

# Paper A



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB  
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269/23

### **DRAFT** Minutes of the Amenities Committee meeting held on 21<sup>st</sup> November 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

Cllr Oli Bere (Chair)	Cllr Oliver Furniss (Vice Chair)	Cllr Harry Curtis
Cllr Tracie Bere	Cllr Annie Mackensie	Cllr Matt Douglas
Cllr Anne McLeod		

#### Members Absent:

Cllr Tracy James	Cllr Alice Tomlinson	
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#### In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Administrator)	
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#### Also present:

Cllr Phil Thomas, 4 members of the public and RBC Cllr Abby Brennan

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Committee for a period not exceeding 5 minutes, with a maximum of 15 minutes	There were 4 members of the public present who all gave their opinions on the agenda and community concerns. First member of the public to speak, stated that they were disappointed with the state of the gazebo floor which was meant to have been painted with paint in the summer and has not been completed. They also cautioned the committee about		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	<p>in total. Please see the Standing Orders 3 d-n for details.</p>	<p>taking their ideas to a decision prior to a public consultation.</p> <p>Second member of public raised concerns over the comment that cemetery inspections hadn't been conducted since 2018, when they had been around the cemetery laying down stones when they were on the council. The clerk assured them that it was meant that no restorative works had been completed to knowledge since 2018.</p> <p>They also raised concerns about the idea of a dog agility area at Valley Road and urged the committee to spend money elsewhere, again they urged the committee to seek public consultation.</p> <p>Third member of public raised concerns again for the dog agility park, they also urged the committee to think about notice boards in the village with informative information regarding events, health care and bus times. Again, they urged public consultation on the dog agility and wharf lane recreation ground proposals.</p> <p>RBC Cllr Brennen stated that she was happy to see ideas for the village and generally supports the dog agility area. She urged the council to send in ideas of projects to try to claim funding before the middle of January.</p>		

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		<p>Fourth member of the public stated that the papers did not offer enough detail. In regards to the dog agility area he urged that the residents of the local area were specifically spoken to about the proposal. He was concerned regarding the lack of detail in Paper H, and M and that Paper B was missing headers.</p>		
		<p>Cllr McLeod made a statement regarding the agenda saying that she understands a great deal of work had gone into the proposals however, the agenda was too long and does not give enough consideration or time to debate each item properly. She therefore proposed to defer 7 items.</p> <p><i>The Chair Cllr Bere left the meeting at 19.17 and did not return.</i></p> <p>Vice -Chair Cllr Furniss took the chair. After a long discussion the committee <b>resolved to continue</b> the meeting. The committee <b>resolved to defer</b> the following items 129, 131, 132, 133, 134, 135 and 136.</p>		
	Chair's welcome	Chair welcomed the committee.		
AC24/107	To note apologies for absence.	The committee noted apologies from Cllrs James and Tomlinson.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/108	To receive any declarations of interest in accordance with the	There were none received.		Localism Act 2011, s31.

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	requirements of the Localism Act 2011.			
AC24/109	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/110	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	N/A		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/111	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). <b>Paper A</b> – Amenities Committee 3rd October 2023	The committee unanimously <b>resolved</b> to sign the minutes as a true record of the meeting 3 <sup>rd</sup> October 2023 subject to minor amendments.	Administrator to post to website	Local Government Act 1972, Sch 12, p41 (1).
AC24/112	To <b>note</b> the Amenities Committee Revenue Budget for 2023/2024. <b>Paper B</b>	Noted. The committee requested updated figures to the next meeting..	Accounts Clerk to submit for next meeting.	
AC24/113	To <b>note</b> the Clerk’s actions update report.	This item was not discussed.		

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AC24/114	To receive and <b>note</b> a verbal report on ground staff work.	This item was not discussed.		
AC24/115	To <b>note</b> an update from the Conservation Group. <b>Verbal Report</b>	The conservation group reported that the Hallowell steps have been cleared as well as the drainage. They have ordered 6 trees from Rushcliffe Borough Council and plan to liaise with Streetwise for a location as to where to put them. The new fence at Dewberry Hill is still ongoing and the work is to be started soon. They have noted that the sign should be taken down before the fence is put up and placed in storage until works complete. He noted that he is aware that a NCC ecologist had been walking around the area in relation to mitigation money for the new development with Spitfire homes in respect of a possibility of adding car parking in the area. No.63 on Cropwell Road has now been sold. Rushcliffe Strategic group have approved the grant, and he will liaise with Sally (Accounts Clerk) to place an order.		
AC24/116	To <b>consider</b> Funtopia event and hire charge for grounds.	The committee <b>resolved</b> to investigate this option further.	Clerk to liaise with Funtopia to get more details and costings.	
AC24/117	To <b>consider</b> a Skate Park opening event and agree some dates.	The committee <b>resolved</b> to investigate this option further.	Clerk to liaise with Canvas to get more details and suggest summer holiday dates..	

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AC24/118	To <b>consider</b> quotes for memorial inspections and choose a contractor.	The Clerk explained that there was a typing error and that her recommendation should read Company D rather than Company C. There were two proposals for this item which were considered in turn. The first proposal by Cllr Furniss was to instruct company C to inspect memorials in the cemetery and 2 <sup>nd</sup> proposal by Cllr McLeod was to instruct company D to inspect the memorials. The first proposal was carried. The committee <b>resolved</b> to instruct company C.	Clerk to instruct Company C.	Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1
AC24/119	To <b>receive and consider</b> the football pavilion condition survey and <b>decide</b> on any action to be taken.	The matter was discussed at length. The committee <b>resolved</b> to take down the porch area to the building and ensure that an electrical safety check is undertaken. It was further <b>resolved</b> that costs for the required work to be requested from the leisure hub fund.	Clerk to arrange for electrical safety certificate. Clerk to liaise with football club over removal of porch area. Clerk to cost rainwater goods replacement and fascia repairs.	Local Government Act 1894 s 8(1) (i)
AC24/120	To <b>receive and consider</b> estimates received for the sealing of the Skatepark Sealing – and allocate the relevant funding.	The clerk reported that quotes had yet to be received however, she wanted it noting that initial conversations for resealing may be £15,000.		Local Government Act 1894 s 8(1) (i)
AC24/121	To note playground inspection report 04 October and consider quotes to carry out intermediate repairs.	The clerk reported that 2 quotes had been received for the repairs to the zipline. The committee unanimously resolved to delegate the appointment of	Clerk to instruct appropriate contractor.	Local Government Act 1894 s 8(1) (i)

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		a suitable contractor to the clerk to ensure that the zipline is fixed.		
AC24/122	<b>To receive and note</b> a verbal update by the Clerk on the Streetwise bin and litter pick contract and <b>consider</b> the purchase of litter pick stations.	The clerk reported that the proposed new contract had not been received in time for the meeting. An increase in cost for litter picking is needed for budgeting purposes. The committee unanimously <b>resolved</b> not to purchase litter pick stations at this time.		Litter Act 1983, ss.5, 6
AC24/123	<b>To consider</b> quotations received to reduce the Wharf Lane recreation ground hedge and determine the height the hedge should be reduced to.	Deferred		Local Government Act 1894 s 8(1) (i)
AC24/124	To adopt the Terms of reference for the following working groups (AC24/079 ): a) Cemetery working group b) Lease hire charge review working group The recreation ground working group	Deferred		
AC24/125	To <b>note</b> the notes from the Cemetery and Rec Working Groups taken by a member of the groups.	Deferred		
AC24/126	To consider a proposal by Cllr Furniss: <b>To approve</b> a revised design and the installation of a new cemetery	Deferred		



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	tap and approve any difference in costs.			
AC24/127	To consider a proposal by Cllr Furniss: To <b>approve</b> the installation of three new benches at the Lily Ponds from the nature reserves budget (Option A or B).	Deferred		
AC24/128	To consider a proposal by Cllr Furniss: To <b>approve</b> the installation of a new toilet door at Rockley Park. <i>(Quotations needed from Officer. more options needed focusing on getting the toilets open ASAP, though mindful a full refurbishment is proposed next year - suggest a basic wooden door for now then move to metal and electric locks next year as part of the refurb).</i>	Deferred		
AC24/129	To consider a proposal by Cllr Furniss: To <b>consider</b> quotations and <b>approve</b> works for: <i>(Quotations needed from Officer)</i> a) The cleaning and repainting of Rockley Park Pavilion building b) The cleaning and [fixing' of Rockley Park Pavilion roof & guttering	Deferred		

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	c) The installation of new lighting on Rockley Park Pavilion ( <i>'up' lighters on exterior and interior down lights - meeting 13/6/23</i> ).			
AC24/130	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>approve</b> the installation of new defibrillators, bleed control kits and the associated costs at the following locations: (<i>Meeting 13/6/23</i>)</p> <p>a) Woodside Stores/Harlequin. (<i>This is the donated defib, already agreed in principle with the owner, need to reconfirm with him and sign the MOU document example sent to you from EMAS. No electricity required - EMAS cabinets do not have electrical supply and c.150 of these are in use so only needs drilling to outside the wall and registering on the Circuit</i>)</p>	Deferred		
AC24/131	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>receive</b> quotes for new dog zone signage and <b>approve</b> the installation (<i>from meeting 13/6/23, there may be benefit in contacting the Borough to see</i></p>	Deferred		

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	<i>what company they used for the one's at Rushcliffe Country Park)</i>			
AC24/132	<p>To consider a proposal by Cllr Furniss:            To <b>consider</b> and <b>approve</b> the application for funding of Valley Road Dog Agility Area  <i>(Attached)</i></p> <p>a) To <b>approve</b> the concept of a dog agility area in the Valley Road space</p> <p>b) To <b>approve</b> the submission of the application below to Rushcliffe Borough Council for UKSPF/REPF funding of £10,000 for dog agility equipment, information board and installation</p>	Deferred		
AC24/133	<p>To consider a proposal by Cllr Furniss:            To <b>approve</b> the formation of the following Working Groups.            Returning item from Cllr's O Furniss, T Bere, A McKenzie</p> <p>a) Dewberry Hill</p> <p>b) Dog Agility Area (<i>Note: This group will focus on the implementation of the agreed item above</i>).</p>	Deferred.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
AC24/134	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>consider</b> and <b>approve</b> revised Cemetery Pricing as recommended by the Cemetery Working Group effective 1st December 2023. <i>(Attached)</i></p> <p>a) To <b>approve</b> the pricing strategy outlined below for burials and cremations effective 1<sup>st</sup> December 2023</p> <p>b) To <b>approve</b> the pricing strategy outlined below for alternatives to burials/cremations effective 1<sup>st</sup> December 2023</p> <p>c) To <b>approve</b> the package layout to simplify costings for purchasers effective 1<sup>st</sup> December 2023</p>	Deferred.		
AC24/135	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and <b>approve</b> revised Cemetery Regulations as recommended by the Cemetery Working Group effective 1st December 2023.</p>	Deferred.		
AC24/136	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>consider</b> and <b>approve</b> the recommendation by The Rec</p>	Deferred.		

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	<p>Working Group (<i>Attached</i>)</p> <p>a) To <b>approve</b> the draft plan as recommended by The Rec Working Group of the reimagining of The Rec (Appendix A)</p> <p>b) To <b>approve</b> the working group/Parish Council to action items in phase one</p> <p>c) To <b>approve</b> the working group to have a pre-planning meeting with RBC and The FA for advise only at no cost for phase two plans</p>			
AC24/137	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>consider</b> and <b>approve</b> the installation of a storyboard at Wharf Lane Recreation Ground</p>	Deferred.		
AC24/138	<p>To consider a proposal by Cllr Furniss:</p> <p>To <b>consider</b> a proposal by Cllr O Bere and seconded by Cllr O Furniss to <b>recommend</b> to the F&amp;GP committee for the formation of a Amenities Designated Reserve, to encompass all outstanding accruals approx. £15,000.</p>	Deferred.		
AC24/139	To <b>receive</b> and <b>note</b> verbal reports from Councillors	Deferred.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
AC24/140	To <b>receive</b> any items for notification to be included on a future agenda – for information only			
AC24/141	To consider changing the date for the next meeting from the scheduled date of 5th December 2023 at 19.00.	Noted.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 21.01

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting

# Paper B

**Radcliffe on Trent Parish Council Forecast for 2023/2024**

**AMENITIES**

to mid November

	apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	2023/24 Forecast	2023/24 Budget
<b>INCOME</b>																		
<b>Amenities</b>																		
Burials	450	670	2,270	3,390	-	1,980	1,015	2,995	2,665	250	640	3,555	980	640	335	1,955	11,895	8,690
Sale of plots	250	750	1,500	2,500	-	-	-	-	500	750	250	1,500	250	500	-	750	4,750	2,750
Headstones/plaques/kerbs	-	478	300	778	4	300	397	701	300	825	-	1,125	130	-	130	260	2,864	1,790
<b>Cemeteries</b>	<b>700</b>	<b>1,898</b>	<b>4,070</b>	<b>6,668</b>	<b>4</b>	<b>2,280</b>	<b>1,412</b>	<b>3,696</b>	<b>3,465</b>	<b>1,825</b>	<b>890</b>	<b>6,180</b>	<b>1,360</b>	<b>1,140</b>	<b>465</b>	<b>2,965</b>	<b>19,509</b>	<b>13,230</b>
<b>Donations</b>	-	-	1,879	1,879	-	-	-	-	1,050	-	-	1,050	-	-	-	-	2,929	1,626
<b>Grounds - hire (Pav, pitch,Lily)</b>	-	-	9	9	412	-	-	412	-	-	300	300	8	-	-	8	729	717
<b>Public Toilets</b>	<b>15,420</b>	-	-	<b>15,420</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>15,420</b>	<b>15,420</b>
<b>Total Amenities</b>	<b>16,120</b>	<b>1,898</b>	<b>5,958</b>	<b>23,976</b>	<b>416</b>	<b>2,280</b>	<b>1,412</b>	<b>4,108</b>	<b>4,515</b>	<b>1,825</b>	<b>1,190</b>	<b>7,530</b>	<b>1,368</b>	<b>1,140</b>	<b>465</b>	<b>2,973</b>	<b>38,587</b>	<b>30,993</b>
																	38,587	

**EXPENDITURE**

Cemetery maintenance	240	0	18	258	0	0	0	0	0	0	200	200	200	200	800	1,200	1,658	1,650
Cemetery audit + kerbs/audit follow up	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000
Gravedigging	0	590	780	1,370	0	980	490	1,470	200	460	370	1,030	460	370	90	920	4,790	4,230
Plaques/Memorial Kerbs	0	0	0	0	0	0	22	22	22	164	0	186	60	60	60	180	388	1,070
Publicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200	200	200	200
Rates	368	0	0	368	0	0	368	368	0	0	0	0	0	0	0	0	736	736
Trade Waste	0	0	190	190	0	190	0	190	210	0	0	210	190	0	0	190	780	770
Water	111	8	8	126	33	9	10	52	9	0	70	79	0	0	44	44	301	250
<b>Total Cemetery</b>	<b>719</b>	<b>598</b>	<b>995</b>	<b>2,312</b>	<b>33</b>	<b>1,179</b>	<b>890</b>	<b>2,102</b>	<b>441</b>	<b>624</b>	<b>640</b>	<b>1,705</b>	<b>910</b>	<b>630</b>	<b>1,194</b>	<b>2,734</b>	<b>8,853</b>	<b>10,906</b>
<b>Christmas Decorations</b>	<b>391</b>	<b>0</b>	<b>0</b>	<b>391</b>	<b>0</b>	<b>0</b>	<b>172</b>	<b>172</b>	<b>3,028</b>	<b>6,345</b>	<b>3,000</b>	<b>12,373</b>	<b>2,200</b>	<b>0</b>	<b>500</b>	<b>2,700</b>	<b>15,636</b>	<b>9,625</b>
<b>Donated plants/benches</b>	<b>0</b>	<b>2,380</b>	<b>0</b>	<b>2,380</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>832</b>	<b>0</b>	<b>0</b>	<b>832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,212</b>	<b>0</b>
In house grounds work	908	715	2,629	4,252	113	484	277	874	346	250	250	846	500	1,500	2,000	4,000	9,972	10,000
Litter and dog bins and litter picking	0	0	0	0	8,117	0	0	8,117	0	0	0	0	0	0	0	0	8,117	8,780
Mowing contractor	1,775	2,462	2,400	6,637	2,077	2,620	2,625	7,322	1,517	812	500	2,829	0	700	1,750	2,450	19,237	19,000
Nature reserves	0	0	0	0	-650	0	880	230	0	0	0	0	785	0	300	1,085	1,315	2,000
Sub contractors	0	0	96	96	135	2,083	0	2,218	0	500	1,500	2,000	2,000	700	1,000	3,700	8,014	8,000
Tree Maintenance	0	1,330	0	1,330	0	3,220	620	3,840	480	0	6,600	7,080	0	0	0	0	12,250	4,850
Utilities at Park/Mess Room	50	45	35	130	33	23	718	774	-465	50	50	-365	50	50	350	450	989	1,800
Street Furniture	0	0	0	0	796	0	0	796	0	0	0	0	0	0	700	700	1,496	1,500
<b>Grounds Maintenance</b>	<b>2,733</b>	<b>4,552</b>	<b>5,160</b>	<b>12,444</b>	<b>10,621</b>	<b>8,430</b>	<b>5,120</b>	<b>24,171</b>	<b>1,878</b>	<b>1,612</b>	<b>8,900</b>	<b>12,390</b>	<b>3,335</b>	<b>2,950</b>	<b>6,100</b>	<b>12,385</b>	<b>61,390</b>	<b>55,930</b>
Play Equipment	0	50	0	50	0	375	0	375	375	375	300	1,050	1,200	1,650	675	3,525	5,000	5,850
Skatepark - RBC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Skatepark - inc PWL	205	205	205	615	205	205	205	615	205	225	350	780	500	350	350	1,200	3,210	3,500
<b>Play Areas</b>	<b>205</b>	<b>255</b>	<b>205</b>	<b>665</b>	<b>205</b>	<b>580</b>	<b>205</b>	<b>990</b>	<b>580</b>	<b>600</b>	<b>650</b>	<b>1,830</b>	<b>1,700</b>	<b>2,000</b>	<b>1,025</b>	<b>4,725</b>	<b>8,210</b>	<b>9,350</b>
Maintenance	67	35	0	102	0	0	0	0	0	10	20	30	100	50	50	200	332	500
Utilities	41	123	45	209	42	45	49	136	47	45	120	212	45	45	45	135	693	700
<b>Public Toilets (2)</b>	<b>108</b>	<b>158</b>	<b>45</b>	<b>311</b>	<b>42</b>	<b>45</b>	<b>49</b>	<b>136</b>	<b>47</b>	<b>55</b>	<b>140</b>	<b>242</b>	<b>145</b>	<b>95</b>	<b>95</b>	<b>335</b>	<b>1,025</b>	<b>1,200</b>
<b>Vehicles and Machinery</b>	<b>214</b>	<b>347</b>	<b>2</b>	<b>563</b>	<b>69</b>	<b>2</b>	<b>81</b>	<b>152</b>	<b>322</b>	<b>2</b>	<b>75</b>	<b>399</b>	<b>200</b>	<b>200</b>	<b>165</b>	<b>565</b>	<b>1,679</b>	<b>2,100</b>
	<b>4,370</b>	<b>8,289</b>	<b>6,408</b>	<b>19,067</b>	<b>10,970</b>	<b>10,236</b>	<b>6,517</b>	<b>27,723</b>	<b>7,129</b>	<b>9,238</b>	<b>13,405</b>	<b>29,772</b>	<b>8,490</b>	<b>5,875</b>	<b>9,079</b>	<b>23,444</b>	<b>100,005</b>	<b>89,111</b>

0

**Reserves**

**Current Forecast**

Skatepark	15,159	15,159
Cemetery	20,500	20,000
Playarea	10,000	10,000
Van/machinery	5,000	5,000
Leisure (Restrcted)	6,750	6,750

**NETT**

<b>Cemetery</b>	(19)	1,300	3,075	4,356	(29)	1,101	522	1,594	3,024	1,201	250	4,475	450	510	(729)	231	10,656	2,324
<b>Public Toilets</b>	15,312	(158)	(45)	15,109	(42)	(45)	(49)	-136	(47)	(55)	(140)	-242	(145)	(95)	(95)	-335	14,396	14,220
<b>Other</b>	(3,543)	(7,534)	(3,479)	-14,555	(10,483)	(9,012)	(5,578)	-25,073	(5,590)	(8,559)	(12,325)	-26,474	(7,427)	(5,150)	(7,790)	-20,367	(86,469)	(74,662)



# Paper D

# Cemetery Working Group

## Terms of Reference

### Introduction

A Parish Council may delegate decision making to either a committee, sub-committee or an officer of the authority. It cannot delegate any of its functions to a member of the Council or a working group. (LGA 1972 101 (1) (a))

### Working Group membership and quorum

Membership will be a minimum of three Members of the Parish Council and a maximum of five Members of the Parish Council.

