

Thursday, 07 December 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the **Full Council** which will be held on **Tuesday 12 December** commencing at **19.00** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

Please note that this meeting will incorporate items that would commonly be considered by the Grange and Grange Hall Committee and the Planning and Environment Committee with the approval of the committee chairs..

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.



Belina Boyer
Parish Clerk/RFO

Agenda no	Agenda Item title	Power/Regulation
	Chair's welcome	
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	
FC24/146	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/147	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.

Agenda no	Agenda Item title	Power/Regulation
FC24/148	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FC24/149	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/150	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 28 November 2023.	Local Government Act 1972, Sch 12, p41 (1).
FC24/151	To note the (draft) minutes of the council’s committees: a) F & GP 28 November 2023 b) Amenities 05 December 2023 Paper B	
FC24/152	To receive and note a verbal update by the clerk	
FC24/153	To consider the creation of a temporary Administration Assistant post to assist with a backlog in general office tasks. Paper C	Local Government Act 1972, s. 112
FC24/154	To consider an alternative project to apply for funding under the UKSPF Paper D – to be tabled	
FC24/155	To consider the following planning applications a) 23/O2064/FUL Single storey side/rear extension. 26 Grandfield Avenue Radcliffe On Trent Nottinghamshire NG12 1AL b) 23/02035/FUL Single storey rear extension includes roof lights and alterations to fenestration. 85 Shelford Road Radcliffe On Trent Nottinghamshire NG12 1AU c) 23/02014/ADV Display of 3no. externally illuminated sets of Individual letters, 1no Externally illuminated Sign written motif, 3no amenity boards Manvers Arms Main Road Radcliffe On Trent Nottinghamshire NG12 2AA	

Agenda no	Agenda Item title	Power/Regulation
	<ul style="list-style-type: none"> d) 23/02107/FUL Single storey front extension and existing garage conversion includes new sloped roof, alterations to doors and fenestration. New front porch. 5 Whitworth Drive Radcliffe On Trent Nottinghamshire NG12 2DE e) 23/02101/FUL Demolition of existing garage, conservatory and bay windows; construction of two storey side extensions including a Juliet balcony in the north west elevation; retention of single storey extension with first floor balcony above; and alterations. 100 Cropwell Road Radcliffe On Trent Nottinghamshire NG12 2JG f) 23/02168/FUL Erection of outbuilding 29 Cliff Way Radcliffe On Trent Nottinghamshire NG12 1AQ 	
FC24/156	<p>To review the council's bank and other financial institution mandates:</p> <ul style="list-style-type: none"> a) NatWest Current Account b) NatWest Deposit Account c) CCLA Public Sector Deposit Fund d) CCLA Local Authorities Property Fund <p>Paper E</p>	
FC24/157	To note a verbal report on damage to "the Whipping Post" following a road traffic accident.	
FC24/158	<p>To consider a proposal by Cllr Clegg: To consider a review of the Parish Council meeting schedule for 2024 with a view to reduce the number of meetings. . Paper F– to follow</p>	Local Government Act 1972, Sch 12, p10 (2)(a)
FC24/159	To note correspondence previously circulated. Paper G	
FC24/160	To receive and note reports from members.	
FC24/161	To receive any items for notification to be included on a future agenda – for information only	
FC24/162	To note the date and time of the next scheduled Full Council meeting.	Local Government Act 1972, Sch 12, p10 (2)(a)

PAPER A



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

DRAFT Minutes of the Full Council meeting held on 28th November 2023 at 20.00 in the Trent Room, The Grange Radcliffe on Trent

Members Present:

Clr Anne McLeod (Chair)	Clr Oli Bere (Vice Chair)	Clr Irene Dovey
Clr Harry Curtis	Clr Tracie Bere	Clr Annie Mackenzie
Clr Sue Clegg	Clr Linda Lyn-Cook	Clr Oliver Furniss
Clr Alice Tomlinson	Clr Phil Thomas	

Members Absent:

Clr Matt Douglas-Kirk	Clr Nikki Farnsworth	Clr Tracy James
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In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Administrator)	
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Also present:

