



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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263/23

### Minutes of the Grange and Grange Hall Committee meeting held on 14<sup>th</sup> November 2023 at 8.10pm in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

CLlr Sue Clegg (Chair)	CLlr Phil Thomas	
CLlr Linda Lyn-Cook	CLlr Irene Dovey	
CLlr Harry Curtis	CLlr Anne McLeod	

#### Members Absent:

CLlr Tracie Bere (Vice Chair)	CLlr Tracy James	
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#### In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Administrator)	
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Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes,	There were none present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.			
	Chairs Welcome	The Chair welcomed those present and noted Gillian Dunn's resignation, whose valued support was appreciated.		
GGH24/053	To note apologies for absence.	The committee noted that Cllrs James and T Bere had sent their apologies.		Local Government Act 1972, s85 (1) & Sch 12, p40.
GGH24/054	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
GGH24/055	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
GGH24/056	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were no members of public present.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

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GGH24/057	<p>To receive the minutes of the previous Radcliffe-on-Trent Parish Council Grange and Grange Hall Committee meeting(s) and resolve to sign these as a true record of the meeting(s).</p> <p><b>Paper A</b> – Grange and Grange Hall Committee meeting 10 October 2023</p>	<p>The committee unanimously <b>resolved</b> to <b>sign</b> the minutes of the meeting held on 10<sup>th</sup> October 2023 as a true record of that meeting.</p>	<p>Administrator to publish to website.</p>	<p>Local Government Act 1972, Sch 12, p41 (1).</p>
GGH24/058	<p>To <b>note</b> the Grange and Grange Hall, Income/Expenditure over Budget and Events Revenue Budget for 2023/2024 to date.</p> <p><b>Paper B – to follow</b></p>	<p>Papers were not received in time for meeting.</p>		
GGH24/059	<p>To <b>note</b> the Hall Manager’s report and consider the proposals therein for approval.</p> <p><b>Paper C</b></p>	<p>The committee noted the Hall Managers report and thanked the Hall Manager for her comprehensive report.</p> <p>The verbal update to items in the Hall Managers report stated that the carpets are now being fitted in December due to the Christmas Fair and the contractors for the toilets are coming next week.</p> <p>The Hall Managers proposal to increase the cinema ticket price to £4</p>		<p>Local Government Act 1972,s101</p>

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		was <b>unanimously resolved</b> by the committee.		
GGH24/060	To <b>consider</b> authorising the expenditure to obtain a building condition survey and valuation for the Grange Hall and The Grange. <b>Paper D</b>	The committee <b>resolved</b> unanimously to obtain a condition report and valuation for the Grange and Grange Hall for £4200 to come from the professional and legal fees budget. It was suggested that the surveyor be informed that a proper assessment was made of the roof recently.	Clerk to instruct surveyor to supply condition report and valuations.	
GGH24/061	To <b>consider</b> the expenditure for removing the defunct safe in the Grange Hall office and consider purchasing a replacement. <b>Verbal report</b>	The committee discussed the removal of the defunct safe in the Grange Hall office and requested that we look into opening the safe prior to removal.		
GGH24/062	To <b>consider</b> quotations received to remove the paint from the Grange exterior, repointing and application of waterproof impregnator to the entire elevation and <b>consider authorising</b> the expenditure. <b>Paper E – to be tabled</b>	The committee discussed at length and suggested that a representative see the work that company B have completed, if they are happy to go ahead with a test patch on the park side. Checks to be made to ensure that their method statement and health and safety checks are in order for use with a scaffold tower and to ensure they have sufficient insurance. Thank you to clerk to for input.	Clerk to arrange a representative to look at Company Bs work and check credentials.	

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GGH24/063	To receive and note a report from the Venue Fees Working Group and consider how to proceed with setting the fees from January. (GGH24/043) <b>Verbal report</b>	Notes to be circulated once written up		
GGH24/064	To receive a reply from the council's insurance and <b>consider</b> a draft key holder policy for adoption. (GGH24/044) <b>Paper F</b>	The committee discussed at length what should be included in the draft key holder policy – review after 6 months, add a lost key charge. It was suggested that the Clerk look into fob entry.	Clerk to update draft key holder policy	
GGH24/065	To <b>consider</b> a draft budget report and consider any projects for the 2024/25 financial year ready to be submitted to the November F&GP meeting. <b>Paper G – to be tabled</b>	The committee <b>resolved</b> to <b>accept</b> the draft budget for the 2024/2025 financial year ready for submission to the November F&GP meeting.  <i>Cllr Dovey left meeting</i>		
GGH24/066	To receive and <b>note</b> updates from the other working groups relevant to this committee. <b>Verbal updates</b>	Events		
GGH24/067	To receive and <b>note</b> correspondence and feedback from hirers (if there was any).	None received		

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GGH24/068	To <b>note</b> the date and time of the next scheduled Grange and Grange Hall Committee meeting as Tuesday, 12 December 2023 at 19.45.	The committee <b>noted</b> the date and time of the next scheduled meeting on Tuesday 12 <sup>th</sup> December 2023.		Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 9.35pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting