



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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### Minutes of the Full Council meeting held on 12th December 2023 at 19.00 in the Radcliffe Room, The Grange Radcliffe on Trent

#### Members Present:

Cllr Anne McLeod (Chair)	Cllr Oli Bere	Cllr Irene Dovey
Cllr Harry Curtis	Cllr Tracie Bere (arrived at 7.15)	Cllr Annie Mackenzie
Cllr Sue Clegg	Cllr Linda Lyn-Cook	Cllr Nikki Farnsworth
Cllr Alice Tomlinson	Cllr Phil Thomas	

#### Members Absent:

Cllr Matt Douglas-Kirk	Cllr Oliver Furniss	Cllr Tracy James
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#### In attendance:-

Belina Boyer (Clerk)	Hayley Gandy (Administrator)	
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#### Also present:

2 members of the public

Agenda no	Agenda Item title	Resolution	Action	Power/Regulation
	Chair's welcome	Welcome to Full Council. Over 50 objections had been received to the dog agility area proposal. RBC		

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		and NCC Councillors as well as the local MP had been informed of the proposal before it had come to the council.		
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	The members of public present wished to observe the meeting rather than speak.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1).
	To receive and note reports from Borough and County Councillors.	<p>All three councillors sent their apologies as they were attending a cabinet meeting at RBC</p> <p>Roger Upton gave the following brief report:</p> <p>Regarding my County Council Report, I have very little to say other than at its Full Council meeting on 7th December, the County Council approved its membership of the Combined East Midlands Authority, and more locally, I continue to try and get some information about the proposed two pedestrian crossings on Shelford Road, the repair of the surface water culvert under the Nottingham Road in the vicinity of St Lawrence Boulevard, and the</p>		

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		reinstatement of the streetlight on The Green.		
FC24/146	To note apologies for absence and the reasons given and formally approve the absence if applicable.	Cllr Furniss, Cllr Douglas and Cllr James – accepted.		Local Government Act 1972, s85 (1) & Sch 12, p40.
FC24/147	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None were received.		Localism Act 2011, s31.
FC24/148	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None were received		Localism Act 2011, s33.
FC24/149	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FC24/150	To receive the minutes of the previous Radcliffe-on-Trent Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s). <b>Paper A</b> –Parish Council meeting, Tuesday 28 November 2023.	The Council <b>resolved</b> to sign the minutes of the meeting 28 November 2023 as a true record of that meeting.	Administrator to upload to website	Local Government Act 1972, Sch 12, p41 (1).
FC24/151	To <b>note</b> the (draft) minutes of the council’s committees: a) F & GP 28 November 2023 b) Amenities 05 December 2023	The council <b>resolved</b> to <b>note</b> the following (draft) minutes of committees: a) F & GP 28 November 2023		Local Government Act 1972, s. 112

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	<b>Paper B</b>	b) Amenities 5 December 2023		
FC24/152	To <b>receive and note</b> a verbal update by the clerk	No update to give.		
FC24/153	To <b>consider</b> the creation of a temporary Administration Assistant post to assist with a backlog in general office tasks. <b>Paper C</b>	Discussed at length. Proposed by Cllr Thomas, seconded by Cllr Clegg The council <b>resolved</b> to release £1600 to the clerk to appoint a temporary administration assistant to deal with cemetery and paperwork disposal and retention and to report back on completion of the temporary appointment.	Clerk to recruit and appoint a temporary administration assistant.	
FC24/154	To <b>consider</b> an alternative project to apply for funding under the UKSPF <b>Paper D – to be tabled</b>	The clerk, Cllr Clegg and Cllr McLeod met with a play industry representative to gather ideas for inclusive play at the council’s playgrounds. The deadline to apply for funding under UKSPF is 19 <sup>th</sup> January 2024.  Discussed at length.  Proposed by Cllr McLeod , seconded by Cllr Clegg the council <b>resolved</b> prepare the bid for UKSPF funding to create accessible paths to the junior play area at Wharf Lane and the installation of inclusive play equipment (an accessible seesaw). In light of the tight deadline the Council <b>delegated</b> to any meeting of	<b>Clerk</b> to prepare necessary paperwork for funding bid and prepare a consultation online and on paper. If bid successful further input from focus groups to be obtained.	

