



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
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Minutes of the Finance and General Purposes Committee meeting held on 27 February 2024 at 19.00 in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Sue Clegg	Cllr Anne McLeod (arrived 7.06)	Cllr Oliver Furniss
Cllr Irene Dovey (arrived 7.02pm)	Cllr Phil Thomas (Chair)	

Members Absent:

Cllr Alice Tomlinson	O Bere	
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None Voting members present: - Cllr Amelie Pira

In attendance:-

Belina Boyer (Parish Clerk)	Hayley Gandy (Admin Officer)	
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Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	None were present.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

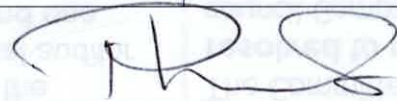
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	Welcome by the chair of the committee.			
FGP24/137	To note apologies for absence.	Cllrs A Tomlinson and O Bere - Accepted		Local Government Act 1972, s85 (1) & Sch 12, p40.
FGP24/138	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none.		Localism Act 2011, s31.
FGP24/139	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.		Localism Act 2011, s33.
FGP24/140	<p>To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.</p> <p>Exclusion of Public and Press recommended for item FGP24/145 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
FGP24/141	<p>To receive the minutes of the previous Radcliffe-on-Trent Parish Council Finance and General Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s).</p> <p>Paper A –</p> <p>a) Finance and General Purposes Committee meeting Tuesday 19 December 2023</p>	<p>The committee resolved to approve the minutes of the Finance and General Purposes Committee meeting:- 19th December 2023 and to sign these as a true record.</p>	<p>Administrator to put onto website.</p>	<p>Local Government Act 1972, Sch 12, p41 (1).</p>
FGP24/142	<p>To consider options for the appointment of an internal auditor and agree to recommend one internal audit provider for appointment by full council.</p>	<p>The Committee unanimously resolved to recommend to full council Company A for the internal audit.</p>	<p>Send recommendation of internal auditor to Full Council for appointment.</p>	
FGP24/143	<p>To consider options for sector specific accountancy, cemetery and bookings software purchase with a view of the accountancy software at least going online by April 2024.</p>	<p>The Committee unanimously resolved to purchase sector specific accountancy, cemetery and bookings software from Company C and to release funds to HR to cover overtime for staff training.</p>	<p>Clerk to order software from Company C.</p>	
FGP24/144	<p>To review the council's systems of internal control.</p>	<p>The clerk provided the Committee with possible answers to the AGAR in respect of the Council's systems for internal control. The Committee recommended a small working group be formed for internal control.</p>		

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FGP24/145	To consider terms of renewal of tenancy agreement for 19 Rockley Avenue. Exclusion of Public and Press recommended.	The committee unanimously resolved to raise the rent to £1000 in line with the estate agent's recommendation.	Clerk to inform the estate agents.	
FGP24/146	To receive any items for notification to be included on a future agenda – for information only	Risk Register Review		
FGP24/147	To note the date and time of the next scheduled Finance and General Purposes Committee meeting as Tuesday, 02 April 2024 at 19.00.	Noted.		Local Government Act 1972, Sch 12, p10 (2)(a)

Meeting ended at 8.10pm

Signed as a true record of the Meeting:



Dated

9/4/24

Presiding chair of approving meeting