The working group shall have express authority to increase its membership to nine but the additional members must be third party community members with an interest in the project or able to act as a subject matter expert.

The quorum of the meeting shall be a minimum of three members present, two of which must be Members of the Parish Council or one third of the membership of the working group.

A chairperson will be appointed by the working group at its first meeting. At subsequent meetings if the Chair is not in attendance an interim chair will be appointed from the members who are present.

### Report structure

The Cemetery Working Group shall report to the Amenities Committee. Reports to committee must be with the principle meeting officer for that meeting at least seven clear days before the meeting so an item can be included in the agenda and papers.

### Meeting frequency

The working group shall meet as often as is deemed necessary. All members of the working group must be invited to all meetings for openness and transparency. Meeting invitations should be delivered either by email or in writing at least 48 hours before the planned meeting.

### Principle meeting officer

The working group will have no officer support. The group will produce its own agendas and minute notes for each meeting and any reports to go to committee or council. The Administrator will provide administrative and project support - such as but not limited to marketing of any event - in agreement with their line manager.

### Principle objective

The cemetery working group will research cemetery fees and recommend fees to the amenities committee.

The group will consider improvements to the cemetery and its appearance.

The cemetery working group will support officers in attending funerals.

The cemetery working group will support officers in researching and identifying grave owners.

The cemetery working group will assist officers with digitising cemetery maps and fragile historic paper records.

## **Budgetary matters**

The cemetery working group does not have a budget.

For any proposed activity, the cemetery working group will produce a detailed budget including officer time and time line.

The Parish Clerk/RFO and **Other named officer** will have delegated powers to spend within the agreed budget as approved by the amenities committee. .

## **Decisions**

Decisions of the working group shall be by majority vote of those working group members present and any third parties who have been formally invited to attend the meeting. Uninvited attendees shall not be entitled to vote. The Chair of the meeting shall have a casting vote.

## **Delegated roles and functions**

No member of the cemetery working group may meet or liaise with representatives of the county and borough council or their agents or any contactors. No member of the working group may singly or jointly engage in negotiations with any third party.

DRAFT

# Lease Hire Charge Working Group

## Terms of Reference

### Introduction

A Parish Council may delegate decision making to either a committee, sub-committee or an officer of the authority. It cannot delegate any of its functions to a member of the Council or a working group. (LGA 1972 101 (1) (a))

### Working Group membership and quorum

Membership will be a minimum of three Members of the Parish Council and a maximum of five Members of the Parish Council.

The working group shall have express authority to increase its membership to nine but the additional members must be third party community members with an interest in the project or able to act as a subject matter expert.

The quorum of the meeting shall be a minimum of three members present, two of which must be Members of the Parish Council or one third of the membership of the working group.

A chairperson will be appointed by the working group at its first meeting. At subsequent meetings if the Chair is not in attendance an interim chair will be appointed from the members who are present.

### Report structure

The Cemetery Working Group shall report to the Amenities Committee. Reports to committee must be with the principle meeting officer for that meeting at least seven clear days before the meeting so an item can be included in the agenda and papers.

### Meeting frequency

The working group shall meet as often as is deemed necessary. All members of the working group must be invited to all meetings for openness and transparency. Meeting invitations should be delivered either by email or in writing at least 48 hours before the planned meeting.

### Principle meeting officer

The working group will have no officer support. The group will produce its own agendas and minute notes for each meeting and any reports to go to committee or council. The Administrator will provide administrative and project support - such as but not limited to marketing of any event - in agreement with their line manager.

### Principle objective

The lease hire charge working group will research hire charges for football pitch and pavilion provision and make relevant recommendations to the amenities committee.

### Budgetary matters

The lease hire charge working group does not have a budget.

For any proposed activity, the lease hire charge working group will produce a detailed budget including officer time and a time line.

The Parish Clerk/RFO and **Other named officer** will have delegated powers to spend within the agreed budget as approved by the amenities committee..

## **Decisions**

Decisions of the working group shall be by majority vote of those working group members present and any third parties who have been formally invited to attend the meeting. Uninvited attendees shall not be entitled to vote. The Chair of the meeting shall have a casting vote.

## **Delegated roles and functions**

No member of the lease hire charge working group may meet or liaise with representatives of the county and borough council or their agents or any contactors. No member of the working group may singly or jointly engage in negotiations with any third party. .

DRAFT

# Wharf Lane Recreation Ground Working Group

## Terms of Reference

### Introduction

A Parish Council may delegate decision making to either a committee, sub-committee or an officer of the authority. It cannot delegate any of its functions to a member of the Council or a working group. (LGA 1972 101 (1) (a))

### Working Group membership and quorum

Membership will be a minimum of three Members of the Parish Council and a maximum of five Members of the Parish Council.

The working group shall have express authority to increase its membership to nine but the additional members must be third party community members with an interest in the project or able to act as a subject matter expert.

The quorum of the meeting shall be a minimum of three members present, two of which must be Members of the Parish Council or one third of the membership of the working group.

A chairperson will be appointed by the working group at its first meeting. At subsequent meetings if the Chair is not in attendance an interim chair will be appointed from the members who are present.

### Report structure

The Cemetery Working Group shall report to the Amenities Committee.

Reports to committee must be with the principle meeting officer for that meeting at least seven clear days before the meeting so an item can be included in the agenda and papers.

### Meeting frequency

The working group shall meet as often as is deemed necessary. All members of the working group must be invited to all meetings for openness and transparency. Meeting invitations should be delivered either by email or in writing at least 48 hours before the planned meeting.

### Principle meeting officer

The working group will have no officer support. The group will produce its own agendas and minute notes for each meeting and any reports to go to committee or council.

The Administrator will provide administrative and project support - such as but not limited to marketing of any event - in agreement with their line manager.

### Principle objective

Wharf Lane Recreation Ground Working Group will research potential changed uses and layouts of the Wharf Lane recreation ground.

Wharf Lane Recreation Ground Working Group will research and make relevant recommendations as to potential hire charges for the use of the recreation ground by third parties and make relevant recommendations to the amenities committee.

Wharf Lane Recreation Ground Working Group will actively liaise with user groups, individual users, schools and general members of the public.

The Wharf Lane Recreation Ground Working Group will conduct quantitative and qualitative surveys that capture a representative cross section of the user community before recommendation to committee..

The group will identify realistic funding options for any larger projects and ensure the criteria are met before recommendation to committee.

## **Budgetary matters**

The Wharf Lane Recreation Ground Working Group does not have a budget.

For any proposed activity, the Wharf Lane Recreation Ground Working Group will produce a detailed budget including officer time and a time line.

The Parish Clerk/RFO and **Other named officer** will have delegated powers to spend within the agreed budget as approved by the amenities committee..

## **Decisions**

Decisions of the working group shall be by majority vote of those working group members present and any third parties who have been formally invited to attend the meeting. Uninvited attendees shall not be entitled to vote. The Chair of the meeting shall have a casting vote.

## **Delegated roles and functions**

No member of the Wharf Lane Recreation Ground Working Group may meet or liaise with representatives of the county and borough council or their agents or any contactors. No member of the working group may singly or jointly engage in negotiations with any third party. .

# Paper E



## **Cemetery Working Group Meeting - 26<sup>th</sup> September 2023 18:00hrs**

**Present:** *O.Furniss, O.Bere, M.Caunt, A.Mcleod, J.Maughan, C.Gill*

**Apologies:** *M.Mills*

- 1) Welcomed. Cllr O Furniss recapped the previous meeting including the ambitions of the Working Group.
- 2) Aims of the session shared – To agree to form recommendations to the next Amenities Committee Meeting regarding Cemetery Regulations and Cemetery Pricing.
- 3) The Group went through each point on the regulations and agreed to changes, made tweaks to the suggested changes based on Cemetery Training and research.
- 4) Final document of Cemetery Regulations agreed by all.
- 5) The Group went through the pricing document and discussed future pricing including how this compares to other areas.
- 6) Final document of Cemetery Pricing agreed by all.
- 7) Next meeting to focus on alternative memorials and a rolling programme of maintenance for the Cemetery.

**\*Action(s)\*** Need to ask Clerk how many plots are remaining in cemetery.

- a) Checking on pre-sold plots
- b) Both documents and recommendations to be shared with Sally and Belina
- c) Recommendations to be send to Amenities Meeting Tuesday 21<sup>st</sup> November 2023

**Next Meeting:** *Thursday 14<sup>th</sup> December 18:00hrs (room to be confirmed with Hall Manager).*

# Paper F

Officer Report to  
Amenities Committee  
**Report Author:** Belina Boyer  
**Report Date:**16/11/23



## Cemetery tap

### Introduction

The amenities committee decided the following:

AC24/046	To <b>consider</b> a proposal by Cllr Furniss to repair, replace or cap off a tap in the cemetery. <b>Paper F</b>	Proposed by Cllr Douglas, seconded by Cllr McLeod the committee unanimously <b>resolved</b> to replace the tap with a stainless steel tap and column similar to one already in place elsewhere in the cemetery.
----------	--	---

Since then the council's contractor suggested to remove the existing bib tap. To supply and install a non-concussive bib tap and a lock shield bib tap off the same water supply, together with local pipework modifications. To supply and install thermal insulation to the pipework. To test and leave in working order. This would cost approximately half the amount quoted for the stainless steel solution.

Despite requesting a quotation for a stainless steel solution which would allow staff to connect a hosepipe back in August, no quote has been received.

### Cost

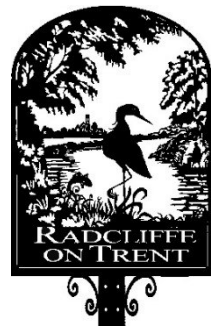
Double tap guard standpipes in stainless steel are available to buy online for just under £600 and then would require fitting by a qualified electrician and probably insulating. The usual contractor has been approached for a renewed quote.

### Recommendation

To continue with the installation of a stainless steel column for reasons of aesthetics and longevity and if necessary find a different contractor.

# Paper G

Officer Report to  
Amenities Committee  
**Report Author:** Belina Boyer  
**Report Date:**16/11/23



## Lily Pond benches

### **Introduction**

At its meeting in July, the clerk was asked to order three benches for the riverside: "Clerk to order the benches with a back rest for the riverside and instruct a contractor to install them." (AC24/042)

At a chair's meeting this item was considered to be neither urgent nor important.

In September the Clerk and Cllr Furniss met with a sales person who demonstrated their recycled plastic benches. A quote for these was not received until October.

The Accounts Clerk had by that time already sourced wooden benches with a back – the same style as used on the Cliff Walk.

Both bench styles can be delivered flat packed to allow for safe transportation on foot down to the riverside.

Both styles can be inscribed.

The council has used the services of both companies before.

### **Considerations:**

The area by the river gets flooded on a regular basis. Flood water contains contaminants that may be detrimental to health.

Wooded benches: Lighter and easier to transport, would float if not secured. Porous and difficult to clean after a flood. May need to be discarded following prolonged exposure to flooding. They are prone to rotting.

Recycled plastic and galvanised steel benches: Heavy with long earth anchors. Heavy to transport on foot. Non-porous, can be disinfected Do not rot.

## Cost

Installation

£500 based on estimate day rate for "flatpack" benches

	Each	for three	delivery	total (Excl.VAT)
Recycled Plastic	439	1317	75	1392
Wood		740	80	820

## Recommendation

For this committee to decide which style of bench to install and recommend a source for their funding.

# Paper H



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# Paper I

Officer Report to  
 Amenities Committee  
**Report Author:** Belina Boyer  
**Report Date:** 16/11/23



## Rockley Pavilion

### Introduction

At its meeting in June, The committee took the following decision:

AC24/029	<p>To <b>consider</b> a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> <li>a) To remove the clean the Pavilion thoroughly including the removal of debris from the guttering and the roof tiles, ensuring that they are secure, replacing/fixing any which are not.</li> <li>b) To repaint the Pavilion structure in its original colours.</li> <li>c) To install interior and exterior lighting to the Pavilion to enhance aesthetics and deter vandalism.</li> <li>d) To install new CCTV signage to deter vandalism.</li> </ul> <p><b>Paper E</b></p>	<p>Thank you to Cllr Oliver Furniss for the photos of the pavilion, Items a, b and d are maintenance requests and should be dealt with by ground staff as instructed by the clerk. It was noted that the centenary is in 2027, it would be good to refurb the pavilion before that. Costs for lights to go onto the 4 year plan.</p>
----------	--	--

At a chair’s meeting this item was considered to be neither urgent nor important.

Items b) and c) had been identified as operational and part of general repair and maintenance. These will be dealt with in due course (where not already done) as and when staff and our usual contractor are available.

### Considerations:

Our usual contractor operates on a day rate basis, therefore we try to “bundle” jobs into a day package.

Installing lighting and CCTV would be considered part of the wider refurbishment of the pavilion under the strategic plan and is anticipated to be in place by 2027. CCTV in particular will need careful consideration and relevant risk assessments and policies. It is a work in progress.

# Paper J

Officer Report to  
Amenities Committee  
**Report Author:** Belina Boyer  
**Report Date:** 16/11/23 updated 29/11/23



## Defibrillators

### Introduction

Radcliffe on Trent is a village that is very well served by Public Access Defibrillators (PADs). Apart from the four owned and operated by the parish council, there are numerous others, including several 24hour unlimited access ones operated by other owners. Together, they cover most of the population. (Appendix 1).

There are many more devices in shops, schools and sports clubs, that are not 24 hour access.

The proposal had come before the council in June, but in a meeting of chairs of committees was not considered of high priority.

### Electrical connection

The council has been gifted a PAD, metal non-insulated case and a bleed kit by a person unknown. The recommended storage temperature of the Lifepak CR 2 defibrillator is 15-30°C. Without additional heat, this temperature range cannot be achieved in Radcliffe between the months of November to March when average daytime temperatures are below 15°C and night temperatures are even lower.

This is why PADs in all but the remotest areas are usually connected to a power supply which will maintain the necessary temperature for the model of PAD. There are PADs that will operate in lower temperatures than the one gifted to the council. .

There is a risk that 5 months of the year, this model of defibrillator stored in an unheated and uninsulated case could be malfunctioning in an emergency. Our insurance might not support us if we knowingly store our defibrillator in an unsuitable manner.

EMAS does not have a risk assessment for storage of PADs in unheated cabinets, nor does it hold any data on failure or non-failure of PADs in low temperatures.

There are, of course, other models of defibrillator, that operate in a wider temperature range, but the one donated to the council does not.

The unit could be installed on a “stubby” post spurred off a light column, which would provide sufficient power. Installation of such a “stubby” would cost approximately £800 in any location considered suitable by the highways authority/NCC highways.

Alternatively, a local business might be willing to “donate” their electricity to heat the device.

## Location

For the donated device the Woodside store exterior wall has been suggested. A verbal agreement by the proprietor had been obtained a few months ago.

The clerk has tried to arrange a meeting with the proprietor, but not yet succeeded.

The woodside store is within 500m of an existing council owned defibrillator. In order to provide coverage for the Harlequin estate and at least partial coverage for the soon to be built estate, a position further away from the village centre would be beneficial.

## Considerations:

The attached map plotting existing, registered 24hour PADs shows that both the Cliff Walk and most of the Canadian estate are covered.

The proposed location at the Woodside store is not ideal It had previously been suggested and an electrician had recommended not to install there. This situation may have changed, and with the permission of the premises owner, an electrical supply for the cabinet could be installed – to be paid for by the council. The store owner would commonly be expected to carry the cost for the electricity.


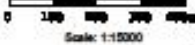
Alternatively, the council could source an alternative PAD with a temperature range of -5°C upwards. Even in an unheated cabinet, one of these defibrillators would be stored at the correct temperature, particularly when stored next to a heated building.

