



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808, Email: clerk@rotpc.com, Web: www.rotpc.com

Thursday, 25 May 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee** which will be held on **Tuesday 30 May 2023** commencing at **18.30** in the Radcliffe Room, **The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Belina Boyer  
Parish Clerk/RFO

Committee Members: Cllr O Bere, Cllr S Clegg, Cllr G Dunn (Vice-Chair), Cllr I Dovey, Cllr T James, Cllr A McLeod, Cllr P Thomas (Chair)

Agenda no	Agenda Item title	Power/Regulation
Open Forum	Members of the public are welcome to present any matter relevant to the wellbeing of Radcliffe-on-Trent. and each resident will receive the attention of the Council for a period not exceeding 5 minutes, with a maximum of 15 minutes in total. Please see the Standing Orders 3 d-n for details.	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3
FGP 24/001	To note apologies for absence.	Local Government Act 1972, s85 (1) & Sch 12, p40.

Agenda no	Agenda Item title	Power/Regulation
FGP24/002	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	Localism Act 2011, s31.
FGP24/003	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, s33.
FGP24/004	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	Public Bodies (Admissions to Meetings) Act 1960 1 (2)
FGP24/005	To receive the minutes of the previous Radcliffe-on-Trent Parish Finance and General Purposes Committee meeting(s) and resolve to sign these as a true record of the meeting(s). <b>Paper A</b> – Finance and General Purposes Committee meeting Tuesday 2 <sup>nd</sup> May 2023	Local Government Act 1972, Sch 12, p41 (1).
FGP24/006	To receive and <b>note</b> the minutes of the Personnel Committee dated 27 March 2023. <b>Paper B</b>	
FGP24/007	To <b>resolve</b> to recommend to full council the appointment of Mrs Belina Boyer to the position of Clerk to the Council/RFO at SPC 37 for 30 hours per week and note her agreed start date of 02 May 2023. June. <b>Paper C</b>	Local Government Act 1972, s. 112
FGP24/008	To <b>consider</b> the Internal Auditor's Report and completed Annual Internal Audit Report of the AGAR and any action resulting from it. <b>Paper D</b>	
FGP24/009	To <b>consider</b> the Annual Governance Statement assertions and recommend appropriate answers to Full Council 30 May 2023. <b>Paper E</b>	JPAC Practitioners Guide 2022
FGP24/010	To <b>consider</b> the Annual Accounting Statement as prepared by the Accounts Clerk and recommending it for approval by Full Council 30 May 2023. <b>Paper F</b>	JPAC Practitioners Guide 2022
FGP24/011	To review and consider for approval the supporting papers in evidence for the External Audit as prepared by The Accounts Clerk.	JPAC Practitioners Guide 2022

Agenda no	Agenda Item title	Power/Regulation
	<b>Paper G</b>	
FGP24/012	To <b>receive</b> any items for notification to be included on a future agenda – for information only	
FGP24/013	To <b>note</b> the date and time of the next scheduled Finance and General Purposes Committee meeting as Tuesday, 20 June 2023 at 19.00.	Local Government Act 1972, Sch 12, p10 (2)(a)

# PAPER A



# Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,  
Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808 Email: clerk@rotpc.com Web: www.rotpc.com

## Finance and General Purposes meeting Tuesday 2<sup>nd</sup> May in the Grange at 7pm

### Present:

Cllr Gillian Dunn (Chair)	Cllr Phil Thomas	Cllr Harry Curtis
Cllr Jo Spencer	Cllr Anne McLeod	Cllr Sue Clegg
Cllr Alice Tomlinson	Cllr Irene Dovey	Cllr Ian Rhodes
Cllr Tracy James (arrived late)		

Also present 0 members of the public

### Minutes

#### 1. Apologies for Absence

Cllr Matt Douglas-Kirk and Cllr Tracy James arrived late

Accepted

Apologies not given: - Cllr Oliver Bere

#### 2. Declarations of Interest - none

#### 3. Open session for members of the public to raise matters of council business Limited to 15 Minutes – none present.

#### 4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 21.3.23 and the Extraordinary Finance and General Purposes meeting on 28.3.23

Proposal to approve the minutes from 21<sup>st</sup> March 2023

Resolved: Approved 9 agreed 1 abstention

Proposal to approve the minutes from 28<sup>th</sup> March 2023

Resolved: Approved unanimous

#### 5. Chairman's Announcements - The Chairman stated that this is the last meeting for this council. The year end internal audit report has been received and will go to the next F and GP, the comments are very positive. The overall conclusion – "We are pleased to conclude that in the areas examined the council continues to have excellent effective systems in place to ensure that transactions are free from material misstatement and should be reported accurately in the Statement of Accounts for 2022-23. It is clear that the Clerk and her team work hard to ensure that robust systems are in place; despite there being some

staff changes during the course of the year the essential controls and accuracy of recording has been maintained. On the basis of the work undertaken this year, we have duly signed off the Internal Audit Certificate on the Annual Return, assigning positive assurances in each relevant area.” Also stated “I would like to record my appreciation to the Clerk of the Council and her staff for their excellent work and assistance during the course of the audit work.”

