



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

401/23

Minutes of the Amenities Committee meeting held on 7th May 2024 at 7pm in the Radcliffe Room, The Grange Radcliffe on Trent

Members Present:

CLlr Sue Clegg (Chair)	CLlr Oliver Furniss (Vice Chair)	CLlr Harry Curtis
CLlr Tracie Bere	CLlr Annie Mackenzie	CLlr Anne McLeod

Non-voting member – Amelie Pira

Members Absent:

CLlr Oli Bere	CLlr Matt Douglas	CLlr Alice Tomlinson
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In attendance:-

Belina Boyer (Parish Clerk/RFO)	Hayley Gandy (Admin Officer)	
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Also present:

Four members of the public

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Committee for a period not exceeding 5 minutes, with a maximum of 15 minutes in total.	Four members of public expressed their wish to join the Conservation Management Plan working group.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	Please see the Standing Orders 3 d-n for details.			
	Chair's welcome			
AC24/189	To note apologies for absence.	The committee noted apologies from Cllr O Bere, Douglas and Tomlinson.		Local Government Act 1972, s85 (1) & Sch 12, p40.
AC24/190	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none received.		Localism Act 2011, s31.
AC24/191	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none received.		Localism Act 2011, s33.
AC24/192	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
AC24/193	To receive the minutes of the previous Radcliffe-on-Trent Parish Amenities Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – 20 February 2024	The committee unanimously resolved to sign the minutes as a true record of the meeting 20 February 2024 subject to correction of a spelling mistake.	Admin Officer to post to website.	Local Government Act 1972, Sch 12, p41 (1).
AC24/194	To note the Clerk's actions update report.	The Parish Clerk informed the committee of recent progress.		

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		<p>The clerk reported that it is planting season, the plants in the circular bed at Rockley Park have died and staff are looking into new plants that stand wet conditions. They have also repaired a number of fence panels to properties adjoining Rockley Park. Bench survey has been completed and we are now prioritising the actions required. There is still a hole in Wharf Lane – football club is not continuing to use the pitch. Clerk has received quotes for the playgroup development project. Also received initial remedial playground equipment quote. Quotes have been received to replace the Rockley Park toilet door.</p> <p>There have been some bouts of vandalism in Rockley park lately which haven been reported to the police. A light has been stolen in the park and was only discovered at an electrical safety check.</p> <p>The Clerk is in contact with a company called Red Snapper who involve people with community orders in public sector projects.</p> <p>One of the public toilets is out of order due to one of the thumb turn – not the electronic – lock had failed.</p>		

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AC24/195	<p>To note an update from the Conservation Group.</p> <p>Verbal Report</p>	<p>The Committee noted the verbal report. The representative gave a verbal report on the conservation group. The Notts Bat group are going to provide them with some bat boxes once they have arrived. Replacement handrail on Halloway steps ongoing.</p> <p>Riverside benches, one more has collapsed. He stated he has seen the replacement benches but questioned if all 3 are there and asked how they are to be set? There was a walk around Dewberry Hill with Nick Crouch from NCC for an ecology point of view of the area and he was impressed with the management of the site. It was noted that there are some dead trees in the woodland area – the clerk asked if should add this to the Arborist report?</p> <p>An email is being sent to NCC property services and flood management team regarding the water on the hills.</p>	Clerk to check the bench order.	
AC24/196	<p>To receive and note an update on the collapsed culvert at Wharf Lane Playing Fields including CCTV footage.</p>	<p>The Committee noted the verbal report. In the past the culvert has been repaired in parts. There is a pipe going into the culvert which will impact the lining of the whole thing. Severn Trent confirmed not their pipe. Will go to tender to fix the culvert.</p>	Clerk to progress with going out to tender for works to fix culvert.	