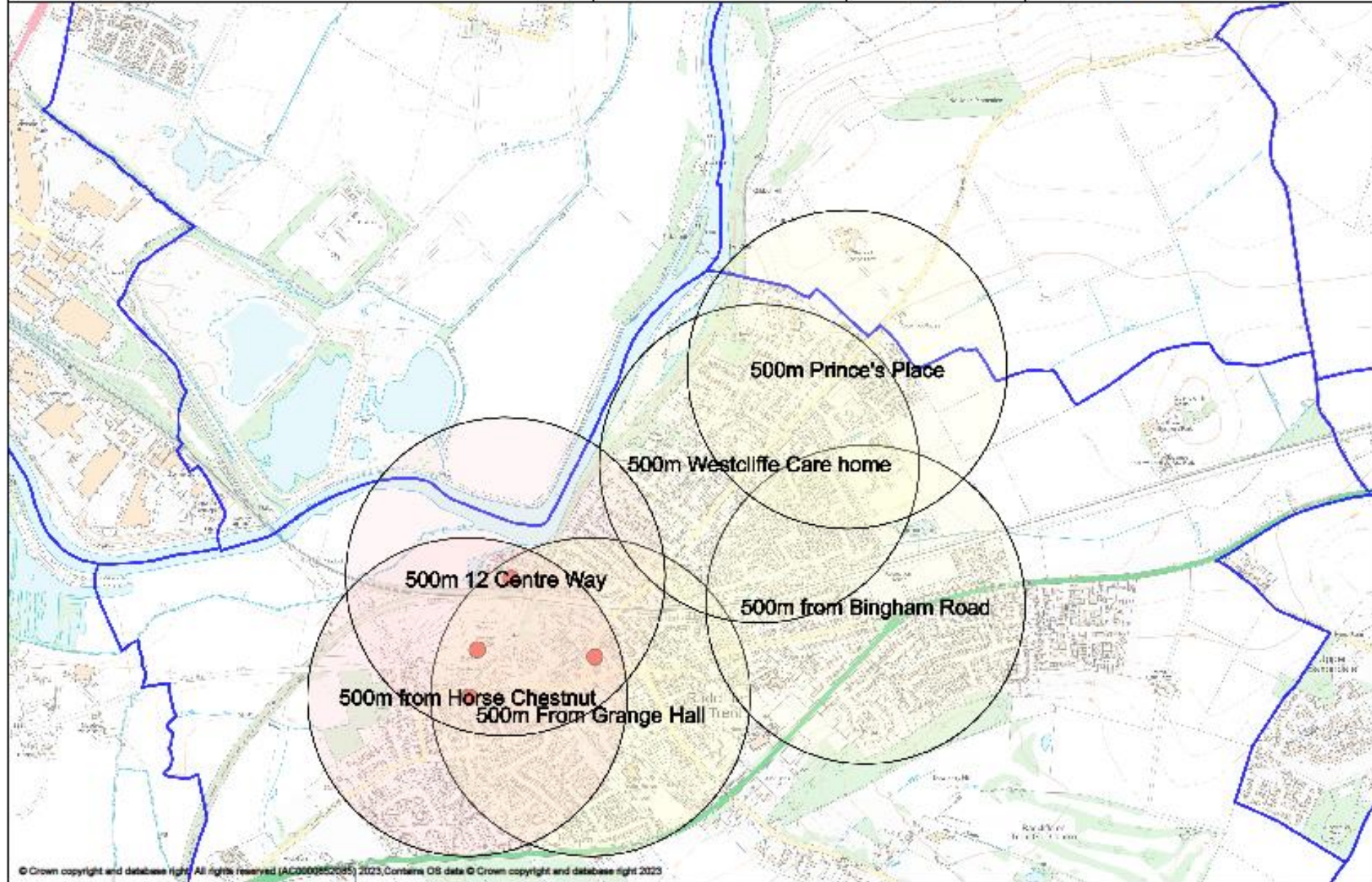
There are other businesses along the A52 who may be willing to host a PAD. Carparking outside their offices would provide easy access.

The council could install a “stubby” pole fed from a lamp post. The £800 for this could come out of the lengthsman scheme allowance if the scheme were to be approved before January, as it would be work on the public highway.

## Recommendation

- For this committee to determine the number of additional defibrillators it wishes to purchase – given that the parish’s population is largely covered by existing PADs.
- PADs require monthly recorded checks and replacement pads and batteries every 3-5 years depending on model. These sundries cost between £200 and 500 each, depending on the model.
- If the committee wishes to go ahead with the installation of additional PADs, to explore the installation of “stubby” posts at a cost of £500 each to install the PADs in accessible places on the public highway, next to a lamp post or risk assessing the installation of a PAD with a wider temperature range in an insulated case with a suitable risk assessment in place taking regard of low temperature operation.
- To not install the gifted defibrillator in an unheated cabinet outdoors. Any decision to the contrary would be against the Clerk’s explicit advice.

PADs coverage	Radcliffe on Trent		
Council and other 24 Hour access	Author: B. Boyer		
	Date: 18/11/2023		



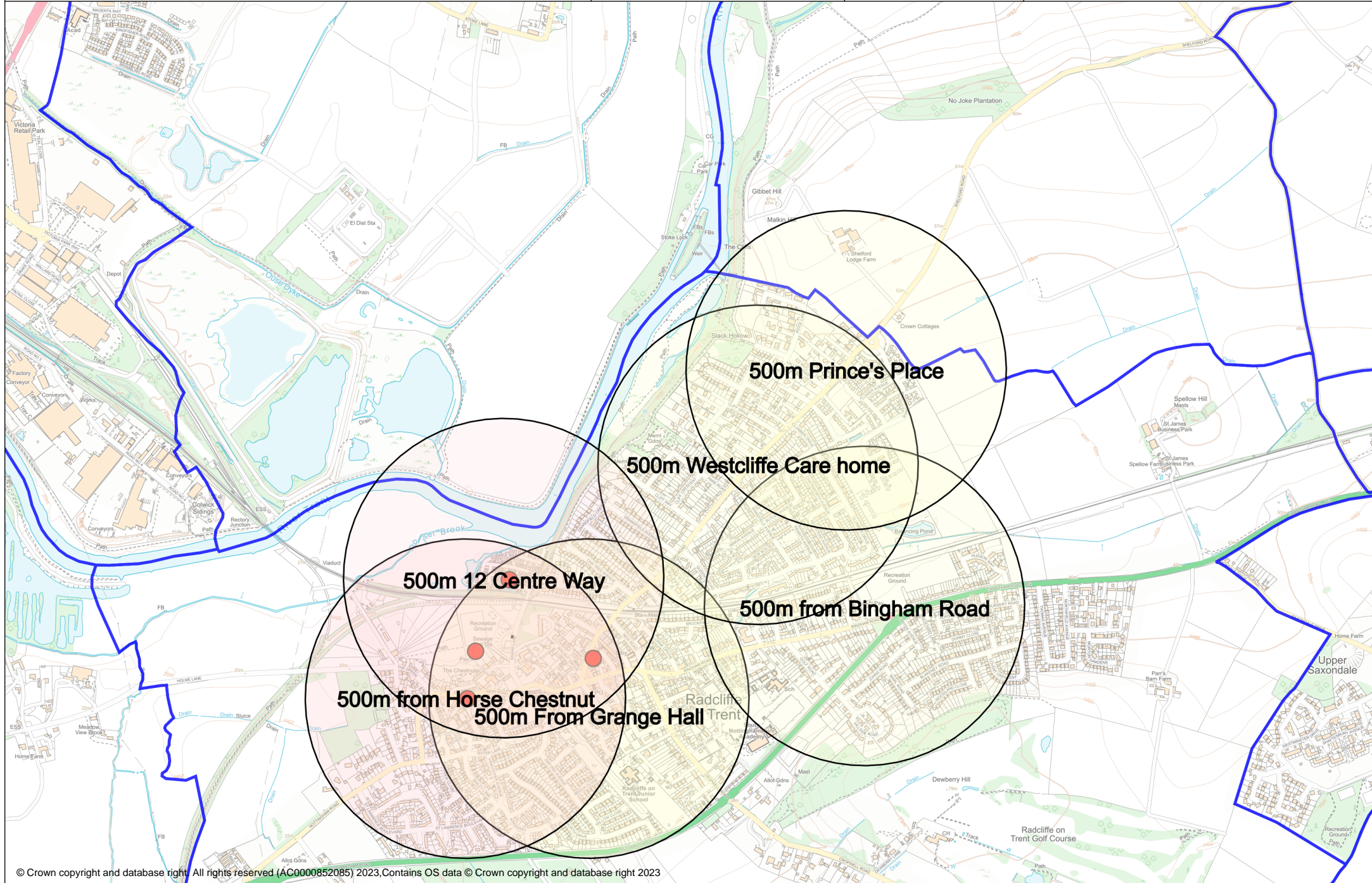
**PADs coverage**

Council and other 24 Hour access

Radcliffe on Trent

**Author:** B. Boyer

**Date:** 16/11/2023



## RE: EMAS CPADs



[REDACTED] on 2023-10-10 12:47

 Details  Plain text

Hi Oli,

Yes I can confirm EMAS has c120 Public access defibrillators that are in unheated cabinets with no electrical supply. We have had no incidents of the defibrillator not operating when needed in an emergency since install in 2014.

Ideally, a defib would be stored in a heated cabinet but as stated this isn't always possible due to supply limitations. I would advise that the technical data sheet for any defib be consulted prior to making the decision on whether it was suitable for an unheated cabinet, as a storage temperature range is normally available.

I hope this helps.

Best wishes



**Community Response Team**

Telephone: [REDACTED]

Email: [REDACTED]

East Midlands Ambulance Service NHS Trust  
1 Horizon Place  
Mellors Way  
Nottingham  
NG8 6PY  
[www.emas.nhs.uk](http://www.emas.nhs.uk)

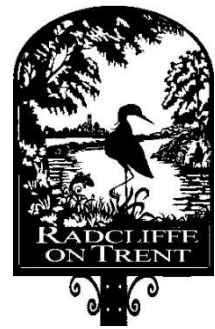
  
**East Midlands  
Ambulance Service**  
NHS Trust





# Paper K

Officer Report to  
 Amenities Committee  
**Report Author:** Belina Boyer  
**Report Date:** 16/11/23



## Dog Zone

### Introduction

At its meeting in June, The committee took the following decision:

AC24/028	<p>To <b>consider</b> a proposal by Cllr Furniss:</p> <ul style="list-style-type: none"> <li>a) To adopt and implement formal Dog Zone mapping for Parish Council owned/operated areas This will comprise of three colour coded areas. No dogs allowed (Red), Dogs on lead (Amber) and Dogs off lead, but must be under control (Green).</li> <li>b) To share information through social media, Parish Council notice boards and on the Parish Council website alongside a brief explanation of why we have created this map.</li> <li>c) To fund and install new Parish Council signage at all key points throughout the village, with 'repeater' signs where appropriate.</li> </ul> <p><b>Paper D</b></p>	<p>There is some ambiguity about what the rules are with dogs in the village. Rushcliffe Country Park have dog zones. Rushcliffe Borough Council would require consulting. It is noted that dog zoning will not make it enforceable. There is a Public Spaces Protection order on parks from RBC. The cemetery is not on this order, it was suggested that the cemetery be changed to a red zoned area and an PSPO obtained from RBC.</p> <p>Resolved: to adopt dog zones and consult RBC on cemetery for PSPO 6 agreed 1 disagreed. For items b and c of proposal to was a unanimous decision to share information on social media etc and to install new signage.</p>
----------	--	---

At a chair's meeting this item was considered to be neither urgent nor important.

Some clarification had to be sought as to what "zoning" would be enforceable under local bylaws /PSPOs and what not.

The dog zoning signs can only be polite requests and are not enforceable.

The committee needs to consider the type of material it would like to use for the signage: wood, dibond, plastic, corrugated plastic and establish the exact location

for the signs and repeater signs. Once the precise number (plus some replacements) has been established costings inclusive of posts, concrete and labour can be brought to this committee.

The committee will also need to consider whether the dog zones should be supported by notice boards/information boards. There will be additional cost for these.

**Considerations:**

When this item was first added to the agenda in June, some members of the public voiced their concerns and asked to be consulted on the final plan. Buy -in by residents and dog owners will be a key to the success of the scheme.

# Paper L

# Observations submitted by members of the public re- Dog agility and consultation process

**Tue 28/11/2023 13:13**

I attended the consultation evening last night and was asked to put my views in writing.

- 48 Hours notice of a consultation meeting which was only advertised only on a personal facebook page is unacceptable.
- I was informed of the post by a third party, how are 10k people meant to see this. The post was added when a major village event was taking place, also 4 weeks prior to Christmas, what is the rush.
- There was no information only a spokesman, although details are available on line, it was not available, indeed it was not allowed?
- There were 4 of us for meeting 2 it speaks volumes.

## **Dog Agility.Valley Road**

- This area contains a safe unfenced play area which is a fabulous asset to the village. The surrounding area next the play equipment is a place where kids play amongst the mature trees.
- No dogs are allowed into this area and on the whole most dog owners abide by the rules.
- This proposed facility may attract dog owners from around the area, there is no car parking adjacent the park.
- There is no information regarding the Parish Contribution towards the project that will be required from Rushcliffe. Nothing comes without a rider.
- Has there been demand for such a facility?

## **Rec rebuilding Proposals.**

- I welcome the move to look at a new pavilion, it is greatly needed.
- There seems to be no acknowledgement of previous work that has been done at the rec.
- There are two basic pavilion designs on record add these to the consultation.
- The new proposal seems to want to move the entire rec amenities around, when there is no need at all.
- A new pavilion can be built adjacent to the existing pavilion which will not disrupt any other facility down there.
- A letter exists from the planning department regarding the rec and any additions etc.
- The grassed area between the skatepark and the car park is a land fill area and may not be suitable for building.

- All existing facilities are well used and there should be no consideration to removing any of them.

The consultation process should be open to all the village not just facebook users who happen to look on a particular day.

An exhibition containing all proposals, with a basic scale drawing, should be prepared and be open for at least a week. This can be done in the Grange. A questionnaire may also be helpful.

**Tue 28/11/2023 09:04**

We are residents of Trent View Gardens (backing onto Valley Road Play Area).

It has come to our attention that the proposed Dog Agility Area at this site was discussed yesterday evening despite no formal public notice.

We did not receive notification or invitation.

Please keep us informed of further meetings where this is to be discussed.

Dear Town Clerk

I understand that the Parish Council are considering a proposal to convert over half the Memoriall Arboretum into a dog only area with agility toys.

**Mon 27/11/2023 19:37**

I would have concerns about this proposal.

(1) The upper (eastern) part of the park has many trees which act almost as a wildlife area, with many and varied birds (including some owls) as well as being home to a colony of squirrels and possibly some bats. These animals are likely to be disturbed by the frequent presence of dogs running free

(2)The presence of large numbers of dogs running free is likely to produce noise pollution ( from their barking) as well as uncollected dog faeces (one has only to walk along the Cliff Path, a favourite dog walking route, to see that not all owners clear up after their dog has defaecated...and some of those who do, leave the poo -bags either on the ground, hanging from bushes or throw the bag over the fence.)

(3) The upper part of the park is a favourite play area for children, ( my two grand-daughters included) who run around amongst the trees, playing games. They will be deprived of this should the proposals be accepted. Furthermore, those young children using the swings may be bothered by the number of dogs passing through to the canine area

(4) At present it is mainly local people who exercise their dogs along the Cliff Path. The provision of a dedicated Dog Agility area may well attract folk from further afield, leading to increased traffic and parking on both Valley Road and Cliff Drive

(5)There are many other area in and around Radcliffe where dogs can be exercised, but comparatively few play areas for young children. I question whether it is morally right to deprive youngsters of a valued facility in order to provide something for pet owners. The children's play

areas in the village are likely to come under increasing demand given the likely increase in population with the projected new housing estates as well as Princes Place.

Might I ask you to draw my concerns to the attention of the Amenities Committee when they meet to discuss this proposal

**Letter dated 27 November 2023**

## **Public Consultation Meetings**

Cllr Oliver Furniss posted on The Fountain FaceBook page on Sunday 26<sup>th</sup> November 2023 at 09.01 the following:

‘The Parish Council has two projects it is considering to progress which will have a variety of benefits for the village and wanted to let you know more about what it might include. In order to make these potential projects as successful as possible The Parish Council is offering the chance for you to ask questions and be consulted on.

To discuss the projects and ask questions about the projects please feel free to attend the following:

- The Radcliffe Room, The Grange. Monday 27<sup>th</sup> November 18:00-19:00. Project: Dog agility/training area
- The Radcliffe Room, The Grange. Monday 27<sup>th</sup> November 19:00-20:00. Project: Redevelopment of The Rec.

The format of the meeting will be a briefing of the project, an explanation of the intent and rationale of the project and time for questions on the project.

We welcome your constructive comments about these two potential projects. If you can't attend the meeting, another post will follow this week with information on the project, opportunities for constructive questions and a "poll" to gauge opinion.

Thank you!

I attended the first of these meetings regarding the Dog Agility/Training Area along with 15 other residents.

I attended only part of the second meeting regarding the Redevelopment of The Rec along with 4 residents.

Cllr Furniss failed to provide 'a briefing of the project, an explanation of the intent and rationale of the project' stating clearly that the Chair of the Parish Council had instructed him not to do so. We were, instead, told to go onto the Parish Council's Website to read the proposals.

I have a number of questions and observations regarding these Public Consultation Meetings and the proposals they aspired to consult upon.

### **The correctness of the Public Consultation Meetings:**

I can only assume that the Chair's intervention regarding these meetings was made because the Public Consultation Meetings were not discussed and agreed by The Parish Council but were instigated by Cllr Furniss without the Council's approval. Thus, his FaceBook post gave the false impression that the meetings had the full support of the Parish Council.

I had hoped that one core principle of our Parish Council was cooperation and agreement amongst the Councillors, giving a consistent corporate message.

Rogue Councillors can destroy the effectiveness of a Parish Council and will not help in encouraging constituents to come forward in the future to stand for election, leaving us with the situation of uncontested, underrepresented Councils in the future.

Being given only 34 hours' notice and only one mode of notification, FaceBook, one must ask as to why the Parish Council allowed this meeting to go ahead at all.

Apparently, our views, questions and concerns were to be used to inform the Amenities Committee in the further development of these Projects. Cllr Furniss was unable to inform the Public Consultation Meeting as to the Amenities Committee's plans to ensure that the remaining 10,000 plus residents of Radcliffe on Trent were to be consulted.

Despite the very small attendance, especially at the second meeting, Cllr Furniss insisted on carrying on with the process.

**I would ask the Parish Council the following:**

- The Parish Council's assurance that Cllr Furniss will not be allowed to use anything from these meetings to influence the outcome of decisions made regarding the two Projects.
- That Cllr Furniss's role as Vice-Chair of the Amenities Committee be re-examined.
- The Parish Council re-examine its Public Consultation processes: ensuring that due notice is given; its purpose is clear and transparent; any supported documents are freely and easily accessible both online and in hard copy; and, that outcomes of the consultation are communicated effectively to constituents. It should also ensure that all Councillors are aware of and comply with the agreed process.
- The Parish Council publicise its planned consultation process on both the Dog agility/training area project and the Redevelopment of The Rec project.

I would like to end by expressing my disappointment at the way in which these meetings were convened.

I recognise only too well how hard the Councillors work and how difficult many of the issues they are faced with are to resolve.

I would like to think that, if it could be somewhat better at Public Consultations, it will result in much more effective relationships with the community at large. Not easy to achieve but worth striving for.

I look forward to receiving a prompt response to the issues raised.

**Mon 27/11/2023 14:11**

To whom it may concern

I would like to express my concern about the plans put forward by ROTpc to site a Dog exercise Area adjacent to a Children's Play Park Owners walk their animals along the Cliff Path all the time mostly unleashed and uncontrolled If you offer them a dog play area we will be overwhelmed by dog owners and it will make the area unsafe for others who just wish to enjoy the beauty of the area, a walk and some fresh air We regularly take our Grandchildren to the Tractor Park as they call it but they wouldn't go if they were surrounded by barking dogs The car parking on the roads that allow access to the Cliffs is very difficult at times already. I am sure this idea will make it even worse Dog faeces can spread microorganisms such as Campylobacter, Salmonella, Yersinia and E. Coli. Protozoans such as Giardia, Cryptosporidium and Roundworms Toxocaris canis Adjacent to a children's play area??