The Clerk means Sally. High Praise and thanks to Sally for all her hard work for steering the ship.

**6. Clerk’s Report on previous Minutes - none**

**7. Proposal to approve Income/Expenditure figures and Payments March 2023**

End of the year has ended up with surplus for a few reasons, grant monies not used, monies from the project budget not used (£16,000). There was £30,000 for the building maintenance budget £18,500 spent and £11,500 left over for painting. It was questioned at the last full council meeting what would happen to the election fund money, it is still possible for the residents to call an election therefore we will hold the fund for a year. The money for refurbishment of the Grange and Grange Hall needs to spend, it is suggested that the new council look into obtaining the advice of a heating engineer for the Grange Hall. Cllr Spencer requests that the new council doesn’t forget about projects that had been discussed which haven’t yet been looked into properly such as the Wharf Lane car park and Proposed extension to the rear of the Trent Room.

**8. To note the Bank reconciliation - noted**

**9. Report on Debtor’s Age analysis – looking good, 2-3 small debts**

**10. Proposal for approve the free use of the Radcliffe Room for the Police Setting group twice a year.**

**Proposed by Cllr Tomlinson**

**Seconded by Cllr Dunn**

**Unanimous**

**Approved**

**11. Proposal to approve Grass cutting contract 23/26 including the Triangle**

Cllr Spencer raised concerns regarding the frequency of the Triangle being mowed – Cllr Thomas confirmed that the contract states how much it costs per cut. This will be on a when required basis. Cllr Dunn stated that there will be 2 cuts for Upper Saxondale which will be charged to us.

**Proposal to approve contract.**

**Proposed by Cllr Dunn**

**Seconded by Cllr Clegg**

**Unanimous**

**Approved**

**12. Proposal to approve bio cleaning and other works of the Grange external paintwork**

The gable end of the Grange has severe damp issues due to failing paint on the outside. A surveyor from Chem Clean Services Ltd met with Cllrs Thomas and Clegg to discuss options and provide advice. The company quoted £1,600 plus VAT to blast clean and remove the

paint. Further investigation will then be required before repainting. Repair work to the roof of the Grange is scheduled to commence next week and it is proposed to follow on with this work to the external walls to save costs. Cllr Spencer raised concerns that blasting an old building could cause further damage. It was suggested that the company would use a low-pressure high-temperature blast method. It was suggested to do a test area first. Cllr Spencer requested that the company fixing the roof be asked for their opinion.

**Proposal to agree in principle subject to further investigation by Cllr Thomas**

**Resolved: Accepted**

**13. Reports from Working Groups: a) Audit - none**

**b) PR - none**

**c) IT - 3 quotes received; further information requested from currently IT technician – will liaise with the new clerk**

**d) Health and Safety – none**

**14. Correspondence**

Email received from Kate Cox of Great British Outdoor Fires who had been requested by the mayoress of Rushcliffe to create stainless-steel panels to commemorate the late queens reign and the coronation of King Charles. Committee discussed at length however, not sure they would like them but would wish to do something to recognise the coronation, perhaps with a tree. Further enquiries to be made, ground staff to be asked about where to plant a tree and what sort.

*The Chair thanked the Vice Chair, Cllr Phil Thomas together with all Committee Members and all office staff for their continued support throughout the year.*

*Cllr Spencer was presented with wine and flowers in recognition of her length of service with the Parish Council.*

**15. Date of next Meeting 30<sup>th</sup> May 2023**

**I declare that the above is a true record of the meeting**

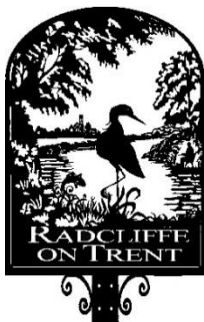
**Signed**

**Date**

**Chair Finance and General Purposes**

# PAPER C





# Radcliffe on Trent Parish Council

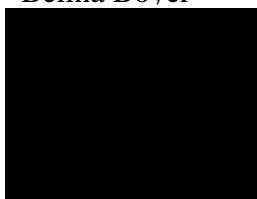
The Grange, Vicarage Lane  
Radcliffe on Trent  
Nottingham  
NG12 2FB

