



Radcliffe on Trent Parish Council

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269/23

Minutes of the Amenities Committee meeting held on 21st November 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

CLlr Oli Bere (Chair)	CLlr Oliver Furniss (Vice Chair)	CLlr Harry Curtis
CLlr Tracie Bere	CLlr Annie Mackenzie	CLlr Matt Douglas
CLlr Anne McLeod		

Members Absent:

CLlr Tracy James	CLlr Alice Tomlinson	
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In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Administrator)	
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Also present:

CLlr Phil Thomas, 4 members of the public and RBC CLlr Abby Brennan

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Committee for a period not exceeding 5 minutes, with a maximum of 15 minutes	There were 4 members of the public present who all gave their opinions on the agenda and community concerns. First member of the public to speak, stated that they were disappointed with the state of the gazebo floor which was meant to have been painted with paint in the summer and has not been completed. They also cautioned the committee about		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	<p>in total. Please see the Standing Orders 3 d-n for details.</p>	<p>taking their ideas to a decision prior to a public consultation. Second member of public raised concerns over the comment that cemetery inspections hadn't been conducted since 2018, when they had been around the cemetery laying down stones when they were on the council. The clerk assured them that it was meant that no restorative works had been completed to knowledge since 2018. They also raised concerns about the idea of a dog agility area at Valley Road and urged the committee to spend money elsewhere, again they urged the committee to seek public consultation. Third member of public raised concerns again for the dog agility park, they also urged the committee to think about notice boards in the village with informative information regarding events, health care and bus times. Again, they urged public consultation on the dog agility and wharf lane recreation ground proposals. RBC Cllr Brennen stated that she was happy to see ideas for the village and generally supports the dog agility area. She urged the council to send in ideas of projects to try to claim funding before the middle of January.</p>		

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		<p>Fourth member of the public stated that the papers did not offer enough detail. In regards to the dog agility area he urged that the residents of the local area were specifically spoken to about the proposal. He was concerned regarding the lack of detail in Paper H, and M and that Paper B was missing headers.</p>		
		<p>Cllr McLeod made a statement regarding the agenda saying that she understands a great deal of work had gone into the proposals however, the agenda was too long and does not give enough consideration or time to debate each item properly. She therefore proposed to defer 7 items. <i>The Chair Cllr Bere left the meeting at 19.17 and did not return.</i> Vice -Chair Cllr Furniss took the chair. After a long discussion the committee resolved to continue the meeting. The committee resolved to defer the following items 129, 131, 132, 133, 134, 135 and 136.</p>		
	Chair's welcome	Chair welcomed the committee.		
AC24/107	To note apologies for absence.	The committee noted apologies from Cllrs James and Tomlinson.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/108	To receive any declarations of interest in accordance with the	There were none received.		Localism Act 2011, s31.

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	requirements of the Localism Act 2011.			
AC24/109	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/110	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	N/A		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/111	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Amenities Committee 3rd October 2023	The committee unanimously resolved to sign the minutes as a true record of the meeting 3 rd October 2023 subject to minor amendments.	Administrator to post to website	Local Government Act 1972, Sch 12, p41 (1).
AC24/112	To note the Amenities Committee Revenue Budget for 2023/2024. Paper B	Noted. The committee requested updated figures to the next meeting..	Accounts Clerk to submit for next meeting.	
AC24/113	To note the Clerk's actions update report.	This item was not discussed.		