I have great sympathy for the residents of Valley Road and Trent View Gardens and their lovely homes having to endure endless noise from said canines "enjoying themselves" and their excitable humans Surely there is an area away from human habitation that could be designated more suitable to this project Yours in anticipation

**Mon 27/11/2023 13:59**

I must express my concern that first notification of important issues, with regard to parish sending, are announced by Oliver Furniss via The Fountain- a Facebook page for Radcliffe residents.

My concerns are that :-

One day's notice is insufficient and

The Fountain only reaches a small number of residents.

It is my understanding from the Facebook post that Mr Furniss intends to conduct a residents poll via the same social media account. This will hardly be a fair representation of the residents views on two important spending issues at a time when cost of living rises are a major issue for many .

**Mon 27/11/2023 11:51**

I have just learnt from a neighbour that the Parish Council are proposing to construct a dog agility park on part of the Valley Road play area.

I live on Trent View Gardens and my garden is adjacent to the play area. Consequently I am somewhat surprised that as a local resident have not been consulted on this proposal?

I object to the proposal on the following grounds

There has been no consultation of local stakeholders.

The proposal offers no evidence that there is any demand for a dog agility park.

The proposal does not consider any other options to address complaints it seeks to address.

The proposal does not consider any other alternate locations for the development it therefore fails to demonstrate that the play area is the most appropriate location

There is no cost benefit analysis to show that £14,000 is a worthwhile investment considering the cost pressures the

I consider that the proposed location is inappropriate

If there is indeed demand for such a facility it will bring even more dogs into the area, any increase of poorly controlled dogs into an area used by small children is an unacceptable risk.

There is already too much dog excrement along the cliff walk, attracting more dogs into the area will inevitably exacerbate that problem.

Even where responsible owners clean up after their dogs there is still residual material left behind as well and dog urine.

This therefore increases the risk of children coming into contact with excrement when they are using the play area and its environs.

The play area and its equipment have been considerably located as far from the adjacent properties as practical thereby reducing any noise at the properties.

Nonetheless there is some noise from the children but more particularly from the teenagers that frequent the area in the summer evenings.

There is little doubt that a dog agility park will attract even more anti-social behaviour from this group of people.

The proposal places the development immediately adjacent to all of the properties that back onto the area which will no doubt result in significant noise from barking dogs.

The proposal does not include any environmental impact considerations.

Indeed the proposal states that the wooded area adjacent to the play area is 'under utilised', surely that is the very essence of a green space.

Mature woodlands near residential areas are not 'under utilised' they are an asset that should be protected

If the proposer can demonstrate that demand for an agility park and that it will be an effective the solution the reported problem then there are more appropriate areas for such a facility.

In particular there are more 'under-utilised' plots of land away from the play area and away from houses.

There is space at the following locations

Adjacent to the car park at Wharfe Lane - with access from the car park, the adjacent cliff walk steps and close to the centre of the village

or between the football pitch and the railway also at Wharf Lane

Within the grounds behind the Old Grange building, again close to the village centre

At bottom of the steps opposite the memorial park

Within the Dewbury Hill area

**Mon 27/11/2023 11:10**

Dear Cllr Furniss,

I'm writing to add support to the email below from my wife. I agree with every word she has written but would like to add a couple of things.

Firstly, we would have welcomed much earlier consultation before such fully realised plans were brought forward. This has created a deal of undue stress for us in having to respond within such a short timeframe. It's also meant we're unable to attend tonight's formal consultation because of work and family commitments we cannot reschedule at such short notice.

I appreciate that you may feel development represents "improvement" but sometimes things are brilliant just as they are. This is one of those times.

We've just seen the very welcome development of lots of new homes immediately opposite Valley Road. As residents on the road it's been a joy to see so many new families discover the Valley Road space on their doorstep for their children. (And to see so many dog owners discovering the Cliff Top and Lily Pond spaces for their dogs). It would be such a shame if those new families were denied the chance to enjoy this semi-wild space in the way Radcliffe families have been able to for decades.

The management of this space by the Parish Council has been a model of how to do it. Minimal intervention - judiciously done. Minimal development. Lots of allowing nature to do its thing. The result is a kind of space that is replicated nowhere else in the village. We should be proud of it and conserving it, not developing it and restricting access to any part of it.

Dog owners are already lucky to have so much open space in and around Radcliffe to have fun with their pets and to socialise. And plenty of fallen trees, slopes and hidey holes to create a natural "dog agility" workout for their pets should they wish to.

Children are lucky to have a great conventional play-space at The Rec AND this much wilder one at the top of the cliffs where they can be free. It's unique - big enough for a six year old to feel the excitement of feeling almost like they've "got lost" and small enough for parents to ensure they never really do. At Valley Road children can, to borrow a dog owners phrase, run off the lead.

Many thanks for listening.

**Mon 27/11/2023 10:34**

I am concerned to see that there is a consultation meeting about PC plans on Facebook. Is this meeting advertised elsewhere for the majority of Radcliffe residents who are NOT on Facebook?

Why is the meeting advertised under the name of one of the councillors and not under Radcliffe on Trent Parish Council?

Is it not an official meeting?

**Mon 27/11/2023 09:14**

Please see below my thoughts on the proposed dog agility course at Valley Road Park. Please can you formally record my objections and pass the below email onto all the members of the Amenities Committee?

I was surprised to see there is a Q&A session with Cllr Furniss this evening with notice only given at midday yesterday on the Fountain Community Facebook page. This is too short notice for us to attend.

Yours Sincerely

Dear Cllr Furniss,

I understand you are holding a question session on Monday evening about your 'dog agility' project. It is very short notice for parents and working people to attend.

I was horrified to read about your proposals. Our house backs onto the Valley Road play area. It is a jewel in the crown for the Parish Council and local residents. It's a place where wildlife thrives and **children** can play, and adventure. Our daughter, who is 7, is able to have a taste of real independence and freedom by being able to run, and build-dens in a safe (as a parent you can always see her) yet wild space. Such few places exist to enable young children to do just that. The parish council website even bills it as 'an exciting hideaway for parents with young children'.

To lose 60% of that space so that dogs have somewhere to play, instead of children, feels so very wrong and against the principles of a community park and play area.

The Cliff Top Path provides almost a mile of space for people to play with their dogs and let them off their leads. There is already a dog trail/dog agility course at Rushcliffe Country Park which is only 6 miles away and served by public transport. This is a vastly larger area so the dog agility section has a much smaller impact on the surrounding park.

I fear if this project would result in

- A loss of a beautiful natural habitat which is covered in snowdrops in winter and bluebells in spring.
- Detrimental to the development of children who can run free within the small but wild area of the whole Valley Road park site.
- Bring an increase numbers of visitors to an area with associated noise, nuisance and potential mess.
- How will people choose to access the facility? Valley Road is a private road.
- Disruption to wildlife.

Valley Road Park is a gem and we are privileged to have it. As a resident of 8 years we've never even had a problem with anti-social behaviour. People love and cherish the space and even respect the sign which asks dogs to be kept on a lead within in. We should do everything we can to protect this space of natural beauty, and continue to respect it.

### **Sun 26/11/2023 22:00**

It has been brought to my notice that Cllr Furniss wishes to propose a Dog Agility Area on the Valley Road play area ("Tractor Park"). I would like my concerns to be passed to all members of the Amenities Committee before their next meeting.

I wish to make clear my objections to this proposal for the following reasons.

#### Lack of consultation

I have not seen any public notice about the proposal and neither have other local residents whose premises back onto the proposed facility. I object to the proposed change of use without proper consultation.

Inappropriate use of Capital Grant funding The funds referred to are intended to match these priorities :

Supporting Local Business and Community and Place.

They also relate to two of the Levelling Up White Paper Missions:

Mission 1 – Living standards and Mission 9 – Pride in place.

I feel that such funding could be put to much better use in the local area, should it be sought.

Lack of clarity over management of the facility I am unclear whether the management of the facility would fall upon the local parish council or whether it is to be run as a small for-profit business. If it is the former, then I would object to Parish funds being used to maintain this vanity project, and if the latter, I would object to a company making a profit out of what is currently a free amenity to all.

#### Proximity to a children's play area

The current play area has a sign saying that no dogs are allowed in the play area, but dogs would have to be brought through the play area to reach the proposed Dog Agility Area. As there is no requirement that dogs be on leads along the Cliff Path, I suspect that many owners will continue to allow their dogs through the play area unattended, with resultant dog faeces being left around the play area. This is a health hazard.

#### Fear of groups of dogs

Many children and adults are rightly fearful of dogs, and particularly groups of dogs. I object to the proposal as it may attract vicious dogs with uncaring dog owners mixing with other more timid ones, leading to possible fighting.

#### Lack of need

I cannot understand why such a facility is needed. Does Radcliffe-on-Trent wish to have particularly agile dogs? It strikes me that if dog owners wish to train their dogs in this way, they should seek out a commercial facility and pay for the privilege. Has there been a study made of need for such a facility in this particular area?

#### Dog mess within the Dog Agility Area

If the area is not to be supervised, who will be responsible for clearing dog faeces when not cleared by their irresponsible owners?

Noise and inconvenience to local residents There will be a huge increase in noise for those residents whose gardens border the facility from owners shouting at their misbehaving dogs.

Loss of the current facility

I bring my grandchildren to the play area and we also use the wooded area in the proposal to play hide and seek, look for conkers, watch the squirrels and admire the spring flowers. I would hate to lose this lovely area to such a facility. I also object to the size of the facility and would object to any clearing of the site, including levelling or removal of trees and wild flowers.

Parking

The corner of Cliff Drive / Trent View Gardens near my house is already used by local people and commercial dog walkers for parking during the day. Introducing such an area will inevitably attract more commercial dog walkers and dog owners from further afield. The road is the closest area to the play area and I fear will soon become clogged, with inappropriate parking in front of premises, leading to poor sight lines and blocking-in of residents' drives.

I trust that you will take all my objections into consideration when making a decision on this proposal.

**Thu 23/11/2023 22:20**

We have just been alerted by a neighbour of the proposal for the above in the Valley Road area. Why have we not been told about this before? What implications will this have for residents whose properties adjoin the area?

I look forward to hearing more details about this proposal.

**Thu 23/11/2023 22:16**

A neighbour has alerted me to the proposal for a dog exercising and utility area in Valley Road Park. As a resident who's property backs onto the park I had no prior consultation to these plans and wish to ask for further clarification which the report does not provide:

1. Currently i have access to valley road park from my garden. This was a primary reason for moving to this house, and i wanted clarification as to how access to the park would be impacted moving forward. My garden boarder (no 31) would sits alongside the new area boundary. Would we still have access to the park via our back garden and would this be directly into the dog exercise area?
2. The fencing is referred to as a picket fence. Are there any pictures available of the fencing. The Valley park is a wonderful natural park and i would like assurances that any fencing would be in keeping with the woodland look of the park.
3. Although there is currently a no dogs rule, we do regularly see dogs in the park. I cannot recall a time where i have ever seen any dog faeces in the park; i would be concerned though that the extra dog traffic would increase the dog faeces in the area and around the children's play area. What are the plans in place to ensure that there are sufficient bins for dog waste, and penalties for anyone caught fowling?
4. Part of the identified area has a large population of frogs. I know as my kids like to spot them and there are thousands at various times throughout the year. What work has been done to assess the impact of the wildlife already living within the park, and are there areas that can be further protected??
5. Finally, the boarder to the park for my property and neighbouring properties are all natural boarders. There are gaps in the bushes for most peoples properties. I would be concerned

that the increase in dog traffic could result in dogs getting into my property. My bigger concern though is that this becomes an attraction for 'status dogs' that pose significant risk to the elderly and younger population living on the street. Has any thought been given to this in the planned area?

**Tue 28/11/2023 19:50**

We are writing in objection to the proposal by Cllr Oliver Furniss for a Dog Agility Area to be built on Valley Road parkland (AC24/132 and supporting Paper Q).

We live at 49 Trent View Gardens, and our property backs on to the parkland at the top of Valley Road Play Area. We moved to R-O-T in 2020 and, (despite the availability of turn-key properties), we bought a very tired, late-1950s house, needing full renovation, because of its position - backing directly onto this beautiful, undisturbed parkland, which this proposal threatens to have significant detrimental impact on.

**Firstly, it must be made clear that the way in which this proposal has been managed is nothing short of unacceptable.**

Despite living in such immediacy to the referenced site, it is only by chance that we were made aware of the proposal to alter its use. A neighbour brought it to our attention.

The proposal was an item on the agenda for November's Amenities Committee, however deferred to the December meeting (taking place on Tuesday 5th December), which we will be attending. It came to our attention however that last night (Monday 27 November) a short-notice meeting was called by Cllr Furniss (apparently advertised through a private invite-accepted-only Facebook group). If correct, this falls far short of what is expected by residents from their Parish Council, and in fact it feels underhand.

We do not believe that correct processes have been followed nor the Code of Conduct (referenced on ROT PC's website) adhered to, and would like to know how this has been allowed to happen. It does not fill residents with confidence in the Parish Council and certainly damages trust.

**Our objections are as follows:**

**The proposal should be refused on Environmental grounds**

The proposal is inconsistent with the Radcliffe-on-Trent Neighbourhood Plan, in which the site is identified as a Local Green Space (LGS).

Valley Road Play Area is listed in Policy 4 of the Radcliffe-on-Trent Neighbourhood Plan as a 'Local Green Space' (due to special character, significance and recreational value), in accordance with Policy 33, of the Rushcliffe LP:Pt2.

Local Green Spaces are to be protected from inappropriate development. Policy 33 states:

*"Local Green Spaces are identified within the policies map and, where relevant, neighbourhood plans. **These spaces will not be developed for other uses except in very special circumstances.** These circumstances will not exist unless the harm to the purpose of the green space, the loss to the local community, and any other harm are outweighed by other considerations."*

This site is full of fauna and flora, - owls, deer, birds, bats, moles, newts, foxes, not to mention all of the mature trees, shrubbery, bulbs etc. The site attracts visitors because of this reason, people enjoy the site for taking photos, spotting wildlife, and enjoying an undisturbed outdoor space. As a nation we have learnt all too well

just how important access to spaces, such as the site, are to our wellbeing - both physical and mental. Changing the use of this site, which brings immeasurable benefits, would cause direct harm to that.

On this basis alone, any application to alter the site should be refused.

### **The proposal should be refused on Safety grounds**

The proposal references “a wide range of benefits to dog agility areas including, but not limited to...Healthier and happier animals and owners...Increased socialisation resulting in better behaviour of dogs”. There is no evidence in the proposal to support these thoughts.

The proposal goes against guidance from the Royal Kennel Club (“the UK's largest organisation devoted to dog health, welfare and training”):

*“While dog parks appear to be a positive solution for dog walkers, there are a number of drawbacks that should be considered. We have general reservations over the use of dog parks within the UK due to a significantly different culture of dog walking compared to North America and Australia, for example, where dog parks are more prevalent. **The high concentration of dogs in a small area can lead to an increased frequency in dog-on-dog attacks and other behavioural problems. If dog-on-dog or dog-on-human attacks and injuries arise from interventions like dog parks, liability concerns for councils and land managers can arise.**”*

Positioning a Dog Agility Area at this site, immediate to several gardens where young children play is inappropriate, irresponsible and dangerous. Dogs come through the hedging into our garden. This proposal would increase these occurrences.

This proposal would bring risk to those who visit Valley Road Play Area and those who live backing onto it. From our understanding, the Parish Council would be liable for any resultant instances of harm or injury.

### **The proposal should be refused on Ethical grounds**

#### Donated land

The site is part of land donated by the Rockley family - land dedicated to reflection and commemoration, for those who died in the Great War, given as a gift for current and future generations. The proposal contradicts the ethos of the site and does not demonstrate material demand which warrants any alteration of the site.

#### Negative impact on people's wellbeing

The proposal is incorrect in its statement:

*“The Parish Council has identified a space currently underutilised behind the Valley Road play area, it is an ambition to develop this area specifically for dogs. The area has a high volume of footfall, especially dog walkers and this project would help distribute amenities further around the village.”*

The space is not underutilised. It is frequently used by children to play, explore, discover nature, build dens, and for families to enjoy a peaceful, natural environment. We do not need to fill all available spaces in the village with man-made items.

It is enjoyed by residents of all ages, people who live in other villages and even further afield. It is a support for people's wellbeing, mentally and physically. The real benefits to wellbeing, health and lifestyle brought by the site should not be overlooked and it would be irresponsible and immoral for the council to deprive people of this resource.

#### Impact on property value:

We moved to this village, and chose our property specifically because of its position - backing onto this beautiful site, which, (as per the Local Green Space criteria) holds “**special character, significance and**



**recreational value**". The site can be accessed directly from our property. The proposal would devalue our property and negatively impact our quality of life. In the current financial climate, this causes significant concern.

#### Division of the community

The proposal would not distribute amenities further around the village - it would reduce an amenity which is currently enjoyed by many, by reducing it to a niche audience. The proposal would also fail to "Restore a sense of community, local pride and belonging, especially in those places where they have been lost" as it is already a site where the local community take particular pride in.

It remains unclear how this proposal meets the objective of "empowering local leaders and communities". We would also question the use of "The Parish Council has identified..." - from our understanding this is a proposal by Cllr Oliver Furniss, not yet approved by the Council as a whole.

#### Noise and other pollution

There is anti-social behaviour in the village. This happens at Rockley Memorial Park for one example, where young people smoke, drink and do drugs, as well as listen to loud music. The Park has also seen damage to its facilities (e.g the Pavillion).

In our time in the village, this has not changed. The proposal, which includes seating areas, has the potential to become a site ripe for anti-social behaviour - it is secluded and unpoliced. We have significant concerns about the nuisance that this would cause, and the disruption it would bring to our lives, especially as it would be accessible 24/7.

An increase in the amount of dogs will no doubt increase the amount of barking and noise pollution. We both, like many neighbours, work from home and so this would be a major disruption. Moreover, the site could be used for commercial purposes.

The proposal would likely bring with it uncollected dog faeces, already a problem in the village. It would not be a stretch of the imagination to say that these could be put in residents' hedges, or even thrown into gardens.

The site would bring with it an increase in traffic, likely leading to increased parked cars on Trent View Gardens, Valley Road and Cliff Drive. Cliff Drive in particular is already overwhelmed by cars - the County Council had to install double yellow lines to help to mitigate the danger that exists.

### **Closing comments**

It should be noted that the Local Green Space in Radcliffe-on-Trent to that of Rushcliffe County Park is incomparable.

The proposal is misleading in its approach and lacking in evidence (including that of any consultation to establish whether demand actually exists for a Dog Agility Area, nor an options analysis piece). We understand that this isn't the first site that this proposal has been inflicted upon and attempted to be shoe-horned into.