**Tel:** 0115 9335808

**Email:** clerk@rotpc.com

**Web:** [www.rotpc.com](http://www.rotpc.com)

Belina Boyer



**CONFIDENTIAL**

8<sup>th</sup> March 2023

Dear Belina

## **Parish Clerk and Responsible Financial Officer Vacancy**

Following your successful interview, I am pleased to confirm that Council wish to make the following offer:

The position of Parish Clerk and Responsible Financial Officer – permanent contract  
Start date: Monday 12 June 2023 **A start date of 02 May was later agreed.**  
30 hours per week – Mon-Fri (inclusive of evening Council meetings)  
Salary scale NJC SCP 37 (pro rata)  
Local Government Pension Scheme

An appraisal will be held following the successful completion of a 6 month probationary period.

The above offer is subject to satisfactory references and the outcome of the pre-employment medical questionnaire which will be emailed on to you.

Please advise if you are able to accommodate an earlier start date or even the possibility of a part time phased introduction.

Could you please acknowledge receipt of this letter and acceptance of the job offer. I also enclose a DRAFT contract for your perusal. Please don't hesitate to contact me with any queries.

Congratulations and I look forward to working with you.

Yours sincerely

**A three months notice period was in place at the previous employer.  
An earlier start date required their approval by committee.**

Cllr Sue Clegg  
Chair of Personnel Committee

# PAPER D

# Annual Internal Audit Report 2022/23

Radcliffe on Trent Parish Council

<https://www.rotpc.com/> ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2021/22 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

01/03/2023 07/03/2023 DD/MM/YYYY

Eva Stevens ENTER NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit



SIGNATURE REQUIRED

Date

21/03/2023

\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

## **Year-end Internal Audit report for Radcliffe-on-Trent Parish Council 2022-23**

### **Background and scope**

All Town and Parish Councils are required to implement an independent internal audit examination of their accounts and accounting processes annually. The Council complied with the requirements in terms of independence from the decision making process by appointing CAPLUS to provide this service. This report sets out those areas examined during the course of our visit to the Council for 2022-23 which took place on the 1<sup>st</sup> and 7<sup>th</sup> March 2023.

### **Internal Audit Approach**

As the Council's Internal Auditor we have a duty to complete the internal audit certificate in the Council's Annual Return, which covers the basic financial systems and requires assurances in eleven separate areas.

In carrying out our internal audit review, we have continued to have regard to the materiality of transactions and their susceptibility to potential mis-recording or misrepresentation in the year-end Statement of Accounts.

### **Overall Conclusion**

We are pleased to conclude that, in the areas examined, the Council continues to have excellent, effective systems in place to ensure that transactions are free from material misstatement and should be reported accurately in the Statement of Accounts for 2022-23. It is clear that the Clerk and her team work hard to ensure that robust systems are in place; despite there being some staff changes during the course of the year the essential controls and accuracy of recording has been maintained.

On the basis of the work undertaken this year, we have duly signed off the Internal Audit Certificate on the Annual Return, assigning positive assurances in each relevant area.

### **Detailed Report**

#### **Review of Accounting Arrangements & Bank Reconciliations**

Our objective is to ensure that the accounting records are being maintained accurately and are up to date; and also that there are no anomalous entries appearing in the cashbooks or financial ledgers. Accounting statements prepared during the year were prepared on the correct accounting basis and supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded. Bank reconciliations are completed on a regular basis and the cash books reconcile to the bank statements.

*All were in order, appropriate income and expenditure categories have been used; bank reconciliations are all undertaken on a regular and timely basis. Figures from the year-end trial balance can be traced through to individual transactions and to bank transactions. No issues have been identified in this area of our review. Opening figures were confirmed to the previous year's Statement of Accounts; monthly monitoring statements are produced throughout the year and all bank reconciliations were completed and up to date.*

#### **Review of Corporate Governance**

Our objective was to ensure that the Council has robust corporate governance documentation and procedures in place, that Council and Committee meetings are conducted in accordance with the adopted Standing Orders and that no actions of a potentially unlawful nature have been or are being considered for implementation.

