



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

352/23

Minutes of the Amenities Committee meeting held on 20th February 2024 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

Cllr Sue Clegg (Chair)	Cllr Oliver Furniss (Vice Chair)	Cllr Harry Curtis
Cllr Oli Bere		Cllr Matt Douglas
	Cllr Anne McLeod	

Members Absent:

Cllr Annie Mackenzie	Cllr Tracie Bere	Cllr Alice Tomlinson

In attendance:-

Belina Boyer (Parish Clerk/RFO)		
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Also present:

Two members of the public

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Committee for a period not exceeding 5 minutes, with a maximum of 15 minutes	A member of the public reported a park bench that had sunk. They also asked for changes to the labelling of the Prince's Place defibrillator.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	in total. Please see the Standing Orders 3 d-n for details.			
	Chair's welcome			
AC24/168	To note apologies for absence.	The committee noted apologies from Cllr T Bere, McKenzie and Tomlinson.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/169	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
AC24/170	To consider any dispensation requests received by the Parish Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/171	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	It was determined no items on the agenda required the exclusion of the public and press.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/172	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign	The committee unanimously resolved to sign the minutes as a true record of the meeting 05 December 2023 subject to correction of a spelling mistake.	Admin Officer to post to website.	Local Government Act 1972, Sch 12, p41 (1).

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	these as a true record of the meeting(s). Paper A – Amenities Committee 5 December 2023			
AC24/173	To note the Amenities Committee financial documents. Paper B	The committee noted the committee's financial documents as presented.		
AC24/174	To note the Clerk's actions update report.	The Parish Clerk informed the committee of recent progress. She reported of the offer of a free litter picking station provided by the district. The committee decided to take up this free offer and ask for the station to be positioned within the Grange Grounds.	Parish Clerk to inform RBC of litter picking station for Grange Grounds.	
AC24/175	To note an update from the Conservation Group. Verbal Report	The committee noted the verbal report. He asked for a wooden hand rail on the path to the lily ponds to be replaced.		
AC24/176	To receive and note an update on the collapsed culvert at Wharf Lane Playing Fields and consider further actions to take, including entering into a formal tender process, and make relevant recommendations to Full Council.	The committee noted the clerk's verbal report and the potential costs involved. The committee noted that the potential cost for a repair of even a section of the culvert as currently exposed would exceed the authority to spend of this committee. A member of the football club spoke to say that they had been forced to play elsewhere. The club were encouraged to apply for grant funding. The committee recommends to Full Council to engage in a formal tender process for the repair of the culvert.	Parish Clerk to add to full council agenda.	

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AC24/177	To consider the creation of a conservation management plan working group which will look into the renewal of the Management plans for both the Lily Ponds and the Dewberry Hill Nature reserves in close collaboration with the Conservation Group, Nottinghamshire Wildlife Trust, Rushcliffe Borough Council and any other relevant stakeholders with terms of reference to be approved at the next committee meeting.	The committee resolved to form of a conservation management plan working group which will look into the renewal of the Management plans for both the Lily Ponds and the Dewberry Hill Nature reserves in close collaboration with the Conservation Group, Nottinghamshire Wildlife Trust, Rushcliffe Borough Council and any other relevant stakeholders with terms of reference to be approved at the next committee meeting. The committee resolved to enter into consultation with members of the public as to how they wish these conservation areas to be used.	Parish Clerk to draw up terms of reference. The conservation management plan working group (CMPWG) to engage with public as to potential use of the area.	
AC24/178	To note an update and receive quotations on the repair of the Water Fountain and consider approving the expenditure once listed building consent has been obtained..	The committee noted the report and resolved to approve the expenditure of up to £2500 for the repair and to contract company B once listed building consent had been obtained.	Parish Clerk to progress application.	
AC24/179	To note progress on the Wharf Lane hedging.	The Parish Clerk reported that the laurel hedge had been cut. More extensive work on the conifer hedging would need to wait until after the nesting season.	Parish Clerk to continue progress.	
AC24/180	To consider entering the Best Kept Village competition 2024.	The committee resolved for the council to enter the competition. The committee would promote the event and organise a village litter pick to co-inside with the judging period.	Parish Clerk to enter the council. Admin Officer to promote the event.	

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AC24/181	To consider organising a Great British Spring Clean (Great British Spring Clean Keep Britain Tidy) and a follow up event to co-inside with the Best Kept Village competition if entered.	The committee resolved to organise one litter pick to co-inside with the Best Kept Village competition	Admin Officer to promote the event.	Litter Act 1983, ss.5, 6
AC24/182	To authorise the expenditure of £570+ VAT to re-instate independent annual play inspections.	The committee resolved to authorise the expenditure of an annual play inspection but to drop one of the quarterly inspections by Streetwise instead.	Parish Clerk to liaise with all relevant parties and commission the work.	
AC24/183	To review and approve the cemetery fees as from April 2024.	The committee resolved adopt the cemetery fees as presented but to reduce the licence period to 25 years throughout.	Parish Clerk to publish online and circulate new fees to funeral directors.	
AC24/184	To consider the 2024-25 Streetwise contract agreement for approval for litter bin emptying and litter picks and quarterly play inspections.	The committee resolved to approve the Streetwise contract as presented with the exception of the quarterly play inspection. One quarterly inspection (April) would be dropped in favour of an independent annual inspection as per AC24/182.	Parish Clerk to liaise with all relevant parties and commission the work.	
AC24/186	To receive a request from a family fairground provider and consider if the council would want to hire out any of its ground to a fun fair and agree an appropriate fee..	The committee resolved to not give permission this year in light of the damage caused by the collapsed culvert.	Parish Clerk to liaise with all relevant parties and bring to a future meeting.	

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AC24/185	To receive and note verbal reports from Councillors	The committee thanked Cllr Bere who had been chairing the committee until December.		
AC24/187	To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> • Church yard tree work • Skatepark sealing • Defibrillators 		
AC24/188	To note the date of the next scheduled meeting of Tuesday, 7 th May at 19.00.	The committee noted the date of the next scheduled meeting of Tuesday, 7 th May at 19.00.		Local Government Act 1972, Sch 12, p10 (2)(a)

Signed as a true record of the Meeting: _____ Dated_____

Presiding chair of approving meeting