We hope that common sense will prevail with regards to this proposal. We have not yet spoken to a soul who thinks it is a sensible idea.

We trust that you will pass all of this on as appropriate.

**Wed 29/11/2023 14:43**

We are long standing Radcliffe residents and live near the Valley Road Play Area. Like others, we have been made aware of a proposal to segment the Play Area, in order to provide an exercise area for dogs. In our view, it would be a very good idea to segment the area - in order to keep dogs out of it! It's a great spot for children to play freely surrounded by nature and the spring display of snowdrops and chionodoxa is beautiful. We can think of no other area in Radcliffe that is the same as this one.

Unfortunately, you do have to watch where you step as some dog owners allow their pets to roam freely around the area too and then fail to clean up. In their defence, it must be difficult to locate dog faeces with all the vegetation and leaves on the ground. So maybe not the best place for them to be exercised.

We trust the Parish Council to continue the great job they do in looking after the lovely village we all live in, and to reject this proposal. If there is funding available perhaps it could be used to enhance the area for everyone.

Thank you,

### **Letter received 29/11/23**

I am shocked and concerned to hear of this proposal.

I have only just heard of the Proposal and have had minimal time to provide my views.

I am appalled that I

have NOT been contacted as a resident who will be directly affected by this proposed venture which adjoins my Property.

Why have I not had formal written correspondence or leaflets and documentation outlining the proposals from the Parish Council sent to my home address in advance of any amenities meeting?

I have not had the opportunity to scrutinise the proposal in detail and provide a viewpoint or raise objections having been provided only a minimal period of time to reflect.

PLEASE NOTE:

Dog Activity Area and Equipment

My personal view- Where there may be a need for dog activity areas providing facilities and equipment as a dog playground/circus of activity, then this should be provided and financed by Private Business Enterprise established away from a residential community, in a barn or fields where health and safety is not compromised.

Dog owners can, if they wish provide exercise equipment for their own pets and use them on their own properties.

Please register my OBJECTIONS which are attached regarding the above matter.

**Letter received 29/11/23 – email not available**

[REDACTED]

Dear Belina

On the evening of Monday 27th November 14 residents attended a hurriedly arranged meeting called by Cllr Furniss to discuss a proposal by the Amenities committee to site a Dog Agility Area within an area currently used as a children's play area. Of the 14 attendees 8 have gardens which directly abut onto that area and most have gate access. The meeting was poorly advertised with only hours notice and for the benefit of Cllr Furniss to satisfy his sub-committee that some public consultation had taken place. None of the 14 residents supported the proposal in any shape or form. Amongst the concerns and objections included -

The cost of the project which could be better used elsewhere in the village.

The proposed site is a very wooded area and is in shade much of the year. It also slopes and as such gets very muddy after heavy rain. No assurance was given that there would be no loss of trees.

No discussion of alternative more appropriately sited areas away from domestic buildings, for instance negotiating with the owners of the dog field site at St James' Park. Also, the recreation park in the village already has a parking area and ample space for a dog area in addition to having no adjacent dwellings.

The significantly reduced play area for children by approximately 2/3. A lot of children use the upper play area for hide and seek and building dens from fallen branches.

The legality of changing the use of a privately donated village asset.

The noise from excited dogs and their "encouraging" owners, which already is sometimes intrusive.

Lack of information about opening times, clearing up the inevitable dog mess and the increased cost of maintenance and public liability insurance.

The increased potential for dog-to-human transmission of infections, one of which can cause blindness.

The proposed fence would need to be extended to form a barrier approximately 1 - 2 metre away from the garden hedges to allow residents access to the park through their existing garden gates and for trimming by the council gardeners. This fence would also help deter dogs from entering the gardens, which occurs even now leading to unpleasant confrontations. Furthermore, the proposed fence is a post and two bars construction, which would be totally incapable of keeping dogs within the designated area.

Increased parking on Cliff Drive and the junction with Trent View Gardens, which already can be tricky to negotiate.

Increased parking on Valley Road.

**Tue 28/11/2023 21:00**

I refer to the meeting called by the Amenities Committee on 27 November 2023 to discuss the proposal to construct a dog agility area within the Valley Road children's park.

There is a strong feeling that this proposal was being rushed through without the opportunity for those residents affected by the scheme to raise their objections. Most of us had less than twenty-four hours notice of this intention and thus many people who would have wanted to be present at the meeting were unable to do so. It seems incredible that

such a significant proposal, which would lead to a serious loss of amenities for residents of the area, could proceed without consultation, which was certainly the original intention. No attempt was made to inform the residents of the proposal until someone did find out about it and alerted their neighbours and some of us were then able to attend the meeting. It is also significant that the agenda for the meeting referred to a proposal to consider and **approve** this plan. This clearly implies that the plan would provoke opposition and there was thus an attempt to railroad the proposal through and effectively present the residents with a fait accompli.

It was also interesting that in chairing the meeting Councillor Furness was repeatedly insistent that various details of the plan were off limits for discussion even though these details were in the public domain by being printed on the website. This was again indicative of an attempt to stifle opposition

The park is a treasured asset for local people, and young children play there happily and safely throughout the year. Many youngsters are frightened of dogs, especially with recent reports in the press of attacks by large and vicious breeds. This will inevitably mean that these children will be deterred from using the park altogether, especially as the available play space will now be halved by this proposal. This is totally wrong and is contrary to the original designation by Lord Rockley. A plaque to this effect used to be attached to the large oak beside the swings but unfortunately it was vandalised and not replaced.

An increase in the number of dogs would inevitably lead to much more noise both from the animals and their owners and the resulting mess left by the dogs would not only be most unpleasant but also a serious health hazard. It is ironic that the park is called the Valley Road children's play area and, at the moment, for all the reasons stated above, dogs are forbidden to use it.

There would also be a major problem with access if dog owners are going to travel to the area in their cars. All of the local roads are very narrow, especially Valley Road, Cliff Drive and Trent View Gardens. There is only just enough space for two cars to pass and if there is the inevitable increase in parking, there would be major congestion causing great annoyance to the residents.

There are thus strong reasons for turning down this application.

**Wed 29/11/2023 18:22**

Dear Madam Chair

I write to oppose the proposal to have a dog agility area in the recreation ground Radcliffe. My reasons are as follows:

1 Spending £14,000 on this proposal when there are many other needs in Radcliffe is wrong. For example the teenagers in Radcliffe have very little. They have a skate park, but this cannot be used in the dark, which means a large part of the year. Other villages have swimming pools, gyms etc but Radcliffe has none on these. Over 65s, like me, and young children are well catered for, but teenagers are forgotten.

2 The reason given for the agility area is that it will reduce complaints about uncontrolled dogs and faeces particularly on the cliff walk. This is nonsense. It will mean more dogs in that area, with more dog fights and more faeces. Who will supervise the agility area, clean it and maintain it? All additional costs.

3 The rec is a children's play area. Children play all over it . To give half to dogs takes away an amenity for children and is unacceptable. Many children are afraid of dogs . To arrange for a large number of dogs to gather alongside a children's play area, increases the risk of dog attacks on children, as well as increasing the health risk (and there are many) from dog faeces. I will not list the diseases but they are well known. A simple risk assessment would show this site is totally unsuitable. If a child is attacked by a dog or suffers any of the known health risks as a result of this agility area, the Parish Council opens itself to legal claims even prosecution.

4 The area designated is at one end of the village . How can it be village amenity . How will people from the Harlequin or the Canadian estate access it? Many will drive, which is hardly environmentally acceptable and those that drive will increase traffic in the area of Cliff Drive, already a dangerous road to access and egress. What about car parking, no provision for this . The site is wrong on all counts.

Lastly can I state I do not live in the vicinity of the rec and I have no teenagers so I have no vested interests.

# **Valley Road Dog Agility Area Proposal**

## **Key Concept**

The space behind Valley Road Play Area can be reimagined into a specific Dog Agility Area for residents to use with their pets.

## **Rational, Background & Scope**

Dog ownership within the village of Radcliffe on Trent is high and has increased over the last few years due to several factors including the pandemic. The Parish Council has received several complaints from members of the public regarding dogs off leads within Parish Council owned or operated areas. There have been additional complaints over uncontrolled dogs or dogs off leads on local Facebook groups. There have been similar incidents and complaints around Rushcliffe which led to the implementation of dog zones within areas such as in Rushcliffe Country Park which, subsequently led to a reduction in complaints. (<https://www.nottinghampost.com/news/local-news/council-introduce-dog-zones-park-1553531>). In June 2023, the Amenities Committee approved dog zoning around the village and will be creating and installing new signage over the tenure of the Council.

The Parish Council is very good at telling residents where their dog should not be going or where they should be on leads however, it is not effective in communicating the ways and spaces that dogs can be off lead. Additionally, there is not a specific space for dogs to exercise and socialise within the village. A dog agility park would provide this, alongside an opportunity to educate dog owners about dog-related issues such as vaccinations and behavioural signs etc. There is a distinct opportunity to also work with external organisations such as Radcliffe RSPCA on creating effective information boards and potential future collaboration projects. There are a wide range of benefits to dog agility areas including, but not limited to:

- Healthier and happier animals and owners
- Increased socialisation resulting in better behaviour of dogs
- Dedicated space for dogs to promote positive village impact
- Opportunity to promote education of dog ownership
- Encouragement of responsible ownership

The Parish Council is fortunate to have space behind the Valley Road play area that it could utilise for this purpose. It has a high volume of footfall, especially dog walkers and would help distribute amenities further around the village. Additionally, The Parish Council has the opportunity to utilise access to UKSPF/REPF funding to enable the delivery of this project.

## **Proposals**

1. To approve the concept of a dog agility area in the Valley Road space
2. To approve the submission of the application below to Rushcliffe Borough Council for UKSPF/REPF funding of £10,000 for dog agility equipment, information board and installation
3. To approve the installation and funding of the fence and bench at Valley Road Dog Agility Area from ROTPC at a cost of approximately £4,000



## **Valley Road Dog Agility Area – Radcliffe on Trent UKSPF/REPF Funding Application**

**Total requested from UKSPF/REPF funding £10,000**

To fund the creation of Valley Road dog agility area within Radcliffe on Trent

Prepared by Cllr Oliver Furniss

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# Proposal

To fund the creation of Valley Road dog agility area within Radcliffe on Trent by purchasing dog agility equipment, information board and installation.

## Rational, Background & Scope

Dog ownership within the village of Radcliffe on Trent is high and has increased over the last few years due to several factors including the pandemic. In June 2023, Radcliffe on Trent Parish Council approved dog zoning, mirroring that of Rushcliffe Country Park as a concept, around the village and will be creating and installing new signage over the tenure of the Council.

The Parish Council is seeking to further improve the provision of amenities and create a dedicated, positive space for dogs and their owners to enjoy. At present there is no specific space for dogs to exercise and socialise within the village. A dog agility park would provide this, alongside an opportunity to educate dog owners about dog-related issues such as vaccinations and behavioural signs etc. There is a distinct opportunity to also work with external organisations such as Radcliffe RSPCA on creating effective information boards and potential future collaboration projects. There are a wide range of benefits to dog agility areas including, but not limited to:

- Healthier and happier animals and owners
- Increased socialisation resulting in better behaviour of dogs
- Dedicated space for dogs to promote positive village impact
- Opportunity to promote education of dog ownership
- Encouragement of responsible ownership

The Parish Council has identified a space currently underutilised behind the Valley Road play area, it is an ambition to develop this area specifically for dogs. The area has a high volume of footfall, especially dog walkers and this project would help distribute amenities further around the village.

It is hoped that Radcliffe on Trent Parish Council secures the support from Rushcliffe Borough Council in achieving this project.

## Link to Funds

*The highlighted sections are where The Valley Road Dog Agility Area would meet funding criteria.*

### UK Shared Prosperity Fund (UKSPF)

The UKSPF will support the UK government's wider commitment to level up all parts of the UK by delivering on each of the levelling up objectives:

- Boost productivity, pay, jobs and living standards by growing the private sector, especially in those places where they are lagging
- Spread opportunities and improve public services, especially in those places where they are weakest
- Restore a sense of community, local pride and belonging, especially in those places where they have been lost
- Empower local leaders and communities, especially in those places lacking local agency

Description: this picture shows the communities and place investment priority, its objectives, outputs and outcomes, and how they link together to contribute to the fund's overarching objective. A chain of arrows shows the logic flow.

Investment priority = Communities and place  
Objectives

1. Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and access to amenities, such as community infrastructure and local green space, and community-led projects.
2. Building resilient, healthy and safe neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built and natural environment innovative approaches to crime prevention.
3. Nation specific interventions: For example: 'Funding for new, or improvements to existing, community and neighbourhood infrastructure projects'
4. Outputs: For example 'Number of facilities supported/created'
5. Outcomes: For example: 'Increased users of facilities/amenities'
6. Aligned with the Levelling Up White Paper Missions to 'Build pride in place and increase life chances'

## Rural England Prosperity Fund (REPF)

The Rural Fund objectives sit within the UKSPF investment priorities for:

- Supporting Local Business
- Community and Place

## Rushcliffe Borough Council Growth Fund/Boards

The Radcliffe on Trent Growth Board currently has five areas of focus:

- Main Road Improvements
- Train Station
- Leisure Facilities
- Health Centre Provision
- Responding to Housing Growth

DRAFT

# Site Maps

Figures 1 and 2 below show aerial views of the Valley Road Site within the context of Radcliffe on Trent. It is located in the North East of the village on a popular walking route and close to existing and new housing developments.

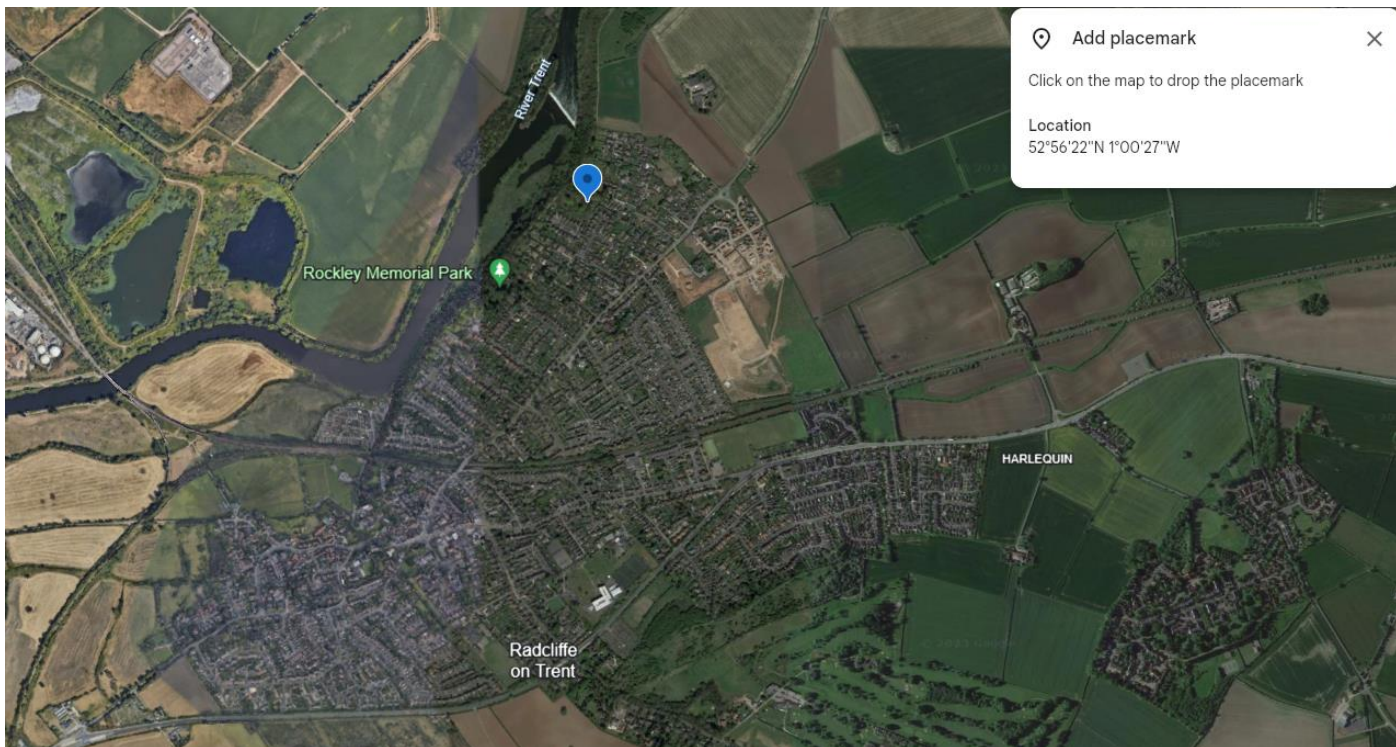


Figure 1: Location of Dog Agility Area Within Radcliffe on Trent

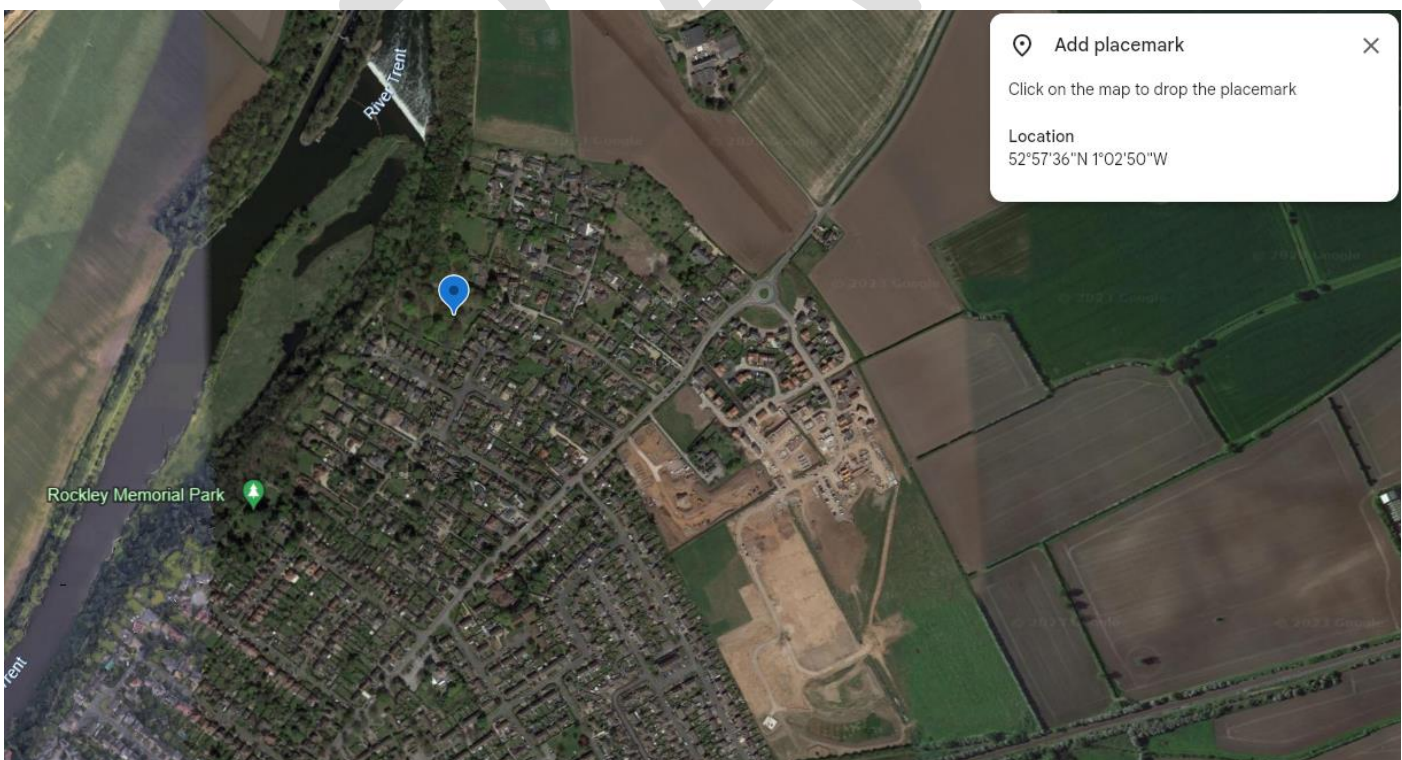


Figure 2: Location of Dog Agility Area within Radcliffe on Trent

The site has access from Cliff Walk, the path shown in the far left of the image and Valley Road show right middle. The site currently contains Valley Road Play Area under the partial Tree Cover to the left of the image and a currently available space under the tree cover to the right of the image.