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AC24/114	To receive and note a verbal report on ground staff work.	This item was not discussed.		
AC24/115	To note an update from the Conservation Group. Verbal Report	The conservation group reported that the Hallowell steps have been cleared as well as the drainage. They have ordered 6 trees from Rushcliffe Borough Council and plan to liaise with Streetwise for a location as to where to put them. The new fence at Dewberry Hill is still ongoing and the work is to be started soon. They have noted that the sign should be taken down before the fence is put up and placed in storage until works complete. He noted that he is aware that a NCC ecologist had been walking around the area in relation to mitigation money for the new development with Spitfire homes in respect of a possibility of adding car parking in the area. No.63 on Cropwell Road has now been sold. Rushcliffe Strategic group have approved the grant, and he will liaise with Sally (Accounts Clerk) to place an order.		
AC24/116	To consider Funtopia event and hire charge for grounds.	The committee resolved to investigate this option further.	Clerk to liaise with Funtopia to get more details and costings.	
AC24/117	To consider a Skate Park opening event and agree some dates.	The committee resolved to investigate this option further.	Clerk to liaise with Canvas to get more details and suggest summer holiday dates..	

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AC24/118	To consider quotes for memorial inspections and choose a contractor.	The Clerk explained that there was a typing error and that her recommendation should read Company D rather than Company C. There were two proposals for this item which were considered in turn. The first proposal by Cllr Furniss was to instruct company C to inspect memorials in the cemetery and 2 nd proposal by Cllr McLeod was to instruct company D to inspect the memorials. The first proposal was carried. The committee resolved to instruct company C.	Clerk to instruct Company C. <i>COST FROM CEMETERY RESERVE</i>	Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1
AC24/119	To receive and consider the football pavilion condition survey and decide on any action to be taken.	The matter was discussed at length. The committee resolved to take down the porch area to the building and ensure that an electrical safety check is undertaken. It was further resolved that costs for the required work to be requested from the leisure hub fund.	Clerk to arrange for electrical safety certificate. Clerk to liaise with football club over removal of porch area. Clerk to cost rainwater goods replacement and facia repairs.	Local Government Act 1894 s 8(1) (i)
AC24/120	To receive and consider estimates received for the sealing of the Skatepark Sealing – and allocate the relevant funding.	The clerk reported that quotes had yet to be received however, she wanted it noting that initial conversations for resealing may be £15,000.		Local Government Act 1894 s 8(1) (i)
AC24/121	To note playground inspection report 04 October and consider quotes to carry out intermediate repairs.	The clerk reported that 2 quotes had been received for the repairs to the zipline. The committee unanimously resolved to delegate the appointment of	Clerk to instruct appropriate contractor.	Local Government Act 1894 s 8(1) (i)

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		a suitable contractor to the clerk to ensure that the zipline is fixed.		
AC24/122	To receive and note a verbal update by the Clerk on the Streetwise bin and litter pick contract and consider the purchase of litter pick stations.	The clerk reported that the proposed new contract had not been received in time for the meeting. An increase in cost for litter picking is needed for budgeting purposes. The committee unanimously resolved not to purchase litter pick stations at this time.		Litter Act 1983, ss.5, 6
AC24/123	To consider quotations received to reduce the Wharf Lane recreation ground hedge and determine the height the hedge should be reduced to.	Deferred		Local Government Act 1894 s 8(1) (i)
AC24/124	To adopt the Terms of reference for the following working groups (AC24/079): a) Cemetery working group b) Lease hire charge review working group The recreation ground working group	Deferred		
AC24/125	To note the notes from the Cemetery and Rec Working Groups taken by a member of the groups.	Deferred		
AC24/126	To consider a proposal by Cllr Furniss: To approve a revised design and the installation of a new cemetery	Deferred		

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	tap and approve any difference in costs.			
AC24/127	To consider a proposal by Cllr Furniss: To approve the installation of three new benches at the Lily Ponds from the nature reserves budget (Option A or B).	Deferred		
AC24/128	To consider a proposal by Cllr Furniss: To approve the installation of a new toilet door at Rockley Park. <i>(Quotations needed from Officer. more options needed focusing on getting the toilets open ASAP, though mindful a full refurbishment is proposed next year - suggest a basic wooden door for now then move to metal and electric locks next year as part of the refurb).</i>	Deferred		
AC24/129	To consider a proposal by Cllr Furniss: To consider quotations and approve works for: <i>(Quotations needed from Officer)</i> a) The cleaning and repainting of Rockley Park Pavilion building b) The cleaning and [fixing] of Rockley Park Pavilion roof & guttering	Deferred		

