



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Minutes of the Full Council meeting held on 28th November 2023 at 20.00 in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Anne McLeod (Chair)	Cllr Oli Bere (Vice Chair)	Cllr Irene Dovey
Cllr Harry Curtis	Cllr Tracie Bere	Cllr Annie Mackenzie
Cllr Sue Clegg	Cllr Linda Lyn-Cook	Cllr Oliver Furniss
Cllr Alice Tomlinson	Cllr Phil Thomas	

Members Absent:

Cllr Matt Douglas-Kirk	Cllr Nikki Farnsworth	Cllr Tracy James
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In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Administrator)	
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Also present:

RBC Cllr Roger Upton, RBC Cllr Neil Clarke and RBC Cllr Abby Brennan

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	Chair's welcome	The Chair welcomed the those present and thanked all members, staff and volunteers		

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		<p>who helped making the Christmas fair such a success.</p> <p>Councillors were asked to promote that there are community grants available.</p>		
Open Forum	<p>Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.</p>	None were present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	<p>RBC Cllr Upton spoke regarding the proposed zebra crossings on Shelford Road, they have received some objections to the location from residents but hope for a resolution soon.</p> <p>RBC Cllr Clark – following on from the flooding event, there was a useful meeting 3 weeks ago. The flood team have been in conversation with William Davis Homes who have been cooperating well. He wanted to assure residents that work is being done and not forgotten. NCC will be supporting the</p>		

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		<p>continuation of the Villager Service.</p> <p>Last Thursday it was the Pride of Rushcliffe Awards which saw some great nominations.</p> <p>RBC Cllr Brennan commented that the after RBC reviewed the Growth Board it was decided that the Radcliffe on Trent Growth board will no longer meet. RBC will have a full council meeting next week and she plans to bring up that swifts are threatened and that something should be done to the bus shelter on Shelford Road and will bring a motion that all new developments contain swift bricks and that the wooden bus shelter needs modernising.</p>		
FC24/127	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Cllr Farnsworth, Cllr Douglas and Cllr James – accepted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/128	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None were received.		Localism Act 2011, s31.
FC24/129	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or	None were received		Localism Act 2011, s33.


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	disclosable pecuniary interests, not previously recorded.			
FC24/130	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/131	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 24 October 2023.	The Council unanimously resolved to sign the minutes of the meeting 24 October 2023 as a true record of that meeting.	Administrator to upload to website	Local Government Act 1972, Sch 12, p41 (1).
FC24/132	To note the (draft) minutes of the council's committees: a) F & GP 24 October 2023 b) F & GP 14 October 2023 c) Amenities 21 November 2023 d) Planning and Environment 14 November 2023 e) The Grange and Grange Hall 14 November 2023 Paper B	The council resolved to note the following (draft) minutes of committees: a) F & GP 24 October 2023 b) F & GP 14 October 2023 c) Amenities 21 November 2023 d) Planning and Environment 14 November 2023 e) The Grange and Grange Hall 14 November 2023		Local Government Act 1972, s. 112

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FC24/133	To receive and note a verbal update by the clerk	<p>The clerk reported that there had been some sad spouts of vandalism and would like to thank Fruiticious for their kind donation of plants to replace those torn out.</p> <p>A member of staff was subject to harassment; therefore, a further camera will be placed in the Grange Hall foyer.</p> <p>Fantastic event at Christmas Fair on Sunday 26th November, thanks to all the volunteers and especially to Tracey, Shaun and Nicky and all others who gave their time and expertise. Particular thanks to Administrator Hayley Gandy. Many thanks to the sponsors, community groups and those donating items.</p>		
FC24/134	<p>To consider the following policies and procedures for adoption:</p> <ul style="list-style-type: none"> a) Social Media and Electronic Communication Policy b) Communication Protocol <p>Deferred from FC24/103 and FC24/118 Paper C</p>	Notts ALC had suggested that this item be deferred.		

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FC24/135	<p>To consider a proposal by Cllr Thomas: to agree the work scope required to support promoted events for the year 2024/5. As part of this I would ask the Clerk to assess the number of hours and cost of the staff time we 'invested' in the events this year and to decide on number of associated proposals so that the correct figures can be included in next year's budget:</p> <ul style="list-style-type: none"> • the council will continue to promote events next year only if all costs (including staff) are covered by income from the event (i.e. no charge on the precept) • the council will continue to promote events next year if external costs only are covered by income from the event (i.e. the precept covers the cost of staff time etc) • If the council agree to continue to promote events next year, will the required staff time is made available from work schedule of our regular permanent staff (I would expect the Clerk to give an idea of the impact on other 	Cllr Thomas withdrew this item and wished to defer until the budget is completed.	Clerk to bring to future meeting.	