Figure 3: Aerial Photography of Valley Road Site

The figure below shows the suggested total area of the dog agility area (outlined in orange). A new fence, shown in figure 5 below will separate the two areas to create distinct spaces.

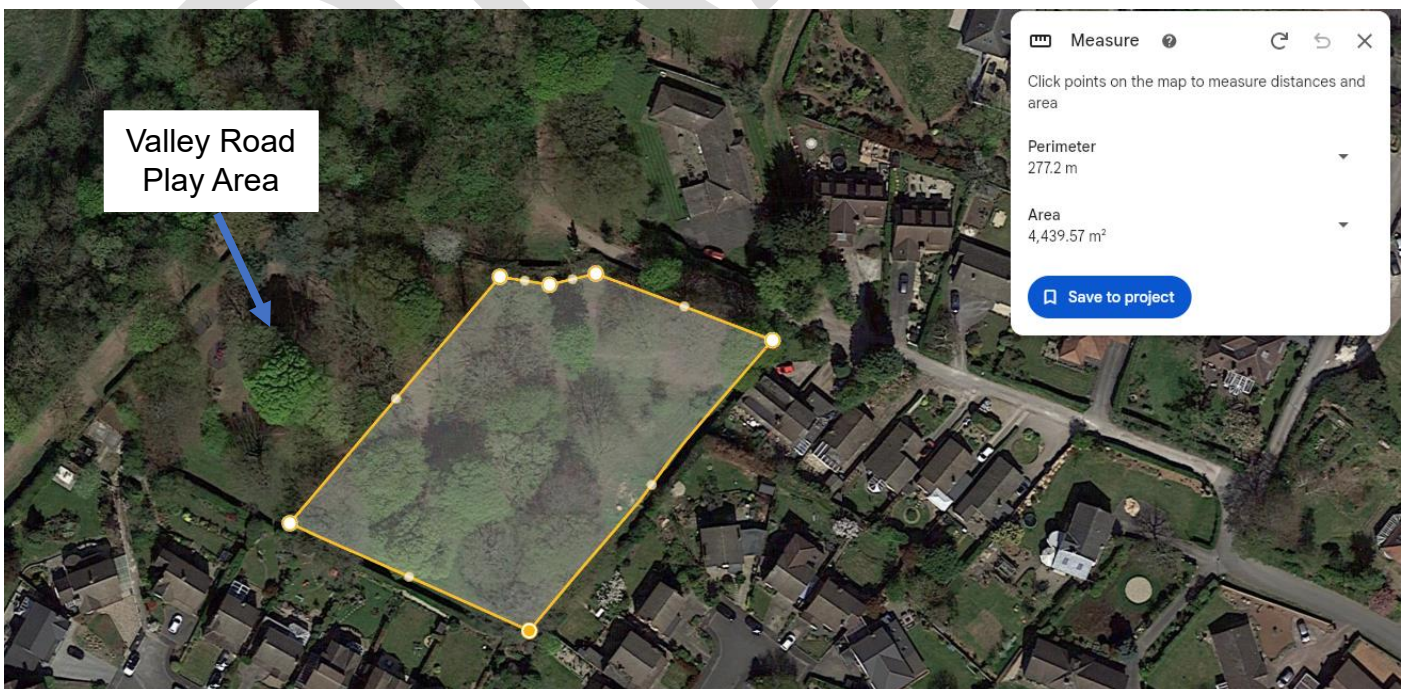


Figure 4: Site Dog Agility Area including perimeter and total area



Figure 5: New fence Line c 70 meters

## Site Photography



Figure 6: Photography of entrance from Valley Road Footpath



*Figure 7: Location of dog agility equipment*



*Figure 8: Location of information boards/ signage*



*Figure 9: Line of fence which is to be installed*

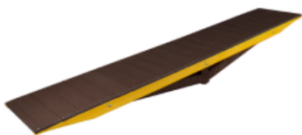
The selection of images above shows the areas which are proposed for the dog agility equipment and information boards to be located. The equipment, shown in the next section, will enable visitors to exercise and socialise their dogs. It is a big enough space for visitors to have the opportunity to also undertake other activities such as catch and freebee etc.



# Equipment and Signage

[Dog Agility Archives - Marmax Recycled Plastic Products - Manufactured in the UK \(marmaxproducts.co.uk\)](http://marmaxproducts.co.uk)

The images below show the range of equipment to be purchased that would provide a range of equipment for the dog agility area. It would provide a wide coverage of equipment suitable for dogs of different sizes and abilities.




**Dog Agility Seesaw**  
From: £198.00

Size:

Colour:

£605.00 (Excluding VAT)

**Short Description**  
The Recycled Plastic Dog Agility See Saw is great for your dog agility training set. Ideal for gardens, dog agility training centres or dog rehoming charities, the see saw is a great source of enrichment for dogs of all sizes. The Dog Agility See Saw provides a great source of exercise and is a way to build confidence as dogs walk or run over it. The see saw is ideal for training dogs and preparing them for more advanced agility. The Dog Agility See Saw saves 3,517 milk containers from landfill because it is made from 100% HDPE recycled plastic




**Dog Agility Cube**  
From: £198.00

Size:

Colour:

£264.00 (Excluding VAT)

**Short Description**  
The Recycled Plastic Dog Agility Cube is a great addition to your dog agility collection. The cubes are available in 3 sizes, 500, 700, and 1,000 and save 830, 1,115 and 1,487 milk containers from going to landfill. An ideal addition to your own garden or dog training centre, the Dog Agility Cube is great for training purposes. Watch as your dog enjoys jumping from one to another or as they run through the centre looking for their favourite toy.



**Dog Agility Hoop Jumps**  
From: £165.00


Size:

Colour:

£165.00 (Excluding VAT)

**Short Description**  
Our Recycled Plastic Dog Agility Hoop Jump and Recycled Plastic Small Dog Agility Hoop Jump is ideal for any type of rehoming centre, dog agility school or even your own garden. Provides enrichment for dogs as well as keeping them fit and healthy. Made from 100% recycled plastic, maintenance free with a 2½ year construction guarantee and does not rot, corrode or splinter.

Weight: 95 kg  
Dimensions: 62 x 20.5 x 62 cm  
Size: Large, Small




**Weaving Posts**  
From: £397.00

Colour:

£397.00 (Excluding VAT)

**Short Description**  
The Recycled Plastic Weaving posts are the perfect addition to your dog agility equipment. Guide your dog through the posts and they will be weaving around on their own in no time. Dog agility is a great way to rid of your dog's excess energy and helps strengthen their muscles, improves agility, and keeps them fit by increasing endurance. The Weaving Posts are a fun way for dogs to exercise. 2,231 milk containers have been saved from landfill with the Weaving Posts and they are made from 100% HDPE recycled plastic which is maintenance free. The material will not rot, corrode, or splinter, making them safe for paws of all sizes. The product is a robust addition because they are completely weatherproof and can be left outdoors all year round. The colour will also not fade in the sun, meaning the appearance will be retained year after year.




**Balance Ramp**  
From: £319.00

Colour:

£319.00 (Excluding VAT)

**Short Description**  
The Recycled Plastic balance Ramp is suitable for any outdoor space; and also perfect for children and animals to practice their balancing skills. Suitable for gardens and for areas which are restricted in size. Ideal for smaller dogs.



**Dog Agility Platform Jumps**  
From: £429.00

Colour: Black

Clear

- 1 + Add to basket

**Short Description**  
Suitable for gardens and for areas which are constricted in size. Ideal for smaller dogs. Made from 100% recycled plastic. Maintenance free. Does not rot, corrode or splinter.


Description +

Additional information +

Delivery information +

Reviews (0) +

SKU: Platform Jumps  
Category: Dog Agility



**Dog Agility Ramps**  
From: £473.00

Product: Dog Agility Spider

Size: 2 Sided

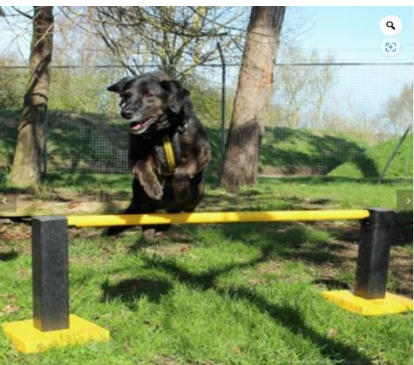
Colour: Green & Black

Clear

£561.00 (Excluding VAT)

- 1 + Add to basket

**Short Description**  
Part of our dog agility range, the A Frame and Dog Agility Spider are a great way to rid of your dog's excess energy and it will help strengthen their muscles, improve agility and keep them fit by increasing their endurance. Saving 858 milk containers from landfill, the A Frame is both a practical and environmentally friendly solution to dog training, and the texture provides grip in both dry and wet conditions. The frame is made from 100% HDPE recycled plastic and is completely maintenance free. It will not rot, corrode or splinter making it safe for all paws, big or small. The material is completely weatherproof, meaning that it can be left outdoors all year round for your convenience.



**Dog Agility Pole Jump**  
From: £77.00

Colour: Green & Black

Clear

- 1 + Add to basket

**Short Description**  
Get your dog Crufts ready with this 100% UK recycled plastic Dog Agility Pole Jump!

Each Pole Jump is made from 100% HDPE recycled UK plastic so will not rot, corrode or splinter so it is safe for paws of all sizes. As it is made out of recycled plastic and is maintenance-free, it can remain outside 365 days of the year without treatment or the need to be covered, and it will still look as good as new years after purchase. The Dog Agility Pole Jump is available in a range of sizes, so contact our team to find out what size will work best for you and your four legged friend.

Description +

Additional information +

Delivery information +



**Dog Window**  
£490.00 (Excluding VAT)

- 1 + Add to basket

**Short Description**  
Our Recycled Plastic Dog Window is ideal for any type of rehoming centre, dog agility school or canine exercise area. Provides enrichment for dogs as well as keeping them fit and healthy. Made from 100% recycled plastic, maintenance free with a 25 year construction guarantee and does not rot, corrode or splinter.

Description +

Additional information +

Delivery information +

Reviews (0) +













SKU: Dog Window  
Category: Dog Agility

The equipment will be made from 100% HDPE recycled plastic and is completely maintenance free. It will not rot, corrode or splinter making it safe for all paws which makes it durable and long lasting. Additionally, the material is completely weatherproof making it suitable for all seasons. Most of these products also come with a 25-year guarantee meaning they will be future-proof for the village. A full breakdown of the items is listed in the funding section below.

# Required Funding

## Funding of the dog agility products (c. £6,000)

### Shopping Basket

	PRODUCT	PRICE	QUANTITY	SUBTOTAL
	 Dog Agility Ramps Product: Dog Agility Spider Size: 2 Sided Colour: Green & Black	£561.00	- 1 +	£561.00
	 Dog Agility Pole Jump - Green & Black	£77.00	- 3 +	£231.00
	 Dog Agility Hoop Jumps - Small, Green & Black	£165.00	- 1 +	£165.00
	 Dog Agility Cube - 1000, Green & Black	£264.00	- 1 +	£264.00
	 Dog Agility Cube - 500, Green & Black	£198.00	- 1 +	£198.00
	 Dog Agility Cube - 700, Green & Black	£231.00	- 1 +	£231.00
	 Dog Agility Seesaw - Large, Green & Black	£605.00	- 1 +	£605.00
	 Weaving Posts - Green & Black	£397.00	- 1 +	£397.00
	 Dog Agility Platform Jumps - Black	£429.00	- 1 +	£429.00
	 Balance Ramp - Black	£319.00	- 1 +	£319.00
	 ZigZag Balance Beam - Black	£363.00	- 1 +	£363.00
	 Dog Window	£490.00	- 1 +	£490.00

### Basket totals

Subtotal £4,253.00

Shipping  Shipping: £495.00  
 Shipping: £405.00  
 Shipping to NG12 1BB.  
[Change address](#)

---

VAT £949.60

**Total £5,697.60**


**PROCEED TO CHECKOUT**

## Installation of dog agility equipment (c.£2000)

## Purchase and installation information boards (c. £2,000)

Information Boards (see below) are an example of concept however, final designs and information to be provided in consultation with Radcliffe RSPCA a willing partner and supporter of the project.

### 2000 Post Mounted Double Sided Noticeboard



Price: **£1,260.00**  
(Exc. 20% VAT)  
(£1,512.00 inc. VAT)

Select a Size  
1000 high x 750mm wide (2 x 9 A4)

Select Colour  
Green (RAL 6005)

Buy Optional LED Illumination  
LED Lighting Not Required

Delivery Lead-time ✔ See Lead-time tab below

**Add to Basket**

**PayPal** Pay in 3 interest-free payments on purchases from £30-£2,000. [Learn more](#)

Zoom

winlight

ACCEPTS PINS LOCKABLE WEATHER PROOF DOUBLE SIDED INSTALLATION SERVICE MADE IN THE UK

## HOW TO SPOT PESKY PARASITES

Parasites can be extremely harmful to your dog and your human family – use our parasite guide to understand the signs to look out for

### SIGNS YOUR DOG HAS FLEAS

- Irritation – Itching, scratching, chewing at themselves – leading to hair loss and red/irritated skin
- You can see them – Visible fleas or flea dirt (flea faeces) on your dog
- No signs? – Some dogs show no signs and fleas can be difficult to see, but fleas multiply quickly

### SIGNS YOUR DOG HAS WORMS

- Tapeworms: You may notice individual segments of these flat worms that look like grains of rice in your dog's faeces or on their anus, 'scooting' their bottom on the ground, weight loss
- Hookworms: Pale gums, anaemia, weight loss, weakness, bloody diarrhoea, itchy paws, poor growth – can be fatal
- Roundworms: Rice or spaghetti-like worms in faeces, vomiting, diarrhoea, swollen and painful belly, weakness, dull coat, weight loss
- Whipworms: Diarrhoea, bloody stools, anaemia, weight loss
- Lungworms: Weight loss, difficulty breathing, coughing (with blood), lethargy, unexplained bruising and bleeding, seizures, collapse, shock, blindness – can be fatal

### SIGNS YOUR DOG HAS BEEN BITTEN BY A TICK

- You can feel it – You may feel a small bump on the skin – check your dog after walks
- Skin irritation – Your dog may scratch, bite, or chew where the tick is
- Signs of Lyme disease: lethargy, appetite loss, fever, lameness, swollen lymph nodes

If you spot any of the signs above get in touch with our team straight away

We can also advise you on the best combination of preventative parasite treatments for your dog



## What disorders most commonly affect our dogs?

### The study

**The Aim** - To identify the most common conditions affecting dogs in England and to see if health differed between purebred and crossbred dogs.

**The Data** - Random sample of 3,884 dogs taken from 148,741 dogs, attending 93 vet practices.

Over 400 different types of health problems were diagnosed in our sample of dogs

### Most common diagnoses

Ear canal disease	10.2%
Dental disease	9.3%
Anal sac impaction	7.1%
Overgrown nails	7.1%
Arthritis	6.6%
Diarrhoea	6.4%
Obesity	6.1%
Injuries	5.5%

Proportion of dogs affected

3 of the top 20 disorders were more common in purebred than in crossbred dogs:

- Ear canal problems
- Obesity
- Skin masses

Most common body location affected: **Head & Neck**

Most common organ system affected: **Skin**

Over 75% of the dogs from our sample had at least one disorder diagnosed.

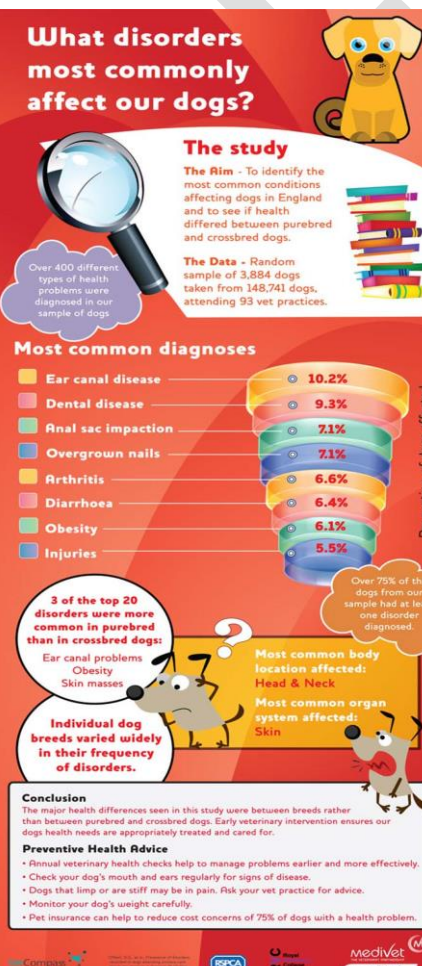
### Individual dog breeds varied widely in their frequency of disorders.

### Conclusion

The major health differences seen in this study were between breeds rather than between purebred and crossbred dogs. Early veterinary intervention ensures our dogs health needs are appropriately treated and cared for.

### Preventive Health Advice

- Annual veterinary health checks help to manage problems earlier and more effectively.
- Check your dog's mouth and ears regularly for signs of disease.
- Dogs that limp or are stiff may be in pain. Ask your vet practice for advice.
- Monitor your dog's weight carefully.
- Pet insurance can help to reduce cost concerns of 75% of dogs with a health problem.



## PET SAFETY

Year round pet safety tips you don't want to forget.