*No issues have been identified in this area of our review.*

#### **Community Accounting Plus**

North West, Units 1 & 2,  
41 Talbot Street  
Nottingham  
NG1 5GL

Tel: 0115 9470839  
General email: [caplus@caplus.org.uk](mailto:caplus@caplus.org.uk)  
Payroll email: [payroll@caplus.org.uk](mailto:payroll@caplus.org.uk)  
[www.caplus.org.uk](http://www.caplus.org.uk)

## **Review of Expenditure**

Our aim here is to ensure that the Council's financial regulations have been met, payments were supported by invoices, all expenditure was approved and VAT was accounted for. Suitable quotations are obtained and formally considered for costlier works and all payments are coded to the appropriate expenditure code.

*We are pleased to report that our sample testing found no issues to report in this area.*

## **Assessment and Management of Risk**

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.

*There are no issues arising from our work in this area.*

## **Precept Determination and Budgetary Control**

In this area of our work we aim to ensure that the Council has appropriate procedures in place to determine its future financial requirements leading to the adoption of an approved budget and formal determination of the amount to be precepted on the parent Council, that effective arrangements are in place to monitor budgetary performance throughout the financial year and that the Council has identified and retains appropriate reserve funds to meet future spending plans.

*There are no issues arising from our work in this area.*

## **Review of Income**

Our objective is to ensure that expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for. As the majority of the income that can be tested comes through room bookings and none of these were able to take place during this financial year due to the Covid pandemic, testing of this area was minimal and will pick this up further next year.

*We are pleased to report that no issues have been identified in this area.*

## **Petty Cash Account**

We did sample checks to ensure that petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.

*No matters arising in this area.*

## **Salaries and Wages**

Our objective is to ensure that Salaries to employees and allowances to members were paid in accordance with Council approvals, and PAYE and NI requirements were properly applied.

*Our sample testing showed that an appropriate PAYE system is in place, payments are being made correctly and all supporting paperwork is in place.*

## **Fixed Asset Register**

Our aim here is to ensure that asset and investment registers were complete and accurate and properly maintained.

*We are pleased to report that no issues have been identified in this area.*

## **Additional Comments / Recommendations**

We are pleased to report that there are no recommendations that I need to report at the end of the internal audit review this year.

I would like to record my appreciation to the Clerk of the Council and her staff for their excellent work and assistance during the course of the audit work.



on behalf of Community Accounting Plus

24<sup>th</sup> April 2023



# PAPER F

## Section 2 – Accounting Statements 2022/23 for

Radcliffe on Trent Parish Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
<b>1.</b> Balances brought forward	222,970	168,318	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
<b>2. (+)</b> Precept or Rates and Levies	308,798	328,823	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
<b>3. (+)</b> Total other receipts	127,278	144,901	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
<b>4. (-)</b> Staff costs	180,249	186,076	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
<b>5. (-)</b> Loan interest/capital repayments	26,200	25,519	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
<b>6. (-)</b> All other payments	284,279	204,193	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
<b>7. (=)</b> Balances carried forward	168,318	226,254	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
<b>8.</b> Total value of cash and short term investments	220,387	292,362	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b></i>
<b>9.</b> Total fixed assets plus long term investments and assets	3,796,426	4,528,289	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
<b>10.</b> Total borrowings	134,683	115,157	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
<b>11a.</b> Disclosure notes re Trust funds (including charitable)				<i>The Council, as a body corporate, acts as sole trustee and managing Trust funds or assets.</i>
<b>11b.</b> Disclosure notes re Trust funds (including charitable)				<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ending 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that the Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

PAPER G



## Explanation of variances – pro forma

Name of smaller authority: **Radcliffe on Trent Parish Council**

County area (local councils and parish meetings only): **Nottinghamshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	222,970	168,318				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	308,798	328,823	20,025	6.48%	NO		
3 Total Other Receipts	127,278	144,901	17,623	13.85%	NO		
4 Staff Costs	180,249	186,076	5,827	3.23%	NO		
5 Loan Interest/Capital Repayment	26,200	25,519	-681	2.60%	NO		
6 All Other Payments	284,279	204,193	-80,086	28.17%	YES		See attached paper
7 Balances Carried Forward	168,318	226,254			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	220,387	292,362				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	3,796,426	4,528,289	731,863	19.28%	YES		See attached paper
10 Total Borrowings	134,683	115,157	-19,526	14.50%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Date	Details	Withdrawn	Paid in	Balance
31 Mar 2023	BROUGHT FORWARD			27,259.69
	Automated Credit	ABL HEALTH 2 ACCOU SUPPLIER PYTS	132.40	
	Card Transaction	6851 30MAR23 AMAZON.CO.U K*7S5KF45Y5		
		AMAZON.CO.UK GB	49.35	
	Direct Debit	BRITISH GAS BUSINE 600604018040514000	115.77	27,226.97

