



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

Finance and General Purposes meeting Tuesday 21st March in the Grange at 7pm

Present:

Cllr Gillian Dunn (Chair)

Cllr Phil Thomas

Cllr Harry Curtis

Cllr Jo Spencer (minuting)

Cllr Anne McLeod

Also present 0 members of the public

Minutes

1. Apologies for Absence

Parish Cllrs Bere, Clegg, Douglas, Dovey, James and Rhodes. CC/RBC Cllr Upton.

2. Declarations of Interest

Cllr McLeod re item 11.

3. Open session for members of the public to raise matters of council business Limited to 15 Minutes

There were no members of public present.

4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 21.2.23

Proposed: Cllr Dunn

Seconded: Cllr Curtis

Unanimous

Approved

5. Chairman's Announcements

Notification had been received that Grange Hall had undergone a revaluation resulting in an increase in rates payable from £16,500 to £26,500. This increase has not been allowed for in the 2023/24 budget. Cllr Clegg is investigating a possible appeal.

6. Clerk's Report on previous Minutes

Nothing to report.

7. Proposal to approve Income/Expenditure figures and Payments February 2023

The payment listing for February was noted. Attention was drawn to the amounts paid for the adverts for the Clerk's position. The adverts drew a large amount of positive responses. Cllr Clegg was thanked for her excellent record keeping of responses to the adverts.

The income and expenditure figures for February were noted and discussed and approval was given for the transfer of funds into designated and restricted reserves as discussed fully at the F&GP Committee meeting held on 21 February 2023.

Proposed: Cllr McLeod Seconded: Cllr Curtis Unanimous

Approved

8. To note the Forecast for 2022/2023

It was noted that the unspent allocation of £1,000 budget for Carbon Clever would be rolled over into 2023/24.

9. To note the Bank reconciliation - noted.

10. Report on Debtor's Age analysis

A late payment issue was noted, but the situation is in hand. It was suggested that a policy be put in place to penalise late payments.

11. Proposal for Warm Spaces grant to be reversed.

A grant of £189 was given to Radcliffe Warm Spaces in December 2022 to be allocated against room hire in the Grange. The hire of the room is no longer required and £143.50 remains unspent. It was agreed to reverse this outstanding amount.

Proposed: Cllr Spencer Seconded: Cllr Thomas Unanimous

Approved

12. Reports from Working Groups:

a) Audit – no report.

b) PR – no report.

c) IT: Cllr Rhodes reported that he had gone out to multiple vendors for a O365 Cloud solution. 3 quotes have been received already. Once the final quotes are received they will be assessed. The IT group to liaise with the Parish Clerk.

d) Health and Safety – no report

13. Correspondence: none received.

Date of next Meeting 18th April 2023

I declare that the above is a true record of the meeting

Signed

Date

Chair

Finance and General Purposes