### Summer

- Use a PDF on Boats
- Watch paws on hot surfaces
- NEVER leave in a car
- Keep hydrated with water
- Some pets can get sunburn!

### Autumn

- Keep Halloween candy AWAY from pets. Chocolate especially can be poisonous.
- Keep pets in on Halloween
- No turkey (or any kind) of bones for your pet, they can splinter.

### Winter

- Antifreeze is poison, be careful.
- Keep your pets warm with booties or sweaters as needed
- Watch your pets around holiday decorations especially tinsel.
- Don't feed your pet table scraps, especially of candy and goodies.

### Spring

- Watch for signs of allergies including skin scratching and ear problems.
- Make sure your pet has proper ID in case he gets lost
- Learn what plants are poisonous
- Get heart-worm medicine from vet.



Created by callistasramblings.com

Total requested from UKSPF/REPF funding £10,000

# Funding from Radcliffe on Trent Parish Council

## Purchasing and installation of fence to separate play area from dog agility area from Radcliffe on Trent Parish Council (c.£3,000)

Qty	Code	Description	Line Weight	Your Price Each	Line Total	Line VAT
40.00	S15100100	1.5m x 100mm x 100mm Redwood Post UC4	292.00	6.48	259.20	51.84
18.00	S42087038	4.2m x 87mm x 38mm Rail	126.00	4.43	79.70	15.94
60.00	CIP0200000	Coarse Insta Post Mix 20kg	1,200.00	3.50	210.06	42.01
500.00	SRP120075	1.2m x 75mm x 19mm Round Pale	675.00	1.07	535.50	107.10
1.00	TENZ6090PZ50100YP	Tenz 5.0mm x 100mm Woodscrew Qty:100	0.90	8.10	8.10	1.62
10.00	TENZ6090PZ40050YP	Tenz 4.0mm x 50mm Woodscrew Qty:200	6.00	6.48	64.80	12.96

Terms & Conditions: All orders are subject to our Terms & Conditions, as can be found on our website.

E.X.O.E - Quotes are subject to price change.

Total Order Weight: 2,299.90

Payments to be made to the following bank details:

Bank: [REDACTED]  
 Account No: [REDACTED]  
 Sort Code: [REDACTED]

Goods Net: 1,157.36  
 Delivery: 0.00  
 Order Net: 1,157.36  
 VAT: 231.47  
 Total: 1,388.83

Pound sterling

Price for new picket style fence

Materials as quote No 75520

Labour for fence £1500

PLEASE NOTE LABOUR PRICES ARE AN ESTIMATION NOT QUOTES

The cost of labour can come down as well as up depending on ground conditions

Material prices as of quote date, subject to fluctuations

## Bench including dog station plus installation (c.£1,000)



### Heavy Duty Picnic Bench

From: £252.00

Product: Heavy Duty Picnic Bench  
 Colour: Green & Black  
 Gameboard Top: Excluding Gameboard Top

Clear

£428.00 (Excluding VAT)

- 1 + Add to basket

#### Short Description

Our Recycled Plastic Heavy duty Picnic Bench is suitable for any type of environment, and for adults and children aged 7 years and over. The Heavy Duty Picnic Bench can sit up to 6 people at any one time. Made from 100% recycled plastic, the product is maintenance free, does not rot, corrode or splinter, and comes with a 25 year construction guarantee. There is no staining or varnishing required, and the product can be left outdoors all year round. Our Heavy duty Picnic Bench is available in our full colour range. Our Heavy Duty Picnic Bench has a Junior and Teeny Tot size for kids.



## Dog Station

From: £79.90

Dog Bowl

Including

Colour

Black

Clear

£89.90 (Excluding VAT)

Contact us, this product is made to order

### Short Description

Ideal for any dog friendly environment. Can be added to our Heavy Duty Picnic Bench as an optional extra. Optional bowls can be included. Made from 100% recycled plastic.

Description

+

Additional information

+

Delivery Information

+

### Additional Expenditure

- Staff administration time from Radcliffe on Trent Parish Council
- Councillor time from Radcliffe on Trent Parish Council
- Document preparation and research
- Time and expertise from partners e.g., Radcliffe RSPCA
- Retrieval of quotations
- Concept Meetings
- Site Visits
- Project Management

# Paper M

# **Valley Road (Green Space Area) Working Group Proposal**

## **Key Concept**

To create a working group specifically aimed at looking at the feasibility and utilisation of the green space behind the Valley Road play area.

## **Rational, Background & Scope**

The working group's main function will look at how the space works for all users and to make recommendations on improving the functionality of the space for residents. These include but are not limited to:

- The development of a dog 'play' area
- Fencing/Access (Green/Red zones)
- Signage and education boards
- Events and publicity
- Creating stronger links with village organisations
- Accessibility for all residents

The Working Group's timeframe is not limited by an end date and should include how the space can be used by as many users as possible and how it could gain the Parish Council potential income.

## **Proposals**

To create a Valley Road area Working Group

## **Suggested Budget**

N/A



# **Dewbury Hill Working Group Proposal**

## **Key Concept**

To create a working group specifically aimed at looking at Dewbury Hill for how The Parish Council can improve its functionality and amenities for all residents.

## **Rational and Background**

The working group's main function will look at how Dewbury Hill works for all users and to make recommendations on improving the functionality of the space for residents. These include but are not limited to:

- The current use of Dewbury Hill
- The development of new pathways
- Parking, cycling and walking facilities
- Signage and information
- Accessibility for all residents

The Working Group's timeframe is not limited by an end date and should include how the space can be used by as many users as possible and how it could gain the Parish Council potential income.

## **Proposals**

To create a Dewbury Hill Working Group

## **Suggested Budget**

N/A

# Paper N

## Cemetery Pricing Review

### **Executive Summary**

The pricing of the Cemetery has been reviewed on an ad-hoc basis for some time and with the exception of a few administrative fees, has not changed significantly to reflect the true 'market rate' of a burial or cremation interment.

The pricing strategy outlined below echoes an increase to bring burial and cremation fees, along with other forms of remembrance, to a more reflective market rate when we consider that the cemetery is 'filling up' significantly and no other space is currently designated or owned by the Parish Council. Remember when the Cemetery is 'full', we still have to maintain it but will no longer receive income.

The pricing strategy also outlines possible 'packages' for relatives to buy when selecting their preferred option. This is something which already takes place, however, is done in a more complicated way as an 'itemised' process and leads to 'back and forth' enquiries. This is a more streamlined approach, with prices quoted 'all in' and 'at a glance'. Note a 'package' does not constitute a discount but a cumulative price.

In summary, this pricing review and strategy does three things. It reflects the 'true' market rate of interments in this area, is conscious of the space verses need dynamic that is faced and produces streamlined options for purchase.

### **Executive Summary Recommendations from The Working Group**

1. To **adopt** the pricing strategy outlined below for burials and cremations effective 1<sup>st</sup> December 2023
2. To **adopt** the pricing strategy outlined below for alternatives to burials/cremations effective 1<sup>st</sup> December 2023
3. To **adopt** the package layout to simplify costings for purchasers effective 1<sup>st</sup> December 2023

**Exclusive Burial Plot (25 years exclusive - Plot Only)**

Current Pricing	+10%	+25%	+50%	Recommendation Eff. 1 <sup>st</sup> Dec '23	Recommendation Year Two -Apr '25
£500	£550	£625	£750	£650	£850

Place	Cost	Verses ROT (+/-)	Cost Recom. Yr 1 (2023)	Cost Recom. Yr 2 (2025)
Mansfield District Council	£1,478	£978		
Nottingham City Council	£1,400	£900		
Gedling Borough Council	£1,247	£747		
Ashfield District Council	£1,046	£546		
Erewash	£804	£304		
Lowdham	£775	£275		
Bassetlaw	£760	£260		
Ruddington	£510	£10		
<b>Radcliffe On Trent</b>	<b>£500</b>	<b>---</b>	<b>£650</b>	<b>£850</b>
Woodborough	£500	£0		
Edwinstowe	£500	£0		
East Leake	£490	-£10		
Burton Joyce	£413	-£87		
Keyworth	£285.50	£214.50		
Bingham	£200	-£300		
Cropwell Butler	£195	-£305		

**Additional Information**

Average cost of a burial in the UK is £1,698  
 Average cost of a burial in England is £1,863  
 Average cost of a burial in East Midlands is £1,249

## Cremated Remains (25 years exclusive - Plot Only)

Current Pricing	+10%	+25%	+50%	Recommendation Eff. 1 <sup>st</sup> Dec '23	Recommendation Year Two -Apr '25
£250	£275	£312.50	£375	£350	£500

Place	Cost	Verses ROT (+/-)	Cost Recom. Yr 1 (2023)	Cost Recom. Yr 2 (2025)
Nottingham City Council	£1,400	£900		
Mansfield District Council	£820	£570		
Ashfield District Council	£581	£331		
Bassetlaw	£555	£305		
Woodborough	£500	£250		
Ruddington	£492	£242		
Burton Joyce	£413	£163		
Edwinstowe	£350	£100		
<b>Radcliffe On Trent</b>	<b>£250</b>	<b>---</b>	<b>£350</b>	<b>£500</b>
Erewash	247	-£3		
Gedling Borough Council	£211	-£39		
Bingham	£200	-£50		
Lowdham	£200	-£50		
Cropwell Butler	£195	-£55		
Keyworth	£116	-£134		
East Leake	£50	-£200		

### Additional Information

Average cost of a cremation in the UK is £934

Average cost of a cremation in England is £939

Average cost of a cremation in East Midlands is £922

[Rushcliffe Oaks Crematorium](#) – Cremation Pricing List for Rushcliffe Oaks

### **Cemetery Fee Packages (New Introduction)**

ROT Current Fee – £1,210 (One Internment)

ROT Current Fee – £1,850 (Two Internments)

ROT Current Fee - £870 (Cremation Internment)

#### **Remembering That Special Someone**

	<b>Eff. 1<sup>st</sup> Dec '23</b>	<b>Apr '25</b>
Full Burial Grave Purchase	£650.00	£850.00
Grave for ONE Interment	£200.00	£225.00
Rights to Erect a Memorial	£150.00	£165.00
Deed of Exclusive Rights of Burial	£70.00	£75.00
Grave Digging Fee	£390.00	£440.00
Transfers, Searches, Statutory Declarations, Administration	£50.00	£55.00
<b>Total</b>	<b>£1,510</b>	<b>£1,810</b>

#### **Remembering Them Both**

	<b>Eff. 1<sup>st</sup> Dec '23</b>	<b>Apr '25</b>
Full Burial Grave Purchase	£650.00	£850.00
Grave for TWO Interments	£500.00	£550.00
Rights to Erect a Memorial	£200.00	£225.00
Deed of Exclusive Rights of Burial	£70.00	£75.00
Grave Digging Fee	£780.00	£800.00
Transfers, Searches, Statutory Declarations, Administration	£50.00	£55.00
<b>Total</b>	<b>£2,250</b>	<b>£2,555</b>

#### **Memorial To That Special Person**

	<b>Eff. 1<sup>st</sup> Dec '23</b>	<b>Apr '25</b>
Full Cremated Remains Grave Purchase	£350.00	£500.00
Grave for ONE Interment	£250.00	£275.00
Rights to Erect a Memorial	£100.00	£125.00
Deed of Exclusive Rights of Burial	£70.00	£75.00
Grave Digging Fee	£100.00	£110.00
Transfers, Searches, Statutory Declarations, Administration	£50.00	£55.00
<b>Total</b>	<b>£920</b>	<b>£1,140</b>

### **Remembered and Never Forgotten**

The Government Child Funeral Fund (CFF) will cover costs for the plot, interment, gravedigging and memorial inscription permission for a child under 18.

<b>A Child up to age 18</b>	<b>Covered by CFF</b>
<b><u>Special Circumstances</u></b>	

<b>Exhumation of Remains</b>	<b>Price on request</b>
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### **Carved in Memory**

<b>Item</b>	<b>Current Price</b>	<b>Eff. 1<sup>st</sup> Dec '23</b>	<b>Eff. Apr '25</b>
Memorial Plaque	£120	£150	£200
Cremation Tablet	£120	£200	£250

# Radcliffe on Trent Parish Council

- 1 In response to the Cemetery Working Party's proposed price increase and whole restructuring of the charging basis I am proposing an alternative method of increasing the prices but continuing to base this on our current structure which is adaptable and always up to date. It also bears in mind that all interments are for village residents who will have been being their precept – many for a life time.
- 2 The current basis of charging Funeral Directors and Stone Masons by individual element is highly adaptable and has covered every circumstance I have encountered. It also means that the council receives the full cost of all third party supplies and with the kerb and plaque an adequate contribution to office time. (Kerbs are currently £65 and plaques £22).
- 3 The grave digger increases his prices as from 1 April each year and traditionally the council has increased its fees in line with this.
- 4 The new Cremated Remains area plots are of a sufficient size to allow 6 interments of ashes per layer and can be dug 3 layers down facilitating a family plot of 18 interments.
- 5 Many coffin plots are for 2 coffins and then we are asked to put ashes in as well.
- 6 There are many both pre-sold and one occupant plots in the cemetery and the subsequent interments are covered by the current fee basis, ensuring that the relevant fees for the year of interment are applied.
- 7 The headstone fee is charged to the Stone Mason at the time of approval of the design. The invoice serves both to levy the charge and as a Permission to proceed notice. The Stone Mason includes our fee in the price to the customer.
- 8 The interment fee covers office administration including the attendance at the interment.
- 9 The headstone fee structure was only approved less than 2 years ago and is priced to reflect the additional time (including attendance to ensure the stone is installed in the right place and properly in line with the surrounding memorials) required for a new stone approval.
- 10 The majority of additional wording involves a transfer of ownership before the permission can be granted so the family have already contributed to the council to facilitate the additional wording.
- 11 There are often many years between interments but the current basis of charging ensures that the gravedigger fees will always be fully paid by the family and the interment fee will cover the then current administration costs.
- 12 The local Funeral Directors and Stone Masons appear to understand the current basis and are able to quote the family with the correct fees. These are always checked with the office as well.





# Radcliffe on Trent Parish Council

## Radcliffe on Trent Cemetery

Burial and Monument Fees effective from January or April 2024

<b>Purchase of Grave Space</b> (inclusive of Deed of Grant)						
<b>Earthen Grave Space</b> – For the exclusive right of burial for 50 years in an earthen grave not exceeding 8ft x 4ft and minimum 6ft 6” depth	£500.00 <b>£600</b>					
<b>Cremated Remains Grave</b> – For the exclusive right of burial for 50 years in an earthen grave not exceeding 4ft x 4ft	£250.00 <b>£300</b>					
<b>Memorial Kerb</b> – Exclusive rights of lease for 50 years. (2 urn capacity)	£250.00 <b>£300</b>					
<b>Interment/Administration – Burial or Cremated Remains</b>						
Interment fees inclusive of Council attendance - Monday to Friday only	£250.00 <b>£300</b>					
<b>Grave Digger</b>						
Double, single and re-open for coffin <b>increased by gravedigger 1 April yearly</b>	£390.00					
Cremated remains <b>increased by gravedigger 1 April yearly</b>	£100.00					
<b>Child up to the age of 18</b>						
The fees for the plot, interment and Gravedigging for a child under 18 are paid by the Government Child Funeral Fund Memorial inscription permission is also covered by the Fund	Paid by CFF					
<b>Monuments and Monumental Inscriptions</b>						
<b>Memorial Kerb Plaque &amp; Gold Leaf Inscription</b> (7 lines max. recommended)	£120.00 * <b>£150</b>					
<b>Garden of Remembrance Inscribed Plaque</b> fixed on to wall 8.5” x 2.5” (Unlimited text to fit)	£60.00 * <b>£65</b>					
<b>Memorials - Period of Exclusive Rights for Memorials are aligned to grave space ownership</b> <b>All installations/re-installations to comply with BS8415</b>						
Area	Foundation stone flush with ground	Max overall Height	Max Overall depth	Max overall width	Request	Price
<b>Lawned Cremated Remains</b>	3 feet	20 inches	2 feet	2 foot 6 inches	New	£150 <b>£175</b>
					Changes	£75 <b>£85</b>
<b>All other memorials</b>	3 foot 6 inches	3 feet	2 feet	2 foot 6 inches	New	£150 <b>£175</b>
					Changes	£75 <b>£85</b>
<b>Other Administration</b>						
Transfers, Searches, Statutory Declarations etc.					£25 - £50 <b>£30-060</b>	
<b>Exhumation</b>						
Exhumation of Coffined or Cremated Remains					Price on request	

VAT exempt except the purchase of plaques marked with \*

# Paper 0

# Radcliffe on Trent Cemetery Regulations



Please read these regulations carefully, it is important that you understand your responsibilities. You are required to sign this document below to confirm this. In addition, please initial all statements in **bold** separately.

## Purchasing of Grave Space

1. The pre-purchasing of grave spaces is not permitted in this cemetery.
2. Any resident of Radcliffe on Trent Parish, at time of death, may be buried in Radcliffe Cemetery.
3. Any person who does not reside in the village but wished (or family wishes for them) to be buried in Radcliffe Cemetery at time of death, the family must provide evidence of a **significant connection** to Radcliffe on Trent. In these circumstances, the decision shall be delegated to the Clerk to the Council with consultation of the Amenities Committee members.
4. Appeals to any decision may be submitted through the Councils Complaints Procedure.
5. The **maximum** number of grave owners permitted per plot is **one**. This person must be listed on the Deed of Grant on the Exclusive Right of Burial.

## Burial Rights & Memorials

6. The person named in the Deed of Grant has the Exclusive Right of Burial. No grave may be opened, or memorial erected, without that person's **written permission** to The Clerk of The Parish Council. The Deed of Grant must be kept safe, as it may be required for any alternations to the grave.
7. If the person named in the Deed of Grant passes away, transfer or ownership of the Exclusive Right of Burial must pass, a **successor** be identified, and their details must be passed to The Clerk of the Parish Council.
8. **The person named in the Deed of Grant must notify The Clerk of the Parish Council in writing of any changes in their address and/or contact details within the time period of the Exclusive Right of Burial. [Initial:      Date: / / ]**
9. Exclusive Rights of Burial are for a **25-year period only**. Before the end of this period the person named in the Deed of Grant on the Exclusive Right of Burial may be allowed to extend the grant for another 25-years at the cost at the time of renewal.
10. The Clerk to The Parish Council will use the most up-to-date contact information for person named on the Deed of Grant on the Exclusive Right of Burial in order to arrange this. If the Clerk cannot contact due to incorrect details, or the person does not want to pay for another 25-year Exclusive Right of Burial, the plot will become a Common Grave.
11. Prior to the erection or alteration of any memorial, the details including size, inscription and materials, must be forwarded to the Clerk of the Parish Council for approval. The **only** person allowed to submit this is the named person on the Deed of Grant on the Exclusive Right of Burial.
12. Memorials must comply with BS 8415:2018 standards from a professional survey.
13. The Council reserves the right to withhold such consent for any reason whatsoever, but in particular as to height, width or inscription. (Guidance is provided on the fees listing.)
14. The Stonemason used must be BRAMM or NAMM Registered. Proof of this must be sent to The Clerk of the Parish Council for approval.
15. If the grave is for cremated remains, a memorial may be placed on the grave as soon as you wish. However, if the grave is for full burial the ground must be given time to settle and memorials may not be erected until **after nine-months**. However, a temporary memorial e.g., a wooden cross may be placed at any time. The choice of this must be sent to The Clerk of the Parish Council for approval.
16. **The person named in the Deed of Grant must maintain the memorial on the grave. This includes maintenance of memorials and their associated costs. [Initial:      Date: / / ]**
17. Memorial Kerbs to be purchased in strict order and Earthen Graves within a specified area.