RBC Clr Roger Upton, RBC Clr Neil Clarke and RBC Clr Abby Brennan

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	Chair's welcome	The Chair welcomed the those present and thanked all members, staff and volunteers		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
		<p>who helped making the Christmas fair such a success.</p> <p>Councillors were asked to promote that there are community grants available.</p>		
Open Forum	<p>Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.</p>	None were present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	<p>RBC Cllr Upton spoke regarding the proposed zebra crossings on Shelford Road, they have received some objections to the location from residents but hope for a resolution soon.</p> <p>RBC Cllr Clark – following on from the flooding event, there was a useful meeting 3 weeks ago. The flood team have been in conversation with William Davis Homes who have been cooperating well. He wanted to assure residents that work is being done and not forgotten. NCC will be supporting the</p>		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
		<p>continuation of the Villager Service.</p> <p>Last Thursday it was the Pride of Rushcliffe Awards which saw some great nominations.</p> <p>RBC Cllr Brennan commented that the after RBC reviewed the Growth Board it was decided that the Radcliffe on Trent Growth board will no longer meet. RBC will have a full council meeting next week and she plans to bring up that swifts are threatened and that something should be done to the bus shelter on Shelford Road and will bring a motion that all new developments contain swift bricks and that the wooden bus shelter needs modernising.</p>		
FC24/127	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Cllr Farnsworth, Cllr Douglas and Cllr James – accepted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/128	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None were received.		Localism Act 2011, s31.
FC24/129	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or	None were received		Localism Act 2011, s33.

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	disclosable pecuniary interests, not previously recorded.			
FC24/130	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/131	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A –Parish Council meeting, Tuesday 24 October 2023.	The Council unanimously resolved to sign the minutes of the meeting 24 October 2023 as a true record of that meeting.	Administrator to upload to website	Local Government Act 1972, Sch 12, p41 (1).
FC24/132	To note the (draft) minutes of the council's committees: a) F & GP 24 October 2023 b) F & GP 14 October 2023 c) Amenities 21 November 2023 d) Planning and Environment 14 November 2023 e) The Grange and Grange Hall 14 November 2023 Paper B	The council resolved to note the following (draft) minutes of committees: a) F & GP 24 October 2023 b) F & GP 14 October 2023 c) Amenities 21 November 2023 d) Planning and Environment 14 November 2023 e) The Grange and Grange Hall 14 November 2023		Local Government Act 1972, s. 112

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
FC24/133	To receive and note a verbal update by the clerk	<p>The clerk reported that there had been some sad spouts of vandalism and would like to thank Fruiticious for their kind donation of plants to replace those torn out.</p> <p>A member of staff was subject to harassment; therefore, a further camera will be placed in the Grange Hall foyer.</p> <p>Fantastic event at Christmas Fair on Sunday 26th November, thanks to all the volunteers and especially to Tracey, Shaun and Nicky and all others who gave their time and expertise. Particular thanks to Administrator Hayley Gandy. Many thanks to the sponsors, community groups and those donating items.</p>		
FC24/134	<p>To consider the following policies and procedures for adoption:</p> <ul style="list-style-type: none"> a) Social Media and Electronic Communication Policy b) Communication Protocol <p>Deferred from FC24/103 and FC24/118</p> <p>Paper C</p>	Notts ALC had suggested that this item be deferred.		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
FC24/135	<p>To consider a proposal by Cllr Thomas: to agree the work scope required to support promoted events for the year 2024/5. As part of this I would ask the Clerk to assess the number of hours and cost of the staff time we 'invested' in the events this year and to decide on number of associated proposals so that the correct figures can be included in next year's budget:</p> <ul style="list-style-type: none"> • the council will continue to promote events next year only if all costs (including staff) are covered by income from the event (i.e. no charge on the precept) • the council will continue to promote events next year if external costs only are covered by income from the event (i.e. the precept covers the cost of staff time etc) • If the council agree to continue to promote events next year, will the required staff time is made available from work schedule of our regular permanent staff (I would expect the Clerk to give an idea of the impact on other 	Cllr Thomas withdrew this item and wished to defer until the budget is completed.	Clerk to bring to future meeting.	