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	<p>work) or do we request the Clerk to find additional temporary help to minimise the impact on our 'regular' work. We took this second option a couple of years ago but obviously this has a budgetary impact.</p> <p>Deferred from FC24/119</p> <p>Paper D</p>			
FC24/136	<p>To consider a complaints policy for adoption. (deferred from FC24/121)</p> <p>Paper E</p>	<p>The Council resolved to adopt the Complaints policy subject to proofread for format, spelling and grammar.</p>	<p>Complaints Policy to be proofread and placed on the website.</p>	
	<p>To consider the following planning applications (no extension granted due to holidays)</p> <p>a) 23/02064/FUL Single storey side/rear extension. 26 Grandfield Avenue Radcliffe On Trent Nottinghamshire NG12 1AL</p> <p>b) 23/01846/FUL Two storey side/roof extension, single storey front porch and side extension, alterations to fenestration, two storey rear extension, raise rear roof height, application of insulated render to existing front, rear and side</p>	<p>The Council considered the following planning applications and resolved to comment as follows:-</p> <p>a) 23/02064/FUL the Council resolved to not object to the application - carried.</p> <p>b) 23/01846/FUL the Council resolved to not object to the application - carried.</p> <p>c) 23/02073/FUL the Council resolved to not object to the application - carried.</p>		

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	<p>elevations, raised platform and balcony to rear. 3 Ridge Lane Radcliffe On Trent Nottinghamshire NG12 1BD</p> <p>c) 23/02073/FUL Retrospective Change of Use of 1 x Agricultural Shed to Class B8 Use (Storage). Shelford Lodge Shelford Road Radcliffe On Trent Nottinghamshire NG12 1EA</p>			
FC24/137	<p>To witness the chair's signing of the Radcliffe on Trent Parish Council Civility & Respect Pledge Certificate Number 1370 (FC24/101)</p> <p>Paper F</p>	<p>The Chair signed the Civility and Respect Pledge Certificate.</p>		
FC24/138	<p>To resolve to adopt the Strategic Plan Document</p> <p>Paper G</p>	<p>After a long discussion the Council made 2 proposals:-</p> <p>a) Cllr McLeod proposed to adopt the Strategic Plan seconded by Cllr Curtis - this was not carried.</p> <p>b) Cllr O Bere proposed and seconded by Cllr Furniss that a further meeting be held in the new year to agree the content – this was carried</p>	<p>A date in the new year to be agreed.</p>	
FC24/139	<p>To receive and note a report from the chair on the meeting with</p>	<p>The Chair's report of a meeting with members of communities</p>		

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	members of the community recently affected by flooding. Paper H	recently affected by flooding was noted.		
FC24/140	To consider and decide on a date for the Annual Assembly of the Parish Meeting. Paper I	The Council resolved to hold the Annual Assembly of the Parish Meeting on 27 th March 2024.		Local Government Act 1972, Sch 12, p 15
FC24/141	To consider the following motions and papers by Cllr Furniss: 1. To consider and approve the implementation of the Radcliffe on Trent Parish Council Social Media and Communications Policy (following NALC guidelines) 2. To consider the following motion by Cllr Furniss: To consider and approve the implementation of the Emergency Plans and Procedures Document 3. To consider the following motion by Cllr Furniss: To approve the Clerk to spend up to £2,500 from free reserves to purchase emergency equipment as per the Emergency Plans and Procedures Document. Paper J	Deferred.		
FC24/142	To note correspondence previously circulated. Paper K	This was not discussed		
FC24/143	To receive and note reports from members.	There were none received.		

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FC24/144	To receive any items for notification to be included on a future agenda – for information only			
FC24/145	To note the date and time of the next scheduled Full Council meeting as Tuesday, 23 January 2023 at 20.00.	The Chair announced that the Grange and Grange Hall Committee and Planning and Environment Committee meetings on 12 th December would be cancelled in favour of a Full Council meeting on the same day that would consider any urgent business of the two committees. This had been agreed with both committee chairs.		

The meeting closed at 21.17.

Signed as a true record of the Meeting:  Dated 12-12-23

Presiding chair of approving meeting

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