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AC24/197	To consider the Draft terms of Reference for a Conservation Management Plan Working Group which will look into the renewal of the Management plans for both the Lily Ponds and the Dewberry Hill Nature reserves.	The committee resolved to adopt the terms of reference for a Conservation Management Plan Working Group. Members of the public present wish to join this group and have given their details to the clerk.	Clerk to send to Full Council for working group members.	
AC24/198	To note correspondence from a resident regarding a land slip near Dewberry Hill Nature Reserve.	Noted by all and requested that this be placed on the Management Plan for Dewberry Hill		
AC24/199	To note and consider action resulting from the Cemetery Memorial Testing Report and recommend the necessary expenditure for approval by full council.	The committee noted the Cemetery Memorial Testing report. Some members of the public have come forward to ask how to go about making the necessary repairs. Many of the graves are from 1870s/1900s and previous efforts following the 2018 survey to find the owners had been unsuccessful. The Committee unanimously resolved to move forward and go with the quote to repair and send to it Full Council for formal approval.	Clerk to send to Full Council for approval of expenditure	
AC24/200	To receive and decide applications for memorial benches.	The Committee resolved to defer until there is a memorial bench policy in place.	Clerk to draft a memorial bench policy.	
AC24/201	To consider an application for metal detecting at Dewberry Hill.	The Committee requested more information on metal detecting at Dewberry Hill. They would like to know how they will log it/record finding, mechanism for what they will do if they	Clerk to respond and ask for further information.	

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		find something? They also request that it be undertaken in Winter.		
AC24/202	To authorise the expenditure to purchase Harris fencing and associated items to further secure the culvert excavation.	The Committee resolved unanimously to authorise the expenditure to purchase Harris fencing and associated items to further secure the culvert excavation.	Clerk to purchase Harris Fencing	
AC24/203	To note an update of the Water Fountain.	The committee noted the update on the Water Fountain. Planning application has been submitted		
AC24/204	To consider a suitable date for a first litter pick to promote the Best Kept Village Competition and approve the Community Litter Picking Risk Assessment..	The Committee resolved to have a litter pick day on Saturday 25 th May 10-12 and on 15 th June 10-12 to promote the Best Kept Village Competition. The Committee also approved the Community Litter Picking Risk Assessment and noted that no one should go onto the A52 or on the railway.	Admin officer to promote the events	Litter Act 1983, ss.5, 6
AC24/205	To note that the council has received a litter picking station to be installed in the Grange Hall Grounds.	The committee noted that the council has received a litter picking station.	Admin Officer to promote and state that picks should be brought back	
AC24/206	To receive and note the April Play Inspection reports and the recommendations therein and to authorise the expenditure for remedial work to re-instate play equipment.	The April play inspection report stated that the swings at Wharf Lane and Valley Road needed immediate removal due to a problem with the links. The Committee resolved to authorise the expenditure to reinstate the play equipment.	Parish Clerk to progress	
AC24/207	To note a request from the Commonwealth War Graves Commission and consider which action to take.	The committee noted the request from the commonwealth war graves. Cllr McLeod to speak with local veterans to ask if they wish to form a group to look	Cllr McLeod to contact local veterans. Clerk to cancel CWGC agreement.	

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		after the graves with the support of the Parish Council.		
AC24/208	To receive and note verbal reports from Councillors	Cllr McLeod stated that herself and the Clerk had attended Flood signage training at County Hall. More volunteers are needed. Need to work in pairs and in conjunction with other communities such as Holme Pierrepont and Gamston. Cllr McLeod reports that there was weed spraying glyphosate which is banned by the EU. This was done by Streetwise.		
AC24/209	To receive any items for notification to be included on a future agenda – for information only	Whipping Post update Church wall update Grant applications Rockley Pavilion and defibrillators Teenagers/youth club Christmas lights Asset management plan Asset disposal		
AC24/210	To note the date of the next scheduled meeting will be decided at the Annual Parish Council Meeting 14 May	Noted by all		Local Government Act 1972, Sch 12, p10 (2)(a)

Meeting ended at 21.04pm

Signed as a true record of the Meeting: _____ Dated _____

Presiding chair of approving meeting