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	<p>work) or do we request the Clerk to find additional temporary help to minimise the impact on our 'regular' work. We took this second option a couple of years ago but obviously this has a budgetary impact.</p> <p>Deferred from FC24/119</p> <p>Paper D</p>			
FC24/136	<p>To consider a complaints policy for adoption. (deferred from FC24/121)</p> <p>Paper E</p>	<p>The Council resolved to adopt the Complaints policy subject to proofread for format, spelling and grammar.</p>	<p>Complaints Policy to be proofread and placed on the website.</p>	
	<p>To consider the following planning applications (no extension granted due to holidays)</p> <p>a) 23/02064/FUL Single storey side/rear extension. 26 Grandfield Avenue Radcliffe On Trent Nottinghamshire NG12 1AL</p> <p>b) 23/01846/FUL Two storey side/roof extension, single storey front porch and side extension, alterations to fenestration, two storey rear extension, raise rear roof height, application of insulated render to existing front, rear and side</p>	<p>The Council considered the following planning applications and resolved to comment as follows:-</p> <p>a) 23/02064/FUL the Council resolved to not object to the application - carried.</p> <p>b) 23/01846/FUL the Council resolved to not object to the application - carried.</p> <p>c) 23/02073/FUL the Council resolved to not object to the application - carried.</p>		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	<p>elevations, raised platform and balcony to rear. 3 Ridge Lane Radcliffe On Trent Nottinghamshire NG12 1BD</p> <p>c) 23/02073/FUL Retrospective Change of Use of 1 x Agricultural Shed to Class B8 Use (Storage). Shelford Lodge Shelford Road Radcliffe On Trent Nottinghamshire NG12 1EA</p>			
FC24/137	<p>To witness the chair's signing of the Radcliffe on Trent Parish Council Civility & Respect Pledge Certificate Number 1370 (FC24/101)</p> <p>Paper F</p>	<p>The Chair signed the Civility and Respect Pledge Certificate.</p>		
FC24/138	<p>To resolve to adopt the Strategic Plan Document</p> <p>Paper G</p>	<p>After a long discussion the Council made 2 proposals:-</p> <p>a) Cllr McLeod proposed to adopt the Strategic Plan seconded by Cllr Curtis - this was not carried.</p> <p>b) Cllr O Bere proposed and seconded by Cllr Furniss that a further meeting be held in the new year to agree the content – this was carried</p>	<p>A date in the new year to be agreed.</p>	
FC24/139	<p>To receive and note a report from the chair on the meeting with</p>	<p>The Chair's report of a meeting with members of communities</p>		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	members of the community recently affected by flooding. Paper H	recently affected by flooding was noted.		
FC24/140	To consider and decide on a date for the Annual Assembly of the Parish Meeting. Paper I	The Council resolved to hold the Annual Assembly of the Parish Meeting on 27 th March 2024.		Local Government Act 1972, Sch 12, p 15
FC24/141	To consider the following motions and papers by Cllr Furniss: 1. To consider and approve the implementation of the Radcliffe on Trent Parish Council Social Media and Communications Policy (following NALC guidelines) 2. To consider the following motion by Cllr Furniss: To consider and approve the implementation of the Emergency Plans and Procedures Document 3. To consider the following motion by Cllr Furniss: To approve the Clerk to spend up to £2,500 from free reserves to purchase emergency equipment as per the Emergency Plans and Procedures Document. Paper J	Deferred.		
FC24/142	To note correspondence previously circulated. Paper K	This was not discussed		
FC24/143	To receive and note reports from members.	There were none received.		

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
FC24/144	To receive any items for notification to be included on a future agenda – for information only			
FC24/145	To note the date and time of the next scheduled Full Council meeting as Tuesday, 23 January 2023 at 20.00.	The Chair announced that the Grange and Grange Hall Committee and Planning and Environment Committee meetings on 12 th December would be cancelled in favour of a Full Council meeting on the same day that would consider any urgent business of the two committees. This had been agreed with both committee chairs.		

The meeting closed at 21.17.

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting

PAPER B



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

282/23

Minutes of the Finance and General Purposes Committee meeting held on 28 November 2023 at 7pm in the Trent Room, The Grange Radcliffe on Trent

Members Present:

Cllr Sue Clegg	Cllr Anne McLeod	Cllr Oliver Furniss
Cllr Irene Dovey	Cllr Oli Bere	
Cllr Phil Thomas (Chair)	Cllr Alice Tomlinson	

Members Absent:

Cllr Tracy James		

In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	
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Also present – RBC Cllr Abby Brennan and RBC Cllr Neil Clarke

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Welcome by the chair of the committee.	<p>The Chair welcomed the F & GP committee and stated that they would try to keep to the 1 hour timeframe. The Chair also wanted to record thanks to Gillian Dunn for her hard work and dedication over the years.</p> <p>The Chair stated that there was a requirement that payments are approved independently by Councillors and requested a volunteer to help, Cllr Furniss volunteered for this role.</p> <p>It is also noted that there is significant amount of grant money available and encouraged Councillors to spread the word.</p>		
FGP24/106	To note apologies for absence.	Cllr T James - Accepted		Local Government Act 1972, s85 (1) & Sch 12, p40.
FGP24/107	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none.		Localism Act 2011, s31.
FGP24/108	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.		Localism Act 2011, s33.

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
FGP24/109	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FGP24/110	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Finance and General Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – a) Finance and General Purposes Committee meeting Tuesday 24 October 2023 b) Finance and General Purposes Committee meeting Tuesday 14 November 2023	The committee resolved to approve the minutes of the Finance and General Purposes Committee meetings:- a) 24 th October 2023 b) 14 th November 2023 and to sign these as a true record subject to amendments made.	Administrator to put onto website.	Local Government Act 1972, Sch 12, p41 (1).
FGP24/111	To receive a verbal progress report by the clerk on action points from the last meeting.	The clerk stated that staff had been paid the arrears due to them following the NJE pay increase. A former staff member had requested their back pay which would be processed with the December payroll.		
FGP24/112	To receive and approve the payments listings for October 2023. Paper B	The committee unanimously resolved to approve the		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
		payments listings for October 2023.		
FGP24/113	To receive and note the summary and detailed income and expenditure reports for October 2023. Paper C	The committee noted the summary and detailed income and expenditure reports for October 2023.		
FGP24/114	To receive and note the balance sheet for October 2023. Paper D	The committee noted the balance sheet for October 2023.		
FGP24/115	To receive and note the summary and detailed forecast for council income and expenditure. Paper E	The committee noted the summary and detailed forecast for the council income and expenditure.		
FGP24/116	To receive and note the bank reconciliation to the 31 October 2023 Paper F	The committee noted the bank reconciliation to the 31 st October 2023.		
FGP24/117	To consider releasing funds held in accruals for improvements at the Recreation Ground and creating a designated reserve for Recreation Ground and Skatepark improvements. Paper G	The committee unanimously resolved to release funds held in accruals for improvements at the Recreation Ground to designated reserve for Skatepark improvements.	Accounts Clerk to make necessary adjustments to accounts. Clerk to meet with Cllr Tomlinson to discuss skatepark sealing..	
FGP24/118	To consider allocating funds for D-Day commemorative event in addition to the usual Picnic in the Park, Village Show and Christmas Fair events.	Picnic in the Park was going to be combined with the D-day commemoration. The committee requested the need for funds be revisited.	Clerk to instruct surveyor.	

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
FGP24/119	<p>To consider a recommendation by Grange and Grange Hall Committee to obtain a professional condition report and market value and re- instalment value valuations for both the Grange and the Grange Hall and pay this from the Professional Fees Budget line and contingencies – if required.</p> <p>Paper H</p>	<p>The committee unanimously resolved to obtain a professional condition report and market value and reinstalment valuations for both the Grange Hall and the Grange at a cost of £4,200 plus VAT but to come from general reserves rather than the Professional Fees budget line. The committee resolved to obtain the valuation from the surveyor who provided a report for the football pavilion.</p>		Localism Act 2011, s1-8
FGP24/120	<p>To consider quotations received from proprietary accounting, facilities and cemetery software and set an upper budget limit to enable the Clerk/RFO to determine, on behalf of the authority – the form of its accounting records and supporting records and commission relevant software, support and training package. .</p> <p>Paper J – to follow</p>	<p>The committee requested more information to clarify the scope of software and higher degree of costs and what training would be given</p>		Localism Act 2011, s1-8
FGP24/121	<p>To consider quotations received for council IT packages and decide on a contractor to provide improved IT services and legally compliant website.</p> <p>Paper K</p>	<p>Deferred to next meeting.</p>		Localism Act 2011, s1-8