Initialed

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		council or committee to approve the document before submission.		
FC24/155	<p>To consider the following planning applications</p> <ul style="list-style-type: none"> <li>a) <a href="#">23/02064/FUL   Single storey side/rear extension.   26 Grandfield Avenue Radcliffe On Trent Nottinghamshire NG12 1AL</a></li> <li>b) <a href="#">23/02035/FUL   Single storey rear extension includes roof lights and alterations to fenestration.   85 Shelford Road Radcliffe On Trent Nottinghamshire NG12 1AU</a></li> <li>c) <a href="#">23/02014/ADV   Display of 3no. externally illuminated sets of Individual letters, 1no Externally illuminated Sign written motif, 3no amenity boards   Manvers Arms Main Road Radcliffe On Trent Nottinghamshire NG12 2AA</a></li> <li>d) <a href="#">23/02107/FUL   Single storey front extension and existing garage conversion includes new sloped roof, alterations to doors and fenestration. New front porch.   5 Whitworth Drive Radcliffe On Trent Nottinghamshire NG12 2DE</a></li> </ul>	<p>The Council considered the following planning applications and <b>resolved</b> to comment as follows:-</p> <ul style="list-style-type: none"> <li>a) <b>23/02064/FUL</b> the Council <b>resolved to Object on the grounds of appearance and design and scale and dominance</b> - carried</li> <li>b) <b>23/02035/FUL</b> the Council <b>resolved to not object</b> to the application – carried.</li> <li>c) <b>23/02014/ADV</b> the Council <b>resolved to object due to the Conservation officer’s concerns on the impact on heritage assets</b> – carried.</li> <li>d) <b>23/02107/FUL</b> the Council <b>resolved to not object</b> to the application – carried.</li> <li>e) <b>23/02101/FUL</b> the Council <b>resolved to not object</b> to the application – carried.</li> <li>f) <b>23/02168/FUL</b> the Council <b>resolved to not object</b> to the application – carried.</li> </ul>	Clerk to submit council decisions to RBC.	

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	<p>e) <a href="#">23/02101/FUL   Demolition of existing garage, conservatory and bay windows; construction of two storey side extensions including a Juliet balcony in the north west elevation; retention of single storey extension with first floor balcony above; and alterations.   100 Cropwell Road Radcliffe On Trent Nottinghamshire NG12 2JG</a></p> <p>f) <a href="#">23/02168/FUL   Erection of outbuilding   29 Cliff Way Radcliffe On Trent Nottinghamshire NG12 1AQ</a></p>			
FC24/156	<p>To review the council's bank and other financial institution mandates:</p> <p>a) NatWest Current Account</p> <p>b) NatWest Deposit Account</p> <p>c) CCLA Public Sector Deposit Fund</p> <p>d) CCLA Local Authorities Property Fund</p> <p>g) <b>Paper E</b></p>	<p>The council unanimously <b>resolved</b> to follow the Clerks recommendations. The council resolved to appoint Cllr Harry Curtis as an additional signatory.</p> <p>It resolved to:</p> <p>A. remove all former employees and members as signatories from all bank and other financial institution mandates.</p> <p>B. add the clerk, Belina Boyer, as signatory to all bank and finance accounts to enable her to carry out the council's business.</p>	<p>Accounts clerk to action and ensure all paperwork completed.</p>	

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		<p>C. appoint the following signatories to the following councils accounts:</p> <ul style="list-style-type: none"> <li>• Cllr Philip Thomas</li> <li>• Cllr Irene Dovey</li> <li>• Cllr Patricia Anne McLeod</li> <li>• Cllr Susan Clegg</li> <li>• Cllr Harry Curtis</li> <li>• Belina Boyer (Clerk and RFO)</li> </ul> <p>D. retain the Accounts Clerk Sally Horn as a signatory with the CCLA deposit account which will allow her to transfer moneys between accounts.</p> <p>E. retain a minimum of two signatories on the CCLA Local Authorities Property Fund.</p>		
FC24/157	To <b>note</b> a verbal report on damage to “the Whipping Post” following a road traffic accident.	The clerk gave a report on the damage to the Whipping Post after a car reversed into it. The driver of the car was not injured. The metal frame has been damaged and will require repair. The wall had been inspected by the diocesan surveyor and declared undamaged. The shackles appear undamaged. The post itself has snapped and will probably need replacing. There are no obvious health and safety issues, and the clerk awaits correspondence from the insurers.		

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		The post is not a listed structure.		
FC24/158	To <b>consider</b> a proposal by Cllr Clegg: To <b>consider</b> a review of the Parish Council meeting schedule for 2024 with a view to reduce the number of meetings. <b>Paper F– to follow</b>	The Council <b>resolved</b> unanimously to reduce the number of meetings for 2024 until May and reviewed for June onwards.		
FC24/159	To <b>note</b> correspondence previously circulated. <b>Paper G</b>	<b>Noted</b> by all.		
FC24/160	To <b>receive and note</b> reports from members.	Cllr McLeod reported that she is now a governor at the Radcliffe on Trent Juniors school.		
FC24/161	To <b>receive</b> any items for notification to be included on a future agenda – for information only	There were none.		
FC24/162	To <b>note</b> the date and time of the next scheduled Full Council meeting.	The Council <b>noted</b> that the next Full Council meeting will be held on 23 <sup>rd</sup> January 2024		Local Government Act 1972, Sch 12, p 15

The meeting closed at 20.43

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting

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