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	c) The installation of new lighting on Rockley Park Pavilion (<i>'up' lighters on exterior and interior down lights - meeting 13/6/23</i>).			
AC24/130	<p>To consider a proposal by Cllr Furniss:</p> <p>To approve the installation of new defibrillators, bleed control kits and the associated costs at the following locations: (<i>Meeting 13/6/23</i>)</p> <p>a) Woodside Stores/Harlequin. (<i>This is the donated defib, already agreed in principle with the owner, need to reconfirm with him and sign the MOU document example sent to you from EMAS. No electricity required - EMAS cabinets do not have electrical supply and c.150 of these are in use so only needs drilling to outside the wall and registering on the Circuit</i>)</p>	Deferred		
AC24/131	<p>To consider a proposal by Cllr Furniss:</p> <p>To receive quotes for new dog zone signage and approve the installation (<i>from meeting 13/6/23, there may be benefit in contacting the Borough to see</i></p>	Deferred		

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	<i>what company they used for the one's at Rushcliffe Country Park)</i>			
AC24/132	<p>To consider a proposal by Cllr Furniss: To consider and approve the application for funding of Valley Road Dog Agility Area <i>(Attached)</i></p> <p>a) To approve the concept of a dog agility area in the Valley Road space</p> <p>b) To approve the submission of the application below to Rushcliffe Borough Council for UKSPF/REPF funding of £10,000 for dog agility equipment, information board and installation</p>	Deferred		
AC24/133	<p>To consider a proposal by Cllr Furniss: To approve the formation of the following Working Groups. Returning item from Cllr's O Furniss, T Bere, A McKenzie</p> <p>a) Dewberry Hill</p> <p>b) Dog Agility Area <i>(Note: This group will focus on the implementation of the agreed item above).</i></p>	Deferred.		

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AC24/134	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve revised Cemetery Pricing as recommended by the Cemetery Working Group effective 1st December 2023. <i>(Attached)</i></p> <p>a) To approve the pricing strategy outlined below for burials and cremations effective 1st December 2023</p> <p>b) To approve the pricing strategy outlined below for alternatives to burials/cremations effective 1st December 2023</p> <p>c) To approve the package layout to simplify costings for purchasers effective 1st December 2023</p>	Deferred.		
AC24/135	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve revised Cemetery Regulations as recommended by the Cemetery Working Group effective 1st December 2023.</p>	Deferred.		
AC24/136	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve the recommendation by The Rec</p>	Deferred.		

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	<p>Working Group (<i>Attached</i>)</p> <p>a) To approve the draft plan as recommended by The Rec Working Group of the reimagining of The Rec (Appendix A)</p> <p>b) To approve the working group/Parish Council to action items in phase one</p> <p>c) To approve the working group to have a pre-planning meeting with RBC and The FA for advise only at no cost for phase two plans</p>			
AC24/137	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve the installation of a storyboard at Wharf Lane Recreation Ground</p>	Deferred.		
AC24/138	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider a proposal by Cllr O Bere and seconded by Cllr O Furniss to recommend to the F&GP committee for the formation of a Amenities Designated Reserve, to encompass all outstanding accruals approx. £15,000.</p>	Deferred.		
AC24/139	<p>To receive and note verbal reports from Councillors</p>	Deferred.		

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AC24/140	To receive any items for notification to be included on a future agenda – for information only			
AC24/141	To consider changing the date for the next meeting from the scheduled date of 5th December 2023 at 19.00.	Noted.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 21.01

Signed as a true record of the Meeting:  Dated 5/12/23

Presiding chair of approving meeting

Business/Industry: _____

Business/Industry: _____

Business/Industry: _____



2/15/32

Date	Description	Amount	Balance	Total