agenda Item title	Power/Regulation
	Chair's welcome	
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	
FC24/127	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Local Government Act 1972, s85 (1) & Sch 12, p40.

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FC24/128	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
FC24/129	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FC24/130	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/131	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 24 October 2023.	Local Government Act 1972, Sch 12, p41 (1).
FC24/132	To note the (draft) minutes of the council's committees: a) F & GP 24 October 2023 b) F & GP 14 October 2023 c) Amenities 21 November 2023 d) Planning and Environment 14 November 2023 e) The Grange and Grange Hall 14 November 2023 Paper B	
FC24/133	To receive and note a verbal update by the clerk	
FC24/134	To consider the following policies and procedures for adoption: a) Social Media and Electronic Communication Policy b) Communication Protocol Deferred from FC24/103 and FC24/118 Paper C	
FC24/135	To consider a proposal by Cllr Thomas: to agree the work scope required to support promoted events for the year 2024/5. As part of this I would ask the Clerk to assess the number of hours and cost of the staff time we 'invested' in the events this year and to decide on number of associated proposals so that the correct figures can be included in next years budget:	

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	<ul style="list-style-type: none"> • the council will continue to promote events next year only if all costs (including staff) are covered by income from the event (i.e. no charge on the precept) • the council will continue to promote events next year if external costs only are covered by income from the event (i.e. the precept covers the cost of staff time etc) • If the council agree to continue to promote events next year, will the required staff time is made available from work schedule of our regular permanent staff (I would expect the Clerk to give an idea of the impact on other work) or do we request the Clerk to find additional temporary help to minimise the impact on our 'regular' work. We took this second option a couple of years ago but obviously this has a budgetary impact. <p>Deferred from FC24/119 Paper D</p>	
FC24/136	<p>To consider a complaints policy for adoption. (deferred from FC24/121)</p> <p>Paper E</p>	
	<p>To consider the following planning applications (no extension granted due to holidays)</p> <ul style="list-style-type: none"> a) 23/O2064/FUL Single storey side/rear extension. 26 Grandfield Avenue Radcliffe On Trent Nottinghamshire NG12 1AL b) 23/01846/FUL Two storey side/roof extension, single storey front porch and side extension, alterations to fenestration, two storey rear extension, raise rear roof height, application of insulated render to existing front, rear and side elevations, raised platform and balcony to rear. 3 Ridge Lane Radcliffe On Trent Nottinghamshire NG12 1BD c) 23/02073/FUL Retrospective Change of Use of 1 x Agricultural Shed to Class B8 Use (Storage). Shelford Lodge Shelford Road Radcliffe On Trent Nottinghamshire NG12 1EA 	
FC24/137	<p>To witness the chair's signing of the Radcliffe on Trent Parish Council Civility & Respect Pledge Certificate Number 1370 (FC24/101)</p> <p>Paper F</p>	
FC24/138	<p>To resolve to adopt the Strategic Plan Document</p> <p>Paper G</p>	

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FC24/139	To receive and note a report from the chair on the meeting with members of the community recently affected by flooding. Paper H	
FC24/140	To consider and decide on a date for the Annual Assembly of the Parish Meeting. Paper I	
FC24/141	To consider the following motions and papers by Cllr Furniss: 1. To consider and approve the implementation of the Radcliffe on Trent Parish Council Social Media and Communications Policy (following NALC guidelines) 2. To consider the following motion by Cllr Furniss: To consider and approve the implementation of the Emergency Plans and Procedures Document 3. To consider the following motion by Cllr Furniss: To approve the Clerk to spend up to £2,500 from free reserves to purchase emergency equipment as per the Emergency Plans and Procedures Document. Paper J	
FC24/142	To note correspondence previously circulated. Paper K	
FC24/143	To receive and note reports from members.	
FC24/144	To receive any items for notification to be included on a future agenda – for information only	
FC24/145	To note the date and time of the next scheduled Full Council meeting as Tuesday, 23 January 2023 at 20.00.	Local Government Act 1972, Sch 12, p10 (2)(a)