



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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# Minutes of the Finance and General Purposes Committee meeting held on 4<sup>th</sup> June 2024 at 19.20 in the Radcliffe Room, The Grange Radcliffe on Trent

## Members Present:

Cllr Sue Clegg	Cllr Anne McLeod	Cllr Oliver Furniss (Chair)
Cllr Irene Dovey	Cllr Harry Curtis (Vice Chair)	Cllr Oli Bere
Cllr Amelie Pira		

## Members Absent:

Cllr Alice Tomlinson	Cllr Phil Thomas	
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## In attendance:-

Hayley Gandy (Admin Officer)		
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## Also Present: One member of the public

Agenda No	Agenda Item	Resolution	Action	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	One member of the public raised that the date on the agenda stated Tuesday 6 <sup>th</sup> June instead of 4 <sup>th</sup> June. This was accepted as an error and that the meeting is on the schedule for Tuesday 4 <sup>th</sup> June.		Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

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	Welcome by the chair of the committee.	Welcome to the first Finance and General Purposes Committee of the year. Thank you for Cllr Phil Thomas for last year as Chair of this committee. Thank you to Cllr Harry Curtis for becoming the vice chair of committee. There is some frustration over the documents received for today and would like to state that if not comfortable to make a decision we shall defer the item.		
FGP25-001	To note apologies for absence.	Cllrs A Tomlinson and Thomas noted by all		Local Government Act 1972, s85 (1) & Sch 12, p40.
FGP25-002	To receive any declarations of interest in accordance with the requirements of the Localism Act.	There were none.		Localism Act 2011, s31.
FGP25-003	To consider any dispensation requests received by the Parish Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.		Localism Act 2011, s33.
FGP25-004	To determine which items on the agenda, if any, require the exclusion of public and press. and resolve to exclude public and press for these items.	There were none.		Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FGP25-005	To receive the minutes of the previous Radcliffe-on-Trent Parish Council Finance and General	The committee <b>resolved</b> to <b>approve</b> the minutes of the Finance and General Purposes	Admin Officer to amend and publish onto website.	Local Government Act 1972, Sch 12, p41 (1).

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	Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s). a) Finance and General Purposes Committee meeting Tuesday 09 April 2024	Committee meeting:- 9 <sup>th</sup> April 2024 and to <b>sign</b> these as a true record with a slight amendment to FGP24-154.		
FGP25-006	To <b>receive, note and approve</b> the following financial statements where available: a) To approve Payments listings for April and May where available. b) To note the Receipts and Payments for April 2024. c) To note the April 2024 Net Position. d) To note Bank Reconciliations for April 2024. e) To note Bank balances as of 30 April 2024 as Current Account - £183,538.74, Reserve Account - £3,339.67, CCLA Public Sector Deposit Fund - £277,000	The Committee received the following financial statements and resolved as follows:- a) The committee unanimously approved the payment listings for April and May. Members had a few queries the Clerk/RFO would be able to answer. b) receipts and payments for April 2024 c) The committee <b>noted</b> the April 2024 Net Position. The committee had some additional queries the Clerk/RFO would be able to answer. d) The committee deferred the Bank reconciliation for April 2024 as not received for meeting. e) The committee deferred the bank balances as not received	Clerk to provide answers to questions raised.	

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		the bank statement and a breakdown		
FGP25-007	To receive the 2023-24 Year End Balance Report.	The committee request deferred until Clerk present.		
FGP25-008	To receive and approve the 2023-24 Year End Profit and Loss Report.	The Committee resolved unanimously to approve the 2023-24 year end Profit and Loss report		
FGP25-009	To <b>consider</b> an interim Internal Audit report – to be tabled.	The committee requested to defer as no information received.		
FGP25-010	To <b>consider</b> the Annual Governance Statement assertions and recommend appropriate answers to Full Council 25 June 2024.	The Committee requested to defer the item for more information and request a meeting on 18 <sup>th</sup> June to discuss the AGAR. Cllrs Dovey and Furniss to obtain information from the RFO.	Clerk to arrange a meeting on the 18 <sup>th</sup> June 2024 to discuss the AGAR information.	
FGP25-011	To <b>consider</b> the Annual Accounting Statement as prepared by the Accounts Clerk and recommending it for approval by Full Council 25 June 2024.	The Committee requested to defer the item for more information and request a meeting on 18 <sup>th</sup> June to discuss the AGAR.		
FGP25-012	To review and <b>consider</b> for approval the supporting papers in evidence for the External Audit recommending them for approval by Full Council 25 June 2024.	The Committee requested to defer the item for more information and request a meeting on 18 <sup>th</sup> June to discuss the AGAR.		
FGP25-013	To consider the draft Financial Regulations based on the latest NALC model and recommend them	The Committee unanimously resolved to recommend the	Admin Officer to make amendments.	

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	for adoption by Full Council 25 June 2024.	adoption of the Financial Regulations based on the latest NALC model to Full Council subject to amendments		
FGP25-014	To <b>receive</b> any items for notification to be included on a future agenda – for information only	Emails to go over to gov.uk update Internal Control working group report – request for list of policies to review Budget proposals for October meeting		
FFP25-015	To note the date and time of the next scheduled F+GP meeting as <b>15 October 2024 at 19.00</b> in the Radcliffe Room, <b>The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.</b>	Next F & GP meeting to discuss the AGAR to be held on 18 <sup>th</sup> June 2024 at 7pm.	Clerk to arrange additional meeting.	Local Government Act 1972, Sch 12, p10 (2)(a)

Meeting ended at 8.20pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_

Presiding chair of approving meeting