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
FGP24/124	To note the draft accumulated budget for the 2024-25 financial year and note the council tax base for 2024-25.	The budget working group are to meet on 11 th December which will be presented to the F & GP meeting on 19 th December 2023.		Localism Act 2011, s1-8
FGP24/125	To receive any items for notification to be included on a future agenda – for information only			
FGP24/126	To note the date and time of the next scheduled Finance and General Purposes Committee meeting as Tuesday, 19th December 2023 at 19.00.	The Chair proposed that the next Finance and General-Purpose meeting be held at 18.00 on the 19 th December 2023 – this was agreed by all.		Local Government Act 1972, s. 112

The meeting closed at 20.03pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

298/23

Minutes of the Amenities Committee meeting held on 5th December 2023 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Oli Bere (Chair)	Cllr Oliver Furniss (Vice Chair)	Cllr Harry Curtis
Cllr Tracie Bere	Cllr Annie Mackensie	Cllr Matt Douglas
Cllr Anne McLeod	Cllr Alice Tomlinson	

Members Absent:

Cllr Tracy James		
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In attendance:-

Michelle Law (Locum Clerk)	Hayley Gandy (Administrator)	
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Also present:

Cllr Sue Clegg and 17 members of the public

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Chair's welcome	The Chair welcomed the committee and the members of public present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each	There were 17 members of public present, 6 members of the public spoke to object to the proposal of a dog agility site at Valley Road. They stated that	Apology to be posted on the website and on social media by Administrator.	

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	<p>resident will receive the attention of the Committee for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.</p>	<p>there were a large group of people who are against the proposal on the grounds that the proposer states that it is an underutilised area, which in fact is valued by many residents and children as an extension of the playground, for wildlife and green space. The proposal goes against Kennel Club advice, goes through a public right of way, no consideration for lack of car parking or increase of dog fouling. Environmental impact hasn't been considered and the Neighbourhood plan states it is a local green space and is protected.</p> <p>A local businessman also stated that no consideration made to the management of an area like this or that there are businesses in the area that provide this facility.</p> <p>A member of the public also wanted to object to the proposal of a Dewberry Hill working group as there will be a review in 2024, would be better to speak with stakeholders (RBC/NCC/Wildlife trust etc) not as a working group.</p> <p>Apology from Anne McLeod, Chair of Radcliffe on Trent Parish Council in response to a proposal to build a dog agility area at the Valley Road 'tractor' park.</p>		

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		<p>On behalf of the Parish Council, can I apologise unreservedly for the worry, upset and confusion we may have caused you.</p> <p>The majority of councillors did not know about the proposal for a dog agility area until the agenda for the November 21st Amenities meeting was posted.</p> <p>Going forward, any major changes to our village assets will be consulted on in the correct manner.</p> <p>We work for you, we are spending your money, so we have no right to unilaterally impose items like this.</p> <p>I am sure my colleagues agree with me that we need to improve our dialogue with residents. We are working towards this.</p> <p>Once again, I am very sorry.</p> <p>Anne McLeod</p>		
AC24/142	To note apologies for absence.	The committee noted apologies from Cllr James		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/143	To receive any declarations of interest in accordance with the	There were none received.		Localism Act 2011, s31.

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	requirements of the Localism Act 2011.			
AC24/144	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/145	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	It was determined no items on the agenda required the exclusion of the public and press.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/146	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Amenities Committee 21 November 2023	The committee unanimously resolved to sign the minutes as a true record of the meeting 21 st November 2023 subject to minor amendments. <i>14 members of public left at 19.30pm</i>	Administrator to post to website	Local Government Act 1972, Sch 12, p41 (1).
AC24/147	To note the Amenities Committee Forecast on Income and Expenditure. Paper B	Discussed at length. The Chair requested that Christmas decoration be placed on the Grange and Grange Hall budget line, that in respect of bins be mindful of the	Accounts clerk to be asked what the percentage of cemetery pricing is kept for maintenance	