## Interments

18. Interment forms must be completed prior to the funeral and **submitted in writing** to The Clerk of the Parish Council by the named person on the Deed of Grant on the Exclusive Rights of Burial.
19. If the interment is of the original owner, the person requesting the interment must be the identified successor, as detailed in these regulations.
20. All earthen interments, including ashes shall be carried out by Councils contracted grave digger **only**.

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Crest or Logo

ICCM Sample

**Name of Council**

**Burial Ground Regulations**

## **1. Introduction**

- 1.1. These regulations apply to all burial grounds owned and/or managed by the Council.
- 1.2. Currently the sites include:

*List name of sites*

## **2. Contact Details**

- 2.1. All funeral bookings, general enquiries and comments regarding the Cemeteries should be directed to:

*Contact details of Clerk or other person*

The offices are open from 09.00 to 15.00 Monday to Friday.

- 2.2. These Regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other appropriate regulations currently in force.

## **3. Admission to the Burial Grounds**

- 3.1. There are no opening and closing times. Cemetery gates will not be locked.
- 3.2. The Cemeteries are places of peace and quiet reflection. They are also workplaces. Visitors to the sites are welcome, but please respect the special nature of the sites, the needs of other users, and safety factors. No games, sports, riding of bicycles, skateboards, roller blades or similar are allowed in the burial grounds. No consumption of alcohol or drugs may take place within the burial grounds, and anybody under the effects of such substances will not be admitted.
- 3.3. Any person creating a nuisance or a disturbance, such as interfering with a funeral, grave, headstone, flowers, trees etc, will be required to leave the cemetery immediately and may be the subject of subsequent legal action.
- 3.4. Children under the age of 14 are welcome in the cemetery but must be supervised by a responsible adult. It is particularly important that children are not allowed to climb on any monuments, trees or other items within the cemetery.

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- 3.5. No dogs are permitted in the cemetery with the exception of Guide Dogs, Hearing Dogs or other recognized Assistance Dogs, or with the express permission of the Parish Clerk.
- 3.6. Vehicles are permitted in the cemetery but must not exceed the speed limit of 5 mph and must obey any instructions given to them by an officer of the Council. Vehicles must stick to the main driveways and avoid parking so as to cause a nuisance or damage to any graves or grassed areas. The Council or any of its employees cannot accept responsibility for the loss or damage to any vehicle or its contents whilst in the Cemetery.
- 3.7. Visitors with disabilities or other special requirements should contact the Parish Clerk who will be pleased to assist.

## **4. General Regulations**

- 4.1. No employee of the Council is allowed to take any gratuity, or to undertake paid private work of any kind in connection with the cemetery either in their own time or during their employed hours.
- 4.2. No person shall canvass or solicit business in the burial grounds.
- 4.3. All fees for interments or memorial works must be paid in full to the Council in advance.
- 4.4. The Council will publish a scale of fees and charges annually. Residents of the area will qualify for reduced fees compared to non-residents. A resident is defined as somebody who, immediately prior to their death, was a resident of the area, or who lived in the area for over ten years and moved out of the area less than 24 months before their death.
- 4.5. The Council reserves the right to amend these regulations and to deal with any circumstances or contingency not provided for in the regulations as necessary.

## **5. Graves**

- 5.1. Graves are available in the cemetery, which consists of consecrated and unconsecrated sections. The selection of grave spaces shall be at the final discretion of the Council.
- 5.2. Every interment shall take place either in a private or public grave. Private graves are graves to which an Exclusive Right of Burial has been issued. Public graves are graves which remain in the ownership of the Council and to which no specific rights have been granted. The Council will only permit burials in public graves in exceptional circumstances.
- 5.3. The Exclusive Right of Burial for a grave can be purchased for a period of 25 years. The Exclusive Right of Burial also allows a memorial to be placed on the grave.

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- 5.4. The Exclusive Right of Burial cannot be purchased in advance of need, i.e. graves cannot be pre-purchased or reserved. The Exclusive Right of Burial can only be transferred to another person via the legal process laid out in the Local Authorities Cemeteries Order 1977.
- 5.5. In public graves, the Council undertakes to leave 20 years before allowing the burial of a person unrelated to the original burial. The Council may allow the burial of related people in the grave before the expiration of 20 years. The Council may also allow the Exclusive Right of Burial to be purchased by a family member before the expiration of the 20 year period.
- 5.6. Memorials will only be permitted on purchased graves. Memorials must conform to the regulations given at 9 below.
- 5.7. The scattering of ashes is not permitted anywhere in the cemetery or elsewhere on parish council land.
- 5.8. The types of graves available are Lawn Graves, Cremated Remains Graves, Cremated Remains plot under "kerbs" and Children's Graves. Lawn Graves are laid to lawn and a headstone only is allowed with a small space at the head of the grave available for floral tributes; Cremated Remains Graves are for the burial of cremated remains only; Kerbs are for the burial of cremated remains only, Children's Graves are reserved for the burial of children under 16.
- 5.9. All graves will be excavated and prepared for interment by the Council or their appointed contractors only. No other person or company will be allowed to undertake any excavation within the cemetery except with the express permission of the Parish Clerk. The depth of each grave will be determined by the Council in accordance with the provisions of the Local Authorities Cemeteries Order 1977.
- 5.10. Following the interment the Council will level the grave and either re-turf or topsoil and seed it as appropriate to the season.

## **6. Coffins**

- 6.1. Coffins and urns for burial must be made from suitable bio-degradable materials such as wood, wicker, cane, bamboo, wool, cardboard etc.

## **7. Booking of Interments**

- 7.1. A provisional booking for a funeral may be made by telephone to the Council Offices.

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- 7.2. The provisional booking should be followed up by the submission of a completed Notice of Interment (form supplied by the Parish Council) to the Council Offices at least 72 working hours in advance of the intended date and time of the interment. Receipt of the fully and correctly completed Notice of Interment will act as confirmation of the provisional booking.
- 7.3. The **exact size** of the coffin, casket or container must be given in writing to the Council as soon as possible after the provisional booking but at least two clear working days prior to the interment, together with any other pertinent information relating to its size and shape (eg locking bar handles, casket shape, wicker coffin etc). The Council will subsequently add a suitably amount to the given size in order to determine the dimensions of grave to be excavated.
- 7.4. As much information relating to the funeral as possible must be given to the Council in advance, especially if it is unusual, eg large number of mourners expected, motorbike cavalcade, jazz band, piper etc.
- 7.5. If the grave is purchased and is to be reopened for a further interment, the written permission of the registered grave owner must be given on the council's form for this purpose.
- 7.6. It is the responsibility of the person making the funeral arrangements to ensure that any memorial on the grave is removed from it at least 48 working hours prior to the date and time of the funeral.
- 7.7. The Certificate given by the Registrar of Births and Deaths or an order of the Coroner must be delivered to the Council Offices prior to the funeral.
- 7.8. The Council will determine the appropriate fees to be paid for the funeral, which must be paid fully in advance.

## **8. Interments**

- 8.1. Funerals will normally only be permitted Monday to Friday 09.30 – 15.00 (excluding Bank or other Public Holidays). It may be possible to arrange funerals outside of these times subject to additional cost. Please contact the Parish Clerk if a time outside of the permitted hours is required.
- 8.2. All funerals will be subject to the control of the Council's designated officer, who will meet the cortege and direct it to the Chapel and/or grave as appropriate.
- 8.3. The time appointed for an interment must be punctually observed. The Council reserves the right to delay a late arriving funeral in the event that it impacts on another service.



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- 8.4. It is the responsibility of the person making the funeral arrangements to organize a Minister or Officiant for the funeral if one is required.
- 8.5. Any floral tributes from the funeral will be placed on top of the grave following backfilling, and will remain in situ for a minimum of 14 days before being cleared by Council staff (unless family have already removed them).

## **9. Memorials**

- 9.1. The Council has adopted a Management of Memorials Policy dealing with current and future memorial installations, safety inspections and making safe unstable memorials. Masons carrying out work in the burial grounds must comply with the Council's Management of Memorials Policy.
- 9.2. All memorials fixed in the cemetery must comply with British Standard 8415.
- 9.3. Only those memorial masons businesses that are BRAMM or NAMM accredited, and those memorial masons that hold a current BRAMM or NAMM Fixer Licence, will be able to work in the cemetery. Fixers who do not hold a BRAMM or NAMM Fixer Licence will only be permitted to work under the direct supervision of a mason who holds a BRAMM or NAMM Fixer Licence.
- 9.4. Memorials will only be permitted on purchased graves. No memorial will be permitted on a public grave.
- 9.5. Memorials other than those fixed by a BRAMM or NAMM accredited memorial mason are not allowed. Fences cannot be erected around a grave nor the space defined in any other way. On lawn sections floral tributes must be confined to the head of the grave and no objects must be placed on the length of the grave.
- 9.6. Before any memorial may be erected or works undertaken to an existing memorial, an application must be submitted to the Parish Clerk on the appropriate form supplied by the Council. The grave owner must sign the form to give their permission for the proposed memorial/works. On approval by the Council a permit will be issued to the responsible Memorial Mason.
- 9.7. Memorials must be constructed of materials suitable to the environment and period of grave lease. The Council reserves the right to reject an application for any memorial that it deems unsuitable.
- 9.8. The maximum height of lawn memorials is 3', the maximum width is 2' and the depth is 12". The memorial must be a minimum of 3" thick. The Council will consider applications for

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larger memorials subject to them being satisfied that the installation is compliant with current recognized industry standards and no part of the memorial exceeds the plot boundaries. On cremated remains and children's graves the maximum height of a memorial is 2' and the maximum width 18".

- 9.9. The memorial mason must inscribe the company name only on the reverse of the stone towards the base in lettering not more than 1" high. No trademark, phone number or other advertising will be allowed. The memorial mason must also inscribe the grave number towards the bottom right hand side of the reverse of the memorial in letters not exceeding 1" high.
- 9.10. Memorial masons must remove all arisings from the cemetery at the conclusion of their work, and must leave the area in a tidy condition. It is not possible for memorials to be stored in the cemetery prior to re-fixing following a burial – all such memorials must be removed from the site by the memorial mason appointed to remove the memorials prior to the grave being excavated.

## **10. Care of Graves and Memorials**

- 10.1. All memorials erected are the sole responsibility of the owner and the Council shall not be held responsible for any damage to or caused by the memorial, howsoever incurred. The memorial remains the responsibility of the grave owner during the lease period of the grave. The Council reserves the right to repair or make safe any memorial which becomes unsafe or falls in to disrepair, and to recover any expenses from the registered owner. The Council will undertake routine safety checks on all memorials, and will notify the grave owner at the last registered address of any necessary works to make the memorial safe. The grave owner will be given a period of 6 months from the date of the letter to effect the necessary repairs. The Council reserves the right to temporarily make safe any memorials that pose a threat until such works are completed. If the grave owner does not arrange for the repairs to be made, the Council may repair or remove the memorial at the owner's expense.
- 10.2. The Council recommends that grave owners take out an insurance plan for their memorial.
- 10.3. Grave spaces must be kept in a neat and tidy condition, and all litter must be removed from the site.
- 10.4. All flower holders or other items left on graves must be made of non-breakable material. Any items left on graves are at the owners' risk and the Council cannot be held responsible for any theft or damage to them howsoever caused. The Council may remove any articles from any grave that are likely to cause risk, damage or offence to other visitors to the cemetery or which interfere with the Council's maintenance of the site.

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10.5. No trees, flowers, shrubs or other plants may be planted on graves. The Council may remove any floral tributes that infringe on other grave spaces or interfere with the Council's maintenance work.

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# Paper P

# **'Reimagining The Rec Phase One' Proposal (On behalf of the Working Group)**

## **Key Concept**

The Rec Working Group is looking for Council to support its plans for the reimagining of The Rec and action its phase one plans

## **Abbreviations**

WG (Working Group)

FA (Football Association)

PC (Parish Council)

RBC (Rushcliffe Borough Council)

SE (Sport England)

CO (Contractor)

## **Rational and Background**

The Rec Working Group has formulated a workable plan of what is believed to be the best plan to reinvent the space to work holistically. The whole plan is outlined in appendix one which shows the ambition of what the site might look like. The redevelopment will work in three phases.

### **Phase One** (*Within the next 9-12 months*)

- Remove the mound at the entrance of The Rec (PC)\*
- Move the play equipment for older users up and next to the play equipment for younger users (PC)\*
- Cut back the laurel bushes back (CO)
- Resurface the driveway and created lined parking spaces (Other funding sources)
- Installation of the shade structures over the picnic benches and step which users sit on (CIL/S106)
- Installation of a fourth picnic bench (PC)
- Meetings with RBC and FA to discuss phase two plans (WG)
- Community consultation on phase two and three (WG)
- Submission of planning application (WG)

\*WG will source companies, request The Clerk to get quotations for items and then make a recommendation to the PC

### **Phase Two** (*Within the next 24-36 months*)

- Construction of new pavilion building (RBC, FA, Other funding sources) (Style suggested Appendix B)
- Raising of football pitch (To be confirmed)

### **Phase Three** (*Within the next 36-48 months*)

- Removal of old pavilion building (Other funding sources)
- Installation of multipurpose court (SE)
- Installation of running track (SE)

In order to complete these actions in a timely manner the Working Group would like the Committees support and approval in taking this plan forwards by agreeing to the proposals below.

## **Proposals**

1. To approve the draft plan as recommended by The Rec Working Group of the reimagining of The Rec (Appendix A)
2. To approve the working group/Parish Council to action items in phase one
3. To approve the working group to have a pre-planning meeting with RBC and The FA for advise only at no cost for phase two plans

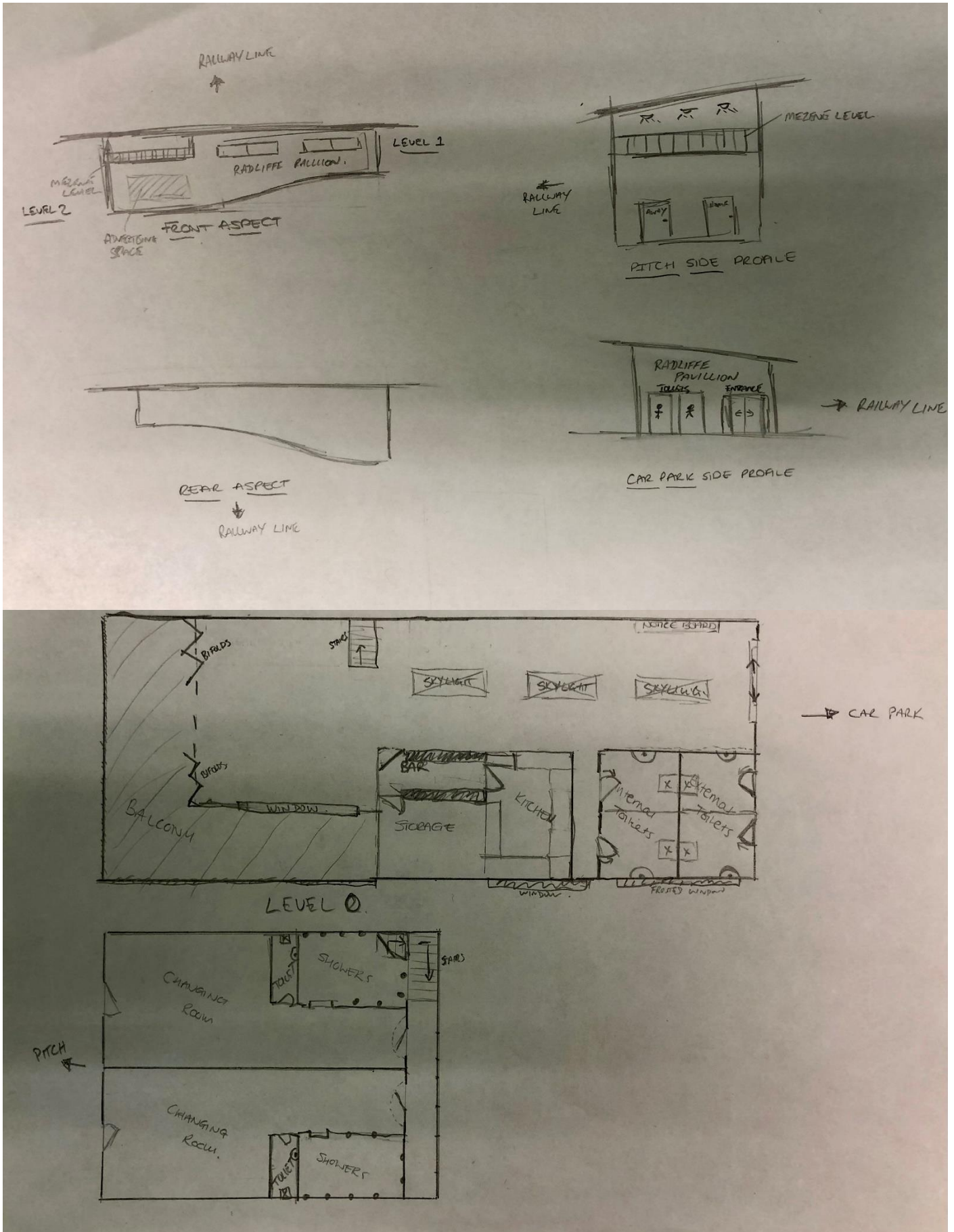
## Suggested Budget

PC budget lines – Contractor, Ground maintenance, street furniture, play equipment  
Various other sources of funding

## Appendix A



# Appendix B



# Paper Q



## Clerk, ROTPC

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**From:** oliver.bere@rotpc.parish.email  
**Sent:** 18 October 2023 09:07  
**To:** marion.caunt@ntlworld.com  
**Cc:** Clerk - ROTPC; Oliver Furniss  
**Subject:** Wharf Lane Storyboard

Hi Marion,

Do you think we are ready for print on this yet? The office are on standby with the company quoted previously.

The next amenities meeting is 20th November, do you think we can get it approved then?

Sorry to put the pressure on a little but we cannot hold this money any longer and it will need to be returned to the Borough if we don't spend it this financial year.

I recognise this is not of your making, and I am truly grateful for all your efforts.

Belina - please can we add the Wharf Lane Storyboard installation to the next Amenities agenda. Thank you.

Kind regards,

Oliver