



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

185/23

Minutes of the Amenities Committee meeting held on 5th September 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Clr Oli Bere (Chair)	Clr Oliver Furniss (Vice Chair)	Clr Harry Curtis
Clr Gillian Dunn	Clr Tracie Bere	
Clr Anne McLeod		

Members Absent:

Clr Tracy James	Clr Matt Douglas	
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In attendance:-

Hayley Gandy (Administrator)		
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Also present:

Clr Sue Clegg, and Clr Phil Thomas.

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent.	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
	Chair's welcome	Chair welcomed the committee. This is the first meeting since the portable toilet was placed at Wharf Lane, Thank you to councillors and staff for their help with		

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		this. We will learn from feedback and hope to do it again. The coffee van hire was good in principle, continue to have open offer to allow stalls at Wharf Lane. The Village Show went very well, thanks to the working group for all their hard work, it was fantastic achievement.		
AC24/057	To note apologies for absence.	Cllr James and Cllr Douglas-Kirk were absent – these were noted by all.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/058	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
AC24/059	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/060	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	N/A		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/061	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign	Proposed by Cllr McLeod and seconded by Cllr Dunn the committee unanimously resolved to sign the minutes as a true record of the meeting 11 th July 2023.	Administrator to post to website	Local Government Act 1972, Sch 12, p41 (1).

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	these as a true record of the meeting(s). Paper A – Amenities Committee 11 July 2023			
AC24/062	To note the Amenities Committee Revenue Budget for 2023/2024. Paper B	The committee resolved to note the Amenities Committee Revenue Budget for 2023/2024. Due to technical issues this was not up to date.	Budget needs to be followed up by F & GP	
AC24/063	To receive and note a verbal report on ground staff work.	The committee resolved to note the verbal report on ground staff work, which included hedge cutting, inspection and cleaning of portable toilet after vandalism, replacing fence panels, installing a story board at the Radcliffe pub and tidying the church memorial of weeds. Cllrs requested that signage be put in the church yard to say that "Area maintained by the Parish Council" – clerk to liaise with Church.	Clerk to add Churchyard signage to a future agenda for decision.	
AC24/064	To note an update from the Conservation Group. Paper C	Update received from the conservation group via email to the clerk. The Committee resolved to note the update from the Conservation Group.		
AC24/065	To consider an application by the Conservation Group for tree planting. Paper D	Proposed by Cllr McLeod, seconded by Cllr T Bere, the committee unanimously resolved to approve the application by the Conservation Group for tree planting,	Clerk to submit application on behalf of Conservation Group.	

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AC24/066	To consider an application by the Council on behalf of the Conservation Group. Paper E	Proposed by Cllr Furniss, seconded by Cllr McLeod the committee unanimously resolved to approve the Council to apply on behalf of the Conservation Group for a Rushcliffe Biodiversity support application, this was with a note to encourage them to ask for more.	Clerk to submit application on behalf of Conservation Group.	
AC24/067	To note a complaint with regards to damage to a memorial and consider what action – if any – to take. Paper F	The committee resolved to note the complaint.	Clerk to ensure a reply has been sent.	
AC24/068	To consider adding the requirement for BRAMM/NAMM registration to cemetery rules and forms. Paper G	The committee resolved to agree to adding the BRAMM/NAMM registration to cemetery rules and forms. This was proposed by Cllr Furniss, seconded by Cllr McLeod and unanimously agreed.	Clerk to update cemetery rules.	
AC24/070	To note a report on planting and floral tributes in the lawned cemetery and consider what action – if any – to take. Paper H	The committee resolved to support the current policy for the cemetery which prohibits the planting of plants, shrubs and trees in the cemetery. This was proposed by Cllr Dunn, seconded by Cllr Furniss and unanimously approved.	Clerk to write to grave owners to request removal of planting in line with current policy.	
AC24/071	To consider applying for official Commonwealth War Graves signage. Paper I	Deferred until the next meeting due to insufficient information given.	Clerk to provide additional information	
AC24/072	To consider the playground inspection report and any action resulting from it. Paper J	The committee resolved to accept the report and request that Ground staff or a contractor deal with the medium risk at Wharf Lane recreation ground.	Clerk to speak with Ground staff	

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AC24/076	To consider the Rockley Park tree survey and authorise expenditure for routine work. Paper K	Proposed by Cllr Furniss seconded by Cllr O Bere, the committee unanimously resolved to authorise the expenditure for the routine work on Rockley Park Cedars to a cost of £6,630 +VAT. and to request the release of necessary funding from reserves by F & GP.	Clerk to add to F+GP agenda.	
AC24/077	To consider quotes for replacement of Toilet door at Rockley Park following vandalism – Paper L papers to follow	The committee resolved to request for further investigations and quotes, and to ensure that the replacement is vandal proof. It was suggested that contact be made to other council's to ask what they use.	Clerk to obtain additional quotations.	
AC24/078	To note a complaint with regards the traveller's site on A52. Paper M	The committee noted the complaint which was received regarding the travellers site on the A52. This is a Rushcliffe Borough Council or Nottinghamshire County Council matter and will be sent to the RBC Cllrs.	Administrator to send letter to RBC Cllrs	
AC24/079	To consider the formation of the following working groups:- a) Cemetery Pricing working group b) Dewberry Hill working group c) Lease Hire Charge review for Wharf Lane Football club working group d) Playground working group e) The Recreation ground working group	The Committee resolved to form the following working groups:- a) Cemetery working group instead of Cemetery Pricing working group so that it can include memorials, and fallen headstones. C) Lease hire charge review working group d) Playground working group e) The recreation ground working group	Clerk to draft Working Group Terms of Reference for all approved Working Groups.	

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	f) Valley Road playground working group Paper N	D and F were not formed as these need to be discussed at the Strategic Plan meeting.		
AC24/080	To consider a proposal by Cllr Bere for Wireless CCTV at Wharf Lane Recreation ground and Rockley memorial Park Paper O	The committee unanimously resolved to approve the purchase of CCTV for Wharf Lane and Rockley Memorial Park at a cost of up to £1,000 with funds to be released from general reserves with the proviso that advice be obtained prior to purchase to ensure that it is fit for purpose.	Clerk to add to F+GP agenda for release of funding.	
AC24/081	To receive any items for notification to be included on a future agenda – for information only	Reports from Councillors. Cllr O Bere sends apologies. Commonwealth War Graves Toilet at Rockley Park further options Sign for church yard to acknowledge PC maintenance.		
AC24/082	To note the date and time of the next scheduled Amenities Committee meeting as Tuesday, 03 October 2023 at 19.00.			Local Government Act 1972, Sch 12, p10 (2)(a)

Cllr McLeod reported that she attended an terrorism prevention training course and that she had had a meeting with PC Sanders regarding crime in the village, which residents had made a complaint about.

The meeting closed at 8.55pm

Signed as a true record of the Meeting:  Dated 03/10/23

Presiding chair of approving meeting