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
		costs and that tree budget will need to be increased for the new year. Noted.		
AC24/148	To note an update from the Conservation Group. Verbal Report	The Conservation group were awarded the Rushcliffe Award for Environmental Project or Group of the year award. The Chair expressed thanks and well done to the Conservation Group and would like the close relationship to continue.		
AC24/149	To consider quotations received to reduce the Wharf Lane recreation ground hedge and determine the height the hedge should be reduced to. Deferred from AC24/123 Paper C	The Committee resolved to reduce the height of the hedge to 2 meters and delegte power to spend to the clerk up to £2500 from the Recreation Ground reserve.	Clerk to instruct a contractor to lower the hedge to 2 meters	
AC24/150	To adopt the Terms of reference for the following working groups (AC24/079): a) Cemetery working group. b) Lease hire charge review working group. c) The recreation ground working group Deferred from AC24/124 Paper D	The Committee resolved unanimously to send the Terms of references for the cemetery working group, Lease hire charge review working group and the recreation ground working group to the individual groups for comment and liaise with the office.		
AC24/151	To note the notes from the Cemetery and Rec Working Groups taken by a member of the groups.	Noted.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Deferred from AC24/125 Paper E			
AC24/152	To consider a proposal by Cllr Furniss: To approve a revised design and the installation of a new cemetery tap and approve any difference in costs. Deferred from AC24/126 Paper F	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/153	To consider a proposal by Cllr Furniss: To approve the installation of three new benches at the Lily Ponds from the nature reserves budget (Option A or B). Deferred from AC24/127 Paper G	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/154	To consider a proposal by Cllr Furniss: To approve the installation of a new toilet door at Rockley Park. (Quotations needed from Officer. more options needed focusing on getting the toilets open ASAP, though mindful a full refurbishment is proposed next year - suggest a basic wooden door for now then move to metal and electric locks next year as part of the refurb).	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Deferred from AC24/128 Paper H			
AC24/155	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider quotations and approve works for: (Quotations needed from Officer)</p> <p>a) The cleaning and repainting of Rockley Park Pavilion building</p> <p>b) The cleaning and [fixing' of Rockley Park Pavilion roof & guttering</p> <p>c) The installation of new lighting on Rockley Park Pavilion ('up' lighters on exterior and interior down lights - meeting 13/6/23).</p> <p>Deferred from AC24/129 Paper I</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/156	<p>To consider a proposal by Cllr Furniss:</p> <p>To approve the installation of new defibrillators, bleed control kits and the associated costs at the following locations: (Meeting 13/6/23)</p> <p>a. Woodside Stores/Harlequin.</p> <p>b. St Lawrence Blvd</p> <p>c. Cliff Walk, Entrance to Rockley Park</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Deferred from AC24/130 Paper J			
AC24/157	<p>To consider a proposal by Cllr Furniss:</p> <p>To receive quotes for new dog zone signage and approve the installation (from meeting 13/6/23, there may be benefit in contacting the Borough to see what company they used for the one's at Rushcliffe Country Park)</p> <p>Deferred from AC24/131 Paper K</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/158	<p>To note representations by members of the public in relation to a proposed dog agility area.</p> <p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve the application for funding of Valley Road Dog Agility Area (Attached)</p> <p>a) To approve the concept of a dog agility area in the Valley Road space</p> <p>b) To approve the submission of the application below to Rushcliffe Borough Council for UKSPF/REPF funding of £10,000 for dog agility equipment,</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	information board and installation. Deferred from AC24/132 Paper L			
AC24/159	To consider a proposal by Cllr Furniss: To approve the formation of the following Working Groups. Returning item from Cllr's O Furniss, T Bere, A McKenzie a) Dewberry Hill b) Dog Agility Area (<i>Note: This group will focus on the implementation of the agreed item above</i>). Deferred from AC24/133 Paper M	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/160	To consider a proposal by Cllr Furniss: To consider and approve revised Cemetery Pricing as recommended by the Cemetery Working Group effective 1st December 2023. a) To approve the pricing strategy outlined below for burials and cremations effective 1 st December 2023 b) To approve the pricing strategy outlined below for	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	<p>alternatives to burials/cremations effective 1st December 2023 c) To approve the package layout to simplify costings for purchasers effective 1st December 2023 Deferred from AC24/134 Paper N</p>			
AC24/161	<p>To consider a proposal by Cllr Furniss: To consider and approve revised Cemetery Regulations as recommended by the Cemetery Working Group effective 1st December 2023. Deferred from AC24/135 Paper O</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/162	<p>To consider a proposal by Cllr Furniss: To consider and approve the recommendation by The Rec Working Group (<i>Attached</i>) a) To approve the draft plan as recommended by The Rec Working Group of the reimagining of The Rec (Appendix A) b) To approve the working group/Parish Council to action items in phase one</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	<p>c) To approve the working group to have a pre-planning meeting with RBC and The FA for advice only at no cost for phase two plans.</p> <p>Deferred from AC24/136 Paper P</p>			
AC24/163	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider and approve the installation of a storyboard at Wharf Lane Recreation Ground at an approximate cost of £1500 +VAT.</p> <p>Deferred from AC24/137 Paper Q</p>	Cllr Furniss withdrew this item which was unanimously agreed by the committee.		
AC24/164	<p>To consider a proposal by Cllr Furniss:</p> <p>To consider a proposal by Cllr O Bere and seconded by Cllr O Furniss to recommend to the F&GP committee for the formation of an Amenities Designated Reserve, to encompass all outstanding accruals approx. £15,000.</p> <p>Deferred from AC24/138</p>	Cllr O Bere withdrew this item due to already being resolved at Finance and general Purpose meeting on 28 th November.		
AC24/165	To receive and note verbal reports from Councillors	Cllr Furniss reported that he attended a second cemetery training session and will provide a mini report of what he has learned.		