RADCLIFFE ON TRENT  
PARISH COUNCIL

Account Name  
RADCLIFFE ON TRENT PARISH COUNCIL  
DIRECT RESERVE ACCOUNT



NatWest

Business Reserve Account

Summary	
Statement Date	25 APR 2023
Period Covered	25 MAR 2023 to 25 APR 2023
Previous Balance	£5,464.04
Paid In	£45,004.64
Withdrawn	£20,000.00
New Balance	£30,468.68
BIC	
IBAN	

RADCLIFFE TRENT PARISH COUNCIL  
GRANGE HALL VICARAGE LANE  
RADCLIFFE ON TRENT  
NOTTINGHAM  
NG12 2FB



## Welcome to your new look NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at [www.natwest.com](http://www.natwest.com)

If you have changed your address or telephone number please let us know.

Interest paid for this account during TAX year 2022/23 was Gross interest £75.59

Interest rate: 1.05% Gross / 1.06% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
25 MAR 2023	BROUGHT FORWARD			5,464.04
31 MAR	Interest 31MAR GRS 69177309	4.64		5,468.68
04 APR	Bill Payment SLA R-O-T PARISH FROM CURRENT			
13 APR	Bill Payment SLA R-O-T PARISH TO CURRENT			
18 APR	Bill Payment SLA R-O-T PARISH TO CURRENT			
25 APR	Bill Payment SLA R-O-T PARISH FROM CURRENT			

**THE PUBLIC  
SECTOR  
DEPOSIT FUND**

One Angel Lane, London, EC4R 3AB

Client Service:

Freephone: 0800 022 3505

Fax: 0207 489 6126

**STATEMENT**

Mrs S C Horn  
Radcliffe On Trent Parish Council  
Grange Hall  
Vicarage Lane  
Radcliffe-on-Trent  
NOTTINGHAM  
NG12 2FB  
UK

**CLIENT:** RADCLIFFE ON TRENT PARISH COUNCIL

**ACCOUNT NAME:**

Statement at 31 March 2023

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/03/23	Brought Forward			262,000.00	
31/03/23	Carried Forward			262,000.00	

Statement of Dividends paid during the month to 31 March 2023

Date	Receiving Account	Amount Paid £
		886.29

**CCLA**

CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London, EC4R 3AB. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.

## Radcliffe on Trent Parish Council

### Notes on AGAR Section 2 variations

#### Box 6 – Other Payments

Cost	2021/22	2022/23	Difference
	£		£
CCLA Property Fund Investment	75,000	0	(75,000)
Items funded by 3 <sup>rd</sup> parties	44,577	4,423	(40,154)
Donated Public Realm Benches	5,723	5,945	222
Play Areas	17,677	8,911	(8,766)
Electrical improvements – Hall and Grange	0	10,272	10,272
Roof work on The Grange	0	17,500	17,500
Insurance claims	0	7,887	7,887
Increased trading post covid, variations in annual running expenses	141,302	149,255	7,953
<b>Total</b>	<b>£284,279</b>	<b>£204,193</b>	<b>(£80,086)</b>

#### Box 9 – Total Fixed Assets + Long Term Investments

Cost	2021/22	2022/23	Difference
	£	£	£
CCLA Property Fund	150,000	150,000	0
Fixed Asset Buildings Valuation	3,368,851	4,045,201	676,350
Fixed Asset Contents Valuation	277,567	333,080	55,513
Uninsured assets	8	8	0
<b>Total</b>	<b>£3,796,426</b>	<b>£4,528,289</b>	<b>£731,863</b>

The building, contents and all risk cover have been increased by 20% by the insurance company.

		£	£
<b>Box 7: Balances carried forward</b>			<b>226,254.00</b>
Deduct:	Debtors <b>(enter these as negative numbers)</b>		
	Accounts Receivable	(14,451.00)	
	2		
	3		
		<u>(14,451.00)</u>	
Deduct:	Payments made in advance		
	(prepayments) <b>(enter these as negative numbers)</b>		
	Prepayments	(7,892.00)	
	2		
		<u>(7,892.00)</u>	
<b>Total deductions</b>			<u>(22,343.00)</u>
Add:			
	Creditors (must not include community infrastructure levy (CIL) receipts)		
	Trade creditors	16,540.00	
	Accruals	<u>56,485.00</u>	
		73,025.00	
Add:			
	Receipts in advance (must not include deferred grants/loans received)		
	Bonds	5,250.00	
	Income in advance	<u>10,176.00</u>	
		15,426.00	
<b>Total additions</b>			<u>88,451.00</u>
<b>Box 8: Total cash and short term investments</b>			<u><b>292,362.00</b></u>