



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 23 November 2023

You are hereby invited to attend a meeting of the **Finance and General Purposes Committee** which will be held on **Tuesday 28 November** commencing at **19.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

This committee is followed by a meeting of Full Council scheduled at 20.00.

Belina Boyer
Parish Clerk/RFO

Committee Members: Cllr O Bere, Cllr S Clegg, Cllr I Dovey, Cllr T James, Cllr A McLeod, Cllr P Thomas (Chair), Cllr Alice Tomlinson and Cllr Oliver Furniss

Agenda no	Agenda Item title	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
	Welcome by the chair of the committee.	

Agenda no	Agenda Item title	Power/Regulation
FGP24/106	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.
FGP24/107	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
FGP24/108	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FGP24/109	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FGP24/110	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Finance and General Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – a) Finance and General Purposes Committee meeting Tuesday 24 October 2023 b) Finance and General Purposes Committee meeting Tuesday 14 November 2023	Local Government Act 1972, Sch 12, p41 (1).
FGP24/111	To receive a verbal progress report by the clerk on action points from the last meeting.	
FGP24/112	To receive and approve the payments listings for October 2023. Paper B	
FGP24/113	To receive and note the summary and detailed income and expenditure reports for October 2023. Paper C	
FGP24/114	To receive and note the balance sheet for October 2023. Paper D	
FGP24/115	To receive and note the summary and detailed forecast for council income and expenditure. Paper E	
FGP24/116	To receive and note the bank reconciliation to the 31 October 2023 Paper F	
FGP24/117	To consider releasing funds held in accruals for improvements at the Recreation Ground and creating a designated reserve for Recreation Ground and Skatepark improvements. Paper G	

Agenda no	Agenda Item title	Power/Regulation
FGP24/118	To consider allocating funds for D-Day commemorative event in addition to the usual Picnic in the Park, Village Show and Christmas Fair events.	
FGP24/119	To consider a recommendation by Grange and Grange Hall Committee to obtain a professional condition report and market value and re-instalment value valuations for both the Grange and the Grange Hall and pay this from the Professional Fees Budget line and contingencies – if required. Paper H	
FGP24/120	To consider quotations received from proprietary accounting, facilities and cemetery software and set an upper budget limit to enable the Clerk/RFO to determine, on behalf of the authority – the form of its accounting records and supporting records and commission relevant software, support and training package. . Paper J – to follow	Accounts and Audit Regulations 2015
FGP24/121	To consider quotations received for council IT packages and decide on a contractor to provide improved IT services and legally compliant website. Paper K	
FGP24/124	To note the draft accumulated budget for the 2024-25 financial year and note the council tax base for 2024-25.	
FGP24/125	To receive any items for notification to be included on a future agenda – for information only	
FGP24/126	To note the date and time of the next scheduled Finance and General Purposes Committee meeting as Tuesday, 19th December 2023 at 19.00.	Local Government Act 1972, Sch 12, p10 (2)(a)