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
AC24/166	To receive any items for notification to be included on a future agenda – for information only			
AC24/167	To consider changing the date for the next meeting from the scheduled date of 16 th January 2024 at 19.00.	Noted. Cllr McKenzie gave her apologies.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 20.03

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting

PAPER E



Bank and Financial Institution Mandates

Introduction

At its June meeting the Finance and General Purposes Committee resolved the following:

FGP24/029	<p>To consider the current bank signatories and any changes.</p> <ul style="list-style-type: none"> a) Remove any previous members and staff b) Add the current Clerk/RFO c) Add a total of five members <p>Paper J</p>	<p>The committee resolved to:</p> <ul style="list-style-type: none"> a) Remove all former employees and members as signatories from all bank mandates, namely NatWest Bank and CCLA: . b) Proposed by Cllr Thomas Seconded by Cllr Dunn the committee unanimously resolved to add the clerk Belina Boyer as signatory to all bank and finance accounts. c) The committee unanimously resolved to add Cllrs McLeod and Dovey to the existing list of member signatories which are Cllrs Clegg, Dunn and Thomas.
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Since the Cllr Dunn has left the authority and more changes to the mandates will need to be made and approved by Full Council.

Recommendation

- A. To resolve to remove all former employees and members as signatories from all bank mandates, where applicable, of which there are:
 - a) NatWest Current Account
 - b) NatWest Deposit Account
 - c) CCLA Public Sector Deposit Fund
 - d) CCLA Local Authorities Property Fund

- B. To add the clerk, Belina Boyer, as signatory to all bank and finance accounts to enable her to carry out the council’s business.

- C. To appoint the following signatories to the following council accounts.
 - a) NatWest Current Account
 - b) NatWest Deposit Account
 - c) CCLA Public Sector Deposit Fund
 - d) CCLA Local Authorities Property Fund

Cllr Philip Thomas
Cllr Irene Dovey
Cllr Patricia Anne McLeod
Cllr Susan Clegg
Belina Boyer (Clerk and RFO)

And to appoint one further councillor as signatory.

To retain the Accounts Clerk Sally Horn as a signatory with the CCLA deposit account which will allow her to transfer moneys between accounts.

D. To retain a minimum of two signatories on the CCLA Local Authorities Property Fund.

PAPER G

Correspondence to meeting

Correspondence previously circulated by email

Full Council December 2023

- East Midlands Airport Airspace Change Stage 2 - Gateway outcome
- RBC - Planning Committee Notification (23/01227/TPO)

Glossary:

RBC	Rushcliffe Borough Council
NCC	Nottinghamshire County Council
NALC	National Association of Local Councils
NottsAlc	Nottinghamshire Association of Local Councils
SLCC	Society